Specifications for:

Blinn Bryan Mechanical FY25 R&R Projects – Bldgs. A & G
Blinn College District

2598 Blinn Blvd.
Bryan, Texas 77802
Dr. Mary Hensley, Ed. D.
Chancellor of the Blinn College District/CEO

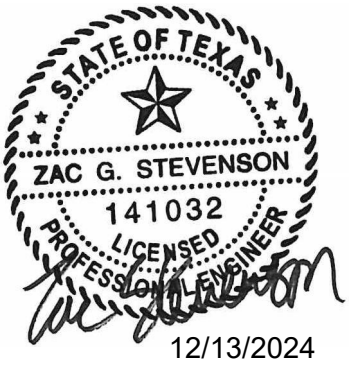
December 13, 2024

By:

Cleary Zimmermann Engineers
Mechanical, Electrical and Plumbing
300 W 26th Street
Bryan, Texas 77803
Phone: ***(979) 341 - 8181***

Project Number: ***240566-01***

Blinn Bryan Mechanical FY25 R&R Projects – Bldgs. A & G
Project Number: 240566-01



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DOCUMENT 000107 - SEALS PAGE

1.1 DESIGN PROFESSIONALS OF RECORD

A. HVAC Engineer:

1. Zac Stevenson
   #141032
2. Responsible for <Division 00, 01, 22, 23>.

B. Electrical Engineer:

1. Michael Daniel.
2. #139695.
3. Responsible for <Division 26>.

"Cleary Zimmerman is the Mechanical, Electrical and Plumbing Engineer and is considered the Prime contract holder and is hereby referenced as Architect in the Specifications".

END OF DOCUMENT 000107

DOCUMENT 000115 - LIST OF DRAWING SHEETS

1.1 LIST OF DRAWINGS

A. Drawings: Drawings consist of the Contract Drawings and other drawings listed in the Table of Contents and dated December 13, 2024, as modified by subsequent Addenda and Contract modifications.

B. List of Drawings: Drawings consist of the following Contract Drawings and other drawings of type indicated:

Mechanical:
M0.0 Mechanical Symbols and Abbreviations
MD1.1 Mechanical Demolition Plan - Second Floor - Building A
MD1.2 Mechanical Demolition Plan - Mech Room - Building G
M1.1 Mechanical New Work Plan - First Floor - Building A
M1.2 Mechanical New Work Plan - Second Floor - Building A
M1.3 Mechanical New Work Plan - Mech Room - Building G
M3.1 Mechanical Schedules
M4.1 Mechanical Controls
M4.2 Mechanical Controls
M5.1 Mechanical Details
M5.2 Mechanical Details

Electrical:
E0.0 Electrical Symbols and Abbreviations
ED2.1 Demolition Power Plan - Second Floor - Building A
E2.1 Electrical Power Plan - First Floor - Building A
E2.2 Electrical Mechanical Power Plan - Second Floor - Building A

END OF DOCUMENT 000115

REQUEST FOR PROPOSAL #219

Blinn College District invites qualified firms to submit Competitive Sealed Proposals for:

MECHANICAL CONTRACTOR SERVICES
Bryan Campus Mechanical Repairs Buildings A & G

Proposals will close on:

January 16, 2025 @ 2:00 PM C.D.T

Sealed Proposals must be submitted to the following location with the RFP # in the lower left corner of the envelope.
Faxed and e-mailed qualifications will not be accepted.

Mail Proposals to:
Blinn College District Purchasing
902 College Avenue
Brenham, Texas 77833

Deliver Proposals to:
Blinn College District Purchasing
Old Main – 806 College Avenue, Room 207
Brenham, Texas 77833

RFP # 219
Competitive Sealed Proposals for Mechanical Contractor Services – Mechanical Repairs Buildings A and Building G at Blinn College in Bryan.

Vendors are encouraged to register and submit proposals through the Blinn College District E- procurement site: https://blinn.ionwave.net/Login.aspx.

Faxed and e-mailed qualifications will not be accepted.

Proposals that arrive after the closing date and time will be rejected. Time/date stamp clock in the Purchasing Department shall be the official time of receipt. Responses received in the Purchasing Department after submission deadline shall be returned unopened and will be considered void and unacceptable. Mailing of a Proposal does not ensure that the RFP will be delivered on time or delivered at all. The proposer (not the college mail system) is solely responsible for ensuring the RFP is received prior to the closing date and time. **Delivery at any other campus location or any other department is unacceptable.**

Blinn College District reserves the right to reject any and/or all RFP's, to award contracts as may appear advantageous to the Blinn College District, and to waive all formalities in offering.

Ross Schroeder – Director of Purchasing

Blinn College District, a Junior College District of Washington County is receiving competitive sealed proposals for Mechanical Contractor Services for Mechanical Repairs at Building A and Building G on the Blinn Campus in Bryan, Texas. The selection of the General Contractor will be in compliance with the provisions of the Texas Educational Code Section 44.031 and consist of the one-step process set forth in Section 2269 of the Texas Government Code.

1. Response to Request for Competitive Sealed Proposals

Respondents are required to provide detailed written responses to this RFP no later than **January 16, 2025 @ 2:00 PM C.D.T.** Responses must be delivered to the Blinn College District, Purchasing Department, Old Main 806 College Avenue, Room 207 Brenham, Texas 77833. Responses may also be submitted through Blinn College's E-procurement site at https://blinn.ionwave.net/Login.aspx. Responses received after this date will not be considered or accepted.

Written responses shall address each requirement identified in this RFP. Failure to provide all requested information will be considered an incomplete response. Blinn College District reserves the right to reject any or all proposals and to accept any proposal deemed as providing the best value to the Blinn College District. Blinn College District shall rank the respondents in the order that they provide the "best value" for the College based on the published selection criteria and on the ranking evaluations. Interviews of General Contractor firms may follow at the Owner's option.

Respondents are required to submit one (1) bound (8 ½" x 11" format) copies and one (1) electronic copy (USB flash drive or Disk) of the proposal statement.

Questions regarding the project and this Request for Proposals are to be directed to:

Ross Schroeder
Blinn College District
Director of Purchasing
902 College Ave.
Brenham, Texas 77833
Phone: 979-830-4118
Email: Ross.Schroeder@Blinn.edu

RFP #219 Calendar

Date/Time	Action
December 17, 2024	Advertisement #1
December 24, 2024	Advertisement #2
January 7, 2025, 9:00am	Pre-Proposal Meeting Blinn-Bryan Campus Building G, Room 161 2423 Blinn Blvd. Bryan, TX 77802 **CLICK HERE FOR CAMPUS MAP**
January 10, 2025, 5:00 pm	Last day and time to submit email inquires Submit to: Ross.Schroeder@Blinn.edu
January 13, 2025	Addenda issued, if any, communicated by e-mail
January 16, 2025, 2:00 p.m.	Deadline for Submission, RFP #219 Blinn College District Purchasing Attn: Mr. Ross Schroeder, Director of Purchasing 902 College Ave. Brenham, Texas 77833 **CLICK HERE FOR CAMPUS MAP**
January 2025	Submit Agenda Item to Administration
February 18, 2025	Recommendation of selected firm to the Board of Trustees for approval

2. Scope of Work

A. The scope of work for the project will include the following, as illustrated, and described within the Contract Documents issued by Cleary Zimmerman Engineers, LLC. and as outlined in the Bid Form:

1. Base Bid: This project on the Blinn-Bryan Campus is for Mechanical repairs and replacements in Building A and G. The project scope contains two building locations on the Blinn Bryan Campus. Contractor shall render services for air conditioning, outside air ventilation, boiler exhaust flue piping, controls, power distribution, hydronic piping and natural gas piping related to:

   a. Building A - Air Handler Unit (AHU) Replacement

   b. Building G - Boiler Replacement

Project Schedule:
The anticipated schedule will allow submittals and procurement to commence with the execution of the construction contract and will allow construction to commence on May 12, 2025. The success of this project relies on completion of all construction by August 1, 2025.

3. Evaluation Criteria and Selection Process

Proposal Evaluation Criteria and Requirements

All proposals will be evaluated based on the criteria listed below by the evaluation committee. The committee shall consist of individuals who have knowledge or experience of the subject matter in the RFP; or beneficiaries and /or users of the RFP's subject matter.

1. Qualifications, Experience, & Reputation (30 pts.)

    A. Provide your company profile including history, company principals, number of employees, annual revenues, date the company was established, and any lawsuits/liens within the past five years in accordance with the format included in this RFP.
    B. Provide a list of five (5) completed projects within the last five (5) years, which are similar/relevant to the project under this RFP in accordance with the format included in this RFP.

    C. Relevant Client References – Provide three (3) references of completed projects within the last five (5) years, which are similar/relevant to the project under this RFP in accordance with the format included in this RFP.

2. Proposed Lead Personnel (20 pts.)

    A. Provide a list of all your proposed personnel indicating the position they will hold within the project and their years of experience as it relates to this project.
    B. Provide an organization chart that depicts all your lead personnel. Include current domicile location for each person and employment duration with the firm.
    C. Provide resumes for all your lead personnel.
    D. Indicate where the office providing the services under this RFP is located.
    E. Indicate if any of the lead personnel are in a different office and the location of that office.
    F. List any current projects that your lead personnel are currently participating.

3. Ability to meet Project Completion Timeline (15 pts.)

    A. Indicate in a brief paragraph whether your company can meet the project timeline as specified under this RFP.
    B. Provide an overview of the approach and methodology that will be followed to accomplish the project's timeline.
    C. Provide a detail schedule of how the project will be accomplished.

4. Completeness and Thoroughness of Qualifications Package (5 pts.)

    A. RFP submittal packet must be clear, concise, and easy to follow. Provide materials in tabs that correspond with all requested information on the criteria factors.

5. Proposal Cost: Provide on Bid form included in the project specifications (30 pts.)

4. TERMS, CONDITIONS AND AGREEMENTS

1.000 **ANNULMENTS AND RESERVATIONS**:

1.001 Blinn College District reserves the right to reject any and all bids and waive any and all formalities and conditions. The College reserves the right to retain all bids received for 30 days prior to taking any action and vendors shall not withdraw their bid at any time thereafter. Blinn College shall accept the bid determined by the College to be in its best interest. It is not the intent of any condition or specification in the RFB to prohibit any responsible vendor from submitting a bid.

1.002 This Request for Bid is not construed as a CONTRACT or a COMMITMENT of any kind. The request for bid does not commit Blinn College to pay for any costs incurred in the preparation and submission of specifications or for any costs incurred prior to the execution of a final offer.

1.003 Blinn is not obligated to purchase any item or service, if funds are not allocated by the Grant, legislative session, or the Board of Trustees.

2.000 **VENDOR'S OBLIGATIONS:**

2.001 Substitutions will not be allowed after a bid has been submitted for review and will not be delivered instead of the item bid, unless the item is of a higher quality than the item specified and approved by the Director of Purchasing.

2.002 Any item that does not perform or meet the specifications or warranty, or as claimed by the vendor, will be replaced at no cost to the College.

2.003 Any specification a vendor may not agree with must be submitted in writing to the Purchasing Office four (4) days in advance of the bid closing date.

2.004 Prompt payment discounts shall be listed on the bid form.

2.005 In bidding, give complete information in spaces provided; otherwise, your bid offer may not be given consideration. All bid offers must be signed to be considered.

3.000 **AWARD DETERMINATION / OBLIGATIONS BY THE COLLEGE:**

3.001 Blinn College will award this service to the vendor providing the best value as it deems to be in the best interest of the college.

3.002 In determining to whom to award a contract, the district shall consider:

A. the price(s) bid.
B. the quality of the vendor's goods or services.
C. delivery of services in a timely manner.
D. the reputation of the vendor and of the vendor's goods or warranty services.
E. the extent to which the goods or services meet the district's needs.
F. the vendor's past relationship with the district.
G. the total long-term cost to the district to acquire the vendor's goods or services; and
H. any other relevant factor that a private business entity would consider in selecting a vendor.

3.003 The College may make such investigations, as it deems necessary, to determine the ability of the

vendor to provide satisfactory performance in accordance with the specifications. The vendor shall furnish to the College all such information and data for this purpose as the College may request.

4.000 **INTERPRETATIONS OF THE SPECIFICATIONS:**

4.001 Only the interpretation or correction so given by the College, in writing, shall be binding and prospective vendors are advised that no other source, outside of the college, is authorized to give information concerning, explain or interpret, the bid document.

4.002 Every request for such interpretation or correction must be in writing to the Director of Purchasing. All such interpretation and supplemental instructions will be in the form of written addenda to the bidding documents prior to the bid opening. Your questions concerning the bid specifications must be submitted in writing. We will return a written answer to your company.

5.000 **DELIVERY:**

5.001 Delivery of equipment and services must be made by the successful vendor to:

Blinn College District
902 College Avenue
Brenham, Texas 77833

5.002 No allowance for loss, breakage, damage, or difficulties shall be made.

6.000 **BILLING AND PAYMENT/DISCOUNTING:**

6.001 All invoices are to be submitted and mailed to:

Blinn College District
902 College Avenue
Brenham, Texas 77833

6.002 Unless otherwise stated on the purchase order, payment will be net thirty (30) days after receipt of a correct invoice. If a cash discount is allowed for prompt payment, please indicate on the invoice. Partial payments may be paid if partial shipments have been made. Any penalty for delayed payment must be stated on the invoice.

7.000 **TAX EXEMPTIONS:**

7.001 Prices Bid SHALL NOT INCLUDE FEDERAL EXCISE OR STATE SALES AND USE TAXES as the COLLEGE is exempt from the payment of these taxes. Exemption Certificates for the Federal Excise Tax and State of Texas Sales Tax will be furnished upon request.

8.000 **PRICE QUOTATIONS:**

8.001 Lump sum price. The unit price shall include all costs of labor, profit, insurance, FOB freight, etc. to make operational and cover all work outlined in the specifications of this project.

8.002 Bids must be submitted on the forms provided to insure complete uniformity of wording of all bids. Bids may be rejected if they show any omissions, alterations in wording, conditional clauses, or irregularities of any kind.

9.000 **RIGHT OF VENDOR SELECTION:**

9.001 You are notified that although the College is required to submit purchases of all contracts of $50,000 to competitive bidding, it is not required to accept the lowest bid. In such purchasing the lowest bid may be rejected if the College, in the exercise of its best judgment, feels that the bid of one other than the low bidder will best serve the interest of the College.

9.002 Blinn College District reserves the right to accept or reject any or all bids in its entirety and/or waive all formalities. This inquiry implies no obligation on the part of the buyer, nor does the buyer' silence imply any acceptance or rejection of any quotation offer.

10.000 **REFERENCES:**

10.001 Please provide educational references in addition to non-educational references.

11.000 **CONFLICT OF INTEREST:**

11.001 No public official shall have interest in this contract, in accordance with Vernon's Texas Codes Annotated, Local Government Code Title 5, Subtitled C, Chapter 171 and Chapter 176.

12.000 **ETHICS:**

12.001 The vendor shall not accept or propose gifts or anything of value nor enter any business arrangement with any employee, official or agent of Blinn.

12.002 House Bill 1295

Effective January 1, 2016, Blinn College shall comply with the "Disclosure of Interested Parties" requirements mandated by HB 1295, as implemented by the Texas Ethics Commission. Briefly stated, contracts for goods or services which require an action vote by Blinn's governing body may not be executed by the college until the awarded vendor presents a signed and notarized form disclosing the interested parties to the contract. The awarded vendor will be required to complete the form prior to execution of the contract. If the awarded vendor does not comply, the award may be revoked. The filing application and information can be accessed at:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

13.000 **STATE LAW REQUIREMENTS:**

13.001 This agreement will be governed and construed according to the laws of the State of Texas.
VENUE The parties agree that regarding any dispute or litigation that may arise in the execution and performance of this contract, that venue for all proceedings, judicial or otherwise shall be in "Washington County", Texas

13.002 All equipment and services furnished under this contract shall comply with applicable laws, ordinances, and regulations. The bidder shall give all notices and comply with all laws, ordinances, rules, and regulations, and without such notice to the authorized Owner's representative, the bidder shall bear all costs arising there from.

13.003 On May 30, 1995, Governor, George Bush, signed Senate Bill 1. It became effective on the day he signed it. The following is a requirement included in this law. It is mandatory that the College must include this in all Bids. Each vendor must respond to this section of the law.

Section 44.034 TEC. Notification of Criminal History of Contractor. (This section does not

apply to a publicly held corporation).

(a) A person or business entity that enters a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony.

The school district must have advance notice that a person, owner, or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

(b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

13.004 **State of Texas Government Code Chapter 176 –**

Vendors submitting a response to a Blinn College RFB/RFP are responsible for complying with all applicable laws, ordinances and regulations including the provisions of the State of Texas Government Code Chapter 176. As applicable, the person submitting a response to a RFB/RFP must complete and submit a Conflict of Interest Questionnaire form CIQ, in a format approved by the Texas Ethics Commission. This form is to be included with your bid. A copy of the CIQ form can be found at the Texas Ethics Commission Web site.

14.000 **UNIFORM & COMMERCIAL CODE:**

14.001 This writing and subsequent interview information given and forward to the College shall be a sole and final expression of the agreement between the College and the vendor and is intended also as a complete an exclusive statement of the terms of their agreement. Whenever a term defined by the Uniform Commercial Code is used in this agreement, the definition contained in the Code is controlling.

14.002 This agreement shall be governed by the laws of the State of Texas. By submitting a signed bid, the vendor certifies that the company does not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, and certifies that the company complies with equal employment opportunity regulations.

15.000 **ENTIRE AGREEMENT**

15.001 This bid document, the authorized purchase order, and/or a signed contract constitute the entire agreement. No other document will prevail.

16.000 **CANCELLATION**

16.001 Blinn College District shall have the right to cancel for default all or any part of the undelivered portion of this contract if the Awarded Vendor breaches any of the terms hereof including warranties as bid or if the Awarded Vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any remedies which Blinn College District may have in law or equity.

Bidding questions should be referred to:

Ross Schroeder, Director of Purchasing
Blinn College District
902 College Ave
Brenham, TX 77833
(979) 830 4118
e-mail: ross.schroeder@blinn.edu

Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1, Section 44,034, Notification of Criminal History, Subsection (a), states a person or business entity that enters into a contract with a College must give advance notice to the College if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

(I) (We), the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

COMPANY NAME: _____

AUTHORIZED PRINTED NAME: _____

Title: _____

Check the appropriate box and sign the form.

☐ My firm is a publicly held corporation, therefore, this reporting requirement is not applicable.

AUTHORIZED SIGNATURE:

☐ My firm is not owned nor operated by anyone who has been convicted of a felony.

AUTHORIZED SIGNATURE:

☐ My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Name of Felony: _____

Details of Conviction(s)

_____

_____

AUTHORIZED SIGNATURE: _____

VENDOR CERTIFICATION FORM

1. Vendor hereby acknowledges that it is unlawful to offer, give, agree to give to any person, or solicit, demand, accept, or agree to accept from another person, a bribe, or unlawful gift, benefit, advantage, gratuity, payment, or an offer of employment in connection with or arising from this RFP or subsequent contract.

2. Persons submitting a response to this RFP must comply with all applicable laws, ordinances and regulations including the provisions of the State of Texas "Local Government Code Chapter 176. As applicable, the person submitting a response to this RFP must complete and submit a Conflict of Interest Questionnaire form CIQ, in a format approved by the Texas Ethics Commission. A copy of the form can be found below or at the Texas Ethics Commission web site http://www.ethics.state.tx.us/forms/CIQ.pdf

3. Texas Resident Information: Chapter 2252, Subchapter A, of the Texas Government Code, establishes certain requirement applicable to proposers who are not Texas Residents. Under the Statute, a "Resident" vendor is one whose principal place of business is in Texas, including one whose ultimate parent company or majority owner has its principal place of business in Texas or employs at least 500 persons in the State of Texas:

   Location of Principal Place of Business (City / State) and or Number of employees based in Texas:
   Address_____

   Or Number of Employees that reside in Texas: _____

4. **Debarment Certification:** Vendor certifies neither the owner or principal owner has been debarred, suspended, or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549 "Debarment and Suspension" as described in the Federal Register and Rules and Regulations:

   ___ No, Vendor is not currently debarred, suspended or otherwise ineligible.
   ___ Yes, Vendor is currently debarred, suspended or otherwise ineligible.

5. In accordance with Chapter 2270 of the Texas Government Code, by accepting this contract, you verify that your firm does not Boycott Israel, and agree that during the term of this agreement will not Boycott Israel as that term is defined in the Texas Government Code, Section 808.001 as amended.

6. Texas Government Code, Subchapter F, Prohibition on Contracts with Certain Companies, Section 2252.152, Vendor certifies they do not do business with companies engaged in business with Iran, Sudan, or Foreign Terrorist Organization that is identified on a list prepared and maintained under Section 806.051, 807.051, or 2252.153.

VENDOR CERTIFICATION. The undersigned, on behalf of Vendor, certifies that this proposal is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a proposal on the same project, and is in all respects fair and without collusion, fraud, or unlawful acts.

It is further certified that the person whose signature appears below is legally empowered to bind the Company in whose name the proposal is entered.

Submitted this _____ day of _____, 2025 by and for the Company identified as follows:

Signature: _____

Printed Name:_____

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. *See* Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 **Name of vendor who has a business relationship with local governmental entity.**

2 ☐ **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 **Name of local government officer about whom the information is being disclosed.**

_____

Name of Officer

4 **Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.**

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes ☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes ☐ No

5 **Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.**

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

_____ _____

Signature of vendor doing business with the governmental entity Date

DOCUMENT 002113 - INSTRUCTIONS TO BIDDERS

1.1 INSTRUCTIONS TO BIDDERS

A. AIA Document A701, "Instructions to Bidders," is hereby incorporated into the Procurement and Contracting Requirements by reference.

1. A copy of AIA Document A701, "Instructions to Bidders," is bound in this Project Manual.

END OF DOCUMENT 002113

DRAFT

AIA® Document A101™ – 2017

Standard Form of Agreement Between Owner and Contractor

where the basis of payment is a Stipulated Sum

AGREEMENT made as of the «X» day of «February» in the year «Two Thousand Twenty-Five.»
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

«Blinn College District»« »
«902 College Avenue»
«Brenham, TX 77833»
« »

and the Contractor:
(Name, legal status, address and other information)

«Contractor »« »
«
« »
«»

for the following Project:
(Name, location and detailed description)

«Building A and G Mechanical Projects – Bryan Campus
2423 Blinn Blvd
Bryan, TX 77802»

The Architect/Engineer:
(Name, legal status, address and other information)

«Cleary Zimmerman Engineers, LLC.»« »
«1344 S. Flores, Suite 101.»
«San Antonio, TX 78204»

« Cleary Zimmerman Engineers, LLC. is the Mechanical, Electrical and Plumbing Engineer and is considered the Prime Consultant and is hereby referenced as Architect in the following form of agreement. »

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101™–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201™–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

TABLE OF ARTICLES

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:
(Check one of the following boxes.)

[«»] The date of this Agreement.

[«»] A date set forth in a notice to proceed issued by the Owner.

[«X»] Established as follows:

«Construction shall commence no later than May 12, 2025. »

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:
(Check one of the following boxes and complete the necessary information.)

[« »] Not later than « » («») calendar days from the date of commencement of the Work.

[«X»] By the following date: « Substantial Completion by August 2, 2024.

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date
«»	

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be « Dollars and Zero Cents ($XXX»), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item	Price
Alternate Bid # 1:	$
Alternate Bid # 2:	$
Alternate Bid # 3:	$
Alternate Bid # 4:	$

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.
(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
«»		

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
«Base Bid Owner's Contingency: Owner's Contingency, these funds shall be included in the contract price for use at the sole discretion of the Owner and Architect/Engineer »	$

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit ($0.00)
«»		

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

«For each calendar day that the work remains incomplete after the date of Substantial Completion as determined above, Blinn College District will deduct Five Hundred Dollars and Zero Cents ($500.00) from the monies due to the Contractor, not as a penalty but as liquidated damages. The sum of money thus deducted for such delay, failure, or non-completion is not to be considered as a penalty but shall be deemed, taken and treated as reasonable liquidated damages, since it would be impractical and extremely difficult to fix the actual damages. »

§ 4.6 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

« »

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect/Engineer by the Contractor and Certificates for Payment issued by the Architect/Engineer, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

«N/A»

§ 5.1.3 Provided that an Application for Payment is received by the Architect/Engineer pursuant to Chapter 2251 of the Texas Government Code, the Owner shall make payment of the certified amount to the Contractor.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect/Engineer may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- **.1** That portion of the Contract Sum properly allocable to completed Work;
- **.2** That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- **.3** That portion of Construction Change Directives that the Architect/Engineer determines, in the Architect/Engineer's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- **.1** The aggregate of any amounts previously paid by the Owner;
- **.2** The amount, if any, for Work that remains uncorrected and for which the Architect/Engineer has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- **.3** Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- **.4** For Work performed or defects discovered since the last payment application, any amount for which the Architect/Engineer may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- **.5** Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:
(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

«Five Percent (5%) »

§ 5.1.7.1.1 The following items are not subject to retainage:
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

«N/A»

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

«N/A»

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:
(Insert any other conditions for release of retainage upon Substantial Completion.)

«N/A»

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

.1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and

.2 a final Certificate for Payment has been issued by the Architect/Engineer.

§ 5.2.2 The Owner's final payment to the Contractor shall be made pursuant to Chapter 2251 of the Texas Government Code.

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated in Chapter 2251 of the Texas Government Code.

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect/Engineer will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect/Engineer.)

«N/A »

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, Chapter 2260 of the Texas Government Code, the method of binding dispute resolution shall be as follows:
(Check the appropriate box.)

[«»] Arbitration pursuant to Section 15.4 of AIA Document A201–2017

[«X»] Litigation in a court of competent jurisdiction

[«»] Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner's convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:
(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner's convenience.)

«The Owner shall not pay a termination fee. »

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner's representative:
The Owner shall identify a representative authorized to act on behalf of the Owner with respect to the Project. The Owner's representative shall render decisions promptly and furnish information expeditiously, so as to avoid unreasonable delay in the services or Work of the Contractor. Except as otherwise provided in Section 4.2.1 of A201-2017, the Architect/Engineer does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative. Provided, however, changes in the scope of the Work or the Contract Sum will generally require approval by the Owner's Board of Trustees.

The Owner's representative shall be:
(Name, address, email address, and other information)

«Jessica Gaida
Director of Facilities, Planning, and Construction
902 College Ave.
Brenham, Texas 77833
979-830-4467
Jessica.Gaida@blinn.edu »

§ 8.3 The Contractor's representative:

(Name, address, email address, and other information)

« »
«
«
« »
«Phone: »
«Email:

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:
(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

« »

§ 8.7 Other provisions:

«§ 8.7.1 When work is to be performed at a project site and school activities are being conducted, Contractor shall take special care, and shall require its subcontractors, and all persons performing work at the site to take special care, to protect the safety and welfare of the students, teachers, employees, and visitors at the school, and to perform the work with as little disruption to the learning environment and school activities as possible.

§ 8.7.2 When work is to be performed at a project site where school activities are being conducted, it is expressly understood and agreed that Contractor's and any subcontractors' employees and other persons performing work at the project site shall not engage in any inappropriate interaction of any nature whatsoever with students, teachers, employees and visitors at the school, including talking, touching, staring, or in any way contributing to a hostile or offensive environment. It is further expressly understood and agreed that there is to be no fraternization between Contractor's and any subcontractor's employees, and other persons performing work at the site, and students, teachers, employees and visitors at the school. There shall be zero tolerance for violations of these provisions.

§ 8.7.3 The possession or use of tobacco products, alcoholic beverages, illegal drugs, and firearms or weapons on Owner's property is prohibited at all times, twenty-four hours a day. There shall be zero tolerance for violations of this provision.

§ 8.7.4 Contractor, subcontractor, and all other persons performing work in connection with the project shall strictly observe (i) speed limits in the vicinity of the project site, including, without limitation, school speed limits, and (ii) any posted speed limits on the project site established by Owner. Contractor shall require strict compliance with this provision.

§ 8.7.5 Owner shall have the right to require the immediate removal from the project site of any person performing work who violates the provision of this Article 11 and to prohibit such person from being allowed to perform work at the project site in the future.

§ 8.7.6 A Contractor who fails to enforce compliance with the provisions of this Article 8, or who suffers or allows an employee, subcontractor or other person performing work at the project site to violate any of these provisions, shall be in breach of this Contract.

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

.1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor

.2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds

.3 AIA Document A201™–2017, General Conditions of the Contract for Construction

The Contract Documents are enumerated in the Agreement between the Owner and Contractor being standard form AIA Document A101 - 2017 (hereinafter the Agreement) and consists of the Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Exhibits A, C, D, E and Exhibit B being the addendum to the Agreement dealing with Owner's status as an educational institution of the State of Texas, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. These Contract Documents constitute the entire agreement between the parties.

As stated, Owner is an educational institution of the State of Texas. Due to Owner's status as such, the parties have specifically negotiated the terms contained in the Agreement and Exhibit B being the addendum to the Agreement dealing with Owner's status as an educational institution of the State of Texas and those documents have been made an integral part of the Contract Documents.

To the extent the language in the Agreement and Exhibit B to the Agreement, are in conflict with any language in the Conditions of the Contract (General, Supplementary, and other Conditions), the language in the Agreement and Exhibit B to the Agreement will control over the language in the Conditions of the Contract (General, Supplementary, and other Conditions).

ALL CHANGES TO WORK SHALL FOLLOW THE PROCEDURES OUTLINED IN ARTICLE 7 OF THE GENERAL CONDITIONS. ANY CHANGES NOT FOLLOWING THESE PROCEDURES SHALL BE CONSIDERED UNAUTHROIZED CHANGES.

.4 Exhibit B: Addendum to Vendors Contracts

.5 Exhibit C: Supplementary Conditions

.6 Drawings

Number	Title	Date
« Refer to Exhibit D – List of Drawings		

.7 Specifications

Section	Title	Date	Pages
«Refer to Exhibit E - Specifications»			

.8 Addenda, if any:

Number	Date	Pages
«»		

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

This Agreement entered into as of the day and year first written above.

« »	« »
OWNER *(Signature)*	**CONTRACTOR** *(Signature)*
«Mary Hensley, Ed.D. »«Chancellor of the Blinn College District / CEO »	« » « »
(Printed name and title)	*(Printed name and title)*
DATE	**DATE**

DRAFT AIA® Document A101™ – 2017 Exhibit A

Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the «X» day of « February» in the year « Two Thousand Twenty-Five »
(In words, indicate day, month and year.)

for the following **PROJECT**:
(Name and location or address)

«Building A and G Mechanical Projects – Bryan Campus
2423 Blinn Blvd
Bryan, TX 77802»

THE OWNER:
(Name, legal status and address)

«Blinn College District»« »
«902 College Avenue
Brenham, TX 77833»

THE CONTRACTOR:
(Name, legal status and address)

« Contractor »« »
«
« »

TABLE OF ARTICLES

ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

ARTICLE A.2 OWNER'S INSURANCE

§ A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

§ A.2.2 Liability Insurance

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201™–2017, General Conditions of the Contract for Construction. Article 11 of A201™–2017 contains additional insurance provisions.

