

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room  
Third Floor, Administration Building  
Blinn College, 802 Green Street  
Brenham, Texas**

**Regular Meeting, Tuesday, April 19, 2011, 7 p.m.**

The Board of Trustees convened at 7:02 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Dr. Henry J. Boehm, Jr., Mr. Douglas R. Borchardt, and Mr. Norwood Lange.

Board members not present: Mr. Leon B. Toubin, Vice President; Mr. Steve M. Westbrook, Secretary; and Mr. L.J. Lacina, Jr.

Members of the College staff in attendance were: Dr. Robert Brick, Dr. Debra LaCour, and Dr. Van Miller, Vice Presidents; Dr. Kathy Anzivino, Interim Vice President; Dr. Ted Raspiller, Provost Brazos County Campuses; Ms. Cathy Boeker, Executive Administrator of External Affairs; Ms. Elaine Abshire, Mr. Thomas Brazzel, Ms. Karen Buck, Mr. Jeff Cermin, Ms. Leslie Ellis, Ms. Carol Fietsam, Ms. Jennifer Garcia, Dr. John Harris, Mr. Grady Hendricks, Ms. Kristina Janes, Mr. Richard O'Malley, Dr. Milton Radke, Ms. Karla Roper, Mr. Michael Schaefer, Mr. Ross Schroeder, Dr. Rosemary Sundet, Mr. Jeff Tilley, Dr. Larry Watson, Ms. Ann Weir, and Dr. Michel Zuch.

Also registered as in attendance were: Mr. Steve Adams, Specialized Public Finance, Inc.; and Mr. Cedric Bell and Ms. Reketa Mosley; Blinn Students.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Dr. Miller.

**ITEM 2. PUBLIC COMMENT**

There was no public comment.

**ITEM 3. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING MARCH 31, 2011**

Dr. Miller reviewed the financial statement and list of checks for the period ending March 31, 2011 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). Dr. Miller also responded to questions from the Board.

**CONSENT AGENDA ITEMS:**

**ITEM 4. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE MARCH 08, 2011, REGULAR MEETING AND THE APRIL 7, 2011, SPECIAL MEETING**

**ITEM 5. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO EXTEND THE CONTRACT FOR AUTO, PROPERTY, AND LIABILITY INSURANCE UTILIZING THE SERVICES OF A CONSULTANT FOR ONE YEAR**

**ITEM 6. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD A RFP FOR A LEARNING MANAGEMENT SYSTEM**

- ITEM 7. REVIEW AND ACTION TO ACCEPT THE 2009-2010 AUDIT FOR THE WASHINGTON COUNTY APPRAISAL DISTRICT**
- ITEM 8. REVIEW AND ACTION TO APPROVE APPLYING BLINN COLLEGE'S PORTION OF EXCESS MONEY FROM THE 2009-2010 BUDGET OF THE WASHINGTON COUNTY APPRAISAL DISTRICT TO THE 2011-2012 BUDGET**
- ITEM 9. REVIEW AND ACTION TO SUPPORT THE PROPOSED 2011-2012 BUDGET FOR THE WASHINGTON COUNTY APPRAISAL DISTRICT**
- ITEM 10. REVIEW AND ACTION TO APPROVE THE WASHINGTON COUNTY APPRAISAL DISTRICT TO PURCHASE NEW COMPUTERS**
- ITEM 11. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK AND AWARD A CONSTRUCTION CONTRACT FOR THE BUILDING H, ADMINISTRATION BUILDING TESTING LAB, AND THE COLLEGE PARK CENTER OFFICE SPACE REMODELING PROJECT ON THE BRYAN CAMPUS THROUGH THE COMPETITIVE SEALED PROPOSAL DELIVERY METHOD**
- ITEM 12. REVIEW AND ACTION TO ADOPT THE SELECTION CRITERIA FOR USE IN EVALUATING AND RANKING THE COMPETITIVE SEALED PROPOSALS FOR THE BUILDING H, ADMINISTRATION BUILDING TESTING LAB, AND THE COLLEGE PARK CENTER OFFICE SPACE REMODELING PROJECT ON THE BRYAN CAMPUS**

