

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room  
Third Floor, Administration Building  
Blinn College, 802 Green Street  
Brenham, Texas**

**Regular Meeting, Tuesday, August 18, 2009, 7 p.m.**

The Board of Trustees convened at 7:03 p.m. in the Board Room with the following members present: Mr. Leon B. Toubin, Vice President, presiding; Mr. Don Jones, Secretary; Dr. Henry J. Boehm, Jr., Mr. L.J. Lacina, Jr., Mr. Norwood Lange, and Mr. Steve Westbrook.

Board members not present: Mr. Atwood C. Kenjura.

Members of the College staff in attendance were: Dr. Daniel J. Holt, President; Dr. Robert Brick, Dr. John D. Harris, Dr. Debra R. LaCour, and Dr. Van Miller, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Dr. Cathy Kemper, Dean of Institutional Effectiveness and Accreditation; Dr. Donald E. Voelter, Chancellor; Ms. Karen Anglin, Ms. Mary Barnes-Tilley, Mr. Tom Brazzel, Ms. Amanda Clark, Mr. Tex Davis, Ms. Jeri Dulaney, Mr. Claude Free, Ms. Kristina Janes, Mr. Phillip Hadley, Mr. Ted Hajovsky, Mr. Bobby Henrichsen, Ms. Julie Maass, Mr. Richard O'Malley, Dr. Milton Radke, Mr. David Rehr, Ms. Karla Roper, Mr. Jeff Tilley, Mr. Daniel Villanueva, Ms. Ann Weir, and Dr. Michel Zuch.

Also registered as in attendance were: Mr. Willy Dilworth, Washington County Appraisal District; Dr. Martha Ellis, Associate Vice Chancellor for Community College Partnerships for the University of Texas System; Mr. James Lehmann; Mr. Alan Nieschwietz, *Brenham Banner-Press*; and Mr. Frank Wagner, KTTX-KWHI.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Toubin. The pledge was led by Mr. Westbrook and the prayer was given by Mr. Lacina.

**ITEM 2. PUBLIC COMMENT**

There was no public comment.

**ITEM 3. ACHIEVING THE DREAM**

Dr. Martha Ellis, Associate Vice Chancellor for Community College Partnerships for the University of Texas System, thanked the Board for the opportunity to speak. She congratulated the Board on the selection of Blinn College for the Achieving the Dream Program. Dr. Ellis explained what Achieving the Dream is about as well as the purpose and process. She explained the Board's role in Achieving the Dream. She responded to questions from the Board.

**ITEM 4. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING JULY 31, 2009, REGULAR MEETING**

Dr. Miller presented the financial statement and list of checks for the period ending July 31, 2009 (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). Dr. Miller highlighted a few major expenditures. No questions from the Board.

**CONSENT AGENDA ITEMS:**

**ITEM 5. REVIEW AND ACTION TO APPROVE MINUTES FOR THE JULY 21, 2009, REGULAR MEETING**

**ITEM 6. REVIEW AND ACTION TO ACCEPT GIFT TO THE COLLEGE OF A NEW HVAC TRAINING SYSTEM TO BE USED FOR HVAC STUDENT TRAINING**

**ITEM 7. REVIEW AND ACTION TO ACCEPT GIFT TO THE COLLEGE OF TEXAS STADIUM SEATS**

**ITEM 8. REVIEW AND ACTION TO ACCEPT GIFT TO THE COLLEGE OF BLUE PRINT COPIER TO BE USED AT THE TECHNICAL EDUCATION CENTER**

**ITEM 9. REVIEW AND ACTION TO REVISE BOARD POLICY *AD (LOCAL): EDUCATIONAL ROLE AND MISSION, PURPOSE, AND RESPONSIBILITY***

**ITEM 10. REVIEW AND ACTION TO ESTABLISH A FEE FOR PROCTORING CORRESPONDENCE TESTS FROM OTHER COLLEGES AND UNIVERSITIES**

**ITEM 11. REVIEW AND ACTION TO AUTHORIZE THE PLACEMENT OF A CORNERSTONE AT THE BLINN COLLEGE TECHNICAL EDUCATION CENTER CONTINGENT UPON A DONOR BEING SECURED FOR THE CORNERSTONE BY THE GRAHAM MASONIC LODGE #20**

**ITEM 12. REVIEW AND ACTION TO NAME THE BLINN COLLEGE TECHNICAL EDUCATION CENTER BUILDING IN RECOGNITION OF A DONATION MADE BY A.W. HODDE, JR.**