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The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

§ A.2.3 Required Property Insurance

§ A.2.3.1 Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

§ A.2.3.1.1 Causes of Loss. The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:
(Indicate below the cause of loss and any applicable sub-limit.)

Causes of Loss	Sub-Limit
« »	

§ A.2.3.1.2 Specific Required Coverages. The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:
(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)

Coverage	Sub-Limit
« »	

§ A.2.3.1.3 Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

§ A.2.3.1.4 Deductibles and Self-Insured Retentions. If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

§ A.2.3.2 Occupancy or Use Prior to Substantial Completion. The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

§ A.2.3.3 Insurance for Existing Structures

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

§ A.2.4 Optional Extended Property Insurance.
The Owner shall purchase and maintain the insurance selected and described below.
(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)

[« »] **§ A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner's property, or the inability to conduct normal operations due to a covered cause of loss.

« »

[« »] **§ A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.

« »

[« »] **§ A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.

« »

[« »] **§ A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.

« »

[« »] **§ A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.

« »

[« »] **§ A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured's business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

« »

[« »] **§ A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

« »

§ A.2.5 Other Optional Insurance.
The Owner shall purchase and maintain the insurance selected below.
(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[« »] **§ A.2.5.1 Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information.
(Indicate applicable limits of coverage or other conditions in the fill point below.)

« »

[« »] **§ A.2.5.2 Other Insurance**
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage	Limits
« »	

ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

§ A.3.1 General

§ A.3.1.1 Certificates of Insurance. The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 Deductibles and Self-Insured Retentions. The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 Additional Insured Obligations. To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

§ A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

« »

§ A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than «one million dollars » ($ «1,000,000.00 ») each occurrence, «two million dollars » ($ «2,000,000.00 ») general aggregate, and « » ($ « ») aggregate for products-completed operations hazard, providing coverage for claims including

.1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;

.2 personal injury and advertising injury;

.3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
.4 bodily injury or property damage arising out of completed operations; and
.5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

.1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
.2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
.3 Claims for bodily injury other than to employees of the insured.
.4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
.5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
.6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
.7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
.8 Claims related to roofing, if the Work involves roofing.
.9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
.10 Claims related to earth subsidence or movement, where the Work involves such hazards.
.11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than «one million dollars » ($ «1,000,000.00 ») per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than « » ($ « ») each accident, « » ($ « ») each employee, and «one million dollars » ($ «1,000,000 ») policy limit.

§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks

§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than «one million dollars » ($ «1,000,000.00 ») per claim and «one million dollars » ($ «1,000,000.00 ») in the aggregate.

§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than « » ($ « ») per claim and « » ($ « ») in the aggregate.

§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than « » ($ « ») per claim and « » ($ « ») in the aggregate.

§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than « » ($ « ») per claim and « » ($ « ») in the aggregate.

§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than « » ($ « ») per claim and « » ($ « ») in the aggregate.

§ A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:
(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)

« »

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.
(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)

[«X »] **§ A.3.3.2.1** Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below:
(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)

« »

[« »] **§ A.3.3.2.2 Railroad Protective Liability Insurance**, with policy limits of not less than « » ($ « ») per claim and « » ($ « ») in the aggregate, for Work within fifty (50) feet of railroad property.

[« »] **§ A.3.3.2.3 Asbestos Abatement Liability Insurance**, with policy limits of not less than « » ($ « ») per claim and « » ($ « ») in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.

[« »] **§ A.3.3.2.4** Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[« »] **§ A.3.3.2.5** Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.

[«X »] **§ A.3.3.2.6 Other Insurance**
(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits

«Umbrella or Excess Liability insurance covering in excess of Automobile Liability, General Liability and Worker's Compensation Coverage B. Certificate must list underlying policies and indicate that coverage in "following form". »	One times contract amount for all contracts exceeding $100,000, up to $25,000,000 total limit; $1,000,000 minimum.

§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:
(Specify type and penal sum of bonds.)

Type	Penal Sum ($0.00)
Payment Bond	100% of contract
Performance Bond	100% of contract

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

«During the remodel process, new materials will be purchased by the Contractor with the intent of installing these materials at the Project. The Contractor shall insure these new materials until the time of the execution of the Certificate of Substantial Completion (document G704-2017 or subsequent updates thereof) by all of the parties. At such time, the new materials become the property of the Owner. »

DRAFT

AIA® Document A201™ – 2017

General Conditions of the Contract for Construction

for the following PROJECT:
(Name and location or address)

«Building A and G Mechanical Projects – Bryan Campus
2423 Blinn Blvd
Bryan, TX 77802»

THE OWNER:
(Name, legal status and address)

«Blinn College District»
«902 College Avenue»
«Brenham, TX 77833»

THE ARCHITECT/ENGINEER/ENGINEER:
(Name, legal status and address)

«Cleary Zimmerman Engineers, LLC.»« »
«1344 S. Flores, Suite 101.»
«San Antonio, TX 78204»

« Cleary Zimmerman Engineers, LLC. is the Mechanical, Electrical and Plumbing Engineer and is considered the Prime Consultant and is hereby referenced as Architect in the following form of agreement. »

TABLE OF ARTICLES

ADDITIONS AND DELETIONS: The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

For guidance in modifying this document to include supplementary conditions, see AIA Document A503™, Guide for Supplementary Conditions.

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INDEX
(Topics and numbers in bold are Section headings.)

ARTICLE 1 GENERAL PROVISIONS

§ 1.1 Basic Definitions

§ 1.1.1 The Contract Documents

The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the Agreement) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect/Engineer/Engineer. Unless specifically enumerated in the Agreement, the Contract Documents do not include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals, the Contractor's bid or proposal, or portions of Addenda relating to bidding or proposal requirements.

§ 1.1.2 The Contract

The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect/Engineer/Engineer or the Architect/Engineer/Engineer's consultants, (2) between the Owner and a Subcontractor or a Sub-subcontractor, (3) between the Owner and the Architect/Engineer/Engineer or the Architect/Engineer/Engineer's consultants, or (4) between any persons or entities other than the Owner and the Contractor. The Architect/Engineer/Engineer shall, however, be entitled to performance and enforcement of obligations under the Contract intended to facilitate performance of the Architect/Engineer/Engineer's duties.

§ 1.1.3 The Work

The term "Work" means the construction and services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment, and services provided or to be provided by the Contractor to fulfill the Contractor's obligations. The Work may constitute the whole or a part of the Project.

§ 1.1.4 The Project

The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by the Owner and by Separate Contractors.

§ 1.1.5 The Drawings

The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

§ 1.1.6 The Specifications

The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

§ 1.1.7 Instruments of Service

Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect/Engineer/Engineer and the Architect/Engineer/Engineer's consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies, surveys, models, sketches, drawings, specifications, and other similar materials.

§ 1.1.8 Initial Decision Maker

The Initial Decision Maker is the person identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2. The Initial Decision Maker shall not show partiality to the Owner or Contractor and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 1.2 Correlation and Intent of the Contract Documents

§ 1.2.1 The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by

one shall be as binding as if required by all; performance by the Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

§ 1.2.1.1 The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

§ 1.2.2 Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade.

§ 1.2.3 Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings.

§ 1.3 Capitalization

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architect/Engineer/Engineers.

§ 1.4 Interpretation

In the interest of brevity the Contract Documents frequently omit modifying words such as "all" and "any" and articles such as "the" and "an," but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service

§ 1.5.1 The Architect/Engineer/Engineer and the Architect/Engineer/Engineer's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and retain all common law, statutory, and other reserved rights in their Instruments of Service, including copyrights. The Contractor, Subcontractors, Sub-subcontractors, and suppliers shall not own or claim a copyright in the Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Architect/Engineer/Engineer's or Architect/Engineer/Engineer's consultants' reserved rights.

§ 1.5.2 The Contractor, Subcontractors, Sub-subcontractors, and suppliers are authorized to use and reproduce the Instruments of Service provided to them, subject to any protocols established pursuant to Sections 1.7 and 1.8, solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and suppliers may not use the Instruments of Service on other projects or for additions to the Project outside the scope of the Work without the specific written consent of the Owner, Architect/Engineer/Engineer, and the Architect/Engineer/Engineer's consultants.

§ 1.6 Notice

§ 1.6.1 Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is set forth in the Agreement.

§ 1.6.2 Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the party to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

§ 1.7 Digital Data Use and Transmission

The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.8 Building Information Models Use and Reliance

Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™–2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 OWNER

§ 2.1 General

§ 2.1.1 The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Architect/Engineer/Engineer does not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

§ 2.1.2 The Owner shall furnish to the Contractor, within fifteen days after receipt of a written request, information necessary and relevant for the Contractor to evaluate, give notice of, or enforce mechanic's lien rights. Such information shall include a correct statement of the record legal title to the property on which the Project is located, usually referred to as the site, and the Owner's interest therein.

§ 2.2 Evidence of the Owner's Financial Arrangements

§ 2.2.1 Prior to commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence. If commencement of the Work is delayed under this Section 2.2.1, the Contract Time shall be extended appropriately.

§ 2.2.2 Following commencement of the Work and upon written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract only if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; (2) the Contractor identifies in writing a reasonable concern regarding the Owner's ability to make payment when due; or (3) a change in the Work materially changes the Contract Sum. If the Owner fails to provide such evidence, as required, within fourteen days of the Contractor's request, the Contractor may immediately stop the Work and, in that event, shall notify the Owner that the Work has stopped. However, if the request is made because a change in the Work materially changes the Contract Sum under (3) above, the Contractor may immediately stop only that portion of the Work affected by the change until reasonable evidence is provided. If the Work is stopped under this Section 2.2.2, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided in the Contract Documents.

§ 2.2.3 After the Owner furnishes evidence of financial arrangements under this Section 2.2, the Owner shall not materially vary such financial arrangements without prior notice to the Contractor.

§ 2.2.4 Where the Owner has designated information furnished under this Section 2.2 as "confidential," the Contractor shall keep the information confidential and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' notice to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to

know the content of such information solely and exclusively for the Project and who agree to maintain the confidentiality of such information.

§ 2.3 Information and Services Required of the Owner

§ 2.3.1 Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

§ 2.3.2 The Owner shall retain an Architect/Engineer/Engineer/Architect/Engineer/Engineer lawfully licensed to practice Architect/Engineer/Engineerure/engineering, or an entity lawfully practicing Architect/Engineer/Engineerure/engineering, in the jurisdiction where the Project is located. That person or entity is identified as the Architect/Engineer/Engineer in the Agreement and is referred to throughout the Contract Documents as if singular in number.

§ 2.3.3 If the employment of the Architect/Engineer/Engineer terminates, the Owner shall employ a successor to whom the Contractor has no reasonable objection and whose status under the Contract Documents shall be that of the Architect/Engineer/Engineer.

§ 2.3.4 The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work.

§ 2.3.5 The Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

§ 2.3.6 Unless otherwise provided in the Contract Documents, the Owner shall furnish to the Contractor one copy of the Contract Documents for purposes of making reproductions pursuant to Section 1.5.2.

§ 2.4 Owner's Right to Stop the Work

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or repeatedly fails to carry out Work in accordance with the Contract Documents, the Owner may issue a written order to the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity, except to the extent required by Section 6.1.3.

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Such action by the Owner and amounts charged to the Contractor are both subject to prior approval of the Architect/Engineer/Engineer and the Architect/Engineer/Engineer may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting such deficiencies, including Owner's expenses and compensation for the Architect/Engineer/Engineer's additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect/Engineer/Engineer, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

ARTICLE 3 CONTRACTOR

§ 3.1 General

§ 3.1.1 The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

§ 3.1.2 The Contractor shall perform the Work in accordance with the Contract Documents.

§ 3.1.3 The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Architect/Engineer/Engineer in the Architect/Engineer/Engineer's administration of the Contract, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

§ 3.2 Review of Contract Documents and Field Conditions by Contractor

§ 3.2.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become generally familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect/Engineer any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect/Engineer may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 3.2.3 The Contractor is not required to ascertain that the Contract Documents are in accordance with applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, but the Contractor shall promptly report to the Architect/Engineer any nonconformity discovered by or made known to the Contractor as a request for information in such form as the Architect/Engineer may require.

§ 3.2.4 If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect/Engineer issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to Section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect/Engineer for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities.

§ 3.3 Supervision and Construction Procedures

§ 3.3.1 The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely notice to the Owner and Architect/Engineer, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect/Engineer shall evaluate the proposed alternative solely for conformance with the design intent for the

completed construction. Unless the Architect/Engineer objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

§ 3.3.2 The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors and their agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors.

§ 3.3.3 The Contractor shall be responsible for inspection of portions of Work already performed to determine that such portions are in proper condition to receive subsequent Work.

§ 3.4 Labor and Materials

§ 3.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.

§ 3.4.2 Except in the case of minor changes in the Work approved by the Architect/Engineer in accordance with Section 3.12.8 or ordered by the Architect/Engineer in accordance with Section 7.4, the Contractor may make substitutions only with the consent of the Owner, after evaluation by the Architect/Engineer and in accordance with a Change Order or Construction Change Directive.

§ 3.4.3 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them.

§ 3.5 Warranty

§ 3.5.1 The Contractor warrants to the Owner and Architect/Engineer that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. The Contractor further warrants that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the Architect/Engineer, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

§ 3.5.2 All material, equipment, or other special warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 9.8.4.

§ 3.6 Taxes

The Contractor shall pay sales, consumer, use and similar taxes for the Work provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.

§ 3.7 Permits, Fees, Notices and Compliance with Laws

§ 3.7.1 Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit as well as for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

§ 3.7.2 The Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities applicable to performance of the Work.

§ 3.7.3 If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction.

§ 3.7.4 Concealed or Unknown Conditions

If the Contractor encounters conditions at the site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the Owner and the Architect/Engineer before conditions are disturbed and in no event later than 14 days after first observance of the conditions. The Architect/Engineer will promptly investigate such conditions and, if the Architect/Engineer determines that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect/Engineer determines that the conditions at the site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect/Engineer shall promptly notify the Owner and Contractor, stating the reasons. If either party disputes the Architect/Engineer's determination or recommendation, that party may submit a Claim as provided in Article 15.

§ 3.7.5 If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall notify the Owner and Architect/Engineer. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made as provided in Article 15.

§ 3.8 Allowances

§ 3.8.1 The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

§ 3.8.2 Unless otherwise provided in the Contract Documents,

- **.1** allowances shall cover the cost to the Contractor of materials and equipment delivered at the site and all required taxes, less applicable trade discounts;
- **.2** Contractor's costs for unloading and handling at the site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- **.3** whenever costs are more than or less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

§ 3.8.3 Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

§ 3.9 Superintendent

§ 3.9.1 The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor.

§ 3.9.2 The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect/Engineer of the name and qualifications of a proposed superintendent. Within 14 days of receipt of the information, the Architect/Engineer may notify the Contractor, stating whether the Owner or the Architect/Engineer (1) has reasonable objection to the proposed superintendent or (2) requires additional time for review. Failure of the Architect/Engineer to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 3.9.3 The Contractor shall not employ a proposed superintendent to whom the Owner or Architect/Engineer has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's consent, which shall not unreasonably be withheld or delayed.

§ 3.10 Contractor's Construction and Submittal Schedules

§ 3.10.1 The Contractor, promptly after being awarded the Contract, shall submit for the Owner's and Architect/Engineer's information a Contractor's construction schedule for the Work. The schedule shall contain detail appropriate for the Project, including (1) the date of commencement of the Work, interim schedule milestone dates, and the date of Substantial Completion; (2) an apportionment of the Work by construction activity; and (3) the time required for completion of each portion of the Work. The schedule shall provide for the orderly progression of the Work to completion and shall not exceed time limits current under the Contract Documents. The schedule shall be revised at appropriate intervals as required by the conditions of the Work and Project.

§ 3.10.2 The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Architect/Engineer's approval. The Architect/Engineer's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Architect/Engineer reasonable time to review submittals. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

§ 3.10.3 The Contractor shall perform the Work in general accordance with the most recent schedules submitted to the Owner and Architect/Engineer.

§ 3.11 Documents and Samples at the Site

The Contractor shall make available, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These shall be in electronic form or paper copy, available to the Architect/Engineer and Owner, and delivered to the Architect/Engineer for submittal to the Owner upon completion of the Work as a record of the Work as constructed.

§ 3.12 Shop Drawings, Product Data and Samples

§ 3.12.1 Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

§ 3.12.2 Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work.

§ 3.12.3 Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

§ 3.12.4 Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect/Engineer is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect/Engineer is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect/Engineer without action.

§ 3.12.5 The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Architect/Engineer, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the submittal schedule approved by the Architect/Engineer or, in the absence of an approved submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of the Owner or of Separate Contractors.

§ 3.12.6 By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner and Architect/Engineer that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

§ 3.12.7 The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been approved by the Architect/Engineer.

§ 3.12.8 The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect/Engineer's approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Architect/Engineer of such deviation at the time of submittal and (1) the Architect/Engineer has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect/Engineer's approval thereof.

§ 3.12.9 The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Architect/Engineer on previous submittals. In the absence of such notice, the Architect/Engineer's approval of a resubmission shall not apply to such revisions.

§ 3.12.10 The Contractor shall not be required to provide professional services that constitute the practice of Architect/Engineerure or Architect/Engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

§ 3.12.10.1 If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect/Engineer will specify all performance and design criteria that such services must satisfy. The Contractor shall be entitled to rely upon the adequacy and accuracy of the performance and design criteria provided in the Contract Documents. The Contractor shall cause such services or certifications to be provided by an appropriately licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect/Engineer. The Owner and the Architect/Engineer shall be entitled to rely upon the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect/Engineer have specified to the Contractor the performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect/Engineer will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 3.12.10.2 If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Architect/Engineer at the time and in the form specified by the Architect/Engineer.

§ 3.13 Use of Site

The Contractor shall confine operations at the site to areas permitted by applicable laws, statutes, ordinances, codes, rules and regulations, lawful orders of public authorities, and the Contract Documents and shall not unreasonably encumber the site with materials or equipment.

§ 3.14 Cutting and Patching

§ 3.14.1 The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents.

§ 3.14.2 The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner or Separate Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner or a Separate Contractor except with written consent of the Owner and of the Separate Contractor. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Owner or a Separate Contractor, its consent to cutting or otherwise altering the Work.

§ 3.15 Cleaning Up

§ 3.15.1 The Contractor shall keep the premises and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

§ 3.15.2 If the Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and the Owner shall be entitled to reimbursement from the Contractor.

§ 3.16 Access to Work

The Contractor shall provide the Owner and Architect/Engineer with access to the Work in preparation and progress wherever located.

§ 3.17 Royalties, Patents and Copyrights

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall hold the Owner and Architect/Engineer harmless from loss on account thereof, but shall not be responsible for defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner or Architect/Engineer. However, if an infringement of a copyright or patent is discovered by, or made known to, the Contractor, the Contractor shall be responsible for the loss unless the information is promptly furnished to the Architect/Engineer.

§ 3.18 Indemnification

§ 3.18.1 To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect/Engineer, Architect/Engineer's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss, or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, the indemnification obligation under Section 3.18.1 shall not be limited by a limitation on amount or type of damages, compensation, or benefits payable by or for the Contractor or a Subcontractor under workers' compensation acts, disability benefit acts, or other employee benefit acts.

ARTICLE 4 ARCHITECT/ENGINEER

§ 4.1 General

§ 4.1.1 The Architect/Engineer is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement.

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect/Engineer as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner, Contractor, and Architect/Engineer. Consent shall not be unreasonably withheld.

§ 4.2 Administration of the Contract

§ 4.2.1 The Architect/Engineer will provide administration of the Contract as described in the Contract Documents and will be an Owner's representative during construction until the date the Architect/Engineer issues the final Certificate for Payment. The Architect/Engineer will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

§ 4.2.2 The Architect/Engineer will visit the site at intervals appropriate to the stage of construction, or as otherwise agreed with the Owner, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect/Engineer will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. The Architect/Engineer will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents.

§ 4.2.3 On the basis of the site visits, the Architect/Engineer will keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect/Engineer will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect/Engineer will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

§ 4.2.4 Communications

The Owner and Contractor shall include the Architect/Engineer in all communications that relate to or affect the Architect/Engineer's services or professional responsibilities. The Owner shall promptly notify the Architect/Engineer of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect/Engineer's consultants shall be through the Architect/Engineer. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with Separate Contractors shall be through the Owner. The Contract Documents may specify other communication protocols.

§ 4.2.5 Based on the Architect/Engineer's evaluations of the Contractor's Applications for Payment, the Architect/Engineer will review and certify the amounts due the Contractor and will issue Certificates for Payment in such amounts.

§ 4.2.6 The Architect/Engineer has authority to reject Work that does not conform to the Contract Documents. Whenever the Architect/Engineer considers it necessary or advisable, the Architect/Engineer will have authority to require inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect/Engineer nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect/Engineer to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 4.2.7 The Architect/Engineer will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect/Engineer's action will be taken in accordance with the submittal schedule approved by the Architect/Engineer or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect/Engineer's professional judgment to permit adequate review. Review of such

submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Architect/Engineer's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Architect/Engineer's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect/Engineer's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 4.2.8 The Architect/Engineer will prepare Change Orders and Construction Change Directives, and may order minor changes in the Work as provided in Section 7.4. The Architect/Engineer will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

§ 4.2.9 The Architect/Engineer will conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion pursuant to Section 9.8; receive and forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10; and issue a final Certificate for Payment pursuant to Section 9.10.

§ 4.2.10 If the Owner and Architect/Engineer agree, the Architect/Engineer will provide one or more Project representatives to assist in carrying out the Architect/Engineer's responsibilities at the site. The Owner shall notify the Contractor of any change in the duties, responsibilities and limitations of authority of the Project representatives.

§ 4.2.11 The Architect/Engineer will interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect/Engineer's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 4.2.12 Interpretations and decisions of the Architect/Engineer will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect/Engineer will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either, and will not be liable for results of interpretations or decisions rendered in good faith.

§ 4.2.13 The Architect/Engineer's decisions on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

§ 4.2.14 The Architect/Engineer will review and respond to requests for information about the Contract Documents. The Architect/Engineer's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. If appropriate, the Architect/Engineer will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

ARTICLE 5 SUBCONTRACTORS

§ 5.1 Definitions

§ 5.1.1 A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include a Separate Contractor or the subcontractors of a Separate Contractor.

§ 5.1.2 A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work

§ 5.2.1 Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect/Engineer of the persons or entities proposed for each principal

portion of the Work, including those who are to furnish materials or equipment fabricated to a special design. Within 14 days of receipt of the information, the Architect/Engineer may notify the Contractor whether the Owner or the Architect/Engineer (1) has reasonable objection to any such proposed person or entity or (2) requires additional time for review. Failure of the Architect/Engineer to provide notice within the 14-day period shall constitute notice of no reasonable objection.

§ 5.2.2 The Contractor shall not contract with a proposed person or entity to whom the Owner or Architect/Engineer has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

§ 5.2.3 If the Owner or Architect/Engineer has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner or Architect/Engineer has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

§ 5.2.4 The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner or Architect/Engineer makes reasonable objection to such substitution.

§ 5.3 Subcontractual Relations

By appropriate written agreement, the Contractor shall require each Subcontractor, to the extent of the Work to be performed by the Subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's Work that the Contractor, by these Contract Documents, assumes toward the Owner and Architect/Engineer. Each subcontract agreement shall preserve and protect the rights of the Owner and Architect/Engineer under the Contract Documents with respect to the Work to be performed by the Subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

§ 5.4 Contingent Assignment of Subcontracts

§ 5.4.1 Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

.1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor; and

.2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

§ 5.4.2 Upon such assignment, if the Work has been suspended for more than 30 days, the Subcontractor's compensation shall be equitably adjusted for increases in cost resulting from the suspension.

§ 5.4.3 Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor contractor or other entity. If the Owner assigns the subcontract to a successor contractor or other entity,

the Owner shall nevertheless remain legally responsible for all of the successor contractor's obligations under the subcontract.

ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.1 Owner's Right to Perform Construction and to Award Separate Contracts

§ 6.1.1 The term "Separate Contractor(s)" shall mean other contractors retained by the Owner under separate agreements. The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance and waiver of subrogation.

§ 6.1.2 When separate contracts are awarded for different portions of the Project or other construction or operations on the site, the term "Contractor" in the Contract Documents in each case shall mean the Contractor who executes each separate Owner-Contractor Agreement.

§ 6.1.3 The Owner shall provide for coordination of the activities of the Owner's own forces and of each Separate Contractor with the Work of the Contractor, who shall cooperate with them. The Contractor shall participate with any Separate Contractors and the Owner in reviewing their construction schedules. The Contractor shall make any revisions to its construction schedule deemed necessary after a joint review and mutual agreement. The construction schedules shall then constitute the schedules to be used by the Contractor, Separate Contractors, and the Owner until subsequently revised.

§ 6.1.4 Unless otherwise provided in the Contract Documents, when the Owner performs construction or operations related to the Project with the Owner's own forces or with Separate Contractors, the Owner or its Separate Contractors shall have the same obligations and rights that the Contractor has under the Conditions of the Contract, including, without excluding others, those stated in Article 3, this Article 6, and Articles 10, 11, and 12.

§ 6.2 Mutual Responsibility

§ 6.2.1 The Contractor shall afford the Owner and Separate Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

§ 6.2.2 If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner or a Separate Contractor, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Architect/Engineer of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Architect/Engineer of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's completed or partially completed construction is fit and proper to receive the Contractor's Work. The Contractor shall not be responsible for discrepancies or defects in the construction or operations by the Owner or Separate Contractor that are not apparent.

§ 6.2.3 The Contractor shall reimburse the Owner for costs the Owner incurs that are payable to a Separate Contractor because of the Contractor's delays, improperly timed activities or defective construction. The Owner shall be responsible to the Contractor for costs the Contractor incurs because of a Separate Contractor's delays, improperly timed activities, damage to the Work or defective construction.

§ 6.2.4 The Contractor shall promptly remedy damage that the Contractor wrongfully causes to completed or partially completed construction or to property of the Owner or Separate Contractor as provided in Section 10.2.5.

§ 6.2.5 The Owner and each Separate Contractor shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

§ 6.3 Owner's Right to Clean Up

If a dispute arises among the Contractor, Separate Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and the Architect/Engineer will allocate the cost among those responsible.

ARTICLE 7 CHANGES IN THE WORK

§ 7.1 General

§ 7.1.1 Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by Change Order, Construction Change Directive or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

§ 7.1.2 A Change Order shall be based upon agreement among the Owner, Contractor, and Architect/Engineer. A Construction Change Directive requires agreement by the Owner and Architect/Engineer and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect/Engineer alone.

§ 7.1.3 Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

§ 7.2 Change Orders

§ 7.2.1 A Change Order is a written instrument prepared by the Architect/Engineer and signed by the Owner, Contractor, and Architect/Engineer stating their agreement upon all of the following:

.1 The change in the Work;
.2 The amount of the adjustment, if any, in the Contract Sum; and
.3 The extent of the adjustment, if any, in the Contract Time.

§ 7.3 Construction Change Directives

§ 7.3.1 A Construction Change Directive is a written order prepared by the Architect/Engineer and signed by the Owner and Architect/Engineer, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

§ 7.3.2 A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

§ 7.3.3 If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one of the following methods:

.1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
.2 Unit prices stated in the Contract Documents or subsequently agreed upon;
.3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
.4 As provided in Section 7.3.4.

§ 7.3.4 If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Architect/Engineer shall determine the adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, an amount for overhead and profit as set forth in the Agreement, or if no such amount is set forth in the Agreement, a reasonable amount. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Architect/Engineer may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

.1 Costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Architect/Engineer;

.2 Costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;

.3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others;

.4 Costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the change; and

.5 Costs of supervision and field office personnel directly attributable to the change.

§ 7.3.5 If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

§ 7.3.6 Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Architect/Engineer of the Contractor's agreement or disagreement with the method, if any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time.

§ 7.3.7 A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

§ 7.3.8 The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Architect/Engineer. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

§ 7.3.9 Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for Work completed under the Construction Change Directive in Applications for Payment. The Architect/Engineer will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Architect/Engineer determines, in the Architect/Engineer's professional judgment, to be reasonably justified. The Architect/Engineer's interim determination of cost shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of either party to disagree and assert a Claim in accordance with Article 15.

§ 7.3.10 When the Owner and Contractor agree with a determination made by the Architect/Engineer concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments, such agreement shall be effective immediately and the Architect/Engineer will prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

§ 7.4 Minor Changes in the Work

The Architect/Engineer may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. The Architect/Engineer's order for minor changes shall be in writing. If the Contractor believes that the proposed minor change in the Work will affect the Contract Sum or Contract Time, the Contractor shall notify the Architect/Engineer and shall not proceed to implement the change in the Work. If the Contractor performs the Work set forth in the Architect/Engineer's order for a minor change without prior notice to the Architect/Engineer that such change will affect the Contract Sum or Contract Time, the Contractor waives any adjustment to the Contract Sum or extension of the Contract Time.

ARTICLE 8 TIME

§ 8.1 Definitions

§ 8.1.1 Unless otherwise provided, Contract Time is the period of time, including authorized adjustments, allotted in the Contract Documents for Substantial Completion of the Work.

§ 8.1.2 The date of commencement of the Work is the date established in the Agreement.

§ 8.1.3 The date of Substantial Completion is the date certified by the Architect/Engineer in accordance with Section 9.8.

§ 8.1.4 The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

§ 8.2 Progress and Completion

§ 8.2.1 Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time is a reasonable period for performing the Work.

§ 8.2.2 The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the Work prior to the effective date of insurance required to be furnished by the Contractor and Owner.

§ 8.2.3 The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time.

§ 8.3 Delays and Extensions of Time

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect/Engineer, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner pending mediation and binding dispute resolution; or (5) by other causes that the Contractor asserts, and the Architect/Engineer determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect/Engineer may determine.

§ 8.3.2 Claims relating to time shall be made in accordance with applicable provisions of Article 15.

§ 8.3.3 This Section 8.3 does not preclude recovery of damages for delay by either party under other provisions of the Contract Documents.

