

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room  
Third Floor, Administration Building  
Blinn College, 802 Green Street  
Brenham, Texas**

**Regular Meeting, Tuesday, February 19, 2013, 6:30 p.m.**

The Board of Trustees convened at 6:35 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Douglas R. Borchardt, Secretary; Dr. Henry J. Boehm, Jr.; Mr. Norwood Lange; Mrs. Carolyn D. Miller, CPA and Mr. David Sommer.

Board members not present: Mr. Leon B. Toubin, Vice President.

Members of the College staff in attendance were: Dr. Harold Nolte, District President; Dr. Ted Raspiller, President, Brazos County Campuses; Ms. Kelli Shomaker, CFO/Senior Vice President for Finance and Administrative Services; Dr. Dennis Crowson, Vice President Student Services; Dr. Debra LaCour, Vice President Academic Affairs; Ms. Cathy Boeker, Associate Vice President, Institutional Advancement/Governmental Affairs; Mr. Joe Baumann; Mr. Mark Bernier; Mr. Rich Bray; Mr. Tom Brazzel; Mr. Kris Byboth; Mr. Gus Mutscher; Mr. Brad Nies; Mr. Richard O'Malley; Ms. Kris Ottmer; Ms. Jennifer Patrick; Mr. Kevin Patrick; Mr. Joe Al Picone; Ms. H.F. Poehlmann; Ms. Sami Rahman; Mr. Steve Rathbone; Ms. Rebecca Ruffino; Mr. Ross Schroeder; Mr. Gary Waites; Ms. Ann Weir and Mr. Michael Welch.

Also registered as in attendance were: Mrs. Teddy Boehm; Mr. Frank Wagner, KTTX-KWHI; Mr. and Mrs. Wigham and Mr. Don C. Wilhelm, Ex-Students Association.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Mr. Sommer.

**ITEM 2. PUBLIC COMMENT**

Mr. Kris Byboth, Bryan Campus Faculty, addressed the Board regarding agenda item 19 to establish a Men's and Women's Golf Program on the Brenham campus. He told the Board that he is concerned about the startup of such a program. He asked the Board to consider moving toward a system that would make each campus revenue positive.

**NON-ACTION ITEMS:**

**ITEM 3. UNITED STATES INSTITUTE FOR THEATRE TECHNOLOGY (USITT)  
SOUTHWEST REGIONAL WINTER SYMPOSIUM RESULTS AND  
PROMOTION OF "BILOXI BLUES"**

Mr. Kevin Patrick, Fine Arts, Music and Drama Professor, reviewed the achievements of the theatre students at the United States Institute for Theatre Technology Southwest Regional Winter Symposium.

Mr. Brad Nies, Fine Arts, Music & Drama Professor, introduced the play "Biloxi Blues". This will be Blinn College's entry into the Texas Community College Play Festival. He responded to questions from the Board.

**ITEM 4. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING JANUARY 31, 2013**

Ms. Kelli Shomaker reviewed the financial statement and list of checks for the period ending January 31, 2013 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). She pointed out that the employee benefits State revenue is down significantly. Exemptions are up significantly due to an increase in the number of students utilizing the Hazelwood Exemption. She reviewed items with significant variances and responded to questions from the Board.

**CONSENT AGENDA ITEMS:**

**ITEM 5. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE JANUARY 10, 2013, SPECIAL WORKSHOP MEETING AND THE JANUARY 15, 2013, REGULAR MEETING**

**ITEM 6. REVIEW AND ACTION TO REVISE BOARD POLICIES:**

- (A) *ECC (LOCAL): INSTRUCTIONAL ARRANGEMENTS - COURSE LOAD AND SCHEDULES*
- (B) *FJ (LOCAL): STUDENT RECORDS*

**ITEM 7. REVIEW AND ACTION TO RE-APPOINT MEMBERS TO THE BRAZOS COUNTY ADVISORY COMMITTEE**

**ITEM 8. REVIEW AND ACTION TO APPOINT MEMBERS TO THE A.W. HODDE, JR., TECHNICAL EDUCATION CENTER ADVISORY COMMITTEE**

**ITEM 9. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK PROPOSALS FOR A LEARNING MANAGEMENT SYSTEM**

**ITEM 10. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK PROPOSALS FOR A MASS NOTIFICATION SYSTEM**

**ITEM 11. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK BIDS FOR THE REPLACEMENT OF FLOORING AND THE CONSTRUCTION OF WALLS IN THE CAFETERIA AT THE STUDENT CENTER ON THE BRENHAM CAMPUS**

