

**MINUTES  
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Banquet Room  
First Floor, Student Center Building  
Blinn College, 2423 Blinn Boulevard  
Bryan, Texas**

**Regular Meeting, Tuesday, February 17, 2009, 5 p.m.**

The Board of Trustees convened at 5:10 p.m. in the Banquet Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Don Jones, Secretary; Dr. Henry J. Boehm, Jr., Mr. L.J. Lacina, Jr. and Mr. Norwood Lange.

Board members not present: Mr. Steve Westbrook.

Members of the college staff in attendance were: Dr. Daniel J. Holt, President; Dr. John D. Harris, Dr. Debra R. LaCour, Dr. Van Miller and Dr. Barbara Pearson, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Dr. Cathy Kemper, Dean of Institutional Effectiveness and Accreditation; Dr. Donald E. Voelter, Chancellor; Ms. Karen Buck, Ms. Sandra Chumchal, Ms. Amanda Esco, Mr. Claude Free, Ms. Jennifer Garcia, Mr. Ronald Hammond, Ms. Ashley Kelley, Ms. Carolyn Massey, Mr. Bradley Nies, Mr. William Nix, Mr. Richard O'Malley, Dr. Shelly Peacock, Mr. Joe Al Picone, Mr. Darren Pierson, Ms. Lola Redmond, Mr. Gilbert Schorlemmer, Mr. Charles Swanlund, Mr. Daniel Villanueva, Jr., Mr. Michael Welch and Dr. Michel Zuch.

Also registered as in attendance were: Ms. Allie Bartges, Ms. Stephanie Lewis and Mr. Jarrett Skelton, President, Blinn Brenham Student Government Association; Mr. Brad Cutright, Cutright and Allen Architects; Ms. Melinda Faubion and Ms. Andrea Fischer, Boo Dog Advertising and Design Group; Ms. Ann Horton, Bryan City Council; Mr. Lemuel McNeil, Spectrum Management; Ms. Mercedes Hernandez and Mr. Thomas Tydlacka, Blinn Bryan Student Government Association; Ms. Christina Richardson, Bryan Collegiate High School Principal and Mr. Joe Seago, City of Bryan.

**ITEM 1. CALL MEETING TO ORDER**

The meeting was called to order by Mr. Toubin.

**ITEM 2. TOUR THE BRYAN CAMPUS: ADMINISTRATION BUILDING, PROPOSED PARKING LOT ADJACENT TO THE ADMINISTRATION BUILDING, AND COLLEGE PARK CENTER FACILITIES**

Mr. Richard O'Malley led the Board members and others in attendance on a tour of the Administration Building. He reviewed the proposed renovations and responded to questions from the Board (a copy of the Existing Plans and Proposed Renovations for the Administration Building, College Park Facilities and Theater are attached and made a part of these *Minutes*). Mr. O'Malley then showed the group the temporary overflow parking lot. He discussed the parking lot bids and plans to re-configure the proposed lot in an effort to preserve land for a future building. Mr. O'Malley showed the group the Allied Health Building and discussed the

possibility of moving all Allied Health Programs into one building or possibly to an off-site location in the future.

Dr. Holt announced to those present that Dr. Milton Radke received \$750,000.00 in grants from the Texas Workforce Commission earlier in the day.

Mr. O'Malley led the group thru the College Park Center Facilities and Theater while reviewing the proposed renovations.

Mr. Kenjura arrived to join the tour at 5:50 p.m.

**ITEM 3. RECESS MEETING TO TRAVEL TO LAMAR ALTERNATIVE HIGH SCHOOL (1901 VILLA MARIA ROAD, BRYAN, TX 77082)**

The meeting was recessed for travel to the Lamar Alternative High School at 6:05 p.m.

**ITEM 4. RECONVENE MEETING IN THE PARKING LOT OF LAMAR ALTERNATIVE HIGH SCHOOL AND TOUR FACILITIES**

The meeting was reconvened at 6:15 p.m. at the Lamar Alternative High School by Mr. Kenjura.

Ms. Christina Richardson, Bryan Collegiate High School Principal, led the group on the tour of Lamar Alternative High School. An information packet about the Bryan Collegiate High School was distributed to the Board (a copy of the information packet about the Bryan Collegiate High School is attached and made a part of these *Minutes*). Discussion took place about the Bryan Collegiate High School Programs and the various possibilities of Blinn using part of the Lamar facility.