ARTICLE 9 PAYMENTS AND COMPLETION

§ 9.1 Contract Sum

§ 9.1.1 The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 9.1.2 If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted.

§ 9.2 Schedule of Values

Where the Contract is based on a stipulated sum or Guaranteed Maximum Price, the Contractor shall submit a schedule of values to the Architect/Engineer before the first Application for Payment, allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Architect/Engineer. This schedule, unless objected to by the Architect/Engineer, shall be used as a basis for reviewing the Contractor's Applications for Payment. Any changes to the schedule of values shall be submitted to the Architect/Engineer and supported by such data to substantiate its accuracy as the Architect/Engineer may require, and unless objected to by the Architect/Engineer, shall be used as a basis for reviewing the Contractor's subsequent Applications for Payment.

§ 9.3 Applications for Payment

§ 9.3.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect/Engineer an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner or Architect/Engineer require, such as copies of requisitions, and releases and waivers of liens from Subcontractors and suppliers, and shall reflect retainage if provided for in the Contract Documents.

§ 9.3.1.1 As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Architect/Engineer, but not yet included in Change Orders.

§ 9.3.1.2 Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

§ 9.3.2 Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the site at a location agreed upon in writing. Payment for materials and equipment stored on or off the site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the site, for such materials and equipment stored off the site.

§ 9.3.3 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities that provided labor, materials, and equipment relating to the Work.

§ 9.4 Certificates for Payment

§ 9.4.1 The Architect/Engineer will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; or (2) issue to the Owner a Certificate for Payment for such amount as the Architect/Engineer determines is properly due, and notify the Contractor and Owner of the Architect/Engineer's reasons for withholding certification in part as provided in Section 9.5.1; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect/Engineer's reason for withholding certification in whole as provided in Section 9.5.1.

§ 9.4.2 The issuance of a Certificate for Payment will constitute a representation by the Architect/Engineer to the Owner, based on the Architect/Engineer's evaluation of the Work and the data in the Application for Payment, that, to the best of the Architect/Engineer's knowledge, information, and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Architect/Engineer. However, the issuance of a Certificate for Payment will not be a representation that the Architect/Engineer has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 9.5 Decisions to Withhold Certification

§ 9.5.1 The Architect/Engineer may withhold a Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Architect/Engineer's opinion the representations to the Owner required by Section 9.4.2 cannot be made. If the Architect/Engineer is unable to certify payment in the amount of the Application, the Architect/Engineer will notify the Contractor and Owner as provided in Section 9.4.1. If the Contractor and Architect/Engineer cannot agree on a revised amount, the Architect/Engineer will promptly issue a Certificate for Payment for the amount for which the Architect/Engineer is able to make such representations to the Owner. The Architect/Engineer may also withhold a Certificate for Payment or, because of subsequently discovered evidence, may nullify the whole or a part of a Certificate for Payment previously issued, to such extent as may be

necessary in the Architect/Engineer's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from acts and omissions described in Section 3.3.2, because of

.1 defective Work not remedied;
.2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
.3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
.4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
.5 damage to the Owner or a Separate Contractor;
.6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay; or
.7 repeated failure to carry out the Work in accordance with the Contract Documents.

§ 9.5.2 When either party disputes the Architect/Engineer's decision regarding a Certificate for Payment under Section 9.5.1, in whole or in part, that party may submit a Claim in accordance with Article 15.

§ 9.5.3 When the reasons for withholding certification are removed, certification will be made for amounts previously withheld.

§ 9.5.4 If the Architect/Engineer withholds certification for payment under Section 9.5.1.3, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect/Engineer and the Contractor shall reflect such payment on its next Application for Payment.

§ 9.6 Progress Payments

§ 9.6.1 After the Architect/Engineer has issued a Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Architect/Engineer.

§ 9.6.2 The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

§ 9.6.3 The Architect/Engineer will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Architect/Engineer and Owner on account of portions of the Work done by such Subcontractor.

§ 9.6.4 The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor fails to furnish such evidence within seven days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner nor Architect/Engineer shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

§ 9.6.5 The Contractor's payments to suppliers shall be treated in a manner similar to that provided in Sections 9.6.2, 9.6.3 and 9.6.4.

§ 9.6.6 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

§ 9.6.7 Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both,

under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

§ 9.6.8 Provided the Owner has fulfilled its payment obligations under the Contract Documents, the Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier. Upon receipt of notice of a lien claim or other claim for payment, the Owner shall notify the Contractor. If approved by the applicable court, when required, the Contractor may substitute a surety bond for the property against which the lien or other claim for payment has been asserted.

§ 9.7 Failure of Payment

If the Architect/Engineer does not issue a Certificate for Payment, through no fault of the Contractor, within seven days after receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven days after the date established in the Contract Documents, the amount certified by the Architect/Engineer or awarded by binding dispute resolution, then the Contractor may, upon seven additional days' notice to the Owner and Architect/Engineer, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

§ 9.8 Substantial Completion

§ 9.8.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use.

§ 9.8.2 When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall prepare and submit to the Architect/Engineer a comprehensive list of items to be completed or corrected prior to final payment. Failure to include an item on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

§ 9.8.3 Upon receipt of the Contractor's list, the Architect/Engineer will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect/Engineer's inspection discloses any item, whether or not included on the Contractor's list, which is not sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item upon notification by the Architect/Engineer. In such case, the Contractor shall then submit a request for another inspection by the Architect/Engineer to determine Substantial Completion.

§ 9.8.4 When the Work or designated portion thereof is substantially complete, the Architect/Engineer will prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 9.8.5 The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

§ 9.9 Partial Occupancy or Use

§ 9.9.1 The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or

use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage, if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall prepare and submit a list to the Architect/Engineer as provided under Section 9.8.2. Consent of the Contractor to partial occupancy or use shall not be unreasonably withheld. The stage of the progress of the Work shall be determined by written agreement between the Owner and Contractor or, if no agreement is reached, by decision of the Architect/Engineer.

§ 9.9.2 Immediately prior to such partial occupancy or use, the Owner, Contractor, and Architect/Engineer shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

§ 9.9.3 Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

§ 9.10 Final Completion and Final Payment

§ 9.10.1 Upon receipt of the Contractor's notice that the Work is ready for final inspection and acceptance and upon receipt of a final Application for Payment, the Architect/Engineer will promptly make such inspection. When the Architect/Engineer finds the Work acceptable under the Contract Documents and the Contract fully performed, the Architect/Engineer will promptly issue a final Certificate for Payment stating that to the best of the Architect/Engineer's knowledge, information and belief, and on the basis of the Architect/Engineer's on-site visits and inspections, the Work has been completed in accordance with the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Architect/Engineer's final Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect/Engineer (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees.

§ 9.10.3 If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Architect/Engineer so confirms, the Owner shall, upon application by the Contractor and certification by the Architect/Engineer, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect/Engineer prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

§ 9.10.4 The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- **.1** liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- **.2** failure of the Work to comply with the requirements of the Contract Documents;

.3 terms of special warranties required by the Contract Documents; or
.4 audits performed by the Owner, if permitted by the Contract Documents, after final payment.

§ 9.10.5 Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.1 Safety Precautions and Programs

The Contractor shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the Contract.

§ 10.2 Safety of Persons and Property

§ 10.2.1 The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

.1 employees on the Work and other persons who may be affected thereby;
.2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
.3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

§ 10.2.2 The Contractor shall comply with, and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities, bearing on safety of persons or property or their protection from damage, injury, or loss.

§ 10.2.3 The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Contract, reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards.

§ 10.2.4 When use or storage of explosives or other hazardous materials or equipment, or unusual methods are necessary for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel.

§ 10.2.5 The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2 and 10.2.1.3 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2 and 10.2.1.3. The Contractor may make a Claim for the cost to remedy the damage or loss to the extent such damage or loss is attributable to acts or omissions of the Owner or Architect/Engineer or anyone directly or indirectly employed by either of them, or by anyone for whose acts either of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

§ 10.2.6 The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner and Architect/Engineer.

§ 10.2.7 The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

§ 10.2.8 Injury or Damage to Person or Property

If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, notice of the injury or damage, whether or not insured, shall

be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.

§ 10.3 Hazardous Materials and Substances

§ 10.3.1 The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials or substances. If the Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Contractor, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner and Architect/Engineer of the condition.

§ 10.3.2 Upon receipt of the Contractor's notice, the Owner shall obtain the services of a licensed laboratory to verify the presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor and Architect/Engineer the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of the material or substance or who are to perform the task of removal or safe containment of the material or substance. The Contractor and the Architect/Engineer will promptly reply to the Owner in writing stating whether or not either has reasonable objection to the persons or entities proposed by the Owner. If either the Contractor or Architect/Engineer has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor and the Architect/Engineer have no reasonable objection. When the material or substance has been rendered harmless, Work in the affected area shall resume upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable additional costs of shutdown, delay, and start-up.

§ 10.3.3 To the fullest extent permitted by law, the Owner shall indemnify and hold harmless the Contractor, Subcontractors, Architect/Engineer, Architect/Engineer's consultants, and agents and employees of any of them from and against claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work in the affected area if in fact the material or substance presents the risk of bodily injury or death as described in Section 10.3.1 and has not been rendered harmless, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), except to the extent that such damage, loss, or expense is due to the fault or negligence of the party seeking indemnity.

§ 10.3.4 The Owner shall not be responsible under this Section 10.3 for hazardous materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for hazardous materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances.

§ 10.3.5 The Contractor shall reimburse the Owner for the cost and expense the Owner incurs (1) for remediation of hazardous materials or substances the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence.

§ 10.3.6 If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a hazardous material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred.

§ 10.4 Emergencies

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

ARTICLE 11 INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds

§ 11.1.1 The Contractor shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Owner, Architect/Engineer, and Architect/Engineer's consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents.

§ 11.1.2 The Contractor shall provide surety bonds of the types, for such penal sums, and subject to such terms and conditions as required by the Contract Documents. The Contractor shall purchase and maintain the required bonds from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located.

§ 11.1.3 Upon the request of any person or entity appearing to be a potential beneficiary of bonds covering payment of obligations arising under the Contract, the Contractor shall promptly furnish a copy of the bonds or shall authorize a copy to be furnished.

§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance. Within three (3) business days of the date the Contractor becomes aware of an impending or actual cancellation or expiration of any insurance required by the Contract Documents, the Contractor shall provide notice to the Owner of such impending or actual cancellation or expiration. Upon receipt of notice from the Contractor, the Owner shall, unless the lapse in coverage arises from an act or omission of the Owner, have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by the Contractor. The furnishing of notice by the Contractor shall not relieve the Contractor of any contractual obligation to provide any required coverage.

§ 11.2 Owner's Insurance

§ 11.2.1 The Owner shall purchase and maintain insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Owner shall purchase and maintain the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located.

§ 11.2.2 Failure to Purchase Required Property Insurance. If the Owner fails to purchase and maintain the required property insurance, with all of the coverages and in the amounts described in the Agreement or elsewhere in the Contract Documents, the Owner shall inform the Contractor in writing prior to commencement of the Work. Upon receipt of notice from the Owner, the Contractor may delay commencement of the Work and may obtain insurance that will protect the interests of the Contractor, Subcontractors, and Sub-Subcontractors in the Work. When the failure to provide coverage has been cured or resolved, the Contract Sum and Contract Time shall be equitably adjusted. In the event the Owner fails to procure coverage, the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent the loss to the Owner would have been covered by the insurance to have been procured by the Owner. The cost of the insurance shall be charged to the Owner by a Change Order. If the Owner does not provide written notice, and the Contractor is damaged by the failure or neglect of the Owner to purchase or maintain the required insurance, the Owner shall reimburse the Contractor for all reasonable costs and damages attributable thereto.

§ 11.2.3 Notice of Cancellation or Expiration of Owner's Required Property Insurance. Within three (3) business days of the date the Owner becomes aware of an impending or actual cancellation or expiration of any property insurance required by the Contract Documents, the Owner shall provide notice to the Contractor of such impending or actual cancellation or expiration. Unless the lapse in coverage arises from an act or omission of the Contractor: (1) the Contractor, upon receipt of notice from the Owner, shall have the right to stop the Work until the lapse in coverage has been cured by the procurement of replacement coverage by either the Owner or the Contractor; (2) the Contract Time and Contract Sum shall be equitably adjusted; and (3) the Owner waives all rights against the Contractor, Subcontractors, and Sub-subcontractors to the extent any loss to the Owner would have been covered by the insurance had it not expired or been cancelled. If the Contractor purchases replacement coverage, the cost of the insurance shall be charged to the Owner by an appropriate Change Order. The furnishing of notice by the Owner shall not relieve the Owner of any contractual obligation to provide required insurance.

§ 11.3 Waivers of Subrogation

§ 11.3.1 The Owner and Contractor waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents, and employees, each of the other; (2) the Architect/Engineer and Architect/Engineer's consultants; and (3) Separate Contractors, if any, and any of their subcontractors, sub-subcontractors, agents, and employees, for damages caused by fire, or other causes of loss, to the extent those losses are covered by property insurance required by the Agreement or other property insurance applicable to the Project, except such rights as they have to proceeds of such insurance. The Owner or Contractor, as appropriate, shall require similar written waivers in favor of the individuals and entities identified above from the Architect/Engineer, Architect/Engineer's consultants, Separate Contractors, subcontractors, and sub-subcontractors. The policies of insurance purchased and maintained by each person or entity agreeing to waive claims pursuant to this section 11.3.1 shall not prohibit this waiver of subrogation. This waiver of subrogation shall be effective as to a person or entity (1) even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, (2) even though that person or entity did not pay the insurance premium directly or indirectly, or (3) whether or not the person or entity had an insurable interest in the damaged property.

§ 11.3.2 If during the Project construction period the Owner insures properties, real or personal or both, at or adjacent to the site by property insurance under policies separate from those insuring the Project, or if after final payment property insurance is to be provided on the completed Project through a policy or policies other than those insuring the Project during the construction period, to the extent permissible by such policies, the Owner waives all rights in accordance with the terms of Section 11.3.1 for damages caused by fire or other causes of loss covered by this separate property insurance.

§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor and Architect/Engineer for loss of use of the Owner's property, due to fire or other hazards however caused.

§11.5 Adjustment and Settlement of Insured Loss

§ 11.5.1 A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the insureds, as their interests may appear, subject to requirements of any applicable mortgagee clause and of Section 11.5.2. The Owner shall pay the Architect/Engineer and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Architect/Engineer and Contractor shall make payments to their consultants and Subcontractors in similar manner.

§ 11.5.2 Prior to settlement of an insured loss, the Owner shall notify the Contractor of the terms of the proposed settlement as well as the proposed allocation of the insurance proceeds. The Contractor shall have 14 days from receipt of notice to object to the proposed settlement or allocation of the proceeds. If the Contractor does not object, the Owner shall settle the loss and the Contractor shall be bound by the settlement and allocation. Upon receipt, the Owner shall deposit the insurance proceeds in a separate account and make the appropriate distributions. Thereafter, if no other agreement is made or the Owner does not terminate the Contract for convenience, the Owner and Contractor shall execute a Change Order for reconstruction of the damaged or destroyed Work in the amount allocated for that purpose. If the Contractor timely objects to either the terms of the proposed settlement or the allocation of the proceeds, the Owner may proceed to settle the insured loss, and any dispute between the Owner and Contractor arising out of the settlement or allocation of the proceeds shall be resolved pursuant to Article 15. Pending resolution of any dispute, the Owner may issue a Construction Change Directive for the reconstruction of the damaged or destroyed Work.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.1 Uncovering of Work

§ 12.1.1 If a portion of the Work is covered contrary to the Architect/Engineer's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by the Architect/Engineer, be uncovered for the Architect/Engineer's examination and be replaced at the Contractor's expense without change in the Contract Time.

§ 12.1.2 If a portion of the Work has been covered that the Architect/Engineer has not specifically requested to examine prior to its being covered, the Architect/Engineer may request to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, the Contractor shall be entitled to an equitable adjustment to the Contract Sum and Contract Time as may be appropriate. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

§ 12.2 Correction of Work

§ 12.2.1 Before Substantial Completion

The Contractor shall promptly correct Work rejected by the Architect/Engineer or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion and whether or not fabricated, installed or completed. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Architect/Engineer's services and expenses made necessary thereby, shall be at the Contractor's expense.

§ 12.2.2 After Substantial Completion

§ 12.2.2.1 In addition to the Contractor's obligations under Section 3.5, if, within one year after the date of Substantial Completion of the Work or designated portion thereof or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall correct it promptly after receipt of notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. During the one-year period for correction of Work, if the Owner fails to notify the Contractor and give the Contractor an opportunity to make the correction, the Owner waives the rights to require correction by the Contractor and to make a claim for breach of warranty. If the Contractor fails to correct nonconforming Work within a reasonable time during that period after receipt of notice from the Owner or Architect/Engineer, the Owner may correct it in accordance with Section 2.5.

§ 12.2.2.2 The one-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

§ 12.2.2.3 The one-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

§ 12.2.3 The Contractor shall remove from the site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

§ 12.2.4 The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner or Separate Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

§ 12.2.5 Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the one-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

§ 12.3 Acceptance of Nonconforming Work

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced as appropriate and equitable. Such adjustment shall be effected whether or not final payment has been made.

ARTICLE 13 MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 15.4.

§ 13.2 Successors and Assigns

§ 13.2.1 The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.2, neither party to the Contract shall assign the Contract as a whole without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

§ 13.2.2 The Owner may, without consent of the Contractor, assign the Contract to a lender providing construction financing for the Project, if the lender assumes the Owner's rights and obligations under the Contract Documents. The Contractor shall execute all consents reasonably required to facilitate the assignment.

§ 13.3 Rights and Remedies

§ 13.3.1 Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

§ 13.3.2 No action or failure to act by the Owner, Architect/Engineer, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

§ 13.4 Tests and Inspections

§ 13.4.1 Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by applicable laws, statutes, ordinances, codes, rules, and regulations or lawful orders of public authorities. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Architect/Engineer timely notice of when and where tests and inspections are to be made so that the Architect/Engineer may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 13.4.2 If the Architect/Engineer, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Architect/Engineer will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Architect/Engineer of when and where tests and inspections are to be made so that the Architect/Engineer may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

§ 13.4.3 If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents, all costs made necessary by such failure, including those of repeated procedures and compensation for the Architect/Engineer's services and expenses, shall be at the Contractor's expense.

§ 13.4.4 Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Architect/Engineer.

§ 13.4.5 If the Architect/Engineer is to observe tests, inspections, or approvals required by the Contract Documents, the Architect/Engineer will do so promptly and, where practicable, at the normal place of testing.

§ 13.4.6 Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid unreasonable delay in the Work.

§ 13.5 Interest

Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate the parties agree upon in writing or, in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor

§ 14.1.1 The Contractor may terminate the Contract if the Work is stopped for a period of 30 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

.1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped;

.2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped;

.3 Because the Architect/Engineer has not issued a Certificate for Payment and has not notified the Contractor of the reason for withholding certification as provided in Section 9.4.1, or because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents; or

.4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

§ 14.1.2 The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect/Engineer, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit on Work not executed, and costs incurred by reason of such termination.

§ 14.1.4 If the Work is stopped for a period of 60 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, or their agents or employees or any other persons or entities performing portions of the Work because the Owner has repeatedly failed to fulfill the Owner's obligations under the Contract Documents with respect to matters important to the progress of the Work, the Contractor may, upon seven additional days' notice to the Owner and the Architect/Engineer, terminate the Contract and recover from the Owner as provided in Section 14.1.3.

§ 14.2 Termination by the Owner for Cause

§ 14.2.1 The Owner may terminate the Contract if the Contractor

.1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;

.2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;

.3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or

.4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

§ 14.2.2 When any of the reasons described in Section 14.2.1 exist, and upon certification by the Architect/Engineer that sufficient cause exists to justify such action, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' notice, terminate employment of the Contractor and may, subject to any prior rights of the surety:

.1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;

.2 Accept assignment of subcontracts pursuant to Section 5.4; and

.3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

§ 14.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 14.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Architect/Engineer's services and expenses made necessary thereby, and other damages incurred by the Owner and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall be certified by the Initial Decision Maker, upon application, and this obligation for payment shall survive termination of the Contract.

§ 14.3 Suspension by the Owner for Convenience

§ 14.3.1 The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

§ 14.3.2 The Contract Sum and Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent

.1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or

.2 that an equitable adjustment is made or denied under another provision of the Contract.

§ 14.4 Termination by the Owner for Convenience

§ 14.4.1 The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause.

§ 14.4.2 Upon receipt of notice from the Owner of such termination for the Owner's convenience, the Contractor shall

.1 cease operations as directed by the Owner in the notice;

.2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and

.3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

§ 14.4.3 In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed; costs incurred by reason of the termination, including costs attributable to termination of Subcontracts; and the termination fee, if any, set forth in the Agreement.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims

§ 15.1.1 Definition

A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim. This Section 15.1.1 does not require the Owner to file a Claim in order to impose liquidated damages in accordance with the Contract Documents.

§ 15.1.2 Time Limits on Claims

The Owner and Contractor shall commence all Claims and causes of action against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by

applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

§ 15.1.3 Notice of Claims

§ 15.1.3.1 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered prior to expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party and to the Initial Decision Maker with a copy sent to the Architect/Engineer, if the Architect/Engineer is not serving as the Initial Decision Maker. Claims by either party under this Section 15.1.3.1 shall be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

§ 15.1.3.2 Claims by either the Owner or Contractor, where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2, shall be initiated by notice to the other party. In such event, no decision by the Initial Decision Maker is required.

§ 15.1.4 Continuing Contract Performance

§ 15.1.4.1 Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

§ 15.1.4.2 The Contract Sum and Contract Time shall be adjusted in accordance with the Initial Decision Maker's decision, subject to the right of either party to proceed in accordance with this Article 15. The Architect/Engineer will issue Certificates for Payment in accordance with the decision of the Initial Decision Maker.

§ 15.1.5 Claims for Additional Cost

If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

§ 15.1.6 Claims for Additional Time

§ 15.1.6.1 If the Contractor wishes to make a Claim for an increase in the Contract Time, notice as provided in Section 15.1.3 shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay, only one Claim is necessary.

§ 15.1.6.2 If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated, and had an adverse effect on the scheduled construction.

§ 15.1.7 Waiver of Claims for Consequential Damages

The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- **.1** damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- **.2** damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit, except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude assessment of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

§ 15.2 Initial Decision

§ 15.2.1 Claims, excluding those where the condition giving rise to the Claim is first discovered after expiration of the period for correction of the Work set forth in Section 12.2.2 or arising under Sections 10.3, 10.4, and 11.5, shall be referred to the Initial Decision Maker for initial decision. The Architect/Engineer will serve as the Initial

Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to mediation of any Claim. If an initial decision has not been rendered within 30 days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand mediation and binding dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

§ 15.2.2 The Initial Decision Maker will review Claims and within ten days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

§ 15.2.3 In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

§ 15.2.4 If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties and the Architect/Engineer, if the Architect/Engineer is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both. The initial decision shall be final and binding on the parties but subject to mediation and, if the parties fail to resolve their dispute through mediation, to binding dispute resolution.

§ 15.2.6 Either party may file for mediation of an initial decision at any time, subject to the terms of Section 15.2.6.1.

§ 15.2.6.1 Either party may, within 30 days from the date of receipt of an initial decision, demand in writing that the other party file for mediation. If such a demand is made and the party receiving the demand fails to file for mediation within 30 days after receipt thereof, then both parties waive their rights to mediate or pursue binding dispute resolution proceedings with respect to the initial decision.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 If a Claim relates to or is the subject of a mechanic's lien, the party asserting such Claim may proceed in accordance with applicable law to comply with the lien notice or filing deadlines.

§ 15.3 Mediation

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract, except those waived as provided for in Sections 9.10.4, 9.10.5, and 15.1.7, shall be subject to mediation as a condition precedent to binding dispute resolution.

§ 15.3.2 The parties shall endeavor to resolve their Claims by mediation which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction

Industry Mediation Procedures in effect on the date of the Agreement. A request for mediation shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of binding dispute resolution proceedings but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration is stayed pursuant to this Section 15.3.2, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 15.3.3 Either party may, within 30 days from the date that mediation has been concluded without resolution of the dispute or 60 days after mediation has been demanded without resolution of the dispute, demand in writing that the other party file for binding dispute resolution. If such a demand is made and the party receiving the demand fails to file for binding dispute resolution within 60 days after receipt thereof, then both parties waive their rights to binding dispute resolution proceedings with respect to the initial decision.

§ 15.3.4 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 15.4 Arbitration

§ 15.4.1 If the parties have selected arbitration as the method for binding dispute resolution in the Agreement, any Claim subject to, but not resolved by, mediation shall be subject to arbitration which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of the Agreement. The Arbitration shall be conducted in the place where the Project is located, unless another location is mutually agreed upon. A demand for arbitration shall be made in writing, delivered to the other party to the Contract, and filed with the person or entity administering the arbitration. The party filing a notice of demand for arbitration must assert in the demand all Claims then known to that party on which arbitration is permitted to be demanded.

§ 15.4.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the Claim would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the Claim.

§ 15.4.2 The award rendered by the arbitrator or arbitrators shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 15.4.3 The foregoing agreement to arbitrate and other agreements to arbitrate with an additional person or entity duly consented to by parties to the Agreement, shall be specifically enforceable under applicable law in any court having jurisdiction thereof.

§ 15.4.4 Consolidation or Joinder

§ 15.4.4.1 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation, (2) the arbitrations to be consolidated substantially involve common questions of law or fact, and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 15.4.4.2 Subject to the rules of the American Arbitration Association or other applicable arbitration rules, either party may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 15.4.4.3 The Owner and Contractor grant to any person or entity made a party to an arbitration conducted under this Section 15.4, whether by joinder or consolidation, the same rights of joinder and consolidation as those of the Owner and Contractor under this Agreement.

BLINN COLLEGE DISTRICT
Addendum to Vendor's Contract

Vendor Name: ("Vendor")
Vendor Address: _____

The Blinn College District ("Blinn College") and the Vendor are this day entering into a contract and, for their mutual convenience, the parties are using the standard contract and/or purchase order form provided by the Vendor (referred to hereafter as the "Vendor's Contract Form").

This Addendum ("Addendum"), duly executed by the parties, is incorporated into the Vendor's Contract and made an integral part thereof. This Addendum and the Vendor's Contract Form shall be referred to hereafter collectively as the "Agreement."

The Vendor's Contract Form is, with the exceptions noted herein, generally acceptable to Blinn College District. Nonetheless, because certain standard clauses that may appear in the Vendor's Contract Form cannot be accepted by Blinn College District because of its status as an educational institution of the State of Texas and in consideration for the convenience of using provisions in the Vendor's Contract Form instead of negotiating a separate contract document, the parties agree that none of the provisions listed below, if they appear in the Vendor's Contract Form, shall have any effect or be enforceable against Blinn College District:

1. Requiring the Blinn College District to maintain any type of insurance either for the Blinn College District's benefit or for the Vendor's benefit.
2. Renewing or extending the Agreement beyond the contract term or automatically continuing the contract period from term to term.
3. Requiring or stating the terms of the Vendor's Contract Form shall prevail over the terms of the purchase order or this Addendum in the event of conflict.
4. Requiring the application of the law of any state other than Texas in interpreting or enforcing the Agreement, or resolving any dispute under the Agreement. The Agreement and the obligations of the parties shall be construed and enforced in accordance with the laws of the State of Texas.
5. Releasing the Vendor or any other entity or person from its legal liability, or limiting liability, for unlawful or negligent conduct or failure to comply with any duty recognized or imposed by applicable law.
6. Requiring any total or partial compensation or payment for lost profit or liquidated damages by Blinn College District if the Agreement is terminated before the end of the contract term.
7. Changing the time period within which claims can be made or actions can be brought under the laws of the State of Texas.
8. Binding Blinn College District to any arbitration provision or to the decision of any arbitration board, commission, panel or other entity.
9. Obligating Blinn College to pay costs of collection or attorneys' fees.
10. Requiring Blinn College District to provide warranties.
11. Obligating Blinn College District to indemnify, defend or hold harmless any party, unless allowed by the laws and Constitution of the State of Texas.

Miscellaneous Provisions:

Use of Trademark: Any Blinn College District trademark logo (institutional, division, department and/or athletic), verbiage, or wordmarks cannot be used in any capacity without permission from the Blinn College Office of Marketing and Communications. These items are property of the College and should not be placed on publications or in any medium (i.e., websites, social media, newsletters, fliers, posters, emails, etc). For questions concerning copyrighted materials and the use of Blinn trademark logos, verbiage and/or wordmarks, please contact the Office of Marketing and Communications at 979-830-4113.

Copyrighted Material: The Vendor represents that all content including but not limited to logos, trademarks, photos, illustrations, audio, video, writings, recordings, music, computer programs and other works which may be copyrighted that are provided, performed, presented or supplied by the Vendor are owned by the Vendor, or the Vendor has received explicit permission for use, and the material does not violate any United States copyright laws. The Vendor is responsible for acquiring all licenses and approvals for any copyrighted material used during the course of business with Blinn College District. If the Vendor takes photos or videos during the course of business with Blinn College District, the Vendor must receive permission from all individuals photographed or recorded to before the photos or videos are shown on any public platforms or webpages. This includes confirmation that each person in photos or videos that are going to be online understands that their face may be seen on the Internet. Vendor agrees to indemnify and hold Blinn College District harmless against all claims, including but not limited to claims of copyright or trademark infringement, violations of the rights of privacy, publicity, or defamation, arising out of use of the copyrighted material. Vendor's inclusion and use of the material performed, presented, provided, or supplied will not violate any rights of any kind or nature whatsoever of any third party.

Vendor shall provide proof of Copyright License Agreement to the Blinn College District upon the signing of this Agreement. Should Vendor fail to provide such proof, Blinn College District has full authority to terminate any and all Agreements with Vendor.

Alternative Dispute Resolution: The dispute resolution process provided in Chapter 2260, *Texas Government Code,* and the related rules adopted by the Texas Attorney General pursuant to Chapter 2260, shall be used by the Vendor and Blinn College to attempt to resolve any claim for breach of contract made by the Vendor that cannot be resolved in the ordinary course of business. The Vendor shall submit written notice of a claim of breach of contract under this Chapter to the Executive Vice Chancellor of Blinn College District, who shall examine the Vendor's claim and any counterclaim and negotiate with the Vendor in an effort to resolve the claim.

Cloud Computing State Risk and Authorization Management Program: Pursuant to Section 2054.0593(d)-(f) of the *Texas Government Code*, relating to cloud computing state risk and authorization management program, Vendor represents and warrants that it complies with the requirements of the state risk and authorization management program and Vendor agrees that throughout the term of the contract it shall maintain its certifications and comply with the program requirements in the performance of the contract.

