

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, October 20, 2015, 6:30 p.m.

The Board of Trustees convened at 6:30 p.m. in the Board Room with the following members present: Mr. Douglas R. Borchardt, Vice President, presiding; Mr. Atwood C. Kenjura, Secretary; Mrs. Stacy Aschenbeck; Mrs. Theodora "Teddy" V. Boehm; Mr. Charles R. Moser; and Mr. Richard Powell.

Board members not present: Mr. David Sommer, President.

ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS

The meeting was called to order by Mr. Borchardt. Mr. Kyle Matlock, Blinn College Residence Hall Association, led the prayer, and Mr. Jess Cornelius, Residence Assistant, led the pledge.

ITEM 2. PUBLIC COMMENT

None

ITEM 3. DISTRICT PRESIDENT/CEO ADMINISTRATIVE REPORT

Dr. Mary Hensley, District President/CEO, thanked Mr. Jeff Tilley and Mr. Richard Bray for their assistance with the media relations and communications for the college. Dr. Hensley reviewed the District President/CEO Administrative Report.

- **HALL OF HONOR** - On October 3rd, Blinn celebrated Homecoming, not only with a victory over Cisco College, but with meetings of its Alumni and Friends, Alumni Lettermen Association, and annual Hall of Honor luncheon.

Larry and Mary Whigham were named 2015 people of the year, and Jim Ellison, Wilbert Horstmann, J. Hal Machat, and Ron Schmidt were inducted into Blinn's Hall of Honor. With the induction of these worthy individuals, there now are 67 members in the Blinn Hall of Honor.

- **ENDOWED SCHOLARSHIP LUNCHEON** - On October 10th, Blinn recognized the donors of five endowed scholarships, including three which are newly endowed this year. This year's new scholarships include:
 - the Robert Fritz Hackemack Memorial Endowed Scholarship for students from Fayette County,
 - the Elise Kuehn Eichler Memorial Endowed Scholarship for freshman students from Washington County,
 - and the Lions International District 2-S5 Endowed Scholarship for high school graduates from Austin, Bastrop, Brazos, Burleson, Colorado, Comal, Fayette, Gonzales, Grimes, Hays, Lee, Madison, Robertson, and Washington Counties.

Blinn also recognized donors who added gifts to the Schoenvogel Family Scholarships for Licensed Vocational Nursing or Associate Degree Nursing students and the Janette and Ruben Schmidt Memorial Scholarship for graduates of Round Top-Carmine High School.

- **NEW HOME PAGE** - Blinn launched a new home page for Blinn.edu. In addition to tying in better to its overall brand, the page features responsive technology that allows it to perfectly fit the screen, regardless of the device, including phones and tablets. This update sets the stage for a full site re-launch next year. Thank you to Mr. Charles Kelm and Mrs. Layla Barrett for their work on this project.
- **NEW POSITIONS / DEPARTMENTS** - This month Blinn announced the creation of a new district-wide Resource and Grant Development Department that will be led by Mrs. Sylvia McMullen. As Executive Director, Dr. McMullen will work closely with faculty and staff in securing external grants and identifying new revenue sources at a time when state funds continue to decline.

Dr. Hensley announced the creation of a new Executive Vice President and General Counsel who will serve as Blinn's liaison with local, state and federal agencies and will oversee Resource and Grant Development, Campus Police/Emergency Management, Institutional Effectiveness, Marketing and Communications, Legal Counsel, the Associate Vice President and the Campus Directors for the Bryan, Schulenburg and Sealy campuses.

- **RECENT PERFORMANCES** - Blinn enjoyed a great variety of theatre and musical performances in October. On the Brenham Campus, its students performed "*Bunnicula*" October 15th thru 18th, and will be back on stage November 19th thru 22nd for "*Back to the '80s.*" The Bryan Campus theatre will open its season at its new black box theatre space with "*The Liar*" November 12th thru 15th.

October 21st The Performing Arts Series at the O'Donnell Center will perform "*The Young Irishmen*" at 4:00 p.m. The show will include traditional Irish music, song and dance, and has performed before numerous U.S. presidents and the queen of England. The next show will be "*Christmas Memories,*" on December 11th at 7:00 p.m.

ITEM 4. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING SEPTEMBER 30, 2015

Ms. Annette Ferguson, Assistant Vice President/Controller, reviewed the fiscal year 2015 update, as well as highlights from the Financial Statement and List of Checks for the period ending September 30, 2015. (A copy of the Financial Statement and List of Checks and PowerPoint Presentation are attached and made a part of these *Minutes*). Ms. Ferguson responded to questions from the Board.

CONSENT ITEMS

ITEM 5. APPROVAL OF THE MINUTES FOR THE SEPTEMBER 8, 2015, SPECIAL MEETING AND SEPTEMBER 15, 2015, REGULAR MEETING

ITEM 6. ADOPTION OF RECORDS MANAGEMENT PROGRAM RESOLUTION, RECORDS MANAGEMENT OFFICER DESIGNATION AND DECLARATION OF COMPLIANCE FOR RECORDS RETENTION SCHEDULES FOR THE BLINN COLLEGE DISTRICT

ITEM 7. NOMINATE BY RESOLUTION CANDIDATES FOR MEMBERSHIP ON THE BOARD OF DIRECTORS FOR THE WASHINGTON COUNTY TAX APPRAISAL DISTRICT TO SERVE A TWO-YEAR TERM BEGINNING JANUARY 1, 2016

