

**MINUTES
BOARD OF TRUSTEES OF BLINN COLLEGE**

**Board Room
Third Floor, Administration Building
Blinn College, 802 Green Street
Brenham, Texas**

Regular Meeting, Tuesday, January 20, 2009, 7 p.m.

The Board of Trustees convened at 7:07 p.m. in the Board Room with the following members present: Mr. Atwood C. Kenjura, President, presiding; Mr. Leon B. Toubin, Vice President; Mr. Don Jones, Secretary; Mr. L.J. Lacina, Jr., Mr. Norwood Lange and Mr. Steve Westbrook.

Board members not present: Dr. Henry J. Boehm, Jr.

Members of the college staff in attendance were: Dr. Daniel J. Holt, President; Dr. John D. Harris, Dr. Debra R. LaCour, Dr. Van Miller and Dr. Barbara Pearson, Vice Presidents; Ms. Cathy Boeker, Executive Administrator of External Affairs; Dr. Cathy Kemper, Dean of Institutional Effectiveness and Accreditation; Dr. Donald E. Voelter, Chancellor; Mr. Tom Brazzel, Mr. Tex Davis, Mr. Brad Franchione, Mr. Claude Free, Ms. Becky Garlick, Mr. Ted Hajovsky, Mr. Bobby Henrichsen, Mr. Kris Kapchinski, Ms. Julie Maass, Mr. Houston McGaugh, Mr. Gus Mutscher, Mr. Richard O'Malley, Mr. Joe Al Picone, Dr. Milton Radke, Mr. David Rehr, Mr. Scott Smith, Ms. Jeri Thornton-Dulaney, Mr. Jeff Tilley, Mr. Daniel Villanueva, Jr. and Ms. Ann Weir.

Also registered as in attendance were: Mr. John Barkman, Mr. Mike Collier, Collier Construction, Inc.; Mr. Brad Cutright, Cutright and Allen Architects; Ms. Andrea Fischer, Boo Dog Advertising and Design Group; Mr. Luther Hueske, Ms. Stephanie Lewis, Blinn Student Government Association; Mr. Alan Nieschwietz, *Brenham Banner-Press*; Mr. Jovanni Okafor, Blinn Student Government Association; Mr. Nathan Schulke, JCI; and Mr. Frank Wagner, KTTX-KWHI.

**ITEM 1. CALL MEETING TO ORDER, INVOCATION AND PLEDGE TO THE
AMERICAN AND TEXAS FLAGS**

The meeting was called to order by Mr. Kenjura. The pledge was led by Mr. Kenjura and the prayer was given by Mr. Westbrook.

Resolutions in Appreciation for Football and Volleyball accomplishments were read and presented by Mr. Kenjura to Mr. Brad Franchione, Head Football Coach, and Mr. David Rehr, Athletic Director/Volleyball Coach (signed Resolutions are attached and made a part of these *Minutes*). Mr. David Rehr presented a volleyball signed by the 2008 National Championship Volleyball Team to the Board.

ITEM 2. PUBLIC COMMENT

There was no public comment.

ITEM 3. REVIEW OF FINANCIAL STATEMENT AND LIST OF CHECKS FOR THE PERIOD ENDING DECEMBER 31, 2008

Dr. Miller reviewed the financials (copies of the financial statement and list of checks are attached and made a part of these *Minutes*). Dr. Miller noted that the financials include information from November and December due to there not being a December Board meeting. Dr. Miller responded to questions from the Board.

ITEM 4. HEAR PRESENTATION BY COLLEGE'S INDEPENDENT AUDITOR ON FINANCIAL STATEMENT AND SINGLE AUDIT RESULTS FOR YEAR ENDING AUGUST 31, 2008

Mr. Dane Legg, CPA with Lott, Vernon & Company, P.C., presented the audit report (a copy of the Advisory Comments and Suggestions is attached and made a part of these *Minutes*). The current ratio is 1.2 and the debt ratio is .26, which are considered good and excellent, respectively. Mr. Legg responded to questions from the Board. Mr. Legg commented that the College had a good year. Mr. Don Jones reviewed and commented on the interesting statistics related to the college in the audit.

Mr. Kenjura recognized Mr. Grady Hendricks as Faculty Senate representative present.

