

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room  
Third Floor, Administration Building  
Blinn College, 802 Green Street  
Brenham, Texas**

**Regular Meeting, Wednesday, March 10, 2010, 7 p.m.**

The Board of Trustees convened at 7:03 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Don Jones, Secretary; Dr. Henry J. Boehm, Jr., Mr. L.J. Lacina, Jr., and Mr. Steve Westbrook.

Board members not present: Mr. Norwood Lange.

Members of the College staff in attendance were: Dr. Daniel J. Holt, President; Dr. Robert Brick, Dr. John D. Harris, Dr. Debra R. LaCour, and Dr. Van Miller, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Dr. Cathy Kemper, Dean of Institutional Effectiveness and Accreditation; Ms. Karen Anglin; Mr. Tom Brazzel; Ms. Jennifer Bynum; Ms. Jeri Dulaney; Ms. Leslie Ellis; Mr. Charles W. Lively, III; Mr. Brad Nies; Mr. Richard O'Malley; Dr. Thena Parrott; Mr. Joe Al Picone; Dr. Milton Radke; Mr. Michael Schaefer; and Dr. Michel Zuch.

Also registered as in attendance were: Mr. Steve Adams, Specialized Public Finance, Inc.; Mr. Douglas Borchardt; Mr. Brad Cutright, Cutright and Allen Architects, Inc.; and Mr. Bill Parrott.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE  
AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Dr. Holt.

**ITEM 2. PUBLIC COMMENT**

There was no public comment.

**ITEM 3. KENNEDY CENTER/AMERICAN COLLEGE THEATER FESTIVAL AND  
TEXAS COMMUNITY COLLEGE SPEECH AND THEATER  
ASSOCIATION PLAY FESTIVAL RESULTS**

Mr. Brad Nies reviewed the recent accomplishments of the Blinn College Theater Program. He also recognized awards that individual theater students have received.

**ITEM 4. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE  
PERIOD ENDING FEBRUARY 28, 2010**

Dr. Miller reviewed the financial statement and list of checks for the period ending February 28, 2010, and responded to questions from the Board (copies of the financial statement and list of checks are attached and made a part of these *Minutes*).

**CONSENT AGENDA ITEMS:**

- ITEM 5. REVIEW AND ACTION TO APPROVE THE MINUTES FOR THE FEBRUARY 16, 2010, REGULAR MEETING**
- ITEM 6. REVIEW AND ACTION TO ADOPT A RESOLUTION APPROVING INTERLOCAL AGREEMENT FOR THE CREATION OF THE TEXAS INVESTMENT PROVIDER SELECTION COMMITTEE**
- ITEM 7. REVIEW AND ACTION TO REVISE BOARD POLICIES:**
- (A) *CAK (LOCAL): APPROPRIATIONS AND REVENUE SOURCES – INVESTMENTS*
  - (B) *CAK (EXHIBIT): APPROPRIATIONS AND REVENUE SOURCES – INVESTMENTS*
- ITEM 8. REVIEW AND ACTION TO:**
- (A) **ADOPT NOTICE OF ELECTION FOR THE BLINN COLLEGE BOARD OF TRUSTEE MEMBERS REPRESENTING COUNTY COMMISSIONER'S PRECINCT NUMBERS 2 AND 3 TO SERVE FULL SIX-YEAR TERMS**
  - (B) **ADOPT RESOLUTION TO HOLD THE BLINN COLLEGE TRUSTEE ELECTION JOINTLY WITH THE BURTON INDEPENDENT SCHOOL DISTRICT**
- ITEM 9. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO DISPOSE OF A 2005 CHRYSLER 300 TOUR EDITION VEHICLE VIA COMPETITIVE BID**
- ITEM 10. REVIEW AND ACTION TO EMPLOY BPS CAPITAL MANAGEMENT, INC., AS INVESTMENT ADVISOR FOR THE COLLEGE**
- ITEM 11. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE FOR PROFESSIONAL SERVICES RELATED TO THE GEOTECHNICAL INVESTIGATIONS REQUIRED FOR THE PLANNING AND DESIGN OF THE PROPOSED NEW STUDENT HOUSING FACILITY, NEW AGRICULTURE FACILITY, AND EXPANSION OF THE BAND HALL**

On a motion by Dr. Boehm, seconded by Mr. Westbrook, the Board voted to approve **CONSENT AGENDA ITEMS: ITEM 5** – the Minutes for the February 16, 2010, Regular Meeting; **ITEM 6** – a Resolution Approving Interlocal Agreement for the Creation of the Texas Investment Provider Selection Committee (a copy of the Interlocal Agreement is attached and made a part of these *Minutes*); **ITEM 7** – Revisions of Board Policies *CAK (LOCAL): Appropriations and Revenue Sources-Investments* and *CAK (EXHIBIT): Appropriations and Revenue Sources-Investments* (copies of the policy drafts are attached and made a part of these *Minutes*); **ITEM 8** – the Adoptions of Notice of Election for the Blinn College Board of Trustee Members Representing County Commissioner's Precinct Numbers 2 and 3 and the Resolution to Hold the Blinn College Trustee Election Jointly with the Burton Independent School District