Mandatory Venue: Venue for any suit filed against Blinn College District shall be in the county in which the primary office of the chief executive officer of Blinn College is located. This agreement and performance hereunder and all suits and special proceedings hereunder shall be construed in accordance with the laws of the State of Texas without regard to its choice of law or conflicts

of law provisions.

Loss of Funding: Performance by Blinn College District under the Agreement may be dependent upon the appropriation and allotment of funds from federally funded programs and/or by the Texas State Legislature (the "Legislature"). In the event a curtailment of federally funded programs occurs, or in the event state appropriations are unavailable, then Blinn College District will issue written notice to the Vendor and Blinn College District may terminate the Agreement without further duty or obligation hereunder. The Vendor acknowledges that appropriation of funds is beyond the control of Blinn College District.

Payment: All payment for goods and services shall be governed by Chapter 2251, *Texas Government Code*.

Non-Waiver: The Vendor expressly acknowledges Blinn College District is an educational institution of the State of Texas and nothing in the Agreement will be construed as a waiver or relinquishment by Blinn College District of its right to claim such exemptions, privileges, and immunities as may be provided by law. The failure to enforce, or any delay in the enforcement of, any privileges, rights, defenses, remedies, or immunities available to Blinn College District under this Contract or under applicable law shall not constitute a waiver of such privileges, rights, defenses, remedies, or immunities.

Confidentiality: Vendor acknowledges that Blinn College District is obligated to strictly comply with the Public Information Act, Chapter 552, *Texas Government Code*, in responding to any request for public information pertaining to this Agreement. The requirements of Subchapter J, Chapter 552, *Texas Government Code*, may apply to this bid or contract and the contractor or vendor agrees that the contract can be terminated if the contractor or vendor knowingly or intentionally fails to comply with a requirement of that subchapter.

Force Majeure: Neither party is required to perform any term, condition, or covenant of the Agreement, if performance is prevented or delayed by a natural occurrence, a fire, a pandemic, an act of God, an act of terrorism, or other similar occurrence, the cause of which is not reasonably within the control of such party and which by due diligence it is unable to prevent or overcome.

Termination: The Blinn College District may terminate, for convenience, its obligations under the Vendor's Contract by giving 30 days' written notice to the Vendor. The Blinn College District may, upon written notice of default or breach to the Vendor, immediately terminate the Vendor's Contract if Vendor fails to provide the goods or services contracted for according to the provisions of the Contract, or fails to comply with any terms or conditions of the Contract. If Blinn College District determines that an aspect of the Contract has materially or substantially changed, the Blinn College District may terminate the contract by providing 7 days' written notice to the Vendor.

Termination of the Vendor's Contract shall not release the Vendor from liability or obligation set forth in the contract that is expressly stated to survive termination, including, but not limited to, provisions regarding indemnification, records, audit, property rights, dispute resolution, and invoice and fee verifications. Termination is not an exclusive remedy, but exists in addition to any other rights and remedies provided in equity, under the laws of the State of Texas.

Use of Purchase Orders: To the degree that either or both of the parties hereto find it convenient to employ their standard forms of purchase order or acknowledgment of order in

administering the terms of this Agreement, it or they may do so but none of the terms and conditions printed or otherwise appearing on such form shall be applicable except to the extent that it specifies information required to be furnished by either party hereunder. The terms proposed by any such form are specifically objected to and shall not be used as a basis for any contract.

Entire Agreement: This Addendum and the Vendor's Contract Form constitute the entire Agreement between the parties and may not be waived or modified except by a written agreement signed by the parties.

Savings Clause: If a court of competent jurisdiction finds any provision of this Addendum and the Vendor's Contract Form illegal, ineffective or beyond contractual authority of either party, then the offending provision will be stricken and the remainder of the agreement between the parties will remain in effect.

Notices: All notices shall be mailed to the "Blinn College District, Executive Vice Chancellor, 902 College Avenue, Brenham, TX 77833".

To the extent the language in this Addendum conflicts with any language in the Vendor's Contract Form, the language in this Addendum will control.

IN WITNESS WHEREOF, the parties have caused this Addendum to be duly executed, intending thereby to be legally bound.

BLINN COLLEGE DISTRICT	**CONTRACTOR NAME**
BY: _____	BY: _____
NAME: Mary Hensley, Ed.D.	NAME: _____
TITLE: Chancellor of the Blinn College District	TITLE: _____
DATE: _____	DATE: _____

EXHIBIT C

DOCUMENT 008000 - SUPPLEMENTARY CONDITIONS

1.1 SUPPLEMENTS

A. The following supplements modify, change, delete from or add to the "General Conditions of the Contract for Construction", AIA Document A201, **2017**. Where any Article of the General Conditions is modified or any Paragraph, Subparagraph or Clause thereof is modified or deleted by these supplements, the unaltered provision of the Article, Paragraph, Subparagraph or Clause shall remain in effect.

1.2 REFERENCE TO DIVISION 01

A. With regard to provisions of General Conditions related to project administrative or work related requirements of the Contract, some of those paragraphs are modified or deleted from General Conditions, and are specified in Division 01, "General Requirements" of the Specifications.

ARTICLE 1 - GENERAL PROVISIONS

§ 1.1 Basic Definitions

Add the following new paragraphs:

§ 1.1.9 Product

The term "Product" as used in these Contract Documents includes materials, systems, and equipment.

§ 1.1.10 Provide

The term "provide" as used in this Project Manual means to furnish and install.

§ 1.2 Correlation and Intent of the Contract Documents

Add the following new subparagraphs:

§ 1.2.4 The inter-relation of the Project Manual, the Drawings and the schedules is as follows: The Project Manual determines the quality, nature and setting of the several materials; the Drawings establish the quantities, dimensions and details; and the schedules give the location. The documents are to be considered as one and whatever is called for by any one shall be as binding as if called for by all.

§ 1.2.5 Should the drawings disagree in themselves, or with the Project Manual, or if proprietary information disagrees with performance requirements in either the Drawings or the Project Manual, the better quality or greater quantity of the Work or materials shall be estimated upon, and unless otherwise ordered by the Architect in writing, shall be performed or furnished. Should discrepancies or doubt occur, do not proceed with the Work without clarification from the Architect. Contractor shall request clarification in sufficient time to avoid delays and increases in the contract sum.

Add the following new paragraphs:

§ 1.9 Wage Rates

The contractor shall not pay less than the wage scale of the various classes of labor as published in the Davis Bacon Act for Austin, Fayette, and Washington Counties; and as published by the Texas A&M University System for Brazos County. The specified wage rates are minimum rates only. The owner is not bound to pay any claims for additional compensation made by any contractor because the contractor pays wages in excess of the applicable minimum rate contained in the Contract.

ARTICLE 2 – LAWS GOVERNING CONSTRUCTION

Modify the following paragraphs as follows:

§ 2.5 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a ten-day period after receipt of notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, correct such default or neglect. Architect may, pursuant to Section 9.5.1, withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the reasonable cost of correcting

such deficiencies, including Owner's expenses and compensation for the Architect's additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall pay the difference to the Owner. If the Contractor disagrees with the actions of the Owner or the Architect, or the amounts claimed as costs to the Owner, the Contractor may file a Claim pursuant to Article 15.

Add following paragraphs:

§ 2.6 The Owner qualifies for exemption from certain State and Local Sales and Use Taxes pursuant to the provisions of Tex. Tax Code, Chapter 151. The Contractor may claim exemption from payment of applicable State taxes by complying with such procedures as prescribed by State Comptroller of Public Accounts. Contractor shall not be entitled to reimbursement for taxes paid on items that are exempt from taxation.

ARTICLE 3 - CONTRACTOR

§ 3.2 Review of Contract Documents and Field Conditions by Contractor
Modify the following paragraphs as follows:

§ 3.2.2 Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.4, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information in such form as the Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents. If a dimensional discrepancy exists, Contractor shall take field measurements required for proper fabrication and installation of work. Upon commencement of any item of work, Contractor shall be responsible for dimensions related to such item of Work and shall make any corrections necessary to make work properly fit at no additional cost to Owner. Before ordering any material or doing any work, Contractor shall verify dimensions and check conditions in order to assure himself that they properly reflect those on the Drawings. Any inconsistency shall be brought to attention of the Architect. In the event that discrepancies occur between ordered material and actual conditions, of which Architect was not notified beforehand, costs to correct such discrepancies shall be borne by Contractor.

§ 3.3 Supervision and Construction Procedures
Add the following new paragraphs:

§ 3.3.4 Supplement as provided in Division 1.

§ 3.4 Labor and Materials
Add the following new paragraph:

§ 3.4.4 After the Contract has been executed, the Owner and the Architect will consider a formal request for the substitution of products in place of those specified only under the conditions set forth in the General Requirements of the Specifications, Division 1. Refer to Division 01 for supplemental information.

§ 3.5 Warranty
Add the following new paragraphs:

§ 3.5.3 Supplement as provided in Division 01.

§ 3.8 Allowances
Add the following new paragraphs:

§ 3.8.4 Supplement as provided in Division 01.

§ 3.10 Contractor's Construction and Submittal Schedules
Add the following new paragraphs:

§ 3.10.4 Supplement as provided in Division 01.

§ 3.11 Documents and Samples at the Site
Add the following new paragraphs:

§ 3.11.1 Supplement as provided in Division 01.

§ 3.12 Shop Drawings, Product Data and Samples
Add the following new paragraphs:

§ 3.12.11 Supplement as provided in Division 01.

§ 3.13 Use of Site
Add the following new paragraphs:

§ 3.13.1 Supplement as provided in Division 01.

§ 3.14 Cutting and Patching
Add the following new paragraphs:

§ 3.14.3 Supplement as provided in Division 01.

§ 3.15 Cleaning Up
Add the following new paragraphs:

§ 3.15.3 Supplement as provided in Division 01.

§ 3.18 Indemnification
Modify the following paragraphs as follows:

§ 3.18.1 To the fullest extent permitted by applicable law, the Contractor agrees to indemnify, defend and hold harmless Owner, its officers, trustees, agents, employees, and representatives from and against any liability, damages, costs, loss, expenses, claims, actions, proceedings, suits (including attorneys' fees, court costs and other expenses of suit), whether groundless or not, judgements and awards, arising out of, in connection with or related to the performance of Work by Contractor, its employees, any subcontractor, or other person performing services or work on behalf of any of them, including a default by Contractor under the provisions of the Contract Documents or a failure to obtain or maintain insurance required by the Contract Documents. This indemnification shall apply to, but not be limited to, any damage to property or injury (including death) to person (including any damage or injury to property or person or any employee of the Contractor, its subcontractors, Owner, or the Architect) which may occur or be alleged to have occurred in connection with the performance of this Contract. Contractor shall not be obligated to indemnify any of the indemnified parties against their own negligence; however, to the fullest extent permitted by applicable law, Contractor shall be required to defend the indemnified parties against liability, damages, costs, loss, expenses, claims, actions, proceedings, or suits (including attorneys' fees, court costs and other expenses of suit), whether groundless or not, for the bodily injury or death of an employee of the Contractor, its agent or its subcontractor of any tier, regardless of whether the action giving rise to such liability, damages, costs, loss, expenses, claim, action, proceeding or suit (including attorneys' fees, court costs and other expenses of suit), is founded in whole or in part upon the alleged negligence of one or more parties indemnified hereunder. The Contractor assumes all risk of damage or injury (including death) to the Contractor's own property or person or to the property or person of the Contractor's employees or subcontractors from any cause whatsoever. This indemnification shall survive termination of the Contract or completion by the Contractor of all of its obligations under this Contract, as to events arising prior to such termination or completion.

§ 3.18.2 In claims against any person or entity indemnified under this Section 3.18 by an employee of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under this section shall not be limited by a limitation on amount or type of damages, insurance, compensation or benefits payable by or for the Contractor or a subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

Add the following new paragraphs:

§ 3.18.3 The provisions of this indemnification and all other indemnification obligations set out in the Contract Documents, shall survive the termination of this Contract, howsoever caused, or completion of the Contract as to events occurring prior to such termination or completion, and no payment, partial payment, nor issuance of a certificate of Substantial Completion nor a certificate of Final Completion nor acceptance or occupancy in whole or in part of the Work shall waive or release any of the provisions of this section or of any other indemnification contained in the Contract Documents.

ARTICLE 4 ARCHITECT
Modify the following paragraphs as follows:

§ 4.1.2 Duties, responsibilities, and limitations of authority of the Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without written consent of the Owner.

§ 4.2 Administration of the Contract
Modify the following paragraphs as follows:

§ 4.2.3 On the basis of the site visits, the Architect will keep the Owner informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work. The Architect will not be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect will not have control over or charge of, and will not be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or any other persons or entities performing portions of the Work.

ARTICLE 6 - CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS

§ 6.2 Mutual Responsibility
Add the following new paragraph

§ 6.2.6 Coordinated construction work under this Contract includes, but not be limited to, providing concealed blocking as noted for attachment of separate contract items in locations necessary for the actual items to be installed. Providing proper dimensional coordination of separate contract supplied items for general construction work and trim that is to meet and/or adjoin Furniture, Fixtures, Equipment and Accessories.

§ 6.2.7 It is a requirement of the Contractor's work schedule to provide the cooperation, coordination and exchange of information necessary for a timely execution of separate contract work.

ARTICLE 7 - CHANGES IN THE WORK

§ 7.1 General
Add the following new paragraphs:

§ 7.1.4 Supplement as provided in Division1.

§ 7.1.5 Except as provided in this article, no oral statement, or direction of Architect or Owner shall be treated as a Change Order or entitle Contractor to an adjustment to the Contract Sum or the Contract Time.

§ 7.1.6 Unit prices shall be inclusive of all costs including mark-up for overhead and profit and shall be applied to units of measure as defined in the Contract Documents for each category of Work.

ARTICLE 8 - TIME

§ 8.3 Delays and Extensions of Time
Modify the following paragraphs as follows:

§ 8.3.1 If the Contractor is delayed at any time in the commencement or progress of the Work by (1) an act or neglect of the Owner or Architect, of an employee of either, or of a Separate Contractor; (2) by changes ordered in the Work; (3) by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, adverse weather conditions documented in accordance with Section 15.1.6.2, or other causes beyond the Contractor's control; (4) by delay authorized by the Owner ; or (5) by other causes that the Contractor asserts, and the Architect determines, justify delay, then the Contract Time shall be extended for such reasonable time as the Architect may determine.

Add the following new paragraphs

§ 8.3.4 Apart from extension of time, no payment or claim for damages shall be made to Contractor as compensation for damages for any ordinary delays or hindrances from any cause whatsoever in the progress of the Work, notwithstanding whether such delay be avoidable or unavoidable.

§ 8.3.5 In order to claim an inclement weather delay day, Contractor must:

.1 Document, in writing, that the weather on the particular day was of such nature (rain, wind, snow, ice, and subsequent resultant effects) that it significantly impacted its ability to make progress on critical path work items. Inclement weather delay days will not be granted for weekends or holidays unless Contractor can demonstrate that it had been and intended to work on these days.

.2 Submit such delay claims on a weekly basis, not more than 7 days following the day of occurrence.

.3 Summarize the number of days claimed for the entire month accompanying each month's application for payment.

ARTICLE 9 - PAYMENTS AND COMPLETION

§ 9.2 Schedule of Values
Add the following new paragraphs:

§ 9.2.1 Supplement as provided in Division 01.

§ 9.3 Applications for Payment
Add the following new subparagraph:

§ 9.3.4 Supplement as provided in Division 01.

§ 9.3.5 Unless otherwise stated in the Owner/Contractor Agreement, the Owner will retain, until Final Payment, Five (5) percent of the amount due the Contractor on account of progress payments, payable 30 days after Substantial Completion and/or satisfactory evidence to the owner that all payments, bills, and claims have been paid.
Add following Sub-subparagraphs:

§ 9.3.6 Monthly Applications for Payment shall include waivers of liens for all work included in previous months' application for payment. Waiver of Liens for subcontractors and materialmen shall be total amount paid prior to previous months' application for payment.

§ 9.5 Decisions to Withhold Certification
Add the following new subparagraph:

§ 9.5.1.8 Failure to submit written plan indicating action by Contractor to regain time schedule for completion of Work within Contract Time.

§ 9.5.1.8 Failure to keep record documents current.

§ 9.8 Substantial Completion
Add the following new paragraphs:

§ 9.8.6 Supplement as provided in Division 01.

§ 9.10 Final Completion and Final Payment
Modify the following paragraphs as follows:

§ 9.10.2 Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment, (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) if required by the Owner, other data establishing payment or satisfaction of obligations, such as receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and reasonable attorneys' fees. The Contractor shall deliver 4 sets of the following items to the Owner before final payment will be made:

1. Other close-out submittals as specified in Division 01.
2. Project record documents as specified in Division 01.
3. Operations and maintenance data as specified in Division 01.
4. All warranties as required on specific products or portions of the Work, in format outlined in Division 01.
5. Spare parts, overages, and maintenance materials as outlined in Division 1 and described in the various technical sections.
6. Certificates of occupancy.
7. Copies of all inspection tags from authorities having jurisdiction.
8. Executed Certificate of Substantial Completion.

ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY

§ 10.2 Safety of Persons and Property
Modify the following paragraphs as follows:

§ 10.2.1 The Contractor shall be solely responsible for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

.1 employees on the Work and other persons who may be affected thereby;
.2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor; and
.3 other property at the site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction.

ARTICLE 11 - INSURANCE AND BONDS

§ 11.1 Contractor's Insurance and Bonds
Add the following new Sub-subparagraphs:

§ 11.1.5 Liability insurance shall include all major divisions of coverage and be on a comprehensive basis including:

.1 Premises Operations (including X-C-U).
.2 Independent Contractor's Protective.
.3 Products and Completed Operations.
.4 Contractual including specified provisions for the Contractor's obligations under Paragraph 3.18.

.5. Broad Form Property Damage including Completed Operations.
.6 Personal Injury Liability with Employment Exclusion Deleted.
.7 Owner's and Contractor's Protective.
.8 Excess Umbrella.

§ 11.1.6 Insurance certificate(s) shall specify Owner as the certificate holder and (except for Workers' Compensation) as an additional insured.

ARTICLE 12 UNCOVERING AND CORRECTION OF WORK

§ 12.2 Correction of Work
Modify the following paragraphs as follows:

§ 12.2.2.3 The one-year period for correction of Work shall be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

ARTICLE 13 - MISCELLANEOUS PROVISIONS

§ 13.1 Governing Law
Modify the following paragraphs as follows:

§ 13.1 Governing Law
The Contract shall be governed by the law of the place where the Project is located.

§ 13.4 Tests and Inspections
Add the following new paragraphs:

§ 13.4.6 Supplement as provided in Division 01.

ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT

§ 14.1 Termination by the Contractor
Modify the following paragraphs as follows:

§ 14.1.3 If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon seven days' notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed, as well as reasonable overhead and profit.

§ 14.2 Termination by the Owner for Cause
Modify the following paragraphs as follows:

§ 14.2.1 The Owner may terminate the Contract if the Contractor
.1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
.2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or Suppliers;
.3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
.4 otherwise is guilty of substantial breach of a provision of the Contract Documents.

ARTICLE 15 CLAIMS AND DISPUTES

§ 15.1 Claims
Delete the following paragraphs:

§ 15.1.7 Waiver of Claims for Consequential Damages – Intentionally deleted

§ 15.2 Initial Decision
Modify the following paragraphs as follows:

§ 15.2.5 The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the

reasons therefore; and (3) notify the parties and the Architect, if the Architect is not serving as the Initial Decision Maker, of any change in the Contract Sum or Contract Time or both.

Delete the following paragraphs:

§ 15.2.6 Intentionally Deleted.

§ 15.2.6.1 Intentionally Deleted.

§ 15.3 Mediation

§ 15.4 Arbitration

END OF DOCUMENT

DOCUMENT 002213 - SUPPLEMENTARY INSTRUCTIONS TO BIDDERS

1.1 INSTRUCTIONS TO BIDDERS

A. Instructions to Bidders for Project consist of the following:

1. AIA Document A701, "Instructions to Bidders a copy of which is bound in this Project Manual.
2. The following Supplementary Instructions to Bidders that modify and add to the requirements of the Instructions to Bidders.

1.2 SUPPLEMENTARY INSTRUCTIONS TO BIDDERS, GENERAL

A. The following supplements modify AIA Document A701, "Instructions to Bidders." Where a portion of the Instructions to Bidders is modified or deleted by these Supplementary Instructions to Bidders, unaltered portions of the Instructions to Bidders shall remain in effect.

1.3 ARTICLE 2 - BIDDER'S REPRESENTATIONS

A. Add Section 2.1.3.1:

1. 2.1.3.1 - The Bidder has investigated all required fees, permits, and regulatory requirements of authorities having jurisdiction and has properly included in the submitted bid the cost of such fees, permits, and requirements not otherwise indicated as provided by Owner.

B. Add Section 2.1.5:

1. 2.1.5 - The Bidder is a properly licensed Contractor according to the laws and regulations of City of Bryan and meets qualifications indicated in the Procurement and Contracting Documents.

C. Add Section 2.1.6:

1. 2.1.6 - The Bidder has incorporated into the Bid adequate sums for work performed by installers whose qualifications meet those indicated in the Procurement and Contracting Documents.

1.4 ARTICLE 3 - BIDDING DOCUMENTS

A. 3.4 - Addenda:

1. Delete Section 3.4.3 and replace with the following:

a. 3.4.3 - Addenda may be issued at any time prior to the receipt of bids.

2. Add Section 3.4.4.1:

a. 3.4.4.1 - Owner may elect to waive the requirement for acknowledging receipt of 3.4.4 Addenda as follows:

1) 3.4.4.1.1 - Information received as part of the Bid indicates that the Bid, as submitted, reflects modifications to the Procurement and Contracting Documents included in an unacknowledged Addendum.
2) 3.4.4.1.2 - Modifications to the Procurement and Contracting Documents in an unacknowledged Addendum do not, in the opinion of Owner, affect the Contract Sum or Contract Time.

1.5 ARTICLE 4 - BIDDING PROCEDURES

A. 4.1 - Preparation of Bids:

1. Add Section 4.1.1.1:

a. 4.1.1.1 - Printable electronic Bid Forms and related documents are available from Owner.

2. Add Section 4.1.8:

a. 4.1.8 - The Bid shall include unit prices when called for by the Procurement and Contracting Documents. Owner may elect to consider unit prices in the determination of award. Unit prices will be incorporated into the Contract.

3. Add Section 4.1.9:

a. 4.1.9 - Owner may elect to disqualify a bid due to failure to submit a bid in the form requested, failure to bid requested alternates or unit prices, failure to complete entries in all blanks in the Bid Form, or inclusion by the Bidder of any alternates, conditions, limitations or provisions not called for.

4. Add Section 4.1.10:

a. 4.1.10 - Bids shall include sales and use taxes. Contractors shall show separately with each monthly payment application the sales and use taxes paid by them and their subcontractors in the form indicated. Reimbursement of sales and use taxes, if any, shall be applied for by Owner for the sole benefit of Owner.

5. Add Section 4.1.11:
a. Bids shall not include Sales and Use Tax.

B. 4.3 - Submission of Bids:

1. Add Section 4.3.1.2:

a. 4.3.1.2 - Include Bidder's Contractor License Number applicable in Project jurisdiction on the face of the sealed bid envelope.

C. 4.4 - Modification or Withdrawal of Bids:

1. Add the following sections to 4.4.2:

    a. 4.4.2.1 - Such modifications to or withdrawal of a bid may only be made by persons authorized to act on behalf of the Bidder. Authorized persons are those so identified in the Bidder's corporate bylaws, specifically empowered by the Bidder's charter or similar legally binding document acceptable to Owner, or by a power of attorney, signed and dated, describing the scope and limitations of the power of attorney. Make such documentation available to Owner at the time of seeking modifications or withdrawal of the Bid.
    b. 4.4.2.2 - Owner will consider modifications to a bid written on the sealed bid envelope by authorized persons when such modifications comply with the following: the modification is indicated by a percent or stated amount to be added to or deducted from the Bid; the amount of the Bid itself is not made known by the modification; a signature of the authorized person, along with the time and date of the modification, accompanies the modification. Completion of an unsealed bid form, awaiting final figures from the Bidder, does not require power of attorney due to the evidenced authorization of the Bidder implied by the circumstance of the completion and delivery of the Bid.

D. 4.5 - Break-Out Pricing Bid Supplement:

1. Add Section 4.5:

    a. 4.5 - Provide detailed cost breakdowns on forms provided no later than two business days following Architect's request.

E. 4.6 - Subcontractors, Suppliers, and Manufacturers List Bid Supplement:

1. Add Section 4.6:

    a. 4.6 - Provide list of major subcontractors, suppliers, and manufacturers furnishing or installing products on forms provided no later than **two** business days following Architect's request. Include those subcontractors, suppliers, and manufacturers providing work totaling three percent or more of the Bid amount. Do not change subcontractors, suppliers, and manufacturers from those submitted without approval of Architect.

1.6 ARTICLE 5 - CONSIDERATION OF BIDS

A. 5.2 - Rejection of Bids:

1. Add Section 5.2.1:

    a. 5.2.1 - Owner reserves the right to reject a bid based on Owner's and Architect's evaluation of qualification information submitted following opening of bids. Owner's evaluation of the Bidder's qualifications will include: status of licensure and record of compliance with licensing requirements, record of quality of completed work, record of Project completion and ability to complete, record of financial management including financial resources available to complete Project and record of timely payment of obligations, record of Project site management

including compliance with requirements of authorities having jurisdiction, record of and number of current claims and disputes and the status of their resolution, and qualifications of the Bidder's proposed Project staff and proposed subcontractors.

1.7 ARTICLE 6 - POSTBID INFORMATION

A. 6.3 - Submittals:

1. Add Section 6.3.1.4:

a. 6.3.1.4 - Submit information requested in Sections 6.3.1.1, 6.3.1.2, and 6.3.1.3 no later than two business days following Architect's request.

1.8 ARTICLE 7 - PERFORMANCE BOND AND PAYMENT BOND

A. 7.1 - Bond Requirements:

1. Add Section 7.1.1.1:

a. 7.1.1.1 - Both a Performance Bond and a Payment Bond will be required, each in an amount equal to 100 percent of the Contract Sum.

B. 7.2 - Time of Delivery and Form of Bonds:

1. Delete the first sentence of Section 7.2.1 and insert the following:

a. The Bidder shall deliver the required bonds to Owner no later than **10** days after the date of Notice of Intent to Award and no later than the date of execution of the Contract, whichever occurs first. Owner may deem the failure of the Bidder to deliver required bonds within the period of time allowed a default.

2. Delete Section 7.2.3 and insert the following:

a. 7.2.3 - Bonds shall be executed and be in force on the date of the execution of the Contract.

1.9 ARTICLE 9 - EXECUTION OF THE CONTRACT

A. Add Article 9:

1. 9.1.1 - Subsequent to the Notice of Intent to Award, and within **3** days after the prescribed Form of Agreement is presented to the Awardee for signature, the Awardee shall execute and deliver the Agreement to Owner, in such number of counterparts as Owner may require.
2. 9.1.2 - Owner may deem as a default the failure of the Awardee to execute the Contract and to supply the required bonds when the Agreement is presented for signature within the period of time allowed.

3. 9.1.3 - Unless otherwise indicated in the Procurement and Contracting Documents or the executed Agreement, the date of commencement of the Work shall be the date of the executed Agreement.
4. 9.1.4 - In the event of a default, Owner may declare the amount of the Bid security forfeited and elect to either award the Contract to the next responsible bidder or re-advertise for bids.

END OF DOCUMENT 002213

DOCUMENT 002513 - PREBID MEETINGS

1.1 PREBID MEETING

A. **Owner** will conduct a Prebid meeting as indicated below:

1. Meeting Date: January 7, 2015
2. Meeting Time: 9:00 a.m., local time.
3. Location: Blinn-Bryan Campus, Building G, Room 161, 2423 Blinn Blvd. Bryan, TX 77802

B. Attendance:

1. Prime Bidders: Attendance at Prebid meeting is highly recommended.
2. Subcontractors: Attendance at Prebid meeting is recommended.

C. Bidder Questions: Submit written questions to be addressed at Prebid meeting minimum of two business days prior to meeting.

D. Agenda: Prebid meeting agenda will include review of topics that may affect proper preparation and submittal of bids, including the following:

1. Procurement and Contracting Requirements:

a. Advertisement for Bids.
b. Instructions to Bidders.
c. Bidder Qualifications.
d. Bonding.
e. Insurance.
f. Bid Security.
g. Bid Form and Attachments.
h. Bid Submittal Requirements.
i. Bid Submittal Checklist.
j. Notice of Award.

2. Communication during Bidding Period:

a. Obtaining documents.
b. Access to Project Web site.
c. Bidder's Requests for Information.
d. Bidder's Substitution Request/Prior Approval Request.
e. Addenda.

3. Contracting Requirements:

a. Agreement.
b. The General Conditions.
c. The Supplementary Conditions.
d. Other Owner requirements.

4. Construction Documents:

    a. Scopes of Work.
    b. Temporary Facilities.
    c. Use of Site.
    d. Work Restrictions.
    e. Alternates, Allowances, and Unit Prices.
    f. Substitutions following award.

5. Separate Contracts:

    a. Work by Owner.
    b. Work of Other Contracts.

6. Schedule:

    a. Project Schedule.
    b. Contract Time.
    c. Liquidated Damages.
    d. Other Bidder Questions.

7. Site/facility visit or walkthrough.
8. Post-Meeting Addendum.

E. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes to attendees. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents. Modifications to the Procurement and Contracting Documents are issued by written Addendum only.

    1. Sign-in Sheet: Minutes will include list of meeting attendees.

END OF DOCUMENT 002513

DOCUMENT 002600 - PROCUREMENT SUBSTITUTION PROCEDURES

1.1 DEFINITIONS

A. Procurement Substitution Requests: Requests for changes in products, materials, equipment, and methods of construction from those indicated in the Procurement and Contracting Documents, submitted prior to receipt of bids.

B. Substitution Requests: Requests for changes in products, materials, equipment, and methods of construction from those indicated in the Contract Documents, submitted following Contract award. See Section 012500 "Substitution Procedures" for conditions under which Substitution requests will be considered following Contract award.

1.2 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.3 PROCUREMENT SUBSTITUTIONS

A. Procurement Substitutions, General: By submitting a bid, the Bidder represents that its bid is based on materials and equipment described in the Procurement and Contracting Documents, including Addenda. Bidders are encouraged to request approval of qualifying substitute materials and equipment when the Specifications Sections list materials and equipment by product or manufacturer name.