CONSENT AGENDA ITEMS:**ITEM 5. REVIEW AND ACTION TO APPROVE MINUTES FOR THE NOVEMBER 12, 2008, SPECIAL MEETING AND THE NOVEMBER 18, 2008, REGULAR MEETING****ITEM 6. REVIEW AND ACTION TO APPROVE THE AUDIT FOR THE 2007-2008 SCHOOL YEAR:**

- (A) APPROVE THE FINANCIAL STATEMENT AND SINGLE AUDIT FOR THE YEAR ENDING AUGUST 31, 2008
- (B) APPROVE THE AUDIT AS THE AMENDED BUDGET FOR THE 2007-2008 SCHOOL YEAR

ITEM 7. REVIEW AND ACTION TO CHANGE THE LOCATION OF THE REGULAR FEBRUARY MEETING OF THE BOARD TO THE BRYAN CAMPUS**ITEM 8. REVIEW AND ACTION TO RESET DATE FOR THE REGULAR MARCH MEETING OF THE BOARD WHICH CONFLICTS WITH THE COLLEGE'S SPRING BREAK**

ITEM 9. REVIEW AND ACTION TO REVISE ADMISSION FEES FOR THE STAR OF THE REPUBLIC MUSEUM AND ADOPT THE REVISED FEE STRUCTURE APPROVED BY THE TEXAS PARKS AND WILDLIFE COMMISSION FOR ADMISSION TO THE WASHINGTON-ON-THE-BRAZOS STATE HISTORICAL SITE FACILITIES

ITEM 10. REVIEW AND ACTION TO IMPLEMENT A LONG-TERM SUBSTITUTE FEE FOR THE TEACHER EDUCATION ALTERNATIVE CERTIFICATION HOST (TEACH) PROGRAM

ITEM 11. REVIEW AND ACTION TO ADOPT STANDARDS RELATING TO THE IMPLEMENTATION OF CHAPTER 2051 OF THE OCCUPATIONS CODE FOR A TEXAS INSTITUTION OF HIGHER EDUCATION, ATHLETE AGENTS

ITEM 12. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO REJECT THE BIDS THAT WERE RECEIVED FOR AIR CONDITIONING MAINTENANCE FOR THE BRENHAM CAMPUS, BRYAN CAMPUS AND STAR OF THE REPUBLIC MUSEUM

ITEM 13. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK BIDS FOR AN AIR CONDITIONING PREVENTATIVE MAINTENANCE CONTRACT FOR THE BRENHAM CAMPUS, BRYAN CAMPUS AND STAR OF THE REPUBLIC MUSEUM

On a motion by Mr. Westbrook, seconded by Mr. Lacina, the Board voted to approve **CONSENT AGENDA ITEMS: ITEM 5** – Minutes for the November 12, 2008, Special Meeting and the November 18, 2008, Regular Meeting; **ITEM 6** – Audit for the 2007-2008 School Year, (A) Financial Statement and Single Audit for the Year Ending August 31, 2008 and (B) Audit as the Amended Budget for the 2007-2008 School Year (a copy of the audit is attached and made a part of these *Minutes*); **ITEM 7** – Change the Location of the Regular February Meeting of the Board to the Student Center Banquet Room on the Bryan Campus; **ITEM 8** – Reset the Date for the Regular March Meeting of the Board from March 17, 2009, to March 10, 2009, due to a conflict with Spring Break; **ITEM 9** – Revise the Admission Fees for the Star of the Republic Museum (a copy of the admission fees is attached and made a part of these *Minutes*); **ITEM 10** – Implement a Long-Term Substitute Fee for the Teacher Education Alternative Certification Host (TEACH) Program; **ITEM 11** – Adopt Standards relating to the Implementation of Chapter 2051 of the Occupations Code for a Texas Institution of Higher Education, *Athlete Agents* (a copy of the Adopted Standards is attached and made a part of these *Minutes*); **ITEM 12** – Authorize the Administration to Reject the Bids that were Received for Air Conditioning Maintenance for the Brenham Campus, Bryan Campus and Star of the Republic Museum; and **ITEM 13** – Authorize the Administration to Seek Bids for an Air Conditioning Preventative Maintenance Contract for the Brenham Campus, Bryan Campus and Star of the Republic Museum as presented by the Administration.