(copies of the Notice of Election and Resolution are attached and made a part of these *Minutes*);  
**ITEM 9** – to Authorize the Administration to Dispose of a 2005 Chrysler 300 Tour Edition Vehicle via Competitive Bid; **ITEM 10** – to Employ BPS Capital Management, Inc., as Investment Advisor for the College (a copy of the Investment Advisory Agreement between BPS Capital Management, Inc., and Blinn College is attached and made a part of these *Minutes*); and  
**ITEM 11** – to Authorize the Administration to Negotiate for Professional Services Related to the Geotechnical Investigations Required for the Planning and Design of the Proposed New Student Housing Facility, New Agriculture Facility, and Expansion of the Band Hall as presented by the Administration.

#### OTHER ACTION ITEMS:

#### **ITEM 12. REVIEW AND ACTION TO CONSIDER ALL MATTERS INCIDENT AND RELATED TO THE ISSUANCE AND SALE OF "WASHINGTON COUNTY JUNIOR COLLEGE DISTRICT COMBINED FEE REVENUE BONDS, SERIES 2010", INCLUDING THE RECEIPT OF BIDS THEREFORE AND THE ADOPTION OF A RESOLUTION AUTHORIZING THE ISSUANCE OF SUCH BONDS**

Mr. Steve Adams, Specialized Public Finance, Inc., reviewed the Combined Fee Revenue Bonds, Series 2010 sale results (a copy of the sale results is attached and made a part of these *Minutes*). Blinn College received 9 bids with the winning bid reflecting an interest cost of 3.97% from Morgan Keegan & Company, Incorporated. Moody's and Standard & Poor's both affirmed Blinn's rating at A2 and A, respectively; with both rating firms maintaining a stable outlook (copies of the Combined Fee Revenue Bonds Draft, Moody's Rating, Standard & Poor's Rating, and Proposed Capital Projects are attached and made a part of these *Minutes*). Mr. Adams reviewed Blinn College's financial strengths and weaknesses.

On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to Award the \$20,155,000.00 Combined Fee Revenue Bonds, Series 2010 to Morgan Keegan & Company, Inc., as recommended by Mr. Adams and the Administration.

#### **ITEM 13. REVIEW AND ACTION TO APPOINT MEMBERS TO THE INVESTMENT COMMITTEE**

Dr. Miller reviewed the need to reactivate a College Investment Committee. Dr. Miller also reviewed the membership needs of the committee.

On a motion by Dr. Boehm, seconded by Mr. Westbrook, the Board voted to Appoint Dr. Miller, Mr. Tom Brazzel, Investment Advisor, Mr. Leon Toubin, and Mr. L.J. Lacina, Jr., as the College Investment Committee.

#### **ITEM 14. REVIEW AND ACTION TO AUTHORIZE THE IMPLEMENTATION OF A PROGRAM FEE FOR CERTAIN ALLIED HEALTH PROGRAMS**

Dr. Miller and Dr. Thena Parrott reviewed the need for a program fee for certain Allied Health Programs (copies of Out-of-District Tuition, Presentation, 2008 Salary Comparisons in Region for Professional Nursing & Physical Therapy, 2009 Comparison of Regional Nursing Faculty Salaries, Blinn College Allied Health Sciences Programs Inception, and Allied Health

Division Admissions History/Projections are attached and made a part of these *Minutes*). They advised the Board that the revenue from the fee will return to the programs to meet program needs. Dr. Miller reviewed proposed program criteria for fee application and the impact on college ranking with neighboring college tuition and fees. Dr. Parrott reviewed the challenges associated with hiring and retaining qualified Allied Health instructors.

On a motion by Dr. Boehm, seconded by Mr. Toubin, the Board voted to implement a program fee of \$300 per semester following the proposed criteria for certain Allied Health Programs as presented by the Administration.

**ITEM 15. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE FOR PROFESSIONAL ENGINEERING AND ARCHITECTURAL SERVICES FOR THE SITE SELECTION, EXPANSION, AND REMODEL OF THE BAND HALL AND NEW AGRICULTURE FACILITY ON THE BRENHAM CAMPUS**

Mr. Richard O'Malley announced that a contract has been negotiated with Cutright and Allen Architects, Inc., for Architectural Services as previously authorized. Mr. O'Malley asked that the Board authorize the Administration to negotiate for Professional Engineering Services for the Site Selection, Expansion, and Remodel of the Band Hall and New Agriculture Facility on the Brenham Campus.