ITEM 8. ADOPT A RESOLUTION DECLARING THE BOARD HAS REVIEWED THE BOARD'S INVESTMENT POLICIES AND INVESTMENT STRATEGIES AND REAFFIRMED EACH AS PROVIDED IN BOARD POLICIES CAK (LEGAL AND LOCAL): APPROPRIATIONS AND REVENUE SOURCES – INVESTMENTS

ITEM 9. APPROVE AUTHORIZED BROKERS/DEALERS AND FINANCIAL INSTITUTIONS FOR INVESTMENT PURPOSES AS REQUIRED BY GOVERNMENT CODE 2256.025

On a motion by Mr. Moser, seconded by Mrs. Boehm, the Board voted unanimously to approve **CONSENT AGENDA ITEMS 5-8: ITEM 5** - Minutes for the September 8, 2015, Special Meeting, and September 15, 2015, Regular Meeting. (Copies of the Minutes are attached and made a part of these *Minutes*); **ITEM 6**. - The adoption of a records management program resolution, records management officer designation and declaration of compliance for records retention schedules for the Blinn college district. (A copy of the Resolution is attached and made a part of these *Minutes*); **ITEM 7**. - The Administration to nominate by resolution, candidates for membership on the Board of Directors for the Washington County Tax Appraisal District to serve a two-year term beginning January 1, 2016; **ITEM 8**. - The Administration to adopt a resolution declaring the Board has reviewed the Board's investment policies and investment strategies and reaffirmed each as provided in Board policies CAK (LEGAL and LOCAL): Appropriations and Revenue Sources - Investments. (A copy of the Resolution and CAK (LEGAL and LOCAL) are attached and made a part of these *Minutes*);

ITEM 9. - Mr. Borchardt asked that item 9 be reviewed separately to remove any potential conflict on his part. On a motion by Mr. Powell, seconded by Mr. Kenjura, the Board authorized the Administration to approve authorized brokers/dealers and financial institutions for investment purposes as required by government code 2256.025. (A copy of the Authorized Brokers/Dealers is attached and made a part of these *Minutes*.) Mr. Borchardt abstained from voting on ITEM 9.

ITEM 10. AUTHORIZE THE ADMINISTRATION TO NEGOTIATE FOR PROFESSIONAL SERVICES RELATED TO THE GEOTECHNICAL INVESTIGATIONS, TESTING, AND SURVEYING SERVICES REQUIRED FOR THE PLATTING AND CONSTRUCTION PHASE OF THE KRUSE RECREATION CENTER ON THE BRENHAM CAMPUS

Mr. Richard O'Malley, Executive Director, Facilities, Planning and Construction, reviewed the need for the professional services related to geotechnical investigations, testing and surveying services required for the platting and construction phase of the Kruse Recreation Center on the Brenham Campus for an estimated cost of \$25,000 to \$30,000. He responded to questions from the Board.

On a motion by Mr. Kenjura, seconded by Mrs. Boehm, the Board authorized the Administration to negotiate for professional services related to the geotechnical investigations, testing, and surveying services required for the platting and construction phase of the Kruse Recreation Center on the Brenham Campus, as presented by the Administration. Mr. Powell abstained from voting on ITEM 10.

ITEM 11. PRESENTATION BY SPECIALIZED PUBLIC FINANCE, INC. CONCERNING THE SALE OF \$10 MILLION BANK QUALIFIED BONDS FOR THE CONSTRUCTION OF THE BRYAN WEST CAMPUS WITH A DELIVERY DATE OF DECEMBER 15, 2015

Mr. Steven Adams, CFA, Managing Director, Specialized Public Finance, Inc., reviewed the advantages of selling a \$10 million bank qualified bond for the construction of the Bryan West Campus with a delivery date of December 15, 2015. (A copy of the PowerPoint Presentation is attached and

made a part of these *Minutes*.) He discussed the plan to fund the entire project and associated timing. Mr. Adams, Ms. Kelli Shomaker, and Mr. Richard O'Malley responded to questions from the Board.

RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for a break at 7:18 p.m.

The public was recessed for Closed Session at 7:30 p.m.

CLOSED SESSION:

ITEM 12: CLOSED SESSION:

- A. PERSONNEL MATTERS (GOV'T. CODE, SEC. 551.074)**
 - I. DISCUSSION OF DISTRICT PRESIDENT RECOMMENDATION FOR SELECTION OF EXECUTIVE VICE PRESIDENT AND GENERAL COUNSEL**
- B. REAL PROPERTY (GOV'T. CODE, SEC. 551.072)**
 - I. DISCUSSION OF THE PURCHASE, EXCHANGE, LEASE OR VALUE OF REAL PROPERTY, SOUTH OF THE BLINN COLLEGE CAMPUS IN BRENHAM, WASHINGTON COUNTY, TEXAS**

RECONVENE PUBLIC SESSION

The Public Session was reconvened at 8:35 p.m.

ITEM 13: ACTION OF CLOSED SESSION ITEMS:

On a motion by Mrs. Boehm, seconded by Mr. Moser, the Board voted unanimously to approve the recommendation of the District President to ratify a contract for an Executive Vice President/General Counsel.

On a motion by Mr. Kenjura, seconded by Mr. Powell, the Board voted unanimously to authorize the Administration to negotiate the purchase of real property south of the Blinn College Campus in Brenham, Washington County, Texas. Mr. Borchardt opposed.

ITEM 14. ADJOURNMENT

On a motion by Mrs. Boehm, seconded by Mrs. Aschenbeck, the Board voted unanimously to adjourn the meeting at 8:37 p.m.



 Mr. Douglas Borchardt, Presiding
 Vice President



 Mr. Atwood C. Kenjura
 Secretary