On a motion by Mr. Lange, seconded by Dr. Boehm, the Board voted to approve **CONSENT AGENDA ITEMS 5-12: ITEM 5** - Minutes for the July 21, 2009, Regular Meeting; **ITEM 6** - to Accept Gift of HVAC Training System donated by Mr. Marlon Rhodes, owner of Rhodes HVACR Enterprises, Incorporated; **ITEM 7** - to Accept Gift of Stadium Seats from Texas Stadium donated by the Randy and Susan Wyatt Family; **ITEM 8** - to Accept Gift of Blue Print Copier donated by Diane and Lloyd Pieper of Moeller Electric Company; **ITEM 9** - to Revise Board Policy *AD (Local): Educational Role And Mission, Purpose, And Responsibility* (a copy of the revised policy is attached and made a part of these *Minutes*); **ITEM 10** - to

Establish a \$25.00 per examination fee for Proctoring Correspondence Tests from other Colleges and Universities (a copy of the proposed fee guideline is attached and made a part of these *Minutes*); **ITEM 11** - to Authorize the Placement of a Cornerstone at the Blinn College Technical Education Center Contingent upon a Donor being secured for the Cornerstone by the Graham Masonic Lodge #20; and **ITEM 12** - to Name the Blinn College Technical Education Center Building the Blinn College A.W. Hodde, Jr. Technical Education Center in Recognition of a Donation made by A.W. Hodde, Jr. (pictures of the proposed name on the building are attached and made a part of these *Minutes*) as presented by the Administration.

Mr. Toubin thanked the donors of the HVAC Training System, the Stadium Seats, the Blue Print Copier, and the Donation to the Blinn College Technical Education Center.

### **PUBLIC HEARING ON BUDGET:**

#### **ITEM 13. PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE 2009-2010 SCHOOL YEAR**

Mr. Toubin opened the public hearing at 7:26 p.m. and called for public comment.

Mr. James Lehmann thanked the Board for the Technical Education Center. Mr. Lehmann asked the Board to remember their responsibility to the Washington County Tax Payers when considering a Budget.

The public hearing was closed at 7:28 p.m.

### **OTHER ACTION ITEMS:**

#### **ITEM 14. REVIEW AND ACTION TO ADOPT BUDGET FOR THE 2009-2010 SCHOOL YEAR**

Dr. Miller reviewed the 2009-2010 proposed budget (a copy of the 2009-2010 proposed budget is attached and made a part of these *Minutes*). He reported total revenues were in excess of \$71 million. Dr. Miller advised that additional money was placed in Buildings and Renovations since previous drafts. He reviewed the additional positions and the across-the-board salary increase previously authorized. Dr. Miller reported revenues have been adjusted to account for some of the enrollment increase. He presented to the Board a breakdown of College Faculty and Staff salaries (copies of the 2009-2010 Faculty and Staff Salaries breakdown are attached and made a part of these *Minutes*). Dr. Miller responded to questions from the Board. Dr. Miller also corrected a decimal error in the tax rate from .53 to .053.

On a motion by Dr. Boehm, seconded by Mr. Westbrook, the Board voted to Adopt the Budget for the 2009-2010 School Year as presented.

**ITEM 15. REVIEW AND ACTION TO:**

- (A) ADOPT A RESOLUTION TO SET TAX RATE FOR 2009, *OR*
- (B) ADOPT A RESOLUTION TO PLACE A PROPOSAL TO ADOPT A TAX RATE THAT EXCEEDS THE EFFECTIVE RATE ON THE AGENDA OF A FUTURE MEETING *AND*
- (C) ANNOUNCE DATES, TIMES, AND LOCATIONS FOR PUBLIC HEARINGS AND ADOPTION OF THE TAX RATE FOR 2009

Ms. Boeker reviewed the tax rate options as published in the *Brenham Banner-Press* on August 7, 2009 (a copy of the notice published is attached and made a part of these *Minutes*).

Dr. Boehm inquired as to what rate the Board could adopt without a rollback. Ms. Boeker responded \$0.0588 per \$100 valuation, which would be just under the rollback rate of \$0.0589 per \$100 valuation.

On a motion by Mr. Lacina, seconded by Mr. Westbrook, the Board voted to adopt a resolution setting the 2009 tax rate at \$0.0545 (a copy of the resolution as well as the overview and possible dates calendar are attached and made a part of these *Minutes*).

**ITEM 16. REVIEW AND ACTION TO AWARD BIDS FOR GROCERY AND FROZEN PRODUCTS #613, MEAT AND PROCESSED MEAT #614, MILK PRODUCTS #615, AND BREAD PRODUCTS #616 FOR THE PERIOD OF SEPTEMBER 1, 2009 - FEBRUARY 28, 2010**

Dr. Miller presented results on the following bids: 613, 614, 615, and 616 (copies of the bids are attached and made a part of these *Minutes*). He reviewed the effort of the Administration to take into consideration local bidders. Mr. Jones expressed a desire to go with the low bidder rather than giving preferential treatment to local vendors. Mr. Lacina and Mr. Westbrook voiced their agreement. Dr. Miller pointed out that the bids from local vendors turned out to be the low bidder in many cases.