On a motion by Mr. Lacina, seconded by Mr. Westbrook, the Board voted to Authorize the Administration to Negotiate for Professional Engineering Services for the Site Selection, Expansion, and Remodel of the Band Hall and New Agriculture Facility on the Brenham Campus as presented by the Administration.

**REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:**

**ITEM 16. REPORTS:**

• **BUILDINGS AND GROUNDS:**

Mr. Richard O'Malley responded to questions from the Board in regard to the following Buildings and Grounds Report (a copy of the Buildings Report is attached and made a part of these *Minutes*).

**Schulenburg Campus:**

Air Conditioning replacement project will have a pre-bid meeting on the 25<sup>th</sup> of March and the project will bid on April 6<sup>th</sup>; we are replacing units in the Audio/Visual Rooms on this Campus.

**Bryan Campus:**

CPC Remodel, this is the Elevator project. This project is in design for a Summer bid and installation.

Administration/Classroom Remodel, all areas are complete and we are still working on punch list items.

Allied Health HSC Campus, working with our group and the Architect on developing the schematic design documents, the next round of meetings

with the Architect is March 22<sup>nd</sup>. We are also working on a furniture, fixture, and equipment list for the new space.

Developing ideas with James Harvill (Director of Food Service) on expanding the available areas that students have to use in the Student Center, also looking at a possible third food vendor for this space.

### **Brenham Campus:**

Piping project in the Administration Building will be completed over Spring Break; Gowan Inc., is the Contractor.

Tech Center is complete.

Parking Lot/Striping Plan: plans will be ready for April bidding and summer construction.

Student Housing Project: we have an Architectural Agreement with Ambrose and House HADP. We have held one round of charrette meetings this week and will have the second round on the 9<sup>th</sup> and 10<sup>th</sup> of March. The meetings were very good and well attended by the students and staff.

The Chiller # 2 project has a signed contract and will be starting during the week of Spring Break; the preconstruction meeting is scheduled for March 5<sup>th</sup>.

The Ag Building and the Band Hall projects are waiting on either an agreed upon contract with Brad Cutright or starting over with a new Architect.

Working on some handicap ramp issues at the new Campus Clinic.

Working on a chilled water study Campus-wide to determine the impact of the new Student Housing on our existing Central Plant.

Working on a Campus-wide parking analysis.

Mr. Toubin suggested the Administration explore the option of a third party taking over food services in Bryan.

## **ITEM 17. ADMINISTRATIVE ANNOUNCEMENTS:**

### **• UPCOMING EVENTS:**

Dr. Holt announced the following (a copy of the Administrative Announcements are attached and made a part of these *Minutes*):

- A) Brazos County Advisory Committee meeting is Thursday, March 11, at Noon on the Bryan campus.
- B) Spring Break for the College is March 15-19.
- C) Presentation of "Church Basement Ladies" on March 23 at 7:00 p.m. in the O'Donnell Performing Arts Center. Contact the O'Donnell box office at 830-4024 for information.
- D) Lifetime Learning Luncheon on March 25, at 11:30, Banquet Room, Student Center, Brenham campus. Speaker is *Don Wang*, Cultural Attaché, with the Chinese Consulate in Houston.
- E) *Star of the Republic Museum* is hosting a special program specifically for college students on March 27. As always, admission is **FREE** for all Blinn students, all others only \$3 with school ID. Check out the website for more information [www.starmuseum.org](http://www.starmuseum.org).
- F) Sealy Advisory Committee Meeting is Thursday, April 15 at Noon; pending location.
- G) Next Regular Board meeting is Tuesday, April 20, 2010.

The meeting was recessed for a break at 7:56 p.m.

**ITEM 18. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)**

The public was recessed for a closed session at 8:00 p.m.

**CLOSED SESSION:**

**ITEM 19. CLOSED SESSION:**

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (GOV'T. CODE, SEC. 551.074)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG (GOV'T. CODE, SEC. 551.072)

**ITEM 20. RECONVENE PUBLIC SESSION**

The public session was reconvened at 8:23 p.m.

**ADDITIONAL ACTION ITEMS:**

**ITEM 21. ACTION ON CLOSED SESSION ITEMS:**

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG

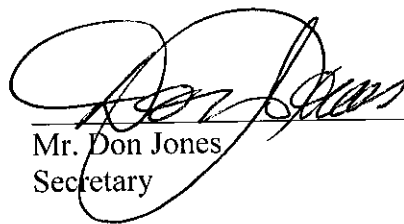
On a motion by Dr. Boehm, seconded by Mr. Lacina, the Board voted to employ new Faculty and Professional Staff on one-year contracts for the 2009-2010 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

**ITEM 22. ADJOURNMENT**

On a motion by Mr. Westbrook, seconded by Mr. Lacina, the Meeting was adjourned at 8:25 p.m.



Mr. Atwood C. Kenjura  
President



Mr. Don Jones  
Secretary