OTHER ACTION ITEMS:

ITEM 14. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO SEEK REQUESTS FOR QUALIFICATIONS (RFQ) FROM DEVELOPERS FOR PRIVATIZED HOUSING TO BE LOCATED ON THE BRENHAM CAMPUS

Mr. Richard O'Malley asked permission to seek RFQs for a Developer to Design, Build, Fund and Manage a new 200-500 bed Student Housing Complex on Blinn College land (a copy of the RFQ is attached and made a part of these *Minutes*). Mr. O'Malley told the Board that if approved, the advertisements would begin tomorrow. The Administration will strive to seek the Board's approval in February for a Developer. Mr. O'Malley responded to questions from the Board. Discussion took place on items to be considered for the contract. It was suggested that the Board hold a special meeting to approve a contract (earlier than March 10th) if needed to begin the project sooner.

On a motion by Mr. Lange, seconded by Mr. Jones, the Board voted to approve as presented.

ITEM 15. REVIEW AND ACTION TO AUTHORIZE THE ADMINISTRATION TO ACCEPT COLLIER CONSTRUCTION, INCORPORATED'S GUARANTEED MAXIMUM PRICE FOR THE CONSTRUCTION OF THE TECHNOLOGY TRAINING CENTER IN BRENHAM, TEXAS

Dr. Voelter reviewed the Guaranteed Maximum Price letter from Collier Construction, Incorporated. He stated that Mr. Collier is ready to enter into an agreement with the College (a copy of the Guaranteed Maximum Price letter is attached and made a part of these *Minutes*). Additionally, sub-contractors have made contributions of services valued at \$8,409.00. Dr. Voelter distributed a Projected Owner Cost Sheet (a copy of the Projected Owner Cost Sheet is attached and made a part of these *Minutes*). Dr. Voelter reported that the Blinn College Foundation was turned down for a grant that was applied for. Discussion took place on the cost of the project. Dr. Holt presented information on Blinn's possible out-of-pocket expenses (a copy of the information on Blinn's possible out of pocket expenses is attached and made a part of these *Minutes*). The estimates include construction cost, operating expenses, as well as, scholarship and endowment obligations. Dr. Holt told the Board that he would like to meet with the Donor to possibly re-negotiate the agreement. Mr. Kenjura stated that he wanted the public to realize the potential expense to the College and the commitment being made on the part of the College. Dr. Holt recommended that the Board push forward with the project. Dr. Voelter responded to additional questions from the Board regarding money received for the project to date. Mr. Joe Al Picone reviewed the revenue and pledges that have been received thus far and the projected payment timelines. Mr. Collier also responded to questions from the Board on cost of materials and told the Board that this is the best time of the year to bid a project. Mr. Jones asked Dr. Holt if the Administration recommended that the Board approve the project. Dr. Holt expressed his desire that the agreement have been structured differently in the beginning but that the College is too far into it to not move forward.

On a motion by Mr. Westbrook, seconded by Mr. Toubin, the Board voted to accept the Guaranteed Maximum Price of \$1,637,741.00 from Collier Construction, Incorporated.

REPORTS, ANNOUNCEMENTS AND OTHER NON-ACTION ITEMS:**ITEM 16. REPORTS:**

- **BUILDINGS AND GROUNDS**

Mr. Richard O'Malley reported that the Student Government House on the Brenham Campus is complete. He commented on the HVAC Maintenance Contract bid rejection and re-bid for Preventative Maintenance. He reported that the Bryan Campus parking lot bid will be presented to the Board on February 17, 2009, for approval. Mr. O'Malley distributed photos of the temporary parking lot in Bryan (copies of the photos are attached and made a part of these *Minutes*). He reported that the planning for the Administration Building in Bryan continues and the final plans will be presented to the Board in February as well, with construction slated to begin in May of 2009. He also reported that discussions continue with Bryan Independent School District for additional space and the Schulenburg gym has been painted and electrical improvements have been made.

- **ENROLLMENT AND HOUSING OCCUPANCY FOR THE 2009 SPRING SEMESTER**

Dr. Harris reviewed the current enrollment numbers for Spring 2009 (a copy of the Spring 2009 enrollment is attached and made a part of these *Minutes*). He noted that today was the first day of class and the last day to register is Friday. He anticipates an increase over last year. He also reviewed the Spring 2009 Housing Report (a copy of the Spring 2009 Housing Report is attached and made a part of these *Minutes*).