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to Award Bids for Grocery and Frozen Products, Meat and Processed Meat, Milk Products, and Bread Products for the period of September 1, 2009 through February 28, 2010 to the low bidders as presented by Administration.

**REPORTS, ANNOUNCEMENTS, AND OTHER NON-ACTION ITEMS:**

**ITEM 17. REPORTS:**

- **BUILDINGS AND GROUNDS**

Mr. Richard O'Malley reported on the Brenham Campus: the stadium seats will be installed in six (6) rows of eleven (11) seats and the installation will be paid for from the balance of a cash donation made by the same donor; work continues on the Student Center, the Heineke Gym, the Dorms, and the Alumni Sign; the Technical Education Center Project is on schedule; and work will begin on the Small Business Development Center structure soon.

Mr. O'Malley reported on the Bryan Campus: the parking lot is almost complete with an estimated two hundred (200) spaces to be ready by August 31; they are currently looking into parking alternatives in Bryan for the first few weeks of school; the Administration and Strip Center remodeling is on schedule; and they received forty-seven (47) responses to an RFQ for architects for the proposed BioSciences Center.

Mr. O'Malley responded to questions from the Board.

- **PRELIMINARY ENROLLMENT AND HOUSING OCCUPANCY FOR FALL 2009**

Mr. Daniel Villanueva updated the Board on current recruitment efforts. He outlined recruitment events and contact numbers. Mr. Villanueva informed the Board about Blinn College's movement to have a presence on social networking sites such as MySpace, Facebook and Twitter.

Ms. Julie Maass reviewed preliminary enrollment numbers and projections (copies of enrollment and projections are attached and made a part of these *Minutes*).

Ms. Ann Weir reported housing is projected to be full with a waiting list (a copy of the pre-move-in housing report is attached and made a part of these *Minutes*). Ms. Weir responded to questions from the Board.

#### **ITEM 18. ADMINISTRATIVE ANNOUNCEMENTS:**

- **UPCOMING EVENTS**

Dr. Holt announced the following:

- A) Monterrey Tech Football Scrimmage-Saturday, August 22, 2009 at 11:00 a.m. at Spencer Stadium
- B) Washington County Chamber of Commerce Tailgate Party Fundraiser-Thursday, August 27, 2009 at 6:30 p.m. at the Fireman's Training Center
- C) Butler Community College Football Game-Saturday, August 29, 2009 at 4:00 p.m. at Spencer Stadium
- D) Washington County Chamber of Commerce Forum Luncheon featuring Harris County Judge Ed Emmett-Wednesday, September 2, 2009 at 11:30 a.m. at the American Legion Hall in Brenham
- E) Brenham Public Schools 134<sup>th</sup> Anniversary Celebration-Friday, September 4, 2009 at 11:30 a.m. in the Student Center on the Brenham Campus
- F) Brazos County Advisory Committee Meeting-Thursday, September 10, 2009 at 11:30 a.m. on the Bryan Campus
- G) Next Regular Board Meeting-Tuesday, September 15, 2009 at 7:00 p.m. in the Board Room on the Brenham Campus

The meeting was recessed for a break at 8:17 p.m.

**ITEM 19. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)**

The public was recessed for a closed session at 8:34 p.m.

**CLOSED SESSION:**

**ITEM 20. CLOSED SESSION:**

- (A) EVALUATION AND EMPLOYMENT OF PERSONNEL (*GOV'T. CODE, SEC. 551.074*)
- (B) DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG (*GOV'T. CODE, SEC. 551.072*)

**ITEM 21. RECONVENE PUBLIC SESSION**

The public session was reconvened at 9:19 p.m.

**ADDITIONAL ACTION ITEMS:**

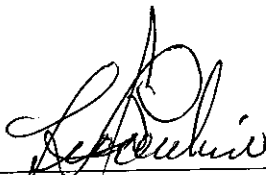
**ITEM 22. ACTION ON CLOSED SESSION ITEMS:**

- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN, AND SCHULENBURG

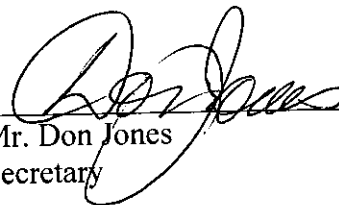
On a motion by Dr. Boehm, seconded by Mr. Westbrook, the Board voted to employ new Faculty and Professional Staff on one-year contracts for the 2009-2010 school year and to employ faculty for the Summer II 2009 semester (copies of the lists of persons employed is attached and made a part of these *Minutes*).

**ITEM 23. ADJOURNMENT**

On a motion by Mr. Lacina, seconded by Mr. Westbrook, the Meeting was adjourned at 9:22 p.m.



Mr. Leon B. Toubin  
Vice President



Mr. Don Jones  
Secretary