B. Procurement Substitution Requests will be received and considered by Owner when the following conditions are satisfied, as determined by Architect; otherwise requests will be returned without action:

1. Extensive revisions to the Contract Documents are not required.
2. Proposed changes are in keeping with the general intent of the Contract Documents, including the level of quality of the Work represented by the requirements therein.
3. The request is fully documented and properly submitted.

1.4 SUBMITTALS

A. Procurement Substitution Request: Submit to Owner. Procurement Substitution Request must be made in writing by prime contract Bidder only in compliance with the following requirements:

1. Requests for substitution of materials and equipment will be considered if received no later than 10 days prior to date of bid opening.
2. Submittal Format: Submit three copies of each written Procurement Substitution Request, using CSI Substitution Request Form 1.5C.

3. Submittal Format: Submit Procurement Substitution Request, using format provided on Project Web site.

    a. Identify the product or the fabrication or installation method to be replaced in each request. Include related Specifications Sections and drawing numbers.
    b. Provide complete documentation on both the product specified and the proposed substitute, including the following information as appropriate:

        1) Point-by-point comparison of specified and proposed substitute product data, fabrication drawings, and installation procedures.
        2) Copies of current, independent third-party test data of salient product or system characteristics.
        3) Samples where applicable or when requested by Architect.
        4) Detailed comparison of significant qualities of the proposed substitute with those of the Work specified. Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.
        5) Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
        6) Research reports, where applicable, evidencing compliance with building code in effect for Project, from ICC-ES.
        7) Coordination information, including a list of changes or modifications needed to other parts of the Work and to construction performed by Owner and separate contractors, which will become necessary to accommodate the proposed substitute.

    c. Provide certification by manufacturer that the substitute proposed is equal to or superior to that required by the Procurement and Contracting Documents, and that its in-place performance will be equal to or superior to the product or equipment specified in the application indicated.
    d. Bidder, in submitting the Procurement Substitution Request, waives the right to additional payment or an extension of Contract Time because of the failure of the substitute to perform as represented in the Procurement Substitution Request.

B. Architect's Action:

1. Architect may request additional information or documentation necessary for evaluation of the Procurement Substitution Request. Architect will notify all bidders of acceptance of the proposed substitute by means of an Addendum to the Procurement and Contracting Documents.

C. Architect's approval of a substitute during bidding does not relieve Contractor of the responsibility to submit required shop drawings and to comply with all other requirements of the Contract Documents.

END OF DOCUMENT 002600

DOCUMENT 003113 - PRELIMINARY SCHEDULE

1.1 PROJECT SCHEDULE

A. This Document with its referenced attachments is part of the Procurement and Contracting Requirements for Project. They provide Owner's information for Bidders' convenience and are intended to supplement rather than serve in lieu of Bidders' own investigations. They are made available for Bidders' convenience and information, but do not affect Contract Time requirements. This Document and its attachments are not part of the Contract Documents.

B. Available Project information includes the following:

1. Project Schedule.

Project schedule including design and construction milestones:

1. 12-17-24: Drawings and Specifications issues for pricing
2. 07-07-25: Pre-Bid Meeting
3. 01-13-25: Issue (last) Addendum
4. 01-16-25: Proposals Due
5. 01-2025: Submit Agenda Item to Administration
6. 02-18-25: Board Meeting
7. 05-15-25: Commencement of Construction
8. 08-01-25: Substantial Completion

C. Related Requirements:

1. Document 004113 "Bid Form - Stipulated Sum (Single-Prime Contract) for Contract Time.
2. Section 013200 "Construction Progress Documentation" for Contractor's construction schedule requirements.

END OF DOCUMENT 003113

DOCUMENT 004113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

A. Bidder: _____.

B. Project Name: Blinn Bryan Mechanical FY25 R&R Projects – Bldgs. A & G

C. Project Location: 2423 Blinn Blvd. Bryan, TX 77802

D. Owner: Blinn College District.

E. Owner Project Number: 240566-01.

F. Architect: Cleary Zimmermann Engineers, LLC.

G. Architect Project Number: 240566.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: Install OFCI AHU – Bldg A. The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Cleary Zimmermann Engineers, LLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. _____ Dollars ($_____).
2. The above amount shall include the sum of Twenty-Five Thousand Dollars and Zero Cents ($25,000.00) for use as Owner’s Contingency.
3. Lead time for materials (excluding Owner Furnished AHU): _____ calendar days.
4. Construction Schedule in calendar days to complete from receipt of OFCI AHU: _____ calendar days.

B. Base Bid, Single-Prime (All Trades) Contract: Provide and install Boiler – Bldg G. The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Cleary Zimmermann Engineers, LLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. _____ Dollars ($_____).
2. The above amount shall include the sum of Seventeen Thousand Five Hundred Dollars and Zero Cents ($17,500.00) for use as Owner’s Contingency.

3. Lead time for materials: _____ calendar days.
4. Construction Schedule in calendar days to complete from start of 5/12/25: _____ calendar days.

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within [**10**] days after a written Notice of Award, if offered within [**60**] days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. _____ Dollars ($_____).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Concrete Work: _____.
2. Roofing Work: _____.
3. Plumbing Work: _____.
4. HVAC Work: _____.
5. Electrical Work: _____.

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within _____ calendar days.

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:

1. Addendum No. 1, dated _____.
2. Addendum No. 2, dated _____.
3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.
   1. Bid Form Supplement - Allowances.
   2. Bid Form Supplement - Bid Bond Form (AIA Document A310).

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in Washington County, Brenham, TX, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.9 SUBMISSION OF BID

A. Respectfully submitted this ____ day of _____, 2025.

B. Submitted By:_____(Name of bidding firm or corporation).

C. Authorized Signature:_____(Handwritten signature).

D. Signed By:_____(Type or print name).

E. Title:_____(Owner/Partner/President/Vice President).

F. Witness By:_____(Handwritten signature).

G. Attest:_____(Handwritten signature).

H. By:_____(Type or print name).

I. Title:_____(Corporate Secretary or Assistant Secretary).

J. Street Address:_____.

K. City, State, Zip:_____.

L. Phone:_____.

M. License No.:_____.

N. Federal ID No.:_____(Affix Corporate Seal Here).

END OF DOCUMENT 004113

DOCUMENT 004313 - BID SECURITY FORMS

1.1 BID FORM SUPPLEMENT

A. A completed bid bond form is required to be attached to the Bid Form.

1.2 BID BOND FORM

A. AIA Document A310, "Bid Bond," is the recommended form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.

B. Copies of AIA standard forms may be obtained from The American Institute of Architects; www.aia.org/contractdocs/purchase/index.htm; email: docspurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 004313

DOCUMENT 004373 - PROPOSED SCHEDULE OF VALUES FORM

1.1 BID FORM SUPPLEMENT

A. A completed Proposed Schedule of Values form is required to be attached to the Bid Form.

1.2 PROPOSED SCHEDULE OF VALUES FORM

A. Proposed Schedule of Values Form: Provide a breakdown of the bid amount, including alternates, in enough detail to facilitate continued evaluation of bid. Coordinate with the Project Manual table of contents. Provide multiple line items for principal material and subcontract amounts in excess of five percent of the Contract Sum.

B. Arrange schedule of values consistent with format of AIA Document G703.

1. Copies of AIA standard forms may be obtained from the American Institute of Architects; http://www.aia.org/contractdocs/purchase/index.htm; docspurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 004373

DOCUMENT 004393 - BID SUBMITTAL CHECKLIST

1.1 BID INFORMATION

A. Bidder: _____.

B. Prime Contract: _____.

C. Project Name: Blinn Bryan Mechanical FY25 R&R Projects – Building A AHU & Building G Boiler

D. Project Location: 2423 Blinn Blvd., Bryan, TX 77802

E. Owner: Blinn College District

F. Owner Project Number: 240566-01

G. Architect: Cleary Zimmermann Engineers, LLC.

1.2 BIDDER'S CHECKLIST

A. In an effort to assist the Bidder in properly completing all documentation required, the following checklist is provided for the Bidder's convenience. The Bidder is solely responsible for verifying compliance with bid submittal requirements.

B. Attach this completed checklist to the outside of the Submittal envelope.

1. Used the Bid Form provided in the Project Manual.
2. Prepared the Bid Form as required by the Instructions to Bidders.
3. Indicated on the Bid Form the Addenda received.
4. Attached to the Bid Form: Proposed Schedule of Values Form.
5. Attached to the Bid Form: Bid Bond OR a certified check for the amount required.
6. Bid envelope shows name and address of the Bidder.
7. Bid envelope shows the Bidder's Contractor's License Number.
8. Bid envelope shows name of Project being bid.
9. Bid envelope shows time and day of Bid Opening.
10. Verified that the Bidder can provide executed Performance Bond and Labor and Material Bond.
11. Verified that the Bidder can provide Certificates of Insurance in the amounts indicated.

END OF DOCUMENT 004393

DOCUMENT 006000 - FORMS

1.1 FORM OF AGREEMENT AND GENERAL CONDITIONS

A. The following form of Owner/Contractor Agreement and form of the General Conditions shall be used for Project:

1. AIA Document A101, "Standard Form of Agreement between Owner and Contractor, Stipulated Sum."

a. The General Conditions for Project are AIA Document A201, "General Conditions of the Contract for Construction."

2. The General Conditions are included in the Project Manual.
3. The Supplementary Conditions for Project are separately prepared and included in the Project Manual.
4. Owner's document(s) bound following this Document.

1.2 ADMINISTRATIVE FORMS

A. Administrative Forms: Additional administrative forms are specified in Division 01 General Requirements.

B. Copies of AIA standard forms may be obtained from the American Institute of Architects; http://www.aia.org/contractdocs/purchase/index.htm; docspurchases@aia.org; (800) 942-7732.

C. Preconstruction Forms:

1. Form of Performance Bond and Labor and Material Bond: AIA Document A312, "Performance Bond and Payment Bond."
2. Form of Certificate of Insurance: AIA Document G715, "Supplemental Attachment for ACORD Certificate of Insurance 25-S."

D. Information and Modification Forms:

1. Form for Requests for Information (RFIs): AIA Document G716, "Request for Information (RFI)."
2. Form of Request for Proposal: AIA Document G709, "Work Changes Proposal Request."
3. Change Order Form: AIA Document G701, "Change Order."
4. Form of Architect's Memorandum for Minor Changes in the Work: AIA Document G707, "Architect's Supplemental Instructions."
5. Form of Change Directive: AIA Document G714, "Construction Change Directive."

E. Payment Forms:

1. Schedule of Values Form: AIA Document G703, "Continuation Sheet."
2. Payment Application: AIA Document G702/703, "Application and Certificate for Payment and Continuation Sheet."

3. Form of Contractor's Affidavit: AIA Document G706, "Contractor's Affidavit of Payment of Debts and Claims."
4. Form of Affidavit of Release of Liens: AIA Document G706A, "Contractor's Affidavit of Payment of Release of Liens."
5. Form of Consent of Surety: AIA Document G707, "Consent of Surety to Final Payment."

END OF DOCUMENT 006000

SECTION 011000 - SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Owner-furnished/Contractor-installed (OFCI) products.
4. Access to site.
5. Coordination with occupants.
6. Work restrictions.
7. Specification and drawing conventions.
8. Miscellaneous provisions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Project Identification: Blinn Bryan Mechanical FY25 R&R Projects – Building A AHU & Building G Boiler

1. Project Location: Blinn College Bryan Campus; 2423 Blinn Blvd., Bryan, TX 77802

B. Owner: Blinn College District

1. Owner's Representative: Jessica Gaida, Jessica.Gaida@blinn.edu, Director Facilities, Planning, and Construction

C. Engineer: Cleary Zimmerman Engineers, LLC.

1. Engineer's Representative: Alex Harris, alexh@clearyzimmermann.com, Mechanical Engineer

D. Engineer's Consultants: The Engineer has retained the following design professionals who have prepared designated portions of the Contract Documents:

1. Structural Engineer: Dudley Engineering
   a. Structural Engineer's Representative: Caleb Ray, cray@dudleyeng.com, Associate Project Manager

1.4 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and consists of the following:

1. The scope of this project includes the replacement of mechanical systems in two buildings on the Blinn College Bryan Campus. The air handling unit in Building A is to be replaced and the two boilers in Building G are to be replaced with a single boiler.

B. Type of Contract:

1. Project will be constructed under a single prime contract.

   a. AIA A101-2017 – Owner and Contractor Standard Form of Agreement Between Owner and Contractor

   b. AIA A201-2017 – General Conditions of the Contract for Construction

1.5 OWNER-FURNISHED/CONTRACTOR-INSTALLED PRODUCTS

A. Owner will furnish products indicated and perform the following, as applicable:
1. Provide Contractor Owner-reviewed Product Data, Shop Drawings, and Samples.
2. Provide for delivery of Owner-furnished products to Project site.
3. Upon delivery, inspect, with Contractor present, delivered items.
4. If Owner-furnished products are damaged, defective, or missing, arrange for replacement.
5. Obtain manufacturer's inspections, service, and warranties.
6. Inform Contractor of earliest available delivery date for Owner-furnished products.

B. B. Contractor's Responsibilities: The Work includes the following, as applicable:
1. Designate delivery dates of Owner-furnished products in Contractor's construction schedule, utilizing Owner-furnished earliest available delivery dates.
2. Review Owner-reviewed Product Data, Shop Drawings, and Samples, noting discrepancies and other issues in providing Owner-furnished products in the Work.
3. Receive, unload, handle, store, protect, and install Owner-furnished products.
4. Make building services connections for Owner-furnished products.
5. Protect Owner-furnished products from damage during storage, handling, and installation and prior to Substantial Completion.
6. Repair or replace Owner-furnished products damaged following receipt.

C. Owner-Furnished / Contractor-Install (OFCI) Products:

1. The owner shall purchase and provide the makeup air handling unit MAU-C to be installed in Building A.

1.6 ACCESS TO SITE

A. General: Contractor shall have full use of Project site for construction operations during construction period. Contractor's use of Project site is limited only by Owner's right to perform work or to retain other contractors on portions of Project.

B. General: Contractor shall have limited use of Project site for construction operations as indicated on Drawings by the Contract limits and as indicated by requirements of this Section.

C. Use of Site: Limit use of Project site to work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1. Driveways, Walkways and Entrances: Keep driveways and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials.

a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

D. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

1.7 COORDINATION WITH OCCUPANTS

A. Partial Owner Occupancy: Owner will occupy the premises during entire construction period, with the exception of areas under construction. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and authorities having jurisdiction.
2. Provide not less than **72** hours' notice to Owner of activities that will affect Owner's operations.

1.8 WORK RESTRICTIONS

A. Work Restrictions, General: Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.

B. On-Site Work Hours: Limit work in the existing building to normal business working hours of 7:00am a.m. to 5:00 p.m., Monday through Friday, unless otherwise indicated.

1. Weekend Hours: As coordinated with Owner.

2. Early Morning Hours: As coordinated with Owner.
3. Hours for Utility Shutdowns: As coordinated with Owner.

C. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after providing temporary utility services according to requirements indicated:

1. Notify Owner not less than two days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

D. Noise, Vibration, and Odors: Coordinate operations that may result in high levels of noise and vibration, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

E. Nonsmoking Building: Smoking is not permitted.

F. Smoking and Controlled Substances: Use of tobacco products and other controlled substances is not permitted.

G. Employee Identification: Provide identification tags for Contractor personnel working on Project site. Require personnel to use identification tags at all times.

1.9 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SECTION 012100 - ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements governing allowances.

1. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when direction will be provided to Contractor. If necessary, additional requirements will be issued by Change Order.

B. Types of allowances include the following:
1. Contingency allowances.

1.3 SELECTION AND PURCHASE

A. At the earliest practical date after award of the Contract, advise Architect of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.

B. At Architect's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.

C. Purchase products and systems selected by Architect from the designated supplier.

1.4 ACTION SUBMITTALS

A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Change Orders.

1.5 INFORMATIONAL SUBMITTALS

A. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.

B. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.

C. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.6 COORDINATION

A. Coordinate allowance items with other portions of the Work. Furnish templates as required to coordinate installation.

1.7 CONTINGENCY ALLOWANCES

A. Use the contingency allowance only as directed by Architect for Owner's purposes and only by Change Orders that indicate amounts to be charged to the allowance.

B. Contractor's overhead, profit, and related costs for products and equipment ordered by Owner under the contingency allowance are included in the allowance and are not part of the Contract Sum. These costs include delivery, installation, insurance, equipment rental, and similar costs.

C. Change Orders authorizing use of funds from the contingency (AUC) allowance will include Contractor's related costs and reasonable overhead and profit margins.

D. At Project closeout, credit unused amounts remaining in the contingency allowance to Owner by Change Order.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine products covered by an allowance promptly on delivery for damage or defects. Return damaged or defective products to manufacturer for replacement.

3.2 PREPARATION

A. Coordinate materials and their installation for each allowance with related materials and installations to ensure that each allowance item is completely integrated and interfaced with related work.

3.3 SCHEDULE OF ALLOWANCES

A. Allowance No. 1: Building A - Base Bid Owner’s Contingency Allowance: Include the sum of Twenty-Five Thousand Dollars and Zero Cents ($25,000.00).

B. Allowance No. 2: Building G - Base Bid Owner’s Contingency Allowance: Include the sum of Seventeen Thousand Five Hundred Dollars and Zero Cents ($17,500.00).

END OF SECTION 012100

SECTION 012500 - SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:
   1. Section 016000 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.

   1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
   2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

A. Substitution Requests: Submit three copies of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

   1. Substitution Request Form: Use CSI Form 13.1A.
   2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

      a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.
      b. Coordination information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors, that will be necessary to accommodate proposed substitution.
      c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable Specification Section.

Significant qualities may include attributes such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.
h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES.
j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
k. Cost information, including a proposal of change, if any, in the Contract Sum.
l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents except as indicated in substitution request, is compatible with related materials, and is appropriate for applications indicated.
m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Architect's Action: If necessary, Architect will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Architect will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Architect's Supplemental Instructions for minor changes in the Work.
b. Use product specified if Architect does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than **15** days prior to time required for preparation and review of related submittals.

1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
b. Substitution request is fully documented and properly submitted.
c. Requested substitution will not adversely affect Contractor's construction schedule.
d. Requested substitution has received necessary approvals of authorities having jurisdiction.
e. Requested substitution is compatible with other portions of the Work.
f. Requested substitution has been coordinated with other portions of the Work.
g. Requested substitution provides specified warranty.
h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

B. Substitutions for Convenience: Not allowed.

PART 3 - EXECUTION (Not Used)

END OF SECTION 012500

SECTION 012600 - CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Requirements:

1. Section 012500 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.

1.3 MINOR CHANGES IN THE WORK

A. Architect will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on AIA Document G710, "Architect's Supplemental Instructions.

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Architect will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Work Change Proposal Requests issued by Architect are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request or 20 days, when not otherwise specified, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

    a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
    b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
    c. Include costs of labor and supervision directly attributable to the change.
    d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and

finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.

e. Quotation Form: Use CSI Form 13.6D, "Proposal Worksheet Summary," and Form 13.6C, "Proposal Worksheet Detail."

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Architect.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 012500 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Proposal Request Form: Use CSI Form 13.6A, "Change Order Request (Proposal)," with attachments CSI Form 13.6D, "Proposal Worksheet Summary," and Form 13.6C, "Proposal Worksheet Detail."

1.5 ADMINISTRATIVE CHANGE ORDERS

A. Allowance Adjustment: See Section 012100 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

B. Unit-Price Adjustment: See Section 012200 "Unit Prices" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect measured scope of unit-price work.

1.6 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Changes Proposal Request, Architect will issue a Change Order for signatures of Owner and Contractor on AIA Document G701

1.7 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Architect may issue a Construction Change Directive on AIA Document G714. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012600

SECTION 012900 - PAYMENT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements necessary to prepare and process Applications for Payment.

B. Related Requirements:

1. Section 012100 "Allowances" for procedural requirements governing the handling and processing of allowances.
2. Section 012200 "Unit Prices" for administrative requirements governing the use of unit prices.
3. Section 012600 "Contract Modification Procedures" for administrative procedures for handling changes to the Contract.
4. Section 013200 "Construction Progress Documentation" for administrative requirements governing the preparation and submittal of the Contractor's construction schedule.

1.3 DEFINITIONS

A. Schedule of Values: A statement furnished by Contractor allocating portions of the Contract Sum to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment.

1.4 SCHEDULE OF VALUES

A. Coordination: Coordinate preparation of the schedule of values with preparation of Contractor's construction schedule.

1. Coordinate line items in the schedule of values with other required administrative forms and schedules, including the following:

a. Application for Payment forms with continuation sheets.
b. Submittal schedule.
c. Items required to be indicated as separate activities in Contractor's construction schedule.

2. Submit the schedule of values to Architect at earliest possible date, but no later than **seven** days before the date scheduled for submittal of initial Applications for Payment.

3. Subschedules for Phased Work: Where the Work is separated into phases requiring separately phased payments, provide subschedules showing values coordinated with each phase of payment.
4. Subschedules for Separate Elements of Work: Where the Contractor's construction schedule defines separate elements of the Work, provide subschedules showing values coordinated with each element.
5. Subschedules for Separate Design Contracts: Where the Owner has retained design professionals under separate contracts who will each provide certification of payment requests, provide subschedules showing values coordinated with the scope of each design services contract as described in Section 011000 "Summary."

B. Format and Content: Use Project Manual table of contents as a guide to establish line items for the schedule of values. Provide at least one line item for each Specification Section.

1. Identification: Include the following Project identification on the schedule of values:

    a. Project name and location.
    b. Name of Architect.
    c. Architect's project number.
    d. Contractor's name and address.
    e. Date of submittal.

2. Arrange schedule of values consistent with format of AIA Document G703.

3. Provide a breakdown of the Contract Sum in enough detail to facilitate continued evaluation of Applications for Payment and progress reports. Coordinate with Project Manual table of contents. Provide multiple line items for principal subcontract amounts in excess of five percent of the Contract Sum.

4. Round amounts to nearest whole dollar; total shall equal the Contract Sum.

5. Provide a separate line item in the schedule of values for each part of the Work where Applications for Payment may include materials or equipment purchased or fabricated and stored, but not yet installed.

    a. Differentiate between items stored on-site and items stored off-site. If required, include evidence of insurance.

6. Provide separate line items in the schedule of values for initial cost of materials, for each subsequent stage of completion, and for total installed value of that part of the Work.
7. Allowances: Provide a separate line item in the schedule of values for each allowance. Show line-item value of unit-cost allowances, as a product of the unit cost, multiplied by measured quantity. Use information indicated in the Contract Documents to determine quantities.
8. Each item in the schedule of values and Applications for Payment shall be complete. Include total cost and proportionate share of general overhead and profit for each item.

    a. Temporary facilities and other major cost items that are not direct cost of actual work-in-place may be shown either as separate line items in the schedule of values or distributed as general overhead expense, at Contractor's option.

9. Schedule Updating: Update and resubmit the schedule of values before the next Applications for Payment when Change Orders or Construction Change Directives result in a change in the Contract Sum.

1.5 APPLICATIONS FOR PAYMENT

A. Each Application for Payment following the initial Application for Payment shall be consistent with previous applications and payments as certified by Architect and paid for by Owner.

1. Initial Application for Payment, Application for Payment at time of Substantial Completion, and final Application for Payment involve additional requirements.

B. Payment Application Times: The date for each progress payment is indicated in the Agreement between Owner and Contractor. The period of construction work covered by each Application for Payment is the period indicated in the Agreement.

C. Payment Application Times: Submit Application for Payment to Architect by the 20th of the month. The period covered by each Application for Payment is one month, ending on the last day of the month.

1. Submit draft copy of Application for Payment seven days prior to due date for review by Architect.

D. Application for Payment Forms: Use AIA Document G702 and AIA Document G703 as form for Applications for Payment.

E. Application for Payment Forms: Use forms provided by Owner for Applications for Payment. Sample copies are included in Project Manual.

F. Application for Payment Forms: Use forms acceptable to Architect and Owner for Applications for Payment. Submit forms for approval with initial submittal of schedule of values.

G. Application Preparation: Complete every entry on form. Notarize and execute by a person authorized to sign legal documents on behalf of Contractor. Architect will return incomplete applications without action.

1. Entries shall match data on the schedule of values and Contractor's construction schedule. Use updated schedules if revisions were made.
2. Include amounts for work completed following previous Application for Payment, whether or not payment has been received. Include only amounts for work completed at time of Application for Payment.
3. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
4. Indicate separate amounts for work being carried out under Owner-requested project acceleration.

H. Stored Materials: Include in Application for Payment amounts applied for materials or equipment purchased or fabricated and stored, but not yet installed. Differentiate between items stored on-site and items stored off-site.

1. Provide certificate of insurance, evidence of transfer of title to Owner, and consent of surety to payment, for stored materials.
2. Provide supporting documentation that verifies amount requested, such as paid invoices. Match amount requested with amounts indicated on documentation; do not include overhead and profit on stored materials.
3. Provide summary documentation for stored materials indicating the following:

    a. Value of materials previously stored and remaining stored as of date of previous Applications for Payment.
    b. Value of previously stored materials put in place after date of previous Application for Payment and on or before date of current Application for Payment.
    c. Value of materials stored since date of previous Application for Payment and remaining stored as of date of current Application for Payment.

I. Transmittal: Submit one electronic (PDF) signed and notarized original copies of each Application for Payment to Architect by a method ensuring receipt within 24 hours. One copy shall include waivers of lien and similar attachments if required.

J. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's lien from entities lawfully entitled to file a mechanic's lien arising out of the Contract and related to the Work covered by the payment.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Waiver Forms: Submit executed waivers of lien on forms acceptable to Owner.

K. Waivers of Mechanic's Lien: With each Application for Payment, submit waivers of mechanic's liens from subcontractors, sub-subcontractors, and suppliers for construction period covered by the previous application.

1. Submit partial waivers on each item for amount requested in previous application, after deduction for retainage, on each item.
2. When an application shows completion of an item, submit conditional final or full waivers.
3. Owner reserves the right to designate which entities involved in the Work must submit waivers.
4. Submit final Application for Payment with or preceded by conditional final waivers from every entity involved with performance of the Work covered by the application who is lawfully entitled to a lien.
5. Waiver Forms: Submit executed waivers of lien on forms, acceptable to Owner.

L. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:

1. List of subcontractors.
2. Schedule of values.
3. Contractor's construction schedule (preliminary if not final).

4. Submittal schedule (preliminary if not final).
5. List of Contractor's staff assignments.
6. List of Contractor's principal consultants.
7. Copies of building permits.
8. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
9. Initial progress report.
10. Report of preconstruction conference.
11. Certificates of insurance and insurance policies.
12. Performance and payment bonds.

M. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 100 percent completion for portion of the Work claimed as substantially complete.

1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
2. This application shall reflect Certificate(s) of Substantial Completion issued previously for Owner occupancy of designated portions of the Work.

N. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:

1. Evidence of completion of Project closeout requirements.
2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
3. Updated final statement, accounting for final changes to the Contract Sum.
4. AIA Document G706, "Contractor's Affidavit of Payment of Debts and Claims."
5. AIA Document G706A, "Contractor's Affidavit of Release of Liens."
6. AIA Document G707, "Consent of Surety to Final Payment."
7. Evidence that claims have been settled.
8. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
9. Final liquidated damages settlement statement.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 012900

SECTION 013100 - PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. Requests for Information (RFIs).
4. Project Web site.
5. Project meetings.

B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

C. Related Requirements:
1. Section 013200 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
3. Section 017700 "Closeout Procedures" for coordinating closeout of the Contract.
4. Section 019113 "General Commissioning Requirements" for coordinating the Work with Owner's Commissioning Authority.

1.3 DEFINITIONS

A. RFI: Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Use CSI Form 1.5A. Include the following information in tabular form:

1. Name, address, and telephone number of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.

3. Drawing number and detail references, as appropriate, covered by subcontract.

B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses and telephone numbers, including home, office, and cellular telephone numbers and e-mail addresses. Provide names, addresses, and telephone numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1. Post copies of list in project meeting room, in temporary field office, on Project Web site, and by each temporary telephone. Keep list current at all times.

1.5 REQUESTS FOR INFORMATION (RFIs)

A. General: Immediately on discovery of the need for additional information or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Architect will return RFIs submitted to Architect by other entities controlled by Contractor with no response.
2. Coordinate and submit RFIs in a prompt manner so as to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.
2. Project number.
3. Date.
4. Name of Contractor.
5. Name of Architect
6. RFI number, numbered sequentially.
7. RFI subject.
8. Specification Section number and title and related paragraphs, as appropriate.
9. Drawing number and detail references, as appropriate.
10. Field dimensions and conditions, as appropriate.
11. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.
12. Contractor's signature.
13. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: AIA Document G716 or Software-generated form with substantially the same content as indicated above, acceptable to Architect.

1. Attachments shall be electronic files in Adobe Acrobat PDF format.

D. Architect's Action: Architect will review each RFI, determine action required, and respond. Allow seven working days for Architect's response for each RFI. RFIs received by Architect after 1:00 p.m. will be considered as received the following working day.

1. The following Contractor-generated RFIs will be returned without action:

    a. Requests for approval of submittals.
    b. Requests for approval of substitutions.
    c. Requests for approval of Contractor's means and methods.
    d. Requests for coordination information already indicated in the Contract Documents.
    e. Requests for adjustments in the Contract Time or the Contract Sum.
    f. Requests for interpretation of Architect's actions on submittals.
    g. Incomplete RFIs or inaccurately prepared RFIs.

2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt of additional information.
3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."

    a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 10 days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Use CSI Log Form 13.2]or use software log that is part of Project Web site. Include the following:

1. Project name.
2. Name and address of Contractor.
3. Name and address of Architect
4. RFI number including RFIs that were returned without action or withdrawn.
5. RFI description.
6. Date the RFI was submitted.
7. Date Architect's response was received.

F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within seven days if Contractor disagrees with response.

1. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
2. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.

1.6 PROJECT WEB SITE (IF APPLICABLE)

A. Provide, administer, and use Project Web site for purposes of hosting and managing project communication and documentation until Final Completion. Project Web site shall include the following functions:

1. Project directory.
2. Project correspondence.
3. Meeting minutes.
4. Contract modifications forms and logs.
5. RFI forms and logs.
6. Task and issue management.
7. Photo documentation.
8. Schedule and calendar management.
9. Submittals forms and logs.
10. Payment application forms.
11. Drawing and specification document hosting, viewing, and updating.
12. Online document collaboration.
13. Reminder and tracking functions.
14. Archiving functions.

B. Provide up to seven Project Web site user licenses for use of the Owner, Architect, and Architect's consultants. Provide four hours of software training at Architect's office for Project Web site users.

C. On completion of Project, provide one complete archive copy(ies) of Project Web site files to Owner and to Architect in a digital storage format acceptable to Architect.