On a motion by Mr. Lange, seconded by Dr. Boehm, the Board voted to approve **CONSENT AGENDA ITEMS: ITEM 4** - Minutes for the March 08, 2011, Regular Meeting and the April 7, 2011, Special Meeting; **ITEM 5** - the Administration to Extend the Contract for Auto, Property, and Liability Insurance Utilizing the Services of Consultant, Mr. Bob Reim in Austin, for One Year; **ITEM 6** - the Administration to Seek and Award a RFP for a Learning Management System; **ITEM 7** - to Accept the 2009-2010 Audit for the Washington County Appraisal District (copies of a letter from Chief Appraiser Willy Dilworth and the Audit are attached and made a part of these *Minutes*); **ITEM 8** - Applying Blinn College's Portion of Excess Money from the 2009-2010 Budget of the Washington County Appraisal District to the 2011-2012 Budget (copies of the Washington County Appraisal District 2009-2010 Excess Budget and Entity Costs Assuming Refund with Prior Year Comparison chart are attached and made a part of these *Minutes*); **ITEM 9** - to Support the Proposed 2011-2012 Budget for the Washington County Appraisal District (a copy of the Washington County Appraisal District 2011-2012 Proposed Budget is attached and made a part of these *Minutes*); **ITEM 10** - to Approve the Washington County Appraisal District to Purchase New Computers; **ITEM 11** - the Administration to Seek and Award a Construction Contract for the Building H, Administration Building Testing Lab, and the College Park Center Office Space Remodeling Project on the Bryan Campus Through the Competitive Sealed Proposal Delivery Method; and **ITEM 12** - to Adopt the Selection Criteria for Use in Evaluating and Ranking the Competitive Sealed Proposals for the Building H, Administration Building Testing Lab, and the College Park Center Office Space Remodeling Project on the Bryan Campus as presented by the Administration.

**OTHER ACTION ITEMS:**

- ITEM 13. CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF "WASHINGTON COUNTY JUNIOR COLLEGE DISTRICT COMBINED FEE REVENUE REFUNDING BONDS, SERIES 2011", INCLUDING THE ADOPTION OF A RESOLUTION AUTHORIZING THE ISSUANCE OF SUCH BONDS AND PROVIDING FOR THE REDEMPTION OF THE OBLIGATIONS BEING REFUNDED**

Mr. Steve Adams, Specialized Public Finance, Inc., informed the Board they received six bids with the winning bid received by Hutchinson, Shockey, Erley & Co., Inc., at 2.8715% of true interest cost. Moody's and Standard & Poor affirmed Blinn's ratings as A1 and A, respectively, with Standard & Poor revising Blinn's outlook to Positive from Stable. Total savings estimated \$679,342.63 through 2023. May 17, 2011, is the expected closing date for this sale. Mr. Adams responded to questions from the Board (copies of the Proposed Resolution Authorizing the Issuance of Bonds and Providing for the Redemption of the Obligations Being Refunded and of Mr. Adams' presentation are attached and made a part of these *Minutes*).

On a motion by Dr. Boehm, seconded by Mr. Borchardt, the Board voted to Award the Combined Fee Revenue Refunding Bonds, Series 2011 to Hutchinson, Shockey, Erley & Co., Inc., at 2.8715% as presented by Mr. Steve Adams with Specialized Public Finance, Inc.

#### **ITEM 14. REVIEW AND ACTION TO SET TUITION, FEES, AND OTHER CHARGES FOR THE 2011-2012 SCHOOL YEAR**

Dr. Miller reviewed the proposed tuition and fee rates (a copy of the proposed tuition and fee rates spreadsheet is attached and made a part of these *Minutes*). He advised the Board that the State average for proposed in-district tuition increase was 11.26% and 13.09% for out-of-district tuition. Dr. Miller proposed a \$7.00 increase for in-district tuition and fees and a \$15.00 increase for out-of-district tuition and fees. Dr. Miller responded to questions from the Board.

Dr. Miller showed the Board how Blinn's tuition and fees compare to surrounding Community Colleges (copies of the Texas Community Colleges Tuition and Fees Survey-Spring 2011 and of Dr. Miller's comparison chart are attached and made a part of these *Minutes*).

On a motion by Mr. Lange, seconded by Dr. Boehm, the Board voted to Set Tuition, Fees, and Other Charges for the 2011-2012 School Year as presented by the Administration.