- **ENROLLMENT FOR THE 2008 WINTER MINIMESTER**

Dr. Harris presented the Winter 2008 Minimester Report (a copy of the Winter 2008 Minimester Report is attached and made a part of these *Minutes*). He reported that 887 students were enrolled.

- **CAMPUS CRIME STATISTICS FOR 2007**

Chief Claude Free reviewed the Crime Statistics for 2007 (a copy of the 2007 Annual Security Report is attached and made a part of these *Minutes*). He noted that there are no statistics for the Schulenburg Campus because the Schulenburg Police Department did not have the numbers available to report, but does not believe that any calls were made. Chief Free responded to questions from the Board. Mr. Toubin asked how we compare to other colleges with on-campus housing. Chief Free said we are working to improve but compare fairly well.

- **ACHIEVING THE DREAM: COMMUNITY COLLEGES COUNT**

Dr. Cathy Kemper reviewed the Achieving the Dream initiative to improve student success (a copy of the Achieving the Dream Overview is attached and made a part of these *Minutes*). The purpose of the initiative is to provide support for student success. The Greater Texas Foundation is providing grant funds for Community Colleges to participate. Dr. Kemper reviewed the program, its processes and the expected outcomes. Dr. Kemper mentioned that as a part of the application, we should include a letter of support from the Board.

ITEM 17. ADMINISTRATIVE ANNOUNCEMENTS

Dr. Holt announced the following:

- (a) The Blinn College Attorney confirmed that the Board may hold a meeting outside of Washington County as long as the posting requirements of the Texas Open Meetings Act are met.
- (b) The Sealy Advisory Committee Meeting is January 22, 2009.
- (c) The Washington County Chamber of Commerce Banquet is January 27, 2009.
- (d) Graduation at the Wallace Unit is January 31, 2009 at 9 a.m.
- (e) Texas Association of Community College Trustees and Administrators Conference is February 2-3, 2009.

The meeting was recessed for a break at 9:30 p.m.

ITEM 18. RECESS FOR CLOSED SESSION (AS AUTHORIZED BY GOV'T. CODE, SEC. 551.101)

The public was recessed for a closed session at 9:41 p.m.

CLOSED SESSION:**ITEM 19. CLOSED SESSION**

- (A) Evaluation and Employment of Personnel (*Gov't. Code, Sec. 551.074*)
- (B) Discussion of Possible Purchase, Exchange or Lease of Real Property in Brenham, Bryan and Schulenburg (*Gov't. Code, Sec. 551.072*)
- (C) Consultation with Attorney Relative to Pending or Contemplated Litigation (*Gov't. Code, Sec. 551.071*)

ITEM 20. RECONVENE PUBLIC SESSION

The public session was reconvened at 10:07 p.m.

ADDITIONAL ACTION ITEMS:**ITEM 21. REVIEW AND ACTION ON CLOSED SESSION ITEMS**


- (A) Review and Action on Faculty and Professional Staff Contracts
- (B) Review and Action to Purchase, Exchange or Lease Real Property in Brenham, Bryan and Schulenburg

On a motion by Mr. Lacina, seconded by Mr. Westbrook, the Board voted to accept the resignations of Mr. Justin Butler, Economics Instructor, Bryan Campus, effective January 6, 2009; Mr. Lamar Kristof, Mathematics Instructor, Bryan Campus, effective May 15, 2009; Ms. Barbara Mes, English Instructor, Brenham Campus, effective November 21, 2008; Ms. Jean Westbrook, Mathematics Instructor, Bryan Campus, effective May 31, 2009.

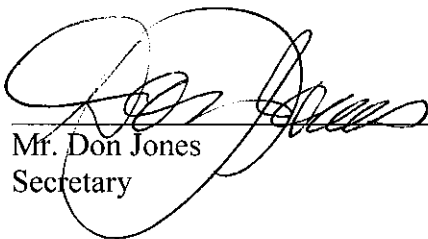
On a motion by Mr. Toubin, seconded by Mr. Lange, the Board voted to employ new faculty and professional staff on one-year contracts for the 2009-10 school year (a copy of the list of persons employed is attached and made a part of these *Minutes*).

ITEM 22. ADJOURNMENT

On a motion by Mr. Westbrook, seconded by Mr. Jones, the Meeting was adjourned at 10:09 p.m.



Mr. Atwood C. Kenjura
President



Mr. Don Jones
Secretary