1.7 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Architect, within three days of the meeting.

B. Preconstruction Conference: Architect will schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.

1. Conduct the conference to review responsibilities and personnel assignments.
2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.

3. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Tentative construction schedule.
    b. Phasing (if applicable)
    c. Critical work sequencing and long-lead items.
    d. Designation of key personnel and their duties.
    e. Lines of communications.
    f. Procedures for processing field decisions and Change Orders.
    g. Procedures for RFIs.
    h. Procedures for testing and inspecting.
    i. Procedures for processing Applications for Payment.
    j. Distribution of the Contract Documents.
    k. Submittal procedures.
    l. Preparation of record documents.
    m. Use of the premises.
    n. Work restrictions.
    o. Working hours.
    p. Owner's occupancy requirements.
    q. Responsibility for temporary facilities and controls.
    r. Procedures for moisture and mold control.
    s. Procedures for disruptions and shutdowns.
    t. Construction waste management and recycling.
    u. Parking availability.
    v. Office, work, and storage areas.
    w. Equipment deliveries and priorities.
    x. First aid.
    y. Security.
    z. Progress cleaning.

4. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity that requires coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect of scheduled meeting dates.
2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:

    a. Contract Documents.
    b. Options.
    c. Related RFIs.
    d. Related Change Orders.
    e. Purchases.
    f. Deliveries.
    g. Submittals.
    h. Review of mockups.
    i. Possible conflicts.

j. Compatibility requirements.
k. Time schedules.
l. Weather limitations.
m. Manufacturer's written instructions.
n. Warranty requirements.
o. Compatibility of materials.
p. Acceptability of substrates.
q. Temporary facilities and controls.
r. Space and access limitations.
s. Regulations of authorities having jurisdiction.
t. Testing and inspecting requirements.
u. Installation procedures.
v. Coordination with other work.
w. Required performance results.
x. Protection of adjacent work.
y. Protection of construction and personnel.

3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Architect, but no later than **60** days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of record documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Submittal of written warranties.
d. Requirements for preparing operations and maintenance data.
e. Requirements for delivery of material samples, attic stock, and spare parts.
f. Requirements for demonstration and training.
g. Preparation of Contractor's punch list.
h. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
i. Submittal procedures.
j. Coordination of separate contracts.
k. Owner's partial occupancy requirements.

l. Installation of Owner's furniture, fixtures, and equipment.
m. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes.

E. Progress Meetings: Conduct progress meetings at weekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

1) Review schedule for next period.

b. Review present and future needs of each entity present, including the following:

1) Interface requirements.
2) Sequence of operations.
3) Resolution of BIM component conflicts.
4) Status of submittals.
5) Deliveries.
6) Off-site fabrication.
7) Access.
8) Site utilization.
9) Temporary facilities and controls.
10) Progress cleaning.
11) Quality and work standards.
12) Status of correction of deficient items.
13) Field observations.
14) Status of RFIs.
15) Status of proposal requests.
16) Pending changes.
17) Status of Change Orders.
18) Pending claims and disputes.
19) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

SECTION 013200 - CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Contractor's construction schedule.
2. Construction schedule updating reports.
3. Daily construction reports.
4. Material location reports.
5. Site condition reports.

B. Related Requirements:
1. Section 013300 "Submittal Procedures" for submitting schedules and reports.
2. Section 014000 "Quality Requirements" for submitting a schedule of tests and inspections.

1.3 DEFINITIONS

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction project. Activities included in a construction schedule consume time and resources.

1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. Cost Loading: The allocation of the schedule of values for the completion of an activity as scheduled. The sum of costs for all activities must equal the total Contract Sum unless otherwise approved by Architect.

C. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine when activities can be performed and the critical path of Project.

D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.

E. Event: The starting or ending point of an activity.

F. Float: The measure of leeway in starting and completing an activity.

1. Float time belongs to Owner.
2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.

G. Resource Loading: The allocation of manpower and equipment necessary for the completion of an activity as scheduled.

1.4 INFORMATIONAL SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

1. Working electronic copy of schedule file, where indicated.
2. PDF electronic file.

B. Startup Network Diagram: Of size required to display entire network for entire construction period. Show logic ties for activities.

C. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.

1. Submit a working electronic copy of schedule, using software indicated, and labeled to comply with requirements for submittals. Include type of schedule (initial or updated) and date on label.

D. CPM Reports: Concurrent with CPM schedule, submit each of the following reports. Format for each activity in reports shall contain activity number, activity description, cost and resource loading, original duration, remaining duration, early start date, early finish date, late start date, late finish date, and total float in calendar days.

1. Activity Report: List of all activities sorted by activity number and then early start date, or actual start date if known.
2. Logic Report: List of preceding and succeeding activities for all activities, sorted in ascending order by activity number and then early start date, or actual start date if known.
3. Total Float Report: List of all activities sorted in ascending order of total float.
4. Earnings Report: Compilation of Contractor's total earnings from the Notice to Proceed until most recent Application for Payment.

E. Construction Schedule Updating Reports: Submit with Applications for Payment.

F. Daily Construction Reports: Submit at monthly intervals.

G. Material Location Reports: Submit at monthly intervals.

H. Site Condition Reports: Submit at time of discovery of differing conditions.

I. Special Reports: Submit at time of unusual event.

J. Qualification Data: For scheduling consultant.

1.5 QUALITY ASSURANCE

A. Scheduling Consultant Qualifications: An experienced specialist in CPM scheduling and reporting, with capability of producing CPM reports and diagrams within 24 hours of Architect's request.

1.6 COORDINATION

A. Coordinate Contractor's construction schedule with the schedule of values, submittal schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from entities involved.
2. Coordinate each construction activity in the network with other activities and schedule them in proper sequence.

PART 2 - PRODUCTS

2.1 CONTRACTOR'S CONSTRUCTION SCHEDULE, GENERAL

A. Time Frame: Extend schedule from date established for the Notice of Award to date of final completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

B. Activities: Treat each story or separate area as a separate numbered activity for each main element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than **20** days, unless specifically allowed by Architect.
2. Procurement Activities: Include procurement process activities for the following long lead items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.

a. Building G Hot Water Boiler

3. Submittal Review Time: Include review and resubmittal times indicated in Section 013300 "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's construction schedule with submittal schedule.
4. Startup and Testing Time: Include no fewer than 15 days for startup and testing.

5. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Architect's and Construction Manager's administrative procedures necessary for certification of Substantial Completion.
6. Punch List and Final Completion: Include not more than 30 days for completion of punch list items and final completion.

C. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.

1. Phasing: Arrange list of activities on schedule by phase.
2. Work under More Than One Contract: Include a separate activity for each contract.
3. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.
4. Products Ordered in Advance: Include a separate activity for each product. Include delivery date indicated in Section 011000 "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
5. Owner-Furnished Products: Include a separate activity for each product. Include delivery date indicated in Section 011000 "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
6. Work Restrictions: Show the effect of the following items on the schedule:

    a. Coordination with existing construction.
    b. Limitations of continued occupancies.
    c. Uninterruptible services.
    d. Partial occupancy before Substantial Completion.
    e. Use of premises restrictions.
    f. Provisions for future construction.
    g. Seasonal variations.
    h. Environmental control.

7. Work Stages: Indicate important stages of construction for each major portion of the Work, including, but not limited to, the following:

    a. Subcontract awards.
    b. Submittals.
    c. Purchases.
    d. Mockups.
    e. Fabrication.
    f. Sample testing.
    g. Deliveries.
    h. Installation.
    i. Tests and inspections.
    j. Adjusting.
    k. Curing.
    l. Building flush-out.
    m. Startup and placement into final use and operation.

8. Construction Areas: Identify each major area of construction for each major portion of the Work. Indicate where each construction activity within a major area must be sequenced or integrated with other construction activities to provide for the following:

a. Structural completion.
b. Temporary enclosure and space conditioning.
c. Permanent space enclosure.
d. Completion of mechanical installation.
e. Completion of electrical installation.
f. Substantial Completion.

D. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and final completion.

E. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:

1. Unresolved issues.
2. Unanswered Requests for Information.
3. Rejected or unreturned submittals.
4. Notations on returned submittals.
5. Pending modifications affecting the Work and Contract Time.

F. Recovery Schedule: When periodic update indicates the Work is **14** or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, and equipment required to achieve compliance, and date by which recovery will be accomplished.

G. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.

2.2 CONTRACTOR'S CONSTRUCTION SCHEDULE (GANTT CHART)

A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's construction schedule within 15 days of date established for the Notice of Award. Base schedule on the startup construction schedule and additional information received since the start of Project.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

2.3 CONTRACTOR'S CONSTRUCTION SCHEDULE (CPM SCHEDULE)

A. General: Prepare network diagrams using AON (activity-on-node) format.

B. Startup Network Diagram: Submit diagram within 14 days of date established for the Notice of Award. Outline significant construction activities for the first 90 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.

C. CPM Schedule: Prepare Contractor's construction schedule using a time-scaled CPM network analysis diagram for the Work.

1. Develop network diagram in sufficient time to submit CPM schedule so it can be accepted for use no later than 60 days after date established for the Notice of Award.

    a. Failure to include any work item required for performance of this Contract shall not excuse Contractor from completing all work within applicable completion dates, regardless of Architect's approval of the schedule.

2. Conduct educational workshops to train and inform key Project personnel, including subcontractors' personnel, in proper methods of providing data and using CPM schedule information.
3. Establish procedures for monitoring and updating CPM schedule and for reporting progress. Coordinate procedures with progress meeting and payment request dates.
4. Use "one workday" as the unit of time for individual activities. Indicate nonworking days and holidays incorporated into the schedule in order to coordinate with the Contract Time.

D. CPM Schedule Preparation: Prepare a list of all activities required to complete the Work. Using the startup network diagram, prepare a skeleton network to identify probable critical paths.

1. Activities: Indicate the estimated time duration, sequence requirements, and relationship of each activity in relation to other activities. Include estimated time frames for the following activities:

    a. Preparation and processing of submittals.
    b. Mobilization and demobilization.
    c. Purchase of materials.
    d. Delivery.
    e. Fabrication.
    f. Utility interruptions.
    g. Installation.
    h. Work by Owner that may affect or be affected by Contractor's activities.
    i. Testing and commissioning.
    j. Punch list and final completion.
    k. Activities occurring following final completion.

2. Critical Path Activities: Identify critical path activities, including those for interim completion dates. Scheduled start and completion dates shall be consistent with Contract milestone dates.
3. Processing: Process data to produce output data on a computer-drawn, time-scaled network. Revise data, reorganize activity sequences, and reproduce as often as necessary to produce the CPM schedule within the limitations of the Contract Time.
4. Format: Mark the critical path. Locate the critical path near center of network; locate paths with most float near the edges.

    a. Subnetworks on separate sheets are permissible for activities clearly off the critical path.

E. Contract Modifications: For each proposed contract modification and concurrent with its submission, prepare a time-impact analysis using a network fragment to demonstrate the effect of the proposed change on the overall project schedule.

F. Initial Issue of Schedule: Prepare initial network diagram from a sorted activity list indicating straight "early start-total float." Identify critical activities. Prepare tabulated reports showing the following:

1. Contractor or subcontractor and the Work or activity.
2. Description of activity.
3. Main events of activity.
4. Immediate preceding and succeeding activities.
5. Early and late start dates.
6. Early and late finish dates.
7. Activity duration in workdays.
8. Total float or slack time.
9. Average size of workforce.
10. Dollar value of activity (coordinated with the schedule of values).

G. Schedule Updating: Concurrent with making revisions to schedule, prepare tabulated reports showing the following:

1. Identification of activities that have changed.
2. Changes in early and late start dates.
3. Changes in early and late finish dates.
4. Changes in activity durations in workdays.
5. Changes in the critical path.
6. Changes in total float or slack time.
7. Changes in the Contract Time.

2.4 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. Equipment at Project site.
5. Material deliveries.
6. High and low temperatures and general weather conditions, including presence of rain or snow.
7. Accidents.
8. Meetings and significant decisions.
9. Unusual events (see special reports).
10. Stoppages, delays, shortages, and losses.
11. Meter readings and similar recordings.
12. Emergency procedures.
13. Orders and requests of authorities having jurisdiction.
14. Change Orders received and implemented.

15. Construction Change Directives received and implemented.
16. Services connected and disconnected.
17. Equipment or system tests and startups.
18. Partial completions and occupancies.
19. Substantial Completions authorized.

B. Material Location Reports: At monthly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site. Indicate the following categories for stored materials:

1. Material stored prior to previous report and remaining in storage.
2. Material stored prior to previous report and since removed from storage and installed.
3. Material stored following previous report and remaining in storage.

C. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

2.5 SPECIAL REPORTS

A. General: Submit special reports directly to Owner within **one** day of an occurrence. Distribute copies of report to parties affected by the occurrence.

B. Reporting Unusual Events: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, response by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

PART 3 - EXECUTION

3.1 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Scheduling Consultant: Engage a consultant to provide planning, evaluation, and reporting using CPM scheduling.

1. In-House Option: Owner may waive the requirement to retain a consultant if Contractor employs skilled personnel with experience in CPM scheduling and reporting techniques. Submit qualifications.
2. Meetings: Scheduling consultant shall attend all meetings related to Project progress, alleged delays, and time impact.

B. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.

1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
3. As the Work progresses, indicate final completion percentage for each activity.

C. Distribution: Distribute copies of approved schedule to Architect, Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.

1. Post copies in Project meeting rooms and temporary field offices.
2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

END OF SECTION 013200

SECTION 013300 - SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.

B. Related Requirements:

1. Section 012900 "Payment Procedures" for submitting Applications for Payment and the schedule of values.
2. Section 013200 "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
3. Section 017823 "Operation and Maintenance Data" for submitting operation and maintenance manuals.
4. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
5. Section 017900 "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Architect's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."

B. Informational Submittals: Written and graphic information and physical samples that do not require Architect's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."

C. File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files.

D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.

1.4 ACTION SUBMITTALS

A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Architect and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
2. Initial Submittal: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Final Submittal: Submit concurrently with the first complete submittal of Contractor's construction schedule.

    a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.

4. Format: Arrange the following information in a tabular format:

    a. Scheduled date for first submittal.
    b. Specification Section number and title.
    c. Submittal category: Action; informational.
    d. Name of subcontractor.
    e. Description of the Work covered.
    f. Scheduled date for Architect's final release or approval.
    g. Scheduled date of fabrication.
    h. Scheduled dates for purchasing.
    i. Scheduled dates for installation.
    j. Activity or event number.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

A. Architect's Digital Data Files: Electronic digital data files of the Contract Drawings will[**not**] be provided by Architect for Contractor's use in preparing submittals.

1. Architect will furnish Contractor one set of digital data drawing files of the Contract Drawings for use in preparing submittals.

    a. Architect makes no representations as to the accuracy or completeness of digital data drawing files as they relate to the Contract Drawings.
    b. Contractor shall execute a data licensing agreement in the form of Agreement form acceptable to Owner and Architect.

B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.

    a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on [Architect's] [Construction Manager's] receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. Initial Review: Allow 5 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Architect will advise Contractor when a submittal being processed must be delayed for coordination.
2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
3. Resubmittal Review: Allow 5 days for review of each resubmittal.

D. Paper Submittals: Place a permanent label or title block on each submittal item for identification.

1. Indicate name of firm or entity that prepared each submittal on label or title block.
2. Provide a space approximately 6 by 8 inches on label or beside title block to record Contractor's review and approval markings and action taken by Architect.
3. Include the following information for processing and recording action taken:

    a. Project name.
    b. Date.
    c. Name of Architect.
    d. Name of Construction Manager.
    e. Name of Contractor.
    f. Name of subcontractor.
    g. Name of supplier.
    h. Name of manufacturer.
    i. Submittal number or other unique identifier, including revision identifier.

        1) Submittal number shall use Specification Section number followed by a decimal point and then a sequential number (e.g., 061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., 061000.01.A).

    j. Number and title of appropriate Specification Section.
    k. Drawing number and detail references, as appropriate.
    l. Location(s) where product is to be installed, as appropriate.

m. Other necessary identification.

4. Additional Paper Copies: Unless additional copies are required for final submittal, and unless Architect observes noncompliance with provisions in the Contract Documents, initial submittal may serve as final submittal.

   a. Submit one copy of submittal to concurrent reviewer in addition to specified number of copies to Architect.

5. Transmittal for Paper Submittals: Assemble each submittal individually and appropriately for transmittal and handling. Transmit each submittal using a transmittal form. Architect[will return without review submittals received from sources other than Contractor.

   a. Transmittal Form for Paper Submittals: Use AIA Document G810.
   b. Transmittal Form for Paper Submittals: Provide locations on form for the following information:

      1) Project name.
      2) Date.
      3) Destination (To:).
      4) Source (From:).
      5) Name and address of Architect.
      6) Name of Construction Manager.
      7) Name of Contractor.
      8) Name of firm or entity that prepared submittal.
      9) Names of subcontractor, manufacturer, and supplier.
      10) Category and type of submittal.
      11) Submittal purpose and description.
      12) Specification Section number and title.
      13) Specification paragraph number or drawing designation and generic name for each of multiple items.
      14) Drawing number and detail references, as appropriate.
      15) Indication of full or partial submittal.
      16) Transmittal number**,** numbered consecutively.
      17) Submittal and transmittal distribution record.
      18) Remarks.
      19) Signature of transmitter.

E. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:

1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.

   a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., LNHS-061000.01). Resubmittals shall include an alphabetic suffix after another decimal point (e.g., LNHS-061000.01.A).

3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Architect.
4. Transmittal Form for Electronic Submittals: Use electronic form acceptable to Owner**,** containing the following information:

    a. Project name.
    b. Date.
    c. Name and address of Architect.
    d. Name of Construction Manager.
    e. Name of Contractor.
    f. Name of firm or entity that prepared submittal.
    g. Names of subcontractor, manufacturer, and supplier.
    h. Category and type of submittal.
    i. Submittal purpose and description.
    j. Specification Section number and title.
    k. Specification paragraph number or drawing designation and generic name for each of multiple items.
    l. Drawing number and detail references, as appropriate.
    m. Location(s) where product is to be installed, as appropriate.
    n. Related physical samples submitted directly.
    o. Indication of full or partial submittal.
    p. Transmittal number, numbered consecutively.
    q. Submittal and transmittal distribution record.
    r. Other necessary identification.
    s. Remarks.

5. Metadata: Include the following information as keywords in the electronic submittal file metadata:

    a. Project name.
    b. Number and title of appropriate Specification Section.
    c. Manufacturer name.
    d. Product name.

F. Options: Identify options requiring selection by Architect.

G. Deviations and Additional Information: On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Architect on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.

H. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.

1. Note date and content of previous submittal.
2. Note date and content of revision in label or title block and clearly indicate extent of revision.
3. Resubmit submittals until they are marked with approval notation from Architect's action stamp.

I. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

J. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.

1. Submit electronic submittals via email as PDF electronic files.

    a. Architect will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
2. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.

    a. Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated.
    b. Provide a notarized statement on original paper copy certificates and certifications where indicated.

B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each copy of each submittal to show which products and options are applicable.
3. Include the following information, as applicable:

    a. Manufacturer's catalog cuts.
    b. Manufacturer's product specifications.
    c. Standard color charts.
    d. Statement of compliance with specified referenced standards.
    e. Testing by recognized testing agency.
    f. Application of testing agency labels and seals.
    g. Notation of coordination requirements.
    h. Availability and delivery time information.

4. For equipment, include the following in addition to the above, as applicable:

    a. Wiring diagrams showing factory-installed wiring.

b. Printed performance curves.
c. Operational range diagrams.
d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before or concurrent with Samples.
6. Submit Product Data in the following format:

a. PDF electronic file.

C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data, unless submittal based on Architect's digital data drawing files is otherwise permitted.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:

a. Identification of products.
b. Schedules.
c. Compliance with specified standards.
d. Notation of coordination requirements.
e. Notation of dimensions established by field measurement.
f. Relationship and attachment to adjoining construction clearly indicated.
g. Seal and signature of professional engineer if specified.

2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches, but no larger than 30 by 42 inches
3. Submit Shop Drawings in the following format:

a. PDF electronic file.

D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.

1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
2. Identification: Attach label on unexposed side of Samples that includes the following:

a. Generic description of Sample.
b. Product name and name of manufacturer.
c. Sample source.
d. Number and title of applicable Specification Section.
e. Specification paragraph number and generic name of each item.

3. For projects where electronic submittals are required, provide corresponding electronic submittal of Sample transmittal, digital image file illustrating Sample characteristics, and identification information for record.
4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.

a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.

5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.

    a. Number of Samples: Submit **one** full set(s) of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Architect will return submittal with options selected.

6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.

    a. Number of Samples: Submit **three** sets of Samples. Architect will retain two Sample sets; remainder will be returned.

        1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
        2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.

E. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

1. Type of product. Include unique identifier for each product indicated in the Contract Documents or assigned by Contractor if none is indicated.
2. Manufacturer and product name, and model number if applicable.
3. Number and name of room or space.
4. Location within room or space.
5. Submit product schedule in the following format:

    a. PDF electronic file.

F. Coordination Drawing Submittals: Comply with requirements specified in Section 013100 "Project Management and Coordination."

G. Contractor's Construction Schedule: Comply with requirements specified in Section 013200 "Construction Progress Documentation."

H. Application for Payment and Schedule of Values: Comply with requirements specified in Section 012900 "Payment Procedures."

I. Test and Inspection Reports and Schedule of Tests and Inspections Submittals: Comply with requirements specified in Section 014000 "Quality Requirements."

J. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Section 017700 "Closeout Procedures."

K. Maintenance Data: Comply with requirements specified in Section 017823 "Operation and Maintenance Data."

L. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.

M. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on AWS forms. Include names of firms and personnel certified.

N. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.

O. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.

P. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.

Q. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.

R. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.

S. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.

T. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:

1. Name of evaluation organization.
2. Date of evaluation.
3. Time period when report is in effect.

4. Product and manufacturers' names.
5. Description of product.
6. Test procedures and results.
7. Limitations of use.

U. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

V. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.

W. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.

X. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Architect.

B. Project Closeout and Maintenance Material Submittals: See requirements in Section 017700 "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

3.2 ARCHITECT'S ACTION

A. Action Submittals: Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.

B. Informational Submittals: Architect[will review each submittal and will not return it, or will return it if it does not comply with requirements. Architect[will forward each submittal to appropriate party.

C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Architect.

D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.

E. Submittals not required by the Contract Documents may be returned by the Architect without action.

END OF SECTION 013300

SECTION 013516 - ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes special procedures for alteration work.

1.3 DEFINITIONS

A. Alteration Work: This term includes remodeling, renovation, repair, and maintenance work performed within existing spaces or on existing surfaces as part of the Project.

B. Consolidate: To strengthen loose or deteriorated materials in place.

C. Design Reference Sample: A sample that represents the Architect's prebid selection of work to be matched; it may be existing work or work specially produced for the Project.

D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish; as approved by Architect.

F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.

G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.

H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.

I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.

J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.

K. Retain: To keep existing items that are not to be removed or dismantled.

L. Strip: To remove existing finish down to base material unless otherwise indicated.

1.4 COORDINATION

A. Alteration Work Subschedule: A construction schedule coordinating the sequencing and scheduling of alteration work for entire Project, including each activity to be performed, and based on Contractor's Construction Schedule. Secure time commitments for performing critical construction activities from separate entities responsible for alteration work.

1. Schedule construction operations in sequence required to obtain best Work results.
2. Coordinate sequence of alteration work activities to accommodate the following:

    a. Owner's continuing occupancy of portions of existing building.
    b. Owner's partial occupancy of completed Work.
    c. Other known work in progress.
    d. Tests and inspections.

3. Detail sequence of alteration work, with start and end dates.
4. Utility Services: Indicate how long utility services will be interrupted. Coordinate shutoff, capping, and continuation of utility services.
5. Use of elevator and stairs.

1.5 PROJECT MEETINGS FOR ALTERATION WORK

A. Preliminary Conference for Alteration Work: Before starting alteration work, **c**onduct conference at Project site.

1. Attendees: In addition to representatives of Owner, Architect, and Contractor,testing service representative, specialists, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:

    a. Alteration Work Subschedule: Discuss and finalize; verify availability of materials, specialists' personnel, equipment, and facilities needed to make progress and avoid delays.
    b. Fire-prevention plan.
    c. Governing regulations.
    d. Areas where existing construction is to remain and the required protection.
    e. Hauling routes.
    f. Sequence of alteration work operations.
    g. Storage, protection, and accounting for salvaged and specially fabricated items.
    h. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
    i. Qualifications of personnel assigned to alteration work and assigned duties.
    j. Requirements for extent and quality of work, tolerances, and required clearances.
    k. Embedded work such as flashings and lintels, special details, collection of waste, protection of occupants and the public, and condition of other construction that affects the Work or will affect the work.

3. Reporting: Record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.

B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at weekly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, Architect, and Contractor, each specialist, supplier, installer, and other entity concerned with progress or involved in planning, coordination, or performance of alteration work activities shall be represented at these meetings. All participants at conference shall be familiar with Project and authorized to conclude matters relating to alteration work.
2. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.

    a. Alteration Work Subschedule: Review progress since last coordination meeting. Determine whether each schedule item is on time, ahead of schedule, or behind schedule. Determine how construction behind schedule will be expedited with retention of quality; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities are completed within the Contract Time.
    b. Schedule Updating: Revise Contractor's Alteration Work Subschedule after each coordination meeting where revisions to schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    c. Review present and future needs of each entity present, including review items listed in the "Preliminary Conference for Alteration Work" Paragraph in this article and the following:

        1) Interface requirements of alteration work with other Project Work.
        2) Status of submittals for alteration work.
        3) Access to alteration work locations.
        4) Effectiveness of fire-prevention plan.
        5) Quality and work standards of alteration work.
        6) Change Orders for alteration work.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.6 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered or uncovered during the Work, regardless of whether they were previously documented, remain Owner's property.

1. Carefully dismantle and salvage each item or object in a manner to prevent damage and protect it from damage, then promptly deliver it to Owner where directed **at Project site**.

1.7 INFORMATIONAL SUBMITTALS

A. Preconstruction Documentation: Show preexisting conditions of adjoining construction and site improvements that are to remain, including finish surfaces, that might be misconstrued as damage caused by Contractor's alteration work operations.

B. Alteration Work Program: Submit 30 days before work begins.

C. Fire-Prevention Plan: Submit 30 days before work begins.

1.8 QUALITY ASSURANCE

A. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.

B. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.

1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.

C. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.

D. Safety and Health Standard: Comply with ANSI/ASSE A10.6.

1.9 STORAGE AND HANDLING OF SALVAGED MATERIALS

A. Salvaged Materials:

1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.
2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage designated by Owner.
5. Protect items from damage during transport and storage.

B. Salvaged Materials for Reinstallation:

1. Repair and clean items for reuse as indicated.
2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.

C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Architect, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.

D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.

1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
2. Secure stored materials to protect from theft.
3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F (3 deg C) or more above the dew point.

1.10 FIELD CONDITIONS

A. Survey of Existing Conditions: Record existing conditions that affect the Work by use of preconstruction photographs.

B. Discrepancies: Notify Architect of discrepancies between existing conditions and Drawings before proceeding with removal and dismantling work.

PART 2 - PRODUCTS - (Not Used)

PART 3 - EXECUTION

3.1 PROTECTION

A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.

1. Use only proven protection methods, appropriate to each area and surface being protected.
2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
3. Erect temporary barriers to form and maintain fire-egress routes.
4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.

5. Contain dust and debris generated by alteration work, and prevent it from reaching the public or adjacent surfaces.
6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.
8. Provide supplemental sound-control treatment to isolate demolition work from other areas of the building.

B. Temporary Protection of Materials to Remain:

1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.

C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.

D. Utility and Communications Services:

1. Notify Owner, Architect, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
3. Maintain existing services unless otherwise indicated; keep in service, and protect against damage during operations. Provide temporary services during interruptions to existing utilities.

E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Architect immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.

1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.
2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.

F. Existing Roofing: Prior to the start of work in an area, install roofing protection.

3.2 PROTECTION FROM FIRE

A. General: Follow fire-prevention plan and the following:

1. Comply with NFPA 241 requirements unless otherwise indicated.
2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.

a. If combustible material cannot be removed, provide fire blankets to cover such materials.

B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:

1. Obtain Owner's approval for operations involving use of open-flame or welding or other high-heat equipment. Notify Owner at least 72 hours before each occurrence, indicating location of such work.
2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:

a. Train each fire watch in the proper operation of fire-control equipment and alarms.
b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.
e. Maintain fire-watch personnel at each area of Project site until 60 minutes after conclusion of daily work.

C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.

D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.

1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

3.3 PROTECTION DURING APPLICATION OF CHEMICALS

A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.

B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to manufacturer's written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.

C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.

D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.

E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

3.4 GENERAL ALTERATION WORK

A. Have specialty work performed only by qualified specialists.

B. Ensure that supervisory personnel are present when work begins and during its progress.

C. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs or video recordings.

D. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.

E. Notify Architect of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.

1. Do not proceed with the work in question until directed by Architect.

END OF SECTION 013516

SECTION 014000 - QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and -control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.
4. Specific test and inspection requirements are not specified in this Section.

C. Related Requirements:

1. Section 012100 "Allowances" for testing and inspecting allowances.

1.3 DEFINITIONS

A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect.

C. Mockups: Full-size physical assemblies that are constructed on-site. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and, where indicated, qualities of materials and execution; to review coordination, testing, or operation; to

show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Laboratory Mockups: Full-size physical assemblies constructed at testing facility to verify performance characteristics.
2. Integrated Exterior Mockups: Mockups of the exterior envelope erected separately from the building but on Project site, consisting of multiple products, assemblies, and subassemblies.
3. Room Mockups: Mockups of typical interior spaces complete with wall, floor, and ceiling finishes, doors, windows, millwork, casework, specialties, furnishings and equipment, and lighting.

D. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria.

E. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

F. Source Quality-Control Testing: Tests and inspections that are performed at the source, e.g., plant, mill, factory, or shop.

G. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.

I. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.

1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade(s).

J. Experienced: When used with an entity or individual, "experienced" means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.

1.4 CONFLICTING REQUIREMENTS

A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Architect for a decision before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Architect for a decision before proceeding.

1.5 QUALITY ASSURANCE

A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

F. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 REPAIR AND PROTECTION

A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 017300 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 014000

SECTION 014200 - REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

A. General: Basic Contract definitions are included in the Conditions of the Contract.

B. "Approved": When used to convey Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Architect's duties and responsibilities as stated in the Conditions of the Contract.

C. "Directed": A command or instruction by Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."

D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."

E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.

F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.