**ITEM 12. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE AND APPROVE A UTILITY EASEMENT WITH ATMOS ENERGY FOR THE PLACEMENT OF A NATURAL GAS LINE EXTENDED FROM VILLA MARIA TO THE ACADEMIC BUILDING ALONG BLINN BOULEVARD ON THE BRYAN CAMPUS**

On a motion by Dr. Boehm, seconded by Mr. Sommer, the Board voted to approve the **CONSENT AGENDA ITEMS: ITEM 5** - Minutes for the January 10, 2013, Special Workshop Meeting and the January 15, 2013, Regular Meeting; **ITEM 6** - Revisions to Board Policies: *ECC (Local): Instructional Arrangements - Course Load and Schedules* and *FJ (Local): Student Records* (copies of policy revisions are attached and made a part of these *Minutes*); **ITEM 7** - Reappointment of members to the Brazos County Advisory Committee (copies of bios are attached and made a part of these *Minutes*). **ITEMS 8** - Appointment of Members to the A.W. Hodde, Jr., Technical Education Center Advisory Committee (copies of bios are attached and made a part of these *Minutes*); **ITEM 9** - Administration to Seek Proposals for a Learning Management System; **ITEM 10** - Administration to Seek Proposals for a

Mass Notification System; **ITEM 11** - Administration to Seek Bids for the Replacement of Flooring and the Construction of Walls in the Cafeteria at the Student Center on the Brenham Campus; **ITEM 12** - Administration to Negotiate and Approve a Utility Easement with Atmos Energy for the Placement of a Natural Gas Line Extended from Villa Maria to the Academic Building Along Blinn Boulevard on the Bryan Campus, as presented by the Administration.

#### ACTION ITEMS:

**ITEM 13. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD BIDS FOR INTERIOR COSMETIC IMPROVEMENTS OF MEMORIAL HALL AND THE REPAIR AND RESURFACING OF THE ADJACENT PARKING LOTS ON THE BRENHAM CAMPUS**

Mr. Richard O'Malley, Executive Director, Facilities, Planning and Construction, reviewed the request to seek and award bids for interior cosmetic improvements of Memorial Hall and the repair and resurfacing of the adjacent parking lots on the Brenham Campus.

Mr. O'Malley told the Board the plan is to get the building back into use for Fall 2013. The proposal would not address improvements for plumbing, electrical, etc.; but would cover new carpeting, painting, furniture and parking lot repairs. Mr. O'Malley anticipates this is a short-term fix with a total cost estimated to be between \$100,000 - \$150,000 with \$50,000 in furniture and \$45,000 - \$50,000 for parking lot repairs. Mr. O'Malley then responded to questions from the Board.

On a motion by Dr. Boehm, seconded by Mrs. Miller, the Board voted to approve the request to seek bids for interior cosmetic improvements Memorial Hall and the repair and resurfacing of the adjacent parking lots on the Brenham Campus.

Mr. Borchardt opposed this item.

**ITEM 14. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO ADD THE CHIEF FINANCIAL OFFICER AS AN AUTHORIZED CHECK SIGNER AT BRENHAM NATIONAL BANK**

Ms. Shomaker, in her role as Chief Financial Officer of the College, requested to be added as an authorized check signer at Brenham National Bank (a copy of the Resolution is attached and made a part of these *Minutes*).

On a motion by Mr. Sommer, seconded by Mr. Lange, the Board voted to approve that Ms. Shomaker be added as an authorized check signer at Brenham National Bank.

Mr. Borchardt abstained from discussion and voting on this item.