**ITEM 5. RECESS MEETING TO TRAVEL BACK TO BRYAN CAMPUS FOR A LIGHT MEAL**

The meeting was recessed for travel back to the Bryan Campus at 6:30 p.m.

**ITEM 6. RECONVENE MEETING IN THE BANQUET ROOM OF THE STUDENT CENTER (APPROXIMATELY 7 P.M.)**

The meeting was reconvened at 7 p.m. in the Banquet Room of the Student Center by Mr. Kenjura.

**ITEM 7. INVOCATION AND PLEDGE TO THE AMERICAN AND TEXAS FLAGS**

The pledge was led by Mr. Kenjura and the prayer was given by Dr. Voelter.

**ITEM 8. PUBLIC COMMENT**

Mr. Brad Nies extended an invitation to the Board members and others in attendance to the upcoming production of Edipus, which will be performed at the Dr. W.W. O'Donnell

Proposed Parking Lot

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Performing Arts Center on the Brenham Campus from February 26, 2009, through March 1, 2009 (a copy of the Edipus flyer is attached and made a part of these *Minutes*).

Mr. Jarrett Skelton, Brenham Campus Student Government Association President, provided a brief update of Student Government Association activities.

**ITEM 9. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING JANUARY 31, 2009**

Dr. Van Miller reviewed the financials (a copy of the financial statement and list of checks is attached and made a part of these *Minutes*). Dr. Miller responded to questions from the Board.

**CONSENT AGENDA ITEMS:**

**ITEM 10. REVIEW AND ACTION TO APPROVE MINUTES FOR THE JANUARY 20, 2009, REGULAR MEETING**

**ITEM 11. REVIEW AND ACTION TO SET TUITION, FEES, AND ROOM AND BOARD CHARGES FOR THE 2009-2010 SCHOOL YEAR**

**ITEM 12. REVIEW AND ACTION TO AWARD A CONTRACT TO GOODWIN-LASITER, INCORPORATED FOR THE DESIGN AND CONSTRUCTION PHASE OF PHASE ONE FOR THE CLASSROOM EXPANSION AND OFFICE REMODELING ON THE BRYAN CAMPUS**

**ITEM 13. REVIEW AND ACTION TO ADOPT REVISIONS TO EMPLOYMENT CONTRACTS**

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to approve **CONSENT AGENDA ITEMS: ITEM 10** – Minutes for the January 20, 2009, Regular Meeting; **ITEM 11** – Tuition, Fees, and Room and Board Charges for the 2009-2010 School Year (a copy of the Tuition, Fees, and Room and Board Charges is attached and made a part of these *Minutes*); **ITEM 12** – to Award a Contract to Goodwin-Lasiter, Incorporated, for the Design and Construction Phase of Phase One for the Classroom Expansion and Office Remodeling on the Bryan Campus (a copy of the Contract with Goodwin-Lasiter, Incorporated, is attached and made a part of these *Minutes*); and **ITEM 13** – to Adopt Revisions to Employment Contracts (copies of the Employment Contracts are attached and made a part of these *Minutes*) as presented by the Administration.

**OTHER ACTION ITEMS:**

**ITEM 14. REVIEW AND ACTION TO ADOPT COLLEGE VISION STATEMENT, MISSION STATEMENT, GOALS AND OBJECTIVES FOR 2009-2012**

Dr. Dan Holt reviewed the Vision Statement options, which were drafted by Executive Council, along with the Mission Statement, Goals and Objectives for 2009-2012, which were the

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result of a Strategic Planning Taskforce that met during the Fall Semester of 2008 (a copy of the Vision Statement, Mission Statement, Goals and Objectives is attached and made a part of these *Minutes*).

On a motion by Dr. Boehm, seconded by Mr. Lange, the Board voted to Adopt the second option of the Vision Statement, the Mission Statement, and the Goals and Objectives for 2009-2012.