G. "Install": Unload, temporarily store, unpack, assemble, erect, place, anchor, apply, work to dimension, finish, cure, protect, clean, and similar operations at Project site.

H. "Provide": Furnish and install, complete and ready for the intended use.

I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.

1.3 INDUSTRY STANDARDS

A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.

B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.

C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.

1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.4 ABBREVIATIONS AND ACRONYMS

A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Gale's "Encyclopedia of Associations: National Organizations of the U.S." or in Columbia Books' "National Trade & Professional Associations of the United States."

B. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

1. AABC - Associated Air Balance Council; www.aabc.com.
2. AAMA - American Architectural Manufacturers Association; www.aamanet.org.
3. AAPFCO - Association of American Plant Food Control Officials; www.aapfco.org.
4. AASHTO - American Association of State Highway and Transportation Officials; www.transportation.org.
5. AATCC - American Association of Textile Chemists and Colorists; www.aatcc.org.
6. ABMA - American Bearing Manufacturers Association; www.americanbearings.org.
7. ACI - American Concrete Institute; (Formerly: ACI International); www.concrete.org.
8. ACPA - American Concrete Pipe Association; www.concrete-pipe.org.
9. AEIC - Association of Edison Illuminating Companies, Inc. (The); www.aeic.org.
10. AF&PA - American Forest & Paper Association; www.afandpa.org.
11. AGA - American Gas Association; www.aga.org.
12. AHAM - Association of Home Appliance Manufacturers; www.aham.org.
13. AHRI - Air-Conditioning, Heating, and Refrigeration Institute (The); www.ahrinet.org.
14. AI - Asphalt Institute; www.asphaltinstitute.org.
15. AIA - American Institute of Architects (The); www.aia.org.
16. AISC - American Institute of Steel Construction; www.aisc.org.
17. AISI - American Iron and Steel Institute; www.steel.org.
18. AITC - American Institute of Timber Construction; www.aitc-glulam.org.
19. AMCA - Air Movement and Control Association International, Inc.; www.amca.org.
20. ANSI - American National Standards Institute; www.ansi.org.
21. AOSA - Association of Official Seed Analysts, Inc.; www.aosaseed.com.
22. APA - APA - The Engineered Wood Association; www.apawood.org.
23. APA - Architectural Precast Association; www.archprecast.org.
24. API - American Petroleum Institute; www.api.org.
25. ARI - Air-Conditioning & Refrigeration Institute; (See AHRI).
26. ARI - American Refrigeration Institute; (See AHRI).
27. ARMA - Asphalt Roofing Manufacturers Association; www.asphaltroofing.org.

28. ASCE - American Society of Civil Engineers; www.asce.org.
29. ASCE/SEI - American Society of Civil Engineers/Structural Engineering Institute; (See ASCE).
30. ASHRAE - American Society of Heating, Refrigerating and Air-Conditioning Engineers; www.ashrae.org.
31. ASME - ASME International; (American Society of Mechanical Engineers); www.asme.org.
32. ASSE - American Society of Safety Engineers (The); www.asse.org.
33. ASSE - American Society of Sanitary Engineering; www.asse-plumbing.org.
34. ASTM - ASTM International; (American Society for Testing and Materials International); www.astm.org.
35. ATIS - Alliance for Telecommunications Industry Solutions; www.atis.org.
36. AWEA - American Wind Energy Association; www.awea.org.
37. AWI - Architectural Woodwork Institute; www.awinet.org.
38. AWMAC - Architectural Woodwork Manufacturers Association of Canada; www.awmac.com.
39. AWPA - American Wood Protection Association; (Formerly: American Wood-Preservers' Association); www.awpa.com.
40. AWS - American Welding Society; www.aws.org.
41. AWWA - American Water Works Association; www.awwa.org.
42. BHMA - Builders Hardware Manufacturers Association; www.buildershardware.com.
43. BIA - Brick Industry Association (The); www.gobrick.com.
44. BICSI - BICSI, Inc.; www.bicsi.org.
45. BIFMA - BIFMA International; (Business and Institutional Furniture Manufacturer's Association); www.bifma.com.
46. BISSC - Baking Industry Sanitation Standards Committee; www.bissc.org.
47. BWF - Badminton World Federation; (Formerly: International Badminton Federation); www.bwfbadminton.org.
48. CDA - Copper Development Association; www.copper.org.
49. CEA - Canadian Electricity Association; www.electricity.ca.
50. CEA - Consumer Electronics Association; www.ce.org.
51. CFFA - Chemical Fabrics & Film Association, Inc.; www.chemicalfabricsandfilm.com.
52. CFSEI - Cold-Formed Steel Engineers Institute; www.cfsei.org.
53. CGA - Compressed Gas Association; www.cganet.com.
54. CIMA - Cellulose Insulation Manufacturers Association; www.cellulose.org.
55. CISCA - Ceilings & Interior Systems Construction Association; www.cisca.org.
56. CISPI - Cast Iron Soil Pipe Institute; www.cispi.org.
57. CLFMI - Chain Link Fence Manufacturers Institute; www.chainlinkinfo.org.
58. CPA - Composite Panel Association; www.pbmdf.com.
59. CRI - Carpet and Rug Institute (The); www.carpet-rug.org.
60. CRRC - Cool Roof Rating Council; www.coolroofs.org.
61. CRSI - Concrete Reinforcing Steel Institute; www.crsi.org.
62. CSA - Canadian Standards Association; www.csa.ca.
63. CSA - CSA International; (Formerly: IAS - International Approval Services); www.csa-international.org.
64. CSI - Construction Specifications Institute (The); www.csinet.org.
65. CSSB - Cedar Shake & Shingle Bureau; www.cedarbureau.org.
66. CTI - Cooling Technology Institute; (Formerly: Cooling Tower Institute); www.cti.org.
67. CWC - Composite Wood Council; (See CPA).
68. DASMA - Door and Access Systems Manufacturers Association; www.dasma.com.
69. DHI - Door and Hardware Institute; www.dhi.org.

70. ECA - Electronic Components Association; (See ECIA).
71. ECAMA - Electronic Components Assemblies & Materials Association; (See ECIA).
72. ECIA ? Electronic Components Industry Association; www.eciaonline.org
73. EIA - Electronic Industries Alliance; (See TIA).
74. EIMA - EIFS Industry Members Association; www.eima.com.
75. EJMA - Expansion Joint Manufacturers Association, Inc.; www.ejma.org.
76. ESD - ESD Association; (Electrostatic Discharge Association); www.esda.org.
77. ESTA - Entertainment Services and Technology Association; (See PLASA).
78. EVO - Efficiency Valuation Organization; www.evo-world.org.
79. FIBA - F?d?ration Internationale de Basketball; (The International Basketball Federation); www.fiba.com.
80. FIVB - F?d?ration Internationale de Volleyball; (The International Volleyball Federation); www.fivb.org.
81. FM Approvals - FM Approvals LLC; www.fmglobal.com.
82. FM Global - FM Global; (Formerly: FMG - FM Global); www.fmglobal.com.
83. FRSA - Florida Roofing, Sheet Metal & Air Conditioning Contractors Association, Inc.; www.floridaroof.com.
84. FSA - Fluid Sealing Association; www.fluidsealing.com.
85. FSC - Forest Stewardship Council U.S.; www.fscus.org.
86. GA - Gypsum Association; www.gypsum.org.
87. GANA - Glass Association of North America; www.glasswebsite.com.
88. GS - Green Seal; www.greenseal.org.
89. HI - Hydraulic Institute; www.pumps.org.
90. HI/GAMA - Hydronics Institute/Gas Appliance Manufacturers Association; (See AHRI).
91. HMMA - Hollow Metal Manufacturers Association; (See NAAMM).
92. HPVA - Hardwood Plywood & Veneer Association; www.hpva.org.
93. HPW - H. P. White Laboratory, Inc.; www.hpwhite.com.
94. IAPSC - International Association of Professional Security Consultants; www.iapsc.org.
95. IAS - International Accreditation Service; www.iasonline.org.
96. IAS - International Approval Services; (See CSA).
97. ICBO - International Conference of Building Officials; (See ICC).
98. ICC - International Code Council; www.iccsafe.org.
99. ICEA - Insulated Cable Engineers Association, Inc.; www.icea.net.
100. ICPA - International Cast Polymer Alliance; www.icpa-hq.org.
101. ICRI - International Concrete Repair Institute, Inc.; www.icri.org.
102. IEC - International Electrotechnical Commission; www.iec.ch.
103. IEEE - Institute of Electrical and Electronics Engineers, Inc. (The); www.ieee.org.
104. IES - Illuminating Engineering Society; (Formerly: Illuminating Engineering Society of North America); www.ies.org.
105. IESNA - Illuminating Engineering Society of North America; (See IES).
106. IEST - Institute of Environmental Sciences and Technology; www.iest.org.
107. IGMA - Insulating Glass Manufacturers Alliance; www.igmaonline.org.
108. IGSHPA - International Ground Source Heat Pump Association; www.igshpa.okstate.edu.
109. ILI - Indiana Limestone Institute of America, Inc.; www.iliai.com.
110. Intertek - Intertek Group; (Formerly: ETL SEMCO; Intertek Testing Service NA); www.intertek.com.
111. ISA - International Society of Automation (The); (Formerly: Instrumentation, Systems, and Automation Society); www.isa.org.
112. ISAS - Instrumentation, Systems, and Automation Society (The); (See ISA).

113. ISFA - International Surface Fabricators Association; (Formerly: International Solid Surface Fabricators Association); www.isfanow.org.
114. ISO - International Organization for Standardization; www.iso.org.
115. ISSFA - International Solid Surface Fabricators Association; (See ISFA).
116. ITU - International Telecommunication Union; www.itu.int/home.
117. KCMA - Kitchen Cabinet Manufacturers Association; www.kcma.org.
118. LMA - Laminating Materials Association; (See CPA).
119. LPI - Lightning Protection Institute; www.lightning.org.
120. MBMA - Metal Building Manufacturers Association; www.mbma.com.
121. MCA - Metal Construction Association; www.metalconstruction.org.
122. MFMA - Maple Flooring Manufacturers Association, Inc.; www.maplefloor.org.
123. MFMA - Metal Framing Manufacturers Association, Inc.; www.metalframingmfg.org.
124. MHIA - Material Handling Industry of America; www.mhia.org.
125. MIA - Marble Institute of America; www.marble-institute.com.
126. MMPA - Moulding & Millwork Producers Association; (Formerly: Wood Moulding & Millwork Producers Association); www.wmmpa.com.
127. MPI - Master Painters Institute; www.paintinfo.com.
128. MSS - Manufacturers Standardization Society of The Valve and Fittings Industry Inc.; www.mss-hq.org.
129. NAAMM - National Association of Architectural Metal Manufacturers; www.naamm.org.
130. NACE - NACE International; (National Association of Corrosion Engineers International); www.nace.org.
131. NADCA - National Air Duct Cleaners Association; www.nadca.com.
132. NAIMA - North American Insulation Manufacturers Association; www.naima.org.
133. NBGQA - National Building Granite Quarries Association, Inc.; www.nbgqa.com.
134. NCAA - National Collegiate Athletic Association (The); www.ncaa.org.
135. NCMA - National Concrete Masonry Association; www.ncma.org.
136. NEBB - National Environmental Balancing Bureau; www.nebb.org.
137. NECA - National Electrical Contractors Association; www.necanet.org.
138. NeLMA - Northeastern Lumber Manufacturers Association; www.nelma.org.
139. NEMA - National Electrical Manufacturers Association; www.nema.org.
140. NETA - InterNational Electrical Testing Association; www.netaworld.org.
141. NFHS - National Federation of State High School Associations; www.nfhs.org.
142. NFPA - NFPA; (National Fire Protection Association); www.nfpa.org.
143. NFPA - NFPA International; (See NFPA).
144. NFRC - National Fenestration Rating Council; www.nfrc.org.
145. NHLA - National Hardwood Lumber Association; www.nhla.com.
146. NLGA - National Lumber Grades Authority; www.nlga.org.
147. NOFMA - National Oak Flooring Manufacturers Association; (See NWFA).
148. NOMMA - National Ornamental & Miscellaneous Metals Association; www.nomma.org.
149. NRCA - National Roofing Contractors Association; www.nrca.net.
150. NRMCA - National Ready Mixed Concrete Association; www.nrmca.org.
151. NSF - NSF International; (National Sanitation Foundation International); www.nsf.org.
152. NSPE - National Society of Professional Engineers; www.nspe.org.
153. NSSGA - National Stone, Sand & Gravel Association; www.nssga.org.
154. NTMA - National Terrazzo & Mosaic Association, Inc. (The); www.ntma.com.
155. NWFA - National Wood Flooring Association; www.nwfa.org.
156. PCI - Precast/Prestressed Concrete Institute; www.pci.org.
157. PDI - Plumbing & Drainage Institute; www.pdionline.org.

158. PLASA - PLASA; (Formerly: ESTA - Entertainment Services and Technology Association); www.plasa.org.
159. RCSC - Research Council on Structural Connections; www.boltcouncil.org.
160. RFCI - Resilient Floor Covering Institute; www.rfci.com.
161. RIS - Redwood Inspection Service; www.redwoodinspection.com.
162. SAE - SAE International; (Society of Automotive Engineers); www.sae.org.
163. SCTE - Society of Cable Telecommunications Engineers; www.scte.org.
164. SDI - Steel Deck Institute; www.sdi.org.
165. SDI - Steel Door Institute; www.steeldoor.org.
166. SEFA - Scientific Equipment and Furniture Association; www.sefalabs.com.
167. SEI/ASCE - Structural Engineering Institute/American Society of Civil Engineers; (See ASCE).
168. SIA - Security Industry Association; www.siaonline.org.
169. SJI - Steel Joist Institute; www.steeljoist.org.
170. SMA - Screen Manufacturers Association; www.smainfo.org.
171. SMACNA - Sheet Metal and Air Conditioning Contractors' National Association; www.smacna.org.
172. SMPTE - Society of Motion Picture and Television Engineers; www.smpte.org.
173. SPFA - Spray Polyurethane Foam Alliance; www.sprayfoam.org.
174. SPIB - Southern Pine Inspection Bureau; www.spib.org.
175. SPRI - Single Ply Roofing Industry; www.spri.org.
176. SRCC - Solar Rating and Certification Corporation; www.solar-rating.org.
177. SSINA - Specialty Steel Industry of North America; www.ssina.com.
178. SSPC - SSPC: The Society for Protective Coatings; www.sspc.org.
179. STI - Steel Tank Institute; www.steeltank.com.
180. SWI - Steel Window Institute; www.steelwindows.com.
181. SWPA - Submersible Wastewater Pump Association; www.swpa.org.
182. TCA - Tilt-Up Concrete Association; www.tilt-up.org.
183. TCNA - Tile Council of North America, Inc.; (Formerly: Tile Council of America); www.tileusa.com.
184. TEMA - Tubular Exchanger Manufacturers Association, Inc.; www.tema.org.
185. TIA - Telecommunications Industry Association; (Formerly: TIA/EIA - Telecommunications Industry Association/Electronic Industries Alliance); www.tiaonline.org.
186. TIA/EIA - Telecommunications Industry Association/Electronic Industries Alliance; (See TIA).
187. TMS - The Masonry Society; www.masonrysociety.org.
188. TPI - Truss Plate Institute; www.tpinst.org.
189. TPI - Turfgrass Producers International; www.turfgrasssod.org.
190. TRI - Tile Roofing Institute; (Formerly: National Tile Roofing Manufacturing Association); www.tileroofing.org.
191. UBC - Uniform Building Code; (See ICC).
192. UL - Underwriters Laboratories Inc.; www.ul.com.
193. UNI - Uni-Bell PVC Pipe Association; www.uni-bell.org.
194. USAV - USA Volleyball; www.usavolleyball.org.
195. USGBC - U.S. Green Building Council; www.usgbc.org.
196. USITT - United States Institute for Theatre Technology, Inc.; www.usitt.org.
197. WASTEC - Waste Equipment Technology Association; www.wastec.org.
198. WCLIB - West Coast Lumber Inspection Bureau; www.wclib.org.
199. WCMA - Window Covering Manufacturers Association; www.wcmanet.org.
200. WDMA - Window & Door Manufacturers Association; www.wdma.com.

201. WI - Woodwork Institute; (Formerly: WIC - Woodwork Institute of California); www.wicnet.org.
202. WMMPA - Wood Moulding & Millwork Producers Association; (See MMPA).
203. WSRCA - Western States Roofing Contractors Association; www.wsrca.com.
204. WPA - Western Wood Products Association; www.wwpa.org.

C. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is believed to be accurate as of the date of the Contract Documents.

1. DIN - Deutsches Institut f?r Normung e.V.; www.din.de.
2. IAPMO - International Association of Plumbing and Mechanical Officials; www.iapmo.org.
3. ICC - International Code Council; www.iccsafe.org.
4. ICC-ES - ICC Evaluation Service, LLC; www.icc-es.org.

D. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Information is subject to change and is up-to-date as of the date of the Contract Documents.

1. COE - Army Corps of Engineers; www.usace.army.mil.
2. CPSC - Consumer Product Safety Commission; www.cpsc.gov.
3. DOC - Department of Commerce; National Institute of Standards and Technology; www.nist.gov.
4. DOD - Department of Defense; http://dodssp.daps.dla.mil.
5. DOE - Department of Energy; www.energy.gov.
6. EPA - Environmental Protection Agency; www.epa.gov.
7. FAA - Federal Aviation Administration; www.faa.gov.
8. FG - Federal Government Publications; www.gpo.gov.
9. GSA - General Services Administration; www.gsa.gov.
10. HUD - Department of Housing and Urban Development; www.hud.gov.
11. LBL - Lawrence Berkeley National Laboratory; Environmental Energy Technologies Division; http://eetd.lbl.gov.
12. OSHA - Occupational Safety & Health Administration; www.osha.gov.
13. SD - Department of State; www.state.gov.
14. TRB - Transportation Research Board; National Cooperative Highway Research Program; www.trb.org.
15. USDA - Department of Agriculture; Agriculture Research Service; U.S. Salinity Laboratory; www.ars.usda.gov.
16. USDA - Department of Agriculture; Rural Utilities Service; www.usda.gov.
17. USDJ - Department of Justice; Office of Justice Programs; National Institute of Justice; www.ojp.usdoj.gov.
18. USP - U.S. Pharmacopeia; www.usp.org.
19. USPS - United States Postal Service; www.usps.com.

E. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

1. CFR - Code of Federal Regulations; Available from Government Printing Office; www.gpo.gov/fdsys.
2. DOD - Department of Defense; Military Specifications and Standards; Available from Department of Defense Single Stock Point; http://dodssp.daps.dla.mil.
3. DSCC - Defense Supply Center Columbus; (See FS).
4. FED-STD - Federal Standard; (See FS).
5. FS - Federal Specification; Available from Department of Defense Single Stock Point; http://dodssp.daps.dla.mil.

    a. Available from Defense Standardization Program; www.dsp.dla.mil.
    b. Available from General Services Administration; www.gsa.gov.
    c. Available from National Institute of Building Sciences/Whole Building Design Guide; www.wbdg.org/ccb.

6. MILSPEC - Military Specification and Standards; (See DOD).
7. USAB - United States Access Board; www.access-board.gov.
8. USATBCB - U.S. Architectural & Transportation Barriers Compliance Board; (See USAB).

F. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

1. CBHF; State of California; Department of Consumer Affairs; Bureau of Electronic Appliance and Repair, Home Furnishings and Thermal Insulation; www.bearhfti.ca.gov.
2. CCR; California Code of Regulations; Office of Administrative Law; California Title 24 Energy Code; www.calregs.com.
3. CDHS; California Department of Health Services; (See CDPH).
4. CDPH; California Department of Public Health; Indoor Air Quality Program; www.cal-iaq.org.
5. CPUC; California Public Utilities Commission; www.cpuc.ca.gov.
6. SCAQMD; South Coast Air Quality Management District; www.aqmd.gov.
7. TFS; Texas Forest Service; Forest Resource Development and Sustainable Forestry; http://txforestservice.tamu.edu.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 014200

SECTION 015000 - TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities.

B. Related Requirements:

1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

1.3 USE CHARGES

A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities to use temporary services and facilities without cost, including, but not limited to Architect, testing agencies, and authorities having jurisdiction.

B. Water and Sewer Service from Existing System: Water from Owner's existing water system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

C. Electric Power Service from Existing System: Electric power from Owner's existing system is available for use without metering and without payment of use charges. Provide connections and extensions of services as required for construction operations.

D. Sewer, Water, and Electric Power Service: Use charges are specified in Section 011200 "Multiple Contract Summary."

1.4 INFORMATIONAL SUBMITTALS

A. Fire-Safety Program: Show compliance with requirements of NFPA 241 and authorities having jurisdiction. Indicate Contractor personnel responsible for management of fire-prevention program.

B. Dust- and HVAC-Control Plan: Submit coordination drawing and narrative that indicates the dust- and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Identify further options if proposed measures are later determined to be inadequate. Include the following:

1. Locations of dust-control partitions at each phase of work.
2. HVAC system isolation schematic drawing.
3. Location of proposed air-filtration system discharge.
4. Waste handling procedures.
5. Other dust-control measures.

1.5 QUALITY ASSURANCE

A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.

B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.

C. Accessible Temporary Egress: Comply with applicable provisions in the U.S. Architectural & Transportation Barriers Compliance Board's ADA-ABA Accessibility Guidelines and ICC/ANSI A117.1.

1.6 PROJECT CONDITIONS

A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Dust-Control Adhesive-Surface Walk-off Mats: Provide mats minimum 36 by 60 inches

2.2 EQUIPMENT

A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.

1. Locate facilities to limit site disturbance as specified in Section 011000 "Summary."

B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

A. Water Service: Connect to Owner's existing water service facilities. Clean and maintain water service facilities in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.

B. Sanitary Facilities: Provide temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.

1. Toilets: Use of Owner's existing toilet facilities will be permitted, as long as facilities are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore these facilities to condition existing before initial use.

C. Isolation of Work Areas in Occupied Facilities: Prevent dust, fumes, and odors from entering occupied areas.

1. Prior to commencing work, isolate the HVAC system in area where work is to be performed according to coordination drawings.

    a. Disconnect supply and return ductwork in work area from HVAC systems servicing occupied areas.
    b. Maintain negative air pressure within work area using HEPA-equipped air-filtration units, starting with commencement of temporary partition construction, and continuing until removal of temporary partitions is complete.

2. Maintain dust partitions during the Work. Use vacuum collection attachments on dust-producing equipment. Isolate limited work within occupied areas using portable dust-containment devices.
3. Perform daily construction cleanup and final cleanup using approved, HEPA-filter-equipped vacuum equipment.

D. Electronic Communication Service: Provide a desktop computer in the primary field office adequate for use by Architect and Owner to access Project electronic documents and maintain electronic communications. Equip computer with not less than the following:

3.3 SUPPORT FACILITIES INSTALLATION

A. General: Comply with the following:

1. Provide construction for temporary offices, shops, and sheds located within construction area or within 30 feet (9 m) of building lines that is noncombustible according to ASTM E 136. Comply with NFPA 241.
2. Maintain support facilities until Architect schedules Substantial Completion inspection. Remove before Substantial Completion. Personnel remaining after Substantial

Completion will be permitted to use permanent facilities, under conditions acceptable to Owner.

B. Temporary Use of Permanent Roads and Paved Areas: Locate temporary roads and paved areas in same location as permanent roads and paved areas. Construct and maintain temporary roads and paved areas adequate for construction operations. Extend temporary roads and paved areas, within construction limits indicated, as necessary for construction operations.

C. Traffic Controls: Comply with requirements of authorities having jurisdiction.

1. Protect existing site improvements to remain including curbs, pavement, and utilities.
2. Maintain access for fire-fighting equipment and access to fire hydrants.

D. Parking: Use designated areas of Owner's existing parking areas for construction personnel.

E. Waste Disposal Facilities: Provide waste-collection containers in sizes adequate to handle waste from construction operations. Comply with requirements of authorities having jurisdiction. Comply with progress cleaning requirements in Section 017300 "Execution."

F. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.

1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.

G. Existing Elevator Use: Use of Owner's existing elevators will be permitted, provided elevators are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore elevators to condition existing before initial use, including replacing worn cables, guide shoes, and similar items of limited life.

1. Do not load elevators beyond their rated weight capacity.
2. Provide protective coverings, barriers, devices, signs, or other procedures to protect elevator car and entrance doors and frame. If, despite such protection, elevators become damaged, engage elevator Installer to restore damaged work so no evidence remains of correction work. Return items that cannot be refinished in field to the shop, make required repairs and refinish entire unit, or provide new units as required.

H. Existing Stair Usage: Use of Owner's existing stairs will be permitted, provided stairs are cleaned and maintained in a condition acceptable to Owner. At Substantial Completion, restore stairs to condition existing before initial use.

1. Provide protective coverings, barriers, devices, signs, or other procedures to protect stairs and to maintain means of egress. If stairs become damaged, restore damaged areas so no evidence remains of correction work.

3.4 SECURITY AND PROTECTION FACILITIES INSTALLATION

A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.

B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.

1. Comply with work restrictions specified in Section 011000 "Summary."

C. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241; manage fire-prevention program.

1. Prohibit smoking in construction areas.
2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.
3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
4. Provide temporary standpipes and hoses for fire protection. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

3.5 MOISTURE AND MOLD CONTROL

A. Contractor's Moisture-Protection Plan: Avoid trapping water in finished work. Document visible signs of mold that may appear during construction.

B. Exposed Construction Phase: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:

1. Protect porous materials from water damage.
2. Protect stored and installed material from flowing or standing water.
3. Keep porous and organic materials from coming into prolonged contact with concrete.
4. Remove standing water from decks.
5. Keep deck openings covered or dammed.

C. Partially Enclosed Construction Phase: After installation of weather barriers but before full enclosure and conditioning of building, when installed materials are still subject to infiltration of moisture and ambient mold spores, protect as follows:

1. Do not load or install drywall or other porous materials or components, or items with high organic content, into partially enclosed building.
2. Keep interior spaces reasonably clean and protected from water damage.
3. Discard or replace water-damaged material.
4. Do not install material that is wet.
5. Discard, replace, or clean stored or installed material that begins to grow mold.
6. Perform work in a sequence that allows any wet materials adequate time to dry before enclosing the material in drywall or other interior finishes.

D. Controlled Construction Phase of Construction: After completing and sealing of the building enclosure but prior to the full operation of permanent HVAC systems, maintain as follows:

1. Control moisture and humidity inside building by maintaining effective dry-in conditions.
2. Use permanent HVAC system to control humidity.

3.6 OPERATION, TERMINATION, AND REMOVAL

A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.

B. Maintenance: Maintain facilities in good operating condition until removal.

1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.

C. Operate Project-identification-sign lighting daily from dusk until 12:00 midnight.

D. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.

E. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.

1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
2. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 017700 "Closeout Procedures."

END OF SECTION 015000

SECTION 016000 - PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 012100 "Allowances" for products selected under an allowance.
2. Section 012300 "Alternates" for products selected under an alternate.
3. Section 012500 "Substitution Procedures" for requests for substitutions.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
3. Comparable Product: Product that is demonstrated and approved through submittal process to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.4 ACTION SUBMITTALS

A. Comparable Product Requests: Submit request for consideration of each comparable product. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Include data to indicate compliance with the requirements specified in "Comparable Products" Article.
2. Engineer's Action: If necessary, Engineer will request additional information or documentation for evaluation within one week of receipt of a comparable product request. Engineer will notify Contractor of approval or rejection of proposed comparable product request within 14 days of receipt of request, or **7** days of receipt of additional information or documentation, whichever is later.

    a. Form of Approval: As specified in Section 013300 "Submittal Procedures."
    b. Use product specified if Engineer does not issue a decision on use of a comparable product request within time allocated.

B. Basis-of-Design Product Specification Submittal: Comply with requirements in Section 013300 "Submittal Procedures." Show compliance with requirements.

1.5 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1. Each contractor is responsible for providing products and construction methods compatible with products and construction methods of other contractors.
2. If a dispute arises between contractors over concurrently selectable but incompatible products, Engineer will determine which products shall be used.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.

4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.

C. Storage:

1. Store products to allow for inspection and measurement of quantity or counting of units.
2. Store materials in a manner that will not endanger Project structure.
3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
6. Protect stored products from damage and liquids from freezing.
7. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Section 017700 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Engineer will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," or "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

B. Product Selection Procedures:

1. Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.
3. Products:

    a. Restricted List: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience **will not** be considered
    b. Nonrestricted List: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product.

4. Manufacturers:

    a. Restricted List: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience **will not** be considered.
    b. Nonrestricted List: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in "Comparable Products" Article for consideration of an unnamed manufacturer's product.

5. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable

Products" Article for consideration of an unnamed product by one of the other named manufacturers.

C. Visual Matching Specification: Where Specifications require "match Engineer's sample", provide a product that complies with requirements and matches Engineer's sample. Engineer's decision will be final on whether a proposed product matches.

1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Engineer from manufacturer's full range" or similar phrase, select a product that complies with requirements. Engineer will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration: Engineer will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Engineer may return requests without action, except to record noncompliance with these requirements:

1. Evidence that the proposed product does not require revisions to the Contract Documents, that it is consistent with the Contract Documents and will produce the indicated results, and that it is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those named in the Specifications. Significant qualities include attributes such as performance, weight, size, durability, visual effect, and specific features and requirements indicated.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects with project names and addresses and names and addresses of Architects and owners, if requested.
5. Samples, if requested.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000

SECTION 017300 - EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Cutting and patching.
5. Coordination of Owner-installed products.
6. Progress cleaning.
7. Starting and adjusting.
8. Protection of installed construction.

B. Related Requirements:

1. Section 011000 "Summary" for limits on use of Project site.
2. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, and final cleaning.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

1.4 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, notify Architect of locations and details of cutting and await directions from Architect before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and

patch structural elements in a manner that could change their load-carrying capacity or increase deflection

2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.

3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.

4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

B. Cutting and Patching Conference: Before proceeding, meet at Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

C. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Architect for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services, and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility and Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control of Contractor, submit a request for information to Architect according to requirements in Section 013100 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks. If discrepancies are discovered, notify Architect promptly.

3.4 INSTALLATION

A. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

B. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.

C. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.

D. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.

E. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.

F. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

G. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Architect.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

H. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

I. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.5 CUTTING AND PATCHING

A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching according to requirements in Section 011000 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.

    a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
    b. Restore damaged pipe covering to its original condition.

3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

    a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.

4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.6 PROGRESS CLEANING

A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F (27 deg C).
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

    a. Use containers intended for holding waste materials of type to be stored.

4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways.

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.7 STARTING AND ADJUSTING

A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."