**ITEM 15. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO AWARD BIDS FOR FROZEN FOOD PRODUCTS, GROCERY PRODUCTS, COOLER PRODUCTS, MEAT PRODUCTS, MILK PRODUCTS AND BREAD PRODUCTS FOR MARCH 1, 2013 - AUGUST 31, 2013**

Mr. Ross Schroeder, Director of Purchasing, reviewed the requests of bids #906 - #911 for frozen food products, grocery products, cooler products, meat products, milk products and bread products for March 1, 2013 - August 31, 2013. Lowest bids are as follows: Bid #906 - US Foods for \$94,874.07; Bid #907 - US Foods for \$17,250.64; Bid #908 - US Foods for \$8,157.89; Bid #909 - US Foods for \$15,187.65; Bid #910 - Oak Farms for \$11,922.45; and Bid #911 - Flowers Bakery for \$9,740.17 (a copy of the bids are attached and made a part of these *Minutes*).

The importance of local vendor versus best price for the College was discussed. Mr. Kenjura shared that one advantage of using a local vendor was that James Harvill, Director Food Service, could receive 5-day delivery service with Brenham Wholesale and storage does not become an issue.

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to award bids to US Foods for frozen food products, grocery products, cooler projects and meat products; to Oak Farms for milk products; and to Flowers Bakery for bread products for March 1, 2013 - August 31, 2013, as presented

Mrs. Miller left the room during discussion and did not vote on this item.

**ITEM 16. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO AWARD RFP #114, WIDE AREA NETWORK CONNECTIVITY FOR THE SCHULENBURG AND SEALY CAMPUSES**

Mr. Michael Welch, Dean Academic Technology Services, reviewed a request to award RFP #114, Wide Area Network Connectivity for the Schulenburg and Sealy Campuses, to USFon for wide area network connectivity for the Schulenburg and Sealy Campuses. Mr. Sommer asked if references had been checked. Mr. Welch responded that all references were positive.

On a motion by Mr. Sommer, seconded by Mr. Borchardt, the Board voted to award RFP #114, Wide Area Network Connectivity for the Schulenburg and Sealy Campuses to USFon for a total amount \$45,600 per year for 20 Mbps each site for a 5 year term, as presented.

**ITEM 17. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK REQUESTS FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL ARCHITECTURAL SERVICES RELATED TO THE DEVELOPMENT OF A MASTER FACILITIES PLAN FOR THE BRYAN CAMPUS**

Mr. Richard O'Malley discussed the need for a Facilities Master Plan for the Bryan Campus. Mr. O'Malley reviewed the proposed process for developing a Facilities Master Plan. The goal is to have a plan approved by the Board in September 2013. This authorization will allow the Administration to advertise, receive qualification statements, interview and select an architectural firm to develop a Facilities Master Plan for the Bryan Campus. The need to properly plan the next five-ten years for the Bryan Campus has never been more apparent. A Facilities Master Plan coupled with a budget and funding mechanism to achieve outcomes, would be a sage investment by the college. Mr. Kenjura asked Dr. Ted Raspiller for his input. Dr. Raspiller discussed the need for this plan. Mr. O'Malley responded to questions from the Board. The cost of the plan is estimated to be \$20,000 - \$25,000 (a copy of the Facilities Master Plan presentation is attached and made a part of these *Minutes*).

On a motion by Mr. Lange, seconded by Mrs. Miller, the Board voted to authorize the administration to seek requests for qualifications (RFQ) for professional architectural services related to the development of a Master Facilities Plan for the Bryan campus as presented by the Administration.

**ITEM 18. REVIEW AND ACTION TO SET HOUSING CHARGES FOR THE 2013-2014 ACADEMIC YEAR**

Ms. Shomaker and Dr. Dennis Crowson reviewed a request to set housing charges for the 2013-2014 academic year. Ms. Shomaker estimated that in 2012-2013, the College profited only \$17,000 on housing. The newly proposed cost would show an estimated \$300,000 profit. They responded to questions from the Board. The proposed costs are listed below:

Unit	Type of Room	Proposed Cost
BCPA	4 Bedroom	\$2,500.00
BCPA	2 Bedroom	\$2,550.00
Wheeler	Private Room, Private Bath	\$2,800.00
Wheeler	Private Room, Shared Bath	\$2,400.00
Wheeler	Shared Room, Shared Bath	\$2,200.00
Beazley	Shared Room, Shared Bath	\$1,300.00
Hallstein	Shared Room, Shared Bath	\$1,300.00
Helman	Shared Room, Shared Bath	\$1,300.00
Melcher	Shared Room, Shared Bath	\$1,300.00
Spencer	Shared Room, Shared Bath	\$1,250.00
Buccaneer	Shared Room, Shared Bath	\$1,250.00
K. Atkinson	Shared Room, Shared Bath	\$1,250.00
Lockett	Shared Room, Shared Bath	\$1,250.00
Solons	Shared Room, one bath per floor	\$1,000.00
Memorial	Shared Room, one bath per floor	\$1,000.00

On a motion by Mr. Sommer, seconded by Dr. Boehm, the Board voted to approve the housing charges for the 2013-2014 academic year as presented by the Administration (a copy of the housing charges for the 2013-2014 academic year is attached and made a part of these *Minutes*).

#### **ITEM 19. REVIEW AND ACTION TO ESTABLISH A MEN'S AND WOMEN'S GOLF PROGRAM ON THE BRENHAM CAMPUS**

Mr. Scott Schumacher, Director of Athletics/Head Coach Men's Basketball, requested this item be tabled until further review of the financial impact of golf programs can be complete. Dr. Boehm asked Mr. Schumacher to comment on the reason for the request. Mr. Schumacher responded that he felt like it would enhance the student body (a copy of the proposal is attached and made a part of these *Minutes*).

On a motion by Mr. Sommer, seconded by Mr. Lange, the Board voted to table the Review and Action to Establish a Men's and Women's Golf Program on the Brenham Campus.

#### **REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:**

##### **ITEM 20. REPORTS:**

- **BUILDINGS AND GROUNDS**

Mr. O'Malley responded to questions regarding his written buildings and grounds report (a copy of the report is attached and made a part of these *Minutes*).

- Planning (Bryan Campus):
  - Building E, Student Center - *the student activity half of the building was scheduled for a remodel to accommodate student activities; and the food service half of the building was scheduled to be updated and expanded to meet the growth of the campus. Both of these phases have been put on hold until the funding of these improvements can be budgeted.*  
**Update:** The Facilities Staff along with the Director of Food Services met with a consulting firm that designs and plans food service operations. This firm was asked to analyze our existing food service operation and provide a cost estimate for any improvements to enhance food service and efficiencies in our present system.
  - Parking Lot Project - The College retained the services of Bleyl & Associates for the preliminary planning and design of a 300 car surface lot.

**Update:** The project is scheduled to bid and be awarded at the March board meeting; the timeline for completion of this new overflow lot is July 2013.

- HVAC (Controls and VFD'S) - Funds have been budgeted in this fiscal year to improve the HVAC Controls System on the Bryan Campus. This project is in the very early discussion stage and awaiting information from Schneider Electric (our current vendor) before proceeding to the design and construction phase.
  - Elevator Upgrades - Funds have been budgeted in this fiscal year for elevator upgrades, the project has not started.
  - Landscaping/Irrigation System Upgrades - Funds have been budgeted in this fiscal year to improve the landscaping and turf on the Bryan Campus. The Facilities Staff is preparing a landscaping and turf plan that will be implemented in the Spring.
- Planning (Brenham Campus):
    - Classroom Utilization Study - The Facilities Staff is in the preliminary stage of developing a classroom utilization report for the Brenham Campus. The results of this study will be available for use in a strategic plan for the campus.
    - Energy Audit - The Facilities Staff is in the preliminary stage of performing an energy audit for the Brenham Campus.
    - Fitness Center - The Facilities Department and the Student Services Department are developing a plan to enhance student amenities on campus. One area identified by student groups as a need is a fitness center. At present, all student fitness center type activities take place in the Boehm Building and the typical student has to compete with the sports teams for use of equipment. Several ideas are being considered ranging from converting the James Atkinson Hall into a fitness center to constructing a new building for this purpose.
    - Spencer Hall Remodel/New Student Housing - This project was discussed in the Facilities Workshop with the Board. The project is still in the discussion stage with the Administration and Board, once authorization is affirmed, the Facilities Staff will prepare an RFQ for professional services to hire an architectural firm for detail planning and design.
    - Saeger Street Extension - This project is actually a City of Brenham project, but the alignment and construction schedule have an immediate impact on the College as we develop the balance of our property adjacent to the College Park Apartments and Agricultural Complex. The City has no immediate plans to start design and construction on these improvements, but a sincere indication from the College of our desire to develop this property for student housing could trigger an accelerated schedule.
    - Student Center/Old Main Fire Alarm Monitoring System - This project is in the preliminary planning stages and once more information is available, authorization from the Board will be sought to seek bids on construction.
    - Memorial and Holleman Halls - Four options are being considered with these buildings: 1. Remodeling, 2. Demolish, 3. Lease or 4. Sell. The remodeling estimate is approximately \$1,000,000.00 per building as discussed in the Facilities Workshop. The demolish cost is \$4.00 - \$6.00 per square foot-these buildings are approximately 8,500 square feet each, so the cost to demolish would range from \$34,000.00 - \$51,000.00 per building. The leasing option and the sell option have been discussed with both developers and real estate agents. No progress has been made to determine if these are viable options.
  - Design (Bryan Campus):
    - The Administration Building Roof/Gutter Replacement - This project is in the preliminary design phase and once authorized by the Board, the Administration will seek bids for the construction of the improvements. The budget for these improvements is \$250,000.00 and the funds have been budgeted in the 2012 - 2013 fiscal year.