#### **ITEM 15. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SIGN A ONE-YEAR EXTENSION OF THE CURRENT DEPOSITORY AGREEMENT WITH BRENHAM NATIONAL BANK**

This Agenda Item was tabled until the May Board meeting.

#### **ITEM 16. REVIEW AND ACTION TO SET A DATE FOR THE 2011-2012 BUDGET WORKSHOP**

Ms. Cathy Boeker presented various options for Budget Workshop dates.

On a motion by Dr. Boehm, seconded by Mr. Borchardt, the Board voted to Set June 14, 2011, as a Date for the 2011-2012 Budget Workshop as presented by the Administration.

#### **REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:**

##### **ITEM 17. REPORTS:**

- **BUILDINGS AND GROUNDS**

Mr. Richard O'Malley reviewed the Buildings and Grounds report and responded to questions from the Board regarding the Bryan Campus chiller project, as well as, an update on the current construction projects (a copy of the Buildings and Grounds report is also attached and made a part of these *Minutes*).

### **Bryan Campus:**

- Administration/Classroom Remodel - This project is complete.
- Allied Health HSC Campus - The project is under construction and on schedule. The delivery time of this space to Blinn is July 1st. We have started the equipment procurement, furniture procurement, and the A/V design.
- Building E, Student Center - This is a multi-phase project designed to enhance the Student Services offered on the Bryan Campus. The first phase has been designed and bid on April 5<sup>th</sup>. The Board will act at the April 19<sup>th</sup> Board meeting on awarding a construction contract to Bryan Construction, Inc., for the improvements.
- Building H (presently, the Allied Health Building) - In Fall 2011, this space will become available for additional classroom and faculty offices. Dr. Raspiller appointed a committee to receive proposals from the Bryan Campus Division Chairs that are seeking additional space for their respective programs. The committee completed the review of proposals and submitted the findings to Dr. Raspiller for review. The Board will act at the April 19<sup>th</sup> Board meeting to seek and award bids for this project.
- Central Plant – The chiller # 2 replacement project is currently in design and will be bid and awarded for construction on May 12<sup>th</sup>. The project is scheduled for construction during the Summer with completion in September.

### **Brenham Campus:**

- Student Housing - We have awarded the contract to Collier Construction, for \$9,926,000.00 for the construction of the student housing facility. The project is under construction and scheduled for completion by July 15, 2011. The contractor has started the exterior brick and siding of the building, as well as, the interior plumbing, electrical, etc. The sheetrock, painting, and flooring will be progressing in the coming weeks. The contractor said that the project is on schedule, but that we are on a tight schedule.
- Central Plant - There are some piping modifications and electrical improvements that are in design. These improvements will be bid in May for Summer construction and completion.
- Band Hall - The Band Hall project has been awarded to Collier Construction. The project is under construction and on schedule for completion in the Fall of 2011.
- Agriculture Facility - We have awarded a Guaranteed Maximum Price (GMP) of \$2,133,000.00, to Collier Construction for the construction of the Ag Shop Building. The Ag Shop Building is substantially complete and welding classes are being held in the building this Spring.
- The Ag Classroom Building - The project has been awarded to Collier Construction. The project is under construction. The contractor has erected the metal framing and the project is on schedule for completion in mid August.
- Star of the Republic Museum - The project is complete.
- Campus Wide Fiber Extensions - This project has been awarded to JSL Construction. The project is 100% complete.
- Lawn care - The College received and awarded a new 3-year lawn care bid to Glasco for the maintenance of the lawn and flower beds. Their contract started in January.

- **ACHIEVING THE DREAM - GREATER TEXAS FOUNDATION VISIT & PROGRESS ON ACHIEVING THE DREAM INITIATIVES**

Dr. Rosemary Sundet reviewed the Greater Texas Foundation Visit. Dr. Sundet advised they were pleased with Blinn's progress and would like the College to continue the Achieving the Dream Program.