B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

E. Manufacturer's Field Service: Comply with qualification requirements in Section 014000 "Quality Requirements."

3.8 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Comply with manufacturer's written instructions for temperature and relative humidity.

END OF SECTION 017300

SECTION 017700 - CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final completion procedures.
3. Warranties.
4. Final cleaning.
5. Repair of the Work.

B. Related Requirements:

1. Section 017300 "Execution" for progress cleaning of Project site.
2. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.
3. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
4. Section 017900 "Demonstration and Training" for requirements for instructing Owner's personnel.

1.3 ACTION SUBMITTALS

A. Product Data: For cleaning agents.

B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.

C. Certified List of Incomplete Items: Final submittal at Final Completion.

1.4 CLOSEOUT SUBMITTALS

A. Certificates of Release: From authorities having jurisdiction.

B. Certificate of Insurance: For continuing coverage.

C. Field Report: For pest control inspection.

1.5 MAINTENANCE MATERIAL SUBMITTALS

A. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

1.6 SUBSTANTIAL COMPLETION PROCEDURES

A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's punch list), indicating the value of each item on the list and reasons why the Work is incomplete.

B. Submittals Prior to Substantial Completion: Complete the following a minimum of **10** days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including project record documents, operation and maintenance manuals, final completion construction photographic documentation, damage or settlement surveys, property surveys, and similar final record information.
3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by **Architect**. Label with manufacturer's name and model number where applicable.

    a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Architect's signature for receipt of submittals.

5. Submit test/adjust/balance records.

6. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.

C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Advise Owner of pending insurance changeover requirements.
2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
3. Complete startup and testing of systems and equipment.
4. Perform preventive maintenance on equipment used prior to Substantial Completion.

5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings specified in Section 017900 "Demonstration and Training."
6. Advise Owner of changeover in heat and other utilities.
7. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
8. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.
9. Complete final cleaning requirements, including touchup painting.
10. Touch up and otherwise repair and restore marred exposed finishes to eliminate visual defects.

D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of **10** days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Architect, that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for final completion.

1.7 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining final completion, complete the following:

1. Submit a final Application for Payment according to Section 012900 "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of Architect's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Architect. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
4. Submit pest-control final inspection report.

B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Architect will either proceed with inspection or notify Contractor of unfulfilled requirements. Architect will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.

1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.8 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction. Use CSI Form 14.1A.

1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor.
2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:

a. Project name.
b. Date.
c. Name of Architect.
d. Name of Contractor.
e. Page number.

4. Submit list of incomplete items in the following format:

a. MS Excel electronic file. Architect will return annotated file.
b. PDF electronic file. Architect will return annotated file.

1.9 SUBMITTAL OF PROJECT WARRANTIES

A. Time of Submittal: Submit written warranties on request of Architect for designated portions of the Work where commencement of warranties other than date of Substantial Completion is indicated, or when delay in submittal of warranties might limit Owner's rights under warranty.

B. Partial Occupancy: Submit properly executed warranties within 15 days of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.

C. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.

1. Warranty Electronic File: Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide bookmarked table of contents at beginning of document.

D. Provide additional copies of each warranty to include in operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:

a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
c. Rake grounds that are neither planted nor paved to a smooth, even-textured surface.
d. Remove tools, construction equipment, machinery, and surplus material from Project site.
e. Remove snow and ice to provide safe access to building.
f. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
g. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
h. Sweep concrete floors broom clean in unoccupied spaces.
i. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.

j. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
k. Remove labels that are not permanent.
l. Wipe surfaces of mechanical and electrical equipment, elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
m. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
n. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
o. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter on inspection.

1) Clean HVAC system in compliance with NADCA Standard 1992-01. Provide written report on completion of cleaning.

p. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency.
q. Leave Project clean and ready for occupancy.

C. Construction Waste Disposal: Comply with waste disposal requirements in Section 015000 "Temporary Facilities and Controls.

3.2 REPAIR OF THE WORK

A. Complete repair and restoration operations before requesting inspection for determination of Substantial Completion.

B. Repair or remove and replace defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.

END OF SECTION 017700

SECTION 017823 - OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory.
2. Emergency manuals.
3. Operation manuals for systems, subsystems, and equipment.
4. Product maintenance manuals.
5. Systems and equipment maintenance manuals.

B. Related Requirements:
1. Section 013300 "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
2. Section 019113 "General Commissioning Requirements" for verification and compilation of data into operation and maintenance manuals.

1.3 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 CLOSEOUT SUBMITTALS

A. Manual Content: Operations and maintenance manual content is specified in individual Specification Sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.

1. Architect will comment on whether content of operations and maintenance submittals are acceptable.
2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.

B. Format: Submit operations and maintenance manuals in the following format:

1. PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Architect.

    a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
    b. Enable inserted reviewer comments on draft submittals.

C. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least 10 days before commencing demonstration and training. Architect will return copy with comments.

1. Correct or revise each manual to comply with Architect's comments. Submit copies of each corrected manual within 5 days of receipt of Architect's comments and prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Directory: Prepare a single, comprehensive directory of emergency, operation, and maintenance data and materials, listing items and their location to facilitate ready access to desired information.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name and contact information for Contractor.
6. Name and contact information for Construction Manager.
7. Name and contact information for Architect.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.

1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
2. File Names and Bookmarks: Enable bookmarking of individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

2.3 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
2. Performance and design criteria if Contractor has delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:

1. Product name and model number. Use designations for products indicated on Contract Documents.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.4 PRODUCT MAINTENANCE MANUALS

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

2.5 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training video recording, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals.

B. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.

C. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

D. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

E. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

F. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.

1. Do not use original project record documents as part of operation and maintenance manuals.
2. Comply with requirements of newly prepared record Drawings in Section 017839 "Project Record Documents."

G. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 017823

SECTION 017839 - PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for project record documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.
4. Miscellaneous record submittals.

B. Related Requirements:
1. Section 017700 "Closeout Procedures" for general closeout procedures.
2. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

A. Record Drawings: Comply with the following:

1. Number of Copies: Submit **one** set(s) of marked-up record prints.
2. Number of Copies: Submit copies of record Drawings as follows:

a. Initial Submittal:
1) Submit PDF electronic files of scanned record prints and **one** of file prints.
2) Submit record digital data files and **one** set(s) of prints
3) Architect will indicate whether general scope of changes, additional information recorded, and quality of drafting are acceptable.

b. Final Submittal:
1) Submit PDF electronic files of scanned record prints.
2) Include each drawing, whether or not changes and additional information were recorded.

c. Final Submittal:
1) Submit record digital data files.
2) Include each drawing file, whether or not changes and additional information were recorded.

B. Record Specifications: Submit annotated PDF electronic files of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit annotated PDF electronic files and directories of each submittal.

1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.

1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.

a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
b. Record data as soon as possible after obtaining it.
c. Record and check the markup before enclosing concealed installations.

2. Content: Types of items requiring marking include, but are not limited to, the following:
a. Revisions to routing of piping and conduits.
b. Revisions to electrical circuitry.
c. Actual equipment locations.
d. Duct size and routing.
e. Locations of concealed internal utilities.
f. Changes made by Change Order or Construction Change Directive.
g. Changes made following Architect's written orders.
h. Field records for variable and concealed conditions.

3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
5. Mark important additional information that was either shown schematically or omitted from original Drawings.
6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Record Prints: Organize record prints and newly prepared record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
2. Format: Annotated PDF electronic file
3. Record Digital Data Files: Organize digital data information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each digital data file.
4. Identification: As follows:

    a. Project name.
    b. Date.
    c. Designation "PROJECT RECORD DRAWINGS."
    d. Name of Architect.
    e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
4. Note related Change Orders, record Product Data, and record Drawings where applicable.

B. Format: Submit record Specifications as annotated PDF electronic file.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders**,** record Specifications, and record Drawings where applicable.

B. Format: Submit record Product Data as annotated PDF electronic file.

1. Include record Product Data directory organized by Specification Section number and title, electronically linked to each item of record Product Data.

2.4 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

B. Format: Submit miscellaneous record submittals as PDF electronic file.

1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.

B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Architect's reference during normal working hours.

END OF SECTION 017839

SECTION 017900 - DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Demonstration of operation of systems, subsystems, and equipment.
2. Training in operation and maintenance of systems, subsystems, and equipment.
3. Demonstration and training video recordings.

B. Allowances: Furnish demonstration and training instruction time under the Demonstration and Training Allowance as specified in Section 012100 "Allowances."

C. Unit Price for Instruction Time: Length of instruction time will be measured by actual time spent performing demonstration and training in required location. No payment will be made for time spent assembling educational materials, setting up, or cleaning up. See requirements in Section 012200 "Unit Prices."

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For instructor.

C. Attendance Record: For each training module, submit list of participants and length of instruction time.

D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit two digital copies within seven business days of end of each training module.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Architect.
d. Name of Construction Manager.
e. Name of Contractor.
f. Date of video recording.

2. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with same label information as the corresponding video recording. Include name of Project and date of video recording on each page.
3. Transcript: Prepared in PDF electronic format. Include a cover sheet with same label information as the corresponding video recording and a table of contents with links to corresponding training components. Include name of Project and date of video recording on each page.
4. At completion of training, submit complete training manual(s) for Owner's use in PDF electronic file format on compact disc.

1.5 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 014000 "Quality Requirements," experienced in operation and maintenance procedures and training.

C. Videographer Qualifications: A professional videographer who is experienced photographing demonstration and training events similar to those required.

D. Preinstruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Architect.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

    a. System, subsystem, and equipment descriptions.
    b. Performance and design criteria if Contractor is delegated design responsibility.
    c. Operating standards.
    d. Regulatory requirements.
    e. Equipment function.
    f. Operating characteristics.
    g. Limiting conditions.
    h. Performance curves.

2. Documentation: Review the following items in detail:

    a. Emergency manuals.
    b. Operations manuals.
    c. Maintenance manuals.
    d. Project record documents.
    e. Identification systems.
    f. Warranties and bonds.
    g. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

    a. Instructions on meaning of warnings, trouble indications, and error messages.

b. Instructions on stopping.
c. Shutdown instructions for each type of emergency.
d. Operating instructions for conditions outside of normal operating limits.
e. Sequences for electric or electronic systems.
f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

a. Startup procedures.
b. Equipment or system break-in procedures.
c. Routine and normal operating instructions.
d. Regulation and control procedures.
e. Control sequences.
f. Safety procedures.
g. Instructions on stopping.
h. Normal shutdown instructions.
i. Operating procedures for emergencies.
j. Operating procedures for system, subsystem, or equipment failure.
k. Seasonal and weekend operating instructions.
l. Required sequences for electric or electronic systems.
m. Special operating instructions and procedures.

5. Adjustments: Include the following:

a. Alignments.
b. Checking adjustments.
c. Noise and vibration adjustments.
d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.
b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.
b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.

e. Review of spare parts needed for operation and maintenance.

PART 3 - EXECUTION

3.1 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 017823 "Operation and Maintenance Data."

B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.

B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Architect will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
2. Owner will furnish an instructor to describe Owner's operational philosophy.
3. Owner will furnish Contractor with names and positions of participants.

C. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.

1. Schedule training with Owner with at least seven days' advance notice.

D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.

E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of a written performance-based test.

F. Cleanup: Collect used and leftover educational materials and give to Owner. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

3.3 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

1. At beginning of each training module, record each chart containing learning objective and lesson outline.

B. Video: Provide minimum 640 x 480 video resolution converted to format file type acceptable to Owner, on electronic media.

1. Electronic Media: Read-only format compact disc acceptable to Owner, with commercial-grade graphic label.
2. File Hierarchy: Organize folder structure and file locations according to project manual table of contents. Provide complete screen-based menu.
3. File Names: Utilize file names based upon name of equipment generally described in video segment, as identified in Project specifications.
4. Contractor and Installer Contact File: Using appropriate software, create a file for inclusion on the Equipment Demonstration and Training DVD that describes the following for each Contractor involved on the Project, arranged according to Project table of contents:

a. Name of Contractor/Installer.
b. Business address.
c. Business phone number.
d. Point of contact.
e. E-mail address.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.

1. Film training session(s) in segments not to exceed 15 minutes.

a. Produce segments to present a single significant piece of equipment per segment.
b. Organize segments with multiple pieces of equipment to follow order of Project Manual table of contents.
c. Where a training session on a particular piece of equipment exceeds 15 minutes, stop filming and pause training session. Begin training session again upon commencement of new filming segment.

D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.

1. Furnish additional portable lighting as required.

E. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.

F. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.

G. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

END OF SECTION 017900

SECTION 019100 - BUILDING SYSTEM COMMISSIONING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

B. Owner's Project Requirements and Basis-of-Design documentation are included by reference for information only.

1.2 SUMMARY

A. Section Includes:
1. General requirements for coordinating and scheduling commissioning.
2. Commissioning meetings.
3. Commissioning reports.
4. Use of test equipment, instrumentation, and tools for commissioning.
5. Construction checklists, including, but not limited to, installation checks, startup, performance tests, and performance test demonstration.
6. Commissioning tests and commissioning test demonstration.
7. Adjusting, verifying, and documenting identified systems and assemblies.

B. Related Requirements
1. Section Special Procedures – LEED Certification
2. Section Closeout Procedures
3. Section Operation and Maintenance Documentation
4. Section Special Conditions for All Mechanical Work
5. Section Mechanical Systems Commissioning
6. Section Instrumentation and Controls for HVAC
7. Section Testing, Adjusting and Balancing

1.3 DEFINITIONS AND ABBREVIATIONS

A. Definitions set forth in the General Conditions, AIA Document A201, are applicable to this Section. In addition, the following definitions shall apply to the terms used in this section.
1. “Acceptance Phase” – Phase of construction after start-up and initial checkout when functional performance tests, O&M documentation review, and training occurs.
2. “Approval” – Acceptance that a piece of equipment or system has been properly installed and is functioning in the tested modes according to the Contract Documents.
3. “Architect / Engineer (A/E)” – The prime consultant (architect) and sub-consultants who comprise the design team, generally the HVAC mechanical designer / engineer, plumbing designer / engineer, and the electrical designer / engineer.
4. “Basis of Design” – The basis of design is the documentation of the primary thought processes and assumptions behind design decisions that were made to meet the design intent. The basis of design describes the systems, components, conditions, and methods chosen to meet the design intent.
5. “Commissioning Authority (CxA)” – An independent agent, not otherwise associated with the A/E team members or the Contractor, though he / she may be hired as a subcontractor to them. The CxA directs and coordinates the day-to-day commissioning activities. The CxA does not take an oversight role like the CM. The CxA is part of the Construction Manager (CM) team or shall report directly to the CM.
6. “Commissioning Plan” – An overall plan, developed before or after bidding, that

provides the structure, schedule, and coordination planning for the commissioning process.

7. "Contract Documents" – The documents binding on parties involved in the construction of this project (drawings, specifications, change orders, amendments, contracts, Cx Plan, etc.).
8. "Contractor" – The general contractor or authorized representative.
9. "Control System" – The central building energy management control system.
10. "Construction Manager (CM)" – The Owner's representative in the day-to-day activities of construction. In general, the construction management services contractor (CM) is hired by the owner to assist the government in the overall management of the project including supervising and on-site managing authority over a project's construction. The General Contractor reports to the CM. The CM is the Owner's on-site representative.
11. "Data-logging" – Monitoring flows, currents, status, pressures, etc. of equipment using stand-alone data-loggers separate from the control system.
12. "Deferred Functional Tests" – FPT's that are performed later, after substantial completion, due to partial occupancy, equipment, seasonal requirements, design, or other site conditions that disallow the test from being performed.
13. "Deficiency" – A condition in the installation or function of a component, piece of equipment, or system that is not in compliance with the Contract Documents (that is, does not perform properly or is not complying with the design intent).
14. "Design Intent" – A dynamic document that provides the explanation of the ideas, concepts, and criteria are considered to be very important to the owner. It is initially the outcome of the programming and conceptual design phases.
15. "Design Narrative" or "Design Documentation" – Sections of either the Design Intent or Basis of Design.
16. "Factory Testing" – Testing of equipment on-site or at the factory by factory personnel with an Owner's representative present.
17. "Field Installation Verification (FIV)" – Verification of all installed systems for compliance to plans and specification. These inspections are to be described in detail in the commissioning plan. Primarily static inspections and procedures to prepare the equipment or system for initial operation (e.g., belt tension, oil levels, gages in place, balancing devices in place, etc.).
18. "Functional Performance Test (FPT)" – Test of the dynamic function and operation of equipment and systems using manual (direct observation) or monitoring methods. Functional testing is the dynamic testing of systems (rather than just components) under full operation. Systems are tested under various modes, such as during low cooling or heating loads, high loads, component failures, unoccupied, varying outside air temperatures, fire alarm, power failure, etc. The systems are run through all the control system's sequences of operation and components are verified to be responding as the sequences state. Traditional air or water test and balancing (TAB) must be completed prior to commencing the FPT. TAB's primary work is setting up the system flows and pressures as specified, while functional testing is verifying that which has already been set up. The commissioning authority develops the functional test procedures in a sequential written form, coordinates, oversees, and documents the actual testing, which is usually performed by the installing contractor or vendor. FPT's are performed after Field Installation Verification (FIV) and Operational Performance Tests (OPT) are complete.
19. "General Contractor (GC)" – The prime contractor for this project. Generally, refers to all the GC's subcontractors as well. Also, referred to as the Contractor in some contexts.
20. "Indirect Indicators" – Indicators of a response or condition, such as a reading from a control system screen reporting a damper to be 100% closed.
21. "Manual Test" – Using hand-held instruments, immediate control system readouts, or direct observation to verify performance (contrasted to analyzing monitored data taken over time to make the "observation").
22. "Monitoring" – The recording of parameters (flow, current, status, pressure, etc.) of

equipment operation using dataloggers or the trending capabilities of control systems.

23. “Non-Compliance” – see Deficiency.
24. “Non-Conformance” – see Deficiency.
25. “Operational Performance Test (OPT)” – Verification of proper start-up of all equipment and systems to be commissioned. These tests are to be described in detail in the commissioning plan.
26. “Over-written Value” – Writing over a sensor value in the control system to see the response of a system (e.g. changing the outside air temperature value from 50 F to 75 F to verify economizer operation). See also “Simulated Signal.”
27. “Owner-Contracted Test” – Tests paid for by the Owner outside the GC’s contract and for which the CxA does not oversee. These tests will not be repeated during the functional performance testing.
28. “Phased Commissioning” – Commissioning that is completed in phases (by floors, for example) due to the size of the structure or other scheduling issues, in order to minimize the total construction time.
29. “Project Manager (PM)” – The contracting and managing authority for the owner over the design and/or construction of the project; a staff position.
30. “Sampling” – Operational or functional testing only a fraction of the total number of identical or near identical pieces of equipment. Refer to Part 3 Execution for details.
31. “Seasonal Performance Tests” – FPT that are deferred until the system(s) will experience conditions closer to their design conditions.
32. “Simulated Condition” – Condition that is created for the purpose of testing the response of a system (e.g. applying a hair blower to a space sensor to see the response in a VAV box.
33. “Simulated Signal” – Disconnecting a sensor and using a signal generator to send an amperage, resistance, or pressure to the transducer and DDC system to simulate a sensor value.
34. “Specifications” – The construction specifications of the Contract Documents.
35. “Startup” – The initial starting or activating of dynamic equipment, including executing OPT’s.
36. “Subs” – The subcontractors to the GC who provide and install building components and systems.
37. “Test Procedures” – the step-by-step process which must be executed to fulfill the test requirements. The test procedures are developed by the CxA.
38. “Trending” – Monitoring using the building control system.
39. “Vendor” – Supplier of equipment.
40. “Warranty Period” – Warranty period for entire project, including equipment components. Warranty begins at Substantial Completion and extends for at least one year, unless specifically noted otherwise in the Contract Documents and accepted submittals.

B. Abbreviations. The following are common abbreviations used in the Specifications and in the Commissioning Plan.

1. A/E: Architect and design engineers.
2. CxA: Commissioning Authority
3. CC: Controls Contractor
4. CM: Construction Manager (the Owner’s representative)
5. Cx: Commissioning
6. Cx Plan: Commissioning Plan document
7. DB: Design Build Contractor
8. EC: Electrical Contractor
9. FIV: Field Installation Verification
10. FPT: Functional Performance Test
11. GC: General Contractor (Prime)
12. O & M: Operation and Maintenance
13. MC: Mechanical Contractor

14. OPT: Operational Performance Test
15. PM: Project Manager (of the Owner)
16. Subs: Subcontractors to the General
17. TAB: Test and Balance Contractor

1.4 QUALITY ASSURANCE

A. Commissioning Agent Qualifications: The Firm and/or the designated Commissioning Agent shall have a minimum of (5) years' experience in providing Total Building Commissioning Services and shall be regularly employed as a Commissioning Provider. The Firm and/or designated Commissioning Agent shall have been the principal Commissioning Agent on a least three (3) comparable projects that have been successfully completed within the previous five (5) years.

B. The Commissioning Agent shall have current engineering knowledge and extensive hands-on field experience regarding building systems; the physical principles of building systems performance; building systems start-ups, test and balance, functional performance testing, and troubleshooting; operation and maintenance procedures; and the building design and construction process.

C. The Commissioning Firm and/or the designated Commissioning Agent shall have certifications from one of the following industry organizations or a recognized and established approved equal.
   1. CBCP – Certified Building Commissioning Professional – Association of Energy Engineers (AEE)
   2. CCP – Certified Commissioning Professional – Building Commissioning Association (BCxA)
   3. CPMP – Certified Process Management Professional – ASHRAE
   4. CxA – Certified Commissioning Authority – AABC Commissioning Group (ACG)
   5. NEBB CP – Building Certified Professional Certification – National Environmental Balancing Bureau (NEBB)
   6. QCxP – University of Wisconsin-Madison Certification
   7. Or an approved Commissioning Firm directed by the Owner.

1.5 SYSTEM DESCRIPTION

A. Commissioning:
   1. Commissioning is a systematic process of ensuring that all building systems perform interactively according to the design intent and the owner's operational needs. This is achieved by beginning in the design phase and documenting design intent and continuing through construction, acceptance, and the warranty period with actual verification of performance. The commissioning process shall encompass and coordinate the traditionally separate functions of system documentation, equipment start-up, control system calibration, point-to-point check out, testing and balancing, performance testing, and owner/operator training.
   2. Commissioning during the construction phase is intended to achieve the following specific objectives according to the Contract Documents:
      a. Perform commissioning in accordance with the criteria and requirements set forth in the USGBC LEED v4 rating system.
      b. Verify that applicable equipment and systems are installed according to the manufacturer's recommendations and to industry accepted minimum standards and that they receive adequate operational checkout by the installing contractors.
      c. Verify and document proper performance of equipment and systems.
      d. Verify that O&M documentation left on site is complete.

e. Verify that the owner's operating personnel are adequately trained.

B. The commissioning process does not take away from or reduce the responsibility of the system designers or installing contractors to provide a finished and fully functioning product.

C. Systems to be commissioned: The following systems shall be commissioned in this project.
1. Division 23 - HVAC
   a. HVAC Makeup Air Unit MAU-C
   b. HVAC Boiler B-1
2. Flush Plan for EQ 3.2 (Applicable for LEED projects only)

1.6 COORDINATION

A. Commissioning Team:
1. Commissioning Authority (CxA)
2. Owner's Project Manager (PM)
3. Designated representative of the Owner's Construction Management firm (CM)
4. Design Build Contractor (DB or Contractor)
5. Architect
6. Design Engineers (particularly the mechanical engineer)
7. Mechanical Contractor (MC)
8. Electrical Contractor (EC)
9. TAB representative (TAB)
10. Controls Contractor (CC)
11. Other installing contractors or suppliers of equipment
12. Owner's building or plant operator/engineer

B. Management. The CxA is hired by the General Contractor. The CxA directs and coordinates the commissioning activities and the reports to the General Contractor. All members work together to fulfill their contracted responsibilities and meet the objectives of the Contract Documents.

C. Scheduling.
1. The CxA will work with the CM according to established protocols to schedule the commissioning activities. The CxA will provide sufficient notice to the CM for scheduling commissioning activities. The GC will integrate all commissioning activities into the master schedule. All parties will address scheduling problems and make necessary notifications in a timely manner in order to expedite the commissioning process.
2. The CxA will provide the initial schedule of primary commissioning events at the commissioning scoping meeting. As construction progresses more detailed schedules are developed by the CxA.

1.7 COMMISSIONING PROCESS

A. Commissioning Plan. A draft Commissioning Plan shall be developed by the CxA and will be provided at the scoping meeting. The commissioning plan provides guidance in the execution of the commissioning process. Just after the initial commissioning scoping meeting the CxA will update the plan which is then considered the "final" plan, though it will continue to evolve and expand as the project progresses. The final commissioning plan is binding on the Contractor. The Specifications will take precedence over the Commissioning Plan.

B. Commissioning Process. The following narrative provides a brief overview of the typical commissioning tasks during design and construction and the general order in which they

occur.

1. Commissioning tasks during design include: evaluating scope and contract, develop specifications and commissioning plans, perform design reviews, assist with preparation of design documents through construction documents as dictated by scope.
2. Commissioning during construction begins with a scoping meeting conducted by the CxA where the commissioning process is reviewed with the commissioning team members.
3. Additional meetings will be required throughout construction, scheduled by the CxA with necessary parties attending to plan, scope, coordinate, schedule future activities, and resolve problems.
4. Equipment documentation is submitted to the CxA during normal submittals, including detailed startup procedures.
5. The CxA works with the subs in developing startup plans and startup documentation formats, including providing the subs with FIV and OPT checklists as a reference of items to be verified by the CxA.
6. In general, the checkout and performance verifications proceeds from simple to complex; from component level to equipment to systems and intersystem levels with FIV and OPT checklists being completed before functional performance testing. The CxA shall provide field installation inspection for each system and subsystem covered in the scope of work for this project and provide an installation observation report weekly to the General Contractor / Construction Manager. The report shall cover any installation deficiencies from plans and specifications.
7. The Subs perform startup and initial checkout. The CxA documents that the startup was completed according to the approved plans. This shall include the CxA witnessing startup of selected equipment.
8. The CxA develops specific equipment and system functional performance test procedures. The Subs review the procedures.
9. The procedures are executed by the Subs under the direction of and documented by the CxA.
10. Items of non-compliance in material, installation, or setup are corrected at the Sub's expense and the system retested.
11. The CxA reviews the O&M documentation for completeness.
12. Commissioning is completed before Substantial Completion.
13. The CxA reviews, pre-approves, and coordinates the training provided by the Subs and verifies that it was completed.

1.8 RESPONSIBILITIES

A. The responsibilities of various parties in the commissioning process are provided in this section. The responsibilities of the plumbing contractor reside in Division 22, the mechanical contractor, TAB, and controls contractor are in Division 23 and those of the electrical contractor in Division 26.

B. All Parties
   1. Assist in the development of the Final Commissioning Plan
   2. Follow the Final Commissioning Plan
   3. Attend commissioning scoping meeting and additional meetings as necessary.

C. Architect (of A/E)
   1. Construction and Acceptance Phase
      a. Attend the commissioning scoping meeting and selected commissioning team meetings.
      b. Perform normal submittal review, construction observation, as-built drawing preparation, O&M manual preparation, etc., as contracted.

c. Provide any design narrative documentation requested by the CxA.
d. Coordinate resolution of system deficiencies identified during commissioning, according to the contract documents.
e. Prepare and submit final as-built design intent documentation for inclusion in the O&M manuals. Review and approve the O&M manuals.

2. Warranty Period: coordinate resolution of design non-conformance and design deficiencies identified during warranty period commissioning.

D. Mechanical and Electrical Designers/Engineers (of the A/E)
1. Construction and Acceptance Phase
a. Perform normal submittal review, construction observation, as-built drawing preparation, etc., as contracted. One site observation should be completed just prior to system startup.
b. Provide any design narrative and sequences documentation requested by the CxA. The designers shall assist (along with the contractors) in clarifying the operation and control of commissioned equipment in areas where the specifications, control drawings, or equipment documentation is not sufficient for writing detailed testing procedures.
c. Attend commissioning scoping meetings and other selected commissioning team meetings.
d. Participate in the resolution of system deficiencies identified during commissioning according to the contract documents.
e. Prepare and submit the final as-built design intent and operating parameters documentation for inclusion in the O&M manuals. Review and approve the O&M manuals.
f. From the Contractors red line drawings, edit and update one-line diagrams developed as part of the design narrative documentation and those provided by the vendor as shop drawings for the chilled and hot water, condenser water, domestic water, steam, and condensate systems, supply, return, and exhaust air systems, and emergency power system.
g. Review the FIV and OPT checklists for major pieces of equipment for sufficiency prior to their use.
h. Review the FPT procedure forms for major pieces of equipment for sufficiency prior to their use.

2. Warranty Period: Participate in the resolution of non-compliance, non-conformance, and design deficiencies identified during the warranty period commissioning.

E. Commissioning Authority (CxA): The CxA is not responsible for design concept, design criteria, compliance with codes, design or general construction scheduling, cost estimating, or construction management. The CxA may assist with problem-solving, non-conformance, or deficiencies, but ultimately that responsibility resides with the GC and the A/E. The primary role of the CxA is to develop and coordinate the execution of a testing plan, observe and document the performance – that systems are functioning in accordance with the documented design intent and in accordance with the Contract Documents. The Contractors will provide all tools or the use of tools to start, check-out, and functionally test equipment and systems, except for specific testing with portable data loggers, which shall be supplied and installed by the CxA.

F. Construction Manager – Owner's Representative (CM)
1. Construction and Acceptance Phase
a. Facilitate the coordination of the commissioning work by the CxA, and, with the GC and CxA, ensure that commissioning activities are being scheduled into the master schedule.
b. Review the final Commissioning Plan – Construction Phase.
c. Attend commissioning scoping meetings and other selected commissioning team meetings.

d. Perform the normal review of Contractor submittals.
e. Furnish a copy of all construction documents, addenda, change orders, and approved submittals and shop drawings related to commissioned equipment to the CxA.
f. Review and approve the functional performance test procedures submitted by the CxA prior to testing
g. When necessary, observe and witness FIV, OPT, FPT of selected equipment.
h. Review commissioning progress and deficiency reports.
i. Coordinate the resolution of non-compliance and design deficiencies identified in all phases of commissioning.
j. Assist the CxA in coordinating the training of owner personnel.

2. Warranty Period: Assist the CxA as necessary in the seasonal or deferred testing and deficiency corrections required by the specifications.

G. Owner's Project Manager (PM)
1. Construction and Acceptance Phase
a. Manage the contract of the A/E and of the GC
b. Arrange for facility operating and maintenance personnel to attend various field commissioning activities and field training sessions according to the Commissioning Plan
c. Provide final approval for