- Design (Brenham Campus):
  - The Lighting Project for replacement lamps in the Student Center, O'Donnell Center, "Original" Band Hall, Heineke Gym, PE Building, Moody Library, and Old Main is in design and should be ready for bidding in April.
  - The Central Plant Improvement Project is in design.
- Construction (Bryan Campus)
  - The Generator Project is in construction and scheduled to be completed by March.
- Construction (Brenham Campus)
  - The Generator Project is in construction and scheduled to be completed by March.
  - The Student Center Roof/Baseball Field Locker Room Roof is under construction.
  - The Student Housing Door Alarm Project is complete.

*\*Note: Italics indicate older items.*

## **ITEM 21. BRAZOS COUNTY CAMPUSES UPDATE**

Dr. Raspiller asked the Board to keep the Bryan Fire Department and families in their thoughts. One of the firefighters who is still in the hospital is a paramedic student at Blinn.

Dr. Raspiller reviewed the upcoming events for the Bryan Campus (a copy of the Bryan Campus Events for Spring 2013 is attached and made a part of these *Minutes*).

- February 10, 2013, Phi Theta Kappa Spring 2013 Induction, E-105, 2:00 p.m.
- February 14, 2013, Student Leadership & Activities Transfer Fair Day, E-105, 10:00 a.m.
- February 20, 2013, SGA: Welcome Week Programming Webinar, H-132, 2:00 p.m.
- February 21, 2013, Brazos County Advisory Committee Meeting, E-120, 11:00 a.m.
- February 23-26, 2013, Conference on Student Government Association, Texas A&M University.
- February 28, 2013, Theatre Arts: Copenhagen Production, E-105, 6:30 p.m.
- March 8, 2013, Preview Day: Prospective Students, Student Center, 8:00 a.m.

## **ITEM 22. ADMINISTRATIVE ANNOUNCEMENTS:**

### **NEWLY ENDOWED SCHOLARSHIPS:**

Mr. Picone reviewed seven newly endowed scholarships, total value of the new scholarships are \$120,000 (a copy of the Scholarships is attached and made a part of these *Minutes*).

#### **Ben W. Boehnke Memorial Scholarship**

Established by the Boehnke Family. "Coach Ben" as he was referred to by his students, began his career at Blinn College in 1963 as assistant football coach and head track coach. He became head football coach in 1972 and led the football program to its first undefeated football season in Blinn College history and a Wool Bowl victory that same year. He was named National Junior College Coach of the Year in 1972 and was also Texas Sports Writers Association Coach of the Year in 1972 and 1987. In 1998 he was inducted into the NJCAA Football Hall of Fame. This scholarship will be awarded to a student football or track athlete.

#### **A. Melton Schoenvogel Scholarship**

This scholarship was established by Mrs. Clarence Schoenvogel, who has been a supporter of Blinn College and the community for many years. Mrs. Schoenvogel's husband, Dr. Schoenvogel was the team physician for the football team for many years. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Blinn College Board of Trustees from 1944-1948.