**ITEM 18. ADMINISTRATIVE ANNOUNCEMENTS:**

- **NEWLY ENDOWED SCHOLARSHIP**

Mr. Kenjura announced the following (a copy of the Newly Endowed Scholarship is attached and made a part of these Minutes):

Agnes Karlik Anderson Associate Degree Nursing Endowed Scholarship

Agnes "Andy" Karlik Anderson, R.N. was a 1942 graduate of The Providence Hospital School of Nursing in Waco, Texas. The career she loved as a registered nurse spanned 48 years in Brenham. In 1956, she joined the Brenham Clinic as the first nurse working with W.F. Hasskarl, Sr., M.D., Thomas H. Giddings, M.D., W.F. Hasskarl, Jr., M.D. and Joel H. Johnson, M.D. As the clinic grew, she served as the director of nursing. The Anderson family in 2010 wanted her love and legacy in nursing to continue by establishing this scholarship in her memory. This scholarship will be awarded to a deserving student in the Associate Degree Nursing program.

- **UPCOMING EVENTS**

Mr. Kenjura announced the following (a copy of the Administrative Announcements is attached and made a part of these *Minutes*):

- Next Blinn Home Athletic Games:  
April 21 - Baseball vs Alvin, 2:00 p.m.  
April 27 - Baseball vs Galveston, 6:00 p.m.  
May 5-8 - Softball Region XIV Tournament, East Zone Site  
May 14-18 - Baseball Region XIV Tournament, Brenham  
Full Athletic Schedules can be found on the Blinn website [www.blinn.edu](http://www.blinn.edu).
- Sigma Kappa Delta Induction Ceremony to be held Wednesday, April 20 at 7:00 p.m. in the Banquet Room, Student Center, Brenham campus. The speaker will be Dr. Susan M. Stabile, Associate Professor of English and Director of the American Studies Program at Texas A&M University.
- Sealy Advisory Committee Meeting will be April 21, 2011.
- Mu Alpha Theta Induction Ceremony to be held Wednesday, April 27 at 7:00 p.m. in the Banquet Room, Student Center, Brenham campus. The guest speaker will be Dr. Jim Boyd from the College of Aerospace Engineering at Texas A&M University.
- Brenham Campus Professional Association End of Year Celebration to recognize and celebrate the retirees and award the 2010-2011 Teaching Excellence Award winner on Friday, April 29 - 11:30 a.m. to 1:30 p.m. in the Banquet Room, Student Center.
- 10<sup>th</sup> Annual Ag Mechanics Project Show to be held on May 4 in the new *Rankin Agricultural Complex*, Brenham campus. All winners to be announced at 4:00 p.m.
- Lifetime Learning Luncheon on May 5, at 11:30, Banquet Room, Student Center, Brenham campus. The speaker is Dr. Kazuko Suzuki (Ph.D. Princeton), is an assistant professor in Sociology at Texas A&M University who specializes in international migration, race/ethnicity, and gender.
- Schulenburg Advisory Committee Meeting to be held May 11, 2011.

- Maifest - Friday, May 6; and Saturday, May 7 - Board & Administration are invited to participate - Float #3 to share with BISD. Parades begin at 10:30.
- Blinn Graduation Ceremony - Friday, May 13, Spencer Stadium, Brenham campus at 8:00 p.m. Reception prior to ceremony in the Janis Sneed Banquet Room, Student Center, 6:00 to 7:00 p.m.
- Next Regular Board meeting is Tuesday, May 17, 2011, at 7:00 p.m. on the Brenham campus.

**ITEM 19. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)**

The public was recessed for a break at 8:05 p.m.

The public was recessed for closed session at 8:15 p.m.

**CLOSED SESSION:**

**ITEM 20. CLOSED SESSION:**

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY (*GOV'T. CODE, SEC. 551.072*)

**ITEM 21. RECONVENE PUBLIC SESSION**

The public session was reconvened at 8:52 p.m.

**ADDITIONAL ACTION ITEMS:**

**ITEM 22. ACTION ON CLOSED SESSION ITEMS:**

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE, OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, SCHULENBURG, AND SEALY

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to approve the reemployment of current Faculty and Professional Staff contracts for the 2011-2012 school year (copies of the list of persons employed is attached and made a part of these *Minutes*).

**ITEM 23. ADJOURNMENT**

On a motion by Mr. Borchardt, seconded by Dr. Boehm, the Meeting was adjourned at 8:35 p.m.



Mr. Atwood C. Kenjura  
President



Mr. Steve M. Westbrook  
Secretary