**ITEM 15. REVIEW AND ACTION TO REVISE BOARD POLICIES:**

- (A) DC (LOCAL) – HIRING PRACTICES
- (B) DD (LOCAL) – CONTRACT AND AT-WILL EMPLOYMENT
- (C) DDA (LOCAL) – CONTRACT AND AT-WILL EMPLOYMENT: TERM CONTRACTS
- (D) DDC (LOCAL) – CONTRACT AND AT-WILL EMPLOYMENT: AT-WILL EMPLOYMENT
- (E) DGBA (LOCAL) – PERSONNEL-MANAGEMENT RELATIONS: EMPLOYEE COMPLAINTS
- (F) DMAA (LOCAL) – TERM CONTRACTS: DISMISSAL
- (G) DMAB (LOCAL) – TERM CONTRACTS: NONRENEWAL
- (H) DMAC (LOCAL) – TERM CONTRACTS: RESIGNATION

Ms. Cathy Boeker presented the revisions to eight (8) Blinn College Board Policies and responded to questions from the Board. Ms. Boeker told the Board that although eight total policies will be revised in some manner, only two major changes will take place. Those changes are: 1) the elimination of two-year contracts for professional employees. Faculty have been separated out and removed from the definition of professional employee; and 2) the employee grievance process for non-faculty employees has been shortened, this includes any grievances filed regarding the termination of an at-will employee. She also pointed out that the policies have been restructured so that they are easier to read and follow. Ms. Boeker additionally discussed with the Board that the College Attorney has suggested to the Administration that the Board should designate a Hearing Officer in lieu of the Board hearing employee grievances. The Administration does not have a clear recommendation at this point as to who would be the most appropriate person to assume that role, if the Board so chooses to designate a Hearing Officer. Aside from those two major changes, the other changes are merely structural and stylistic in nature. It should be noted that no changes were made to policies affecting Faculty.

On a motion by Mr. Toubin, seconded by Dr. Boehm, the Board voted to Approve all Revisions as presented.

**ITEM 16. REVIEW AND ACTION TO CONSIDER TERMINATION OF EXISTING FINANCIAL ADVISOR SERVICES CONTRACT WITH FIRST SOUTHWEST COMPANY AND AUTHORIZE THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH SPECIALIZED PUBLIC FINANCE, INCORPORATED TO SERVE AS FINANCIAL ADVISOR TO THE COLLEGE**

Dr. Van Miller explained to the Board that Mr. Steven Adams has provided Financial Advisor services for Blinn College for the past 15 years. Late last year, Mr. Adams, along with

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several other principals, left First Southwest Company to start their own company, Specialized Public Finance, Incorporated. Due to the long relationship Blinn College had with Mr. Adams, the College would like to continue that relationship.

Dr. Miller presented the Administration's desire to terminate the current Financial Advisor Service Contract with First Southwest Company so as to continue the College's relationship with Mr. Adams as well as take advantage of an opportunity to re-finance current debt for a significant savings.

On a motion by Dr. Boehm, seconded by Mr. Jones, the Board voted to Terminate the Financial Advisor Service Contract with First Southwest Company and to Authorize the Administration to Enter into a Contract with Specialized Public Finance, Incorporated to Serve as Financial Advisor to the College as presented (a copy of the proposed Agreement with Specialized Public Finance, Incorporated is attached and made a part of these *Minutes*).

**ITEM 17. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO NEGOTIATE A CONTRACT WITH A DEVELOPER FOR PRIVATIZED HOUSING TO BE LOCATED ON THE BRENHAM CAMPUS**

This Item was tabled and it was announced that it would be discussed at a Special Meeting to be held on February 25, 2009 at 12 p.m. in the Board Dining Room in the Brenham Campus Student Center.

**REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:**

**ITEM 18. REPORTS:**

- **BUILDINGS AND GROUNDS**

A review of the Bryan Campus tour was given by Mr. Richard O'Malley. He also reported the Design Phase will begin on Phase One of the Bryan Renovation Project with plans to complete construction by October 15, 2009. He continues to work on locating additional space alternatives for the Bryan Campus. The Bryan Detention Pond Project is set to begin in either March or April of 2009. Mr. Joe Seago, Assistant City Engineer for the City of Bryan, spoke to the Board and said that construction on the Detention Pond should be completed in six (6) months. Discussion took place on various Bryan Campus building and renovation proposals and ideas. The Detention Pond will allow for full build-out of the Blinn Campus, helping with the 100-year flood plain management, per Mr. Seago. Dr. Boehm thanked the City of Bryan for their help and partnership. He also thanked the Administration for the tour and expressed his appreciation and pride for the Bryan Campus. Mr. Toubin expressed his desire to help alleviate the parking problems on the Bryan Campus.