This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program.

**Dr. C.W. Schoenvogel Family Scholarship**

This scholarship was established by the Schoenvogel Family Foundation, Inc., to honor the Dr. C.W. Schoenvogel Family for his many years of service to Blinn College and the community. Dr. Schoenvogel was the team physician for the football team for many years. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Blinn College Board of Trustees from 1944-1948. This scholarship will be awarded to a deserving student demonstrating financial need in the LVY or ADN nursing program.

**C.W. "Walt" Schoenvogel, Jr. Scholarship**

This scholarship was established by Mrs. Clarence Schoenvogel to honor her son, Walt Schoenvogel, for his many years of support to Blinn College and the community. Walt Schoenvogel's father, Dr. Schoenvogel was the team physician for the football team for many years. Dr. Schoenvogel's father, Dr. O.F. Schoenvogel, served on the Blinn College Board of Trustees from 1944-1948. This scholarship will be awarded to a deserving student demonstrating financial need in the LVN or ADN nursing program.

**Beatrice Bednar Donisi Memorial Scholarship**

The Beatrice Bednar Donisi Memorial Scholarship is established in memory of Ms. Beatrice Bednar Donisi by her son, John Philip Donisi. Ms. Donisi was a Phi Theta Kappa graduate for Blinn College and a Phi Beta Kappa graduate of the University of Houston. She was very thankful for the opportunities made available to her as a result of the education she received at Blinn College. This scholarship is awarded to deserving first-generation college students exhibiting financial need.

**Keith and Elizabeth Twiggs Endowed Scholarship**

Recognizing the importance and the role of Blinn College in the community, the Keith and Elizabeth Twiggs Scholarship is established. Mr. and Mrs. Twiggs have been long time supporters of Blinn College through generous donations with particular interest in the Blinn Band and Music program. The scholarship will be awarded to a member of the Blinn College Band without regard to major or financial need.

**Warren Masonic Lodge Scholarship**

The Warren Masonic Lodge #56 has been a strong supporter of higher education since its beginning on January 24, 1850, when it was chartered by the Grand Lodge of Texas. The establishment of this endowed scholarship is an example of this continued support. The Warren Masonic Lodge Scholarship will be awarded to a student from the Caldwell Independent School District. Preference will be given to students with a Masonic connection.

- **UPCOMING EVENTS:**

Dr. Nolte reviewed Blinn College's legislative priorities (a copy of the Legislative Priorities are attached and made a part of these *Minutes*).

1. **Restoration of Employee Benefits**

- a. In order to recruit and retain the talented faculty and staff necessary to continue our Proven tradition in educational excellence, providing excellent employee benefits is critical. In order to provide these benefits to our employees, the state must remain partners with community colleges.
- b. Blinn College and TACC requests the restoration of State Employee Health Insurance Funding to 60% of ERS costs and a return to 84% of ERS costs in the 84<sup>th</sup> Session.



- c. Blinn College and TACC requests funding for the State's Employer share of Community College Employees' Retirement at the Teachers Retirement System should be based on constitutional requirements.
2. **Brazos County Technical Education Center** - Blinn College's Brazos County Campuses continue to partner with local municipalities to meet the evolving workforce training needs of the region. We are currently making plans to enhance and expand our programs in construction trades including: electrical, HVAC, plumbing and welding. We will also build-out facilities to support our new Therapeutics Manufacturing Program. We are asking for 1 million dollars in matching funds to help support the 30,000 square foot build-out which includes laboratory and classroom space.
  3. **Reimbursement for Hazelwood Exemption** - During the 2012 fall semester, Blinn College spent \$420,000.00, in Hazelwood exemptions. Hazelwood is one of several exemptions that higher education institutions are responsible for and Blinn College requests the Texas Legislature recognize the hardship this program places on the individual colleges and asks for State funding to assist in off-setting this expense.
  4. **Passage of SB 146 & HB 895** - Relating to access by a public institution of higher education to the criminal history record information of certain persons seeking to reside in on-campus housing.
  5. **Restoration of adequate funding for the Star of the Republic Museum** - Any additional reduction in funding for the Star of the Republic Museum could result in a hardship for Blinn College and could place this repository for Texas Republic History, at the Birthplace of Texas, in jeopardy. House Bill 634, of the 61<sup>st</sup> Legislature, transferred the control and custody of the Museum to Blinn College; however, Blinn College depends upon the Legislature for the financial backing to proudly carry out this task.

Dr. Nolte reviewed the upcoming events (a copy of the upcoming events is attached and made a part of these *Minutes*).

- **Athletic Events:**
  - SB vs Iowa Western, February 20, 4:00 & 6:00 p.m.
  - WBB vs Kilgore, February 20, 5:30 p.m.
  - MBB vs Lamar State College - Port Arthur, February 20, 7:30 p.m.
  - BB vs Wharton, February 23, 3:00 p.m. 5<sup>th</sup> Annual *Turn Back the Clock* game benefiting *Adam's Angels Ministry*
  - WBB vs Jacksonville College, February 27, 5:30 p.m.
  - MBB vs Coastal Bend College, February 27, 7:30 p.m.
- Washington County Forum featuring Annise Parker - Mayor, City of Houston, Friday, February 22, at 11:30 a.m., in the Janis Sneed Banquet Room, Student Center, Brenham campus.
- Theatre Arts Presentation of "Biloxi Blues" - February 21, 22, & 23, at 7:00 p.m., February 24, at 2:00 p.m.; High School Preview Performances: February 21 & 22, at 1:00 pm, in the Dr. W.W. O'Donnell Performing Arts Center Auditorium.
- Washington County Day at the Capitol - February 26.
- Texas Independence Day Celebration at Washington-on-the Brazos State Historic Park and Star of the Republic Museum. Featuring new exhibit "Texas Through the Eyes of Theodore Gentilz" beginning March 2, at the Museum. Schedule of events is attached.
- Lifetime Learning Luncheon - March 1, 11:30 a.m., Speaker, Loren Steffy, author and business columnist for the Houston Chronicle, in the Janis Sneed Banquet Room, Student Center, Brenham campus.
- Spring Break Holiday - March 11-15.
- Dental Hygiene Accreditation Visit - March 19-20.

- Regular Board Meeting - Tuesday, March 19, 6:30 p.m., on the Bryan campus.

**ITEM 23. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)**

The public was recessed for a break at 8:06 p.m.

The public recessed for closed session at 8:21 p.m.

**CLOSED SESSION:**

- (A) PERSONNEL MATTERS (GOV'T. CODE, SEC. 551.074)
  - i. DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE OR DISMISSAL OF PUBLIC EMPLOYEES OR OFFICERS
- (B) REAL PROPERTY (GOV'T. CODE, SEC. 551.072)
  - i. DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY
- (C) GIFTS AND DONATIONS (GOV'T. CODE, SEC. 551.073)
  - i. DELIBERATIONS REGARDING PROSPECTIVE GIFTS AND DONATIONS

**ITEM 24. RECONVENE PUBLIC SESSION**

The public session was reconvened at 9:17 p.m.

**ADDITIONAL ACTION ITEMS:**

**ITEM 25. ACTION CLOSED ON CLOSED SESSION ITEMS:**

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS AND PERFORMANCE OBJECTIVES OF THE DISTRICT PRESIDENT AND CAMPUS PRESIDENT, BRAZOS COUNTY CAMPUSES
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG AND SEALY
- (C) REVIEW AND ACTION TO ACCEPT PROSPECTIVE GIFTS AND DONATIONS TO THE COLLEGE


On a motion by Dr. Boehm, seconded by Mr. Borchardt, the Board voted to employ new Full-Time Faculty and Professional Staff on one-year contracts as presented by the Administration (a copy of the list of persons employed is attached and made a part of these *Minutes*).

Dr. Boehm inquired about the qualifications and hiring process on each candidate.

**ITEM 26. ADJOURNMENT**

On a motion by Mr. Sommer, seconded by Mrs. Miller, the Meeting was adjourned at 9:24 p.m.

  
 Mr. Atwood C. Kenjura  
 President

  
 Mr. Douglas R. Borchardt  
 Secretary