- **FINAL ENROLLMENT AND HOUSING OCCUPANCY FOR THE 2009 SPRING SEMESTER**

Dean Carolyn Massey presented the Final Enrollment and Housing Occupancy report for the 2009 Spring Semester (a copy of the Final Enrollment and Housing Occupancy report for the 2009 Spring Semester is attached and made a part of these *Minutes*). Twenty-five private rooms

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were sold on the Brenham Campus for an additional \$10,000 in revenue. Final Spring enrollment was 14,961.

- **BLINN COLLEGE TECHNOLOGY CENTER CAPITAL FUNDRAISING CAMPAIGN**

Dr. Voelter announced that the Groundbreaking for the Technical Education Center took place on February 13, 2009, and he introduced Ms. Andrea Fischer from Boo Dog Advertising and Design Group. Ms. Fischer reviewed the Capital Fundraising Campaign and distributed informational materials (copies of the informational materials are attached and made a part of these *Minutes*). Ms. Fischer responded to questions from the Board.

#### **ITEM 19. ADMINISTRATIVE ANNOUNCEMENTS**

Dr. Holt announced the following:

- (a) The Blinn College Professional Association Spring Banquet is February 24, 2009, starting at 6:30 p.m. in the Banquet Room of the Student Center Building in Brenham.
- (b) The Washington-on-the-Brazos Independence Day Celebration is February 28, 2009, through March 1, 2009, from 10 a.m. till 5 p.m. at the Washington-on-the-Brazos State Historic Site.
- (c) Read a letter from the Blinn College Alumni Lettermen Association thanking the Board for their support of their Spring Athletic Banquet held this past January.

The meeting was recessed for a break at 8:06 p.m.

#### **ITEM 20. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)**

The public was recessed for a closed session at 8:16 p.m.

#### **CLOSED SESSION:**

#### **ITEM 21. CLOSED SESSION**

- (A) **EVALUATION AND EMPLOYMENT OF PERSONNEL (GOV'T. CODE, SEC. 551.074)**
- (B) **DISCUSSION OF POSSIBLE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG (GOV'T. CODE, SEC. 551.072)**
- (C) **CONSULTATION WITH ATTORNEY RELATIVE TO PENDING OR CONTEMPLATED LITIGATION (GOV'T. CODE, SEC. 551.071)**

#### **ITEM 22. RECONVENE PUBLIC SESSION**

The public session was reconvened at 8:35 p.m.

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**ADDITIONAL ACTION ITEMS:**

**ITEM 23. REVIEW AND ACTION ON CLOSED SESSION ITEMS**

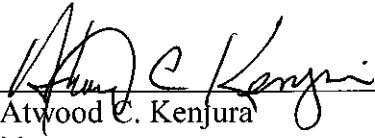
- (A) REVIEW AND ACTION ON FACULTY AND PROFESSIONAL STAFF CONTRACTS**
- (B) REVIEW AND ACTION TO PURCHASE, EXCHANGE OR LEASE REAL PROPERTY IN BRENHAM, BRYAN AND SCHULENBURG**

On a motion by Dr. Boehm, seconded by Mr. Lacina, the Board voted to Accept the Resignation of Mr. John Tuohy, EMT Instructor, Bryan Campus, effective January 30, 2009.

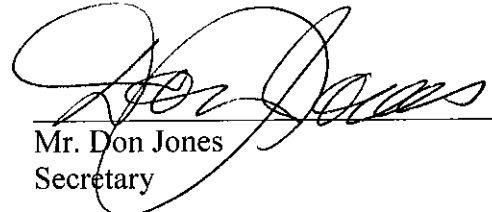
On a motion by Dr. Boehm, seconded by Mr. Lacina, the Board voted to employ part-time instructors for the Spring 2009 Semester (a copy of the list of persons employed is attached and made a part of these *Minutes*) and professional staff on one-year contracts for the remainder of the current school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

**ITEM 24. ADJOURNMENT**

On a motion by Mr. Lacina, seconded by Mr. Lange, the Meeting was adjourned at 8:39 p.m.



Mr. Atwood C. Kenjura  
President



Mr. Don Jones  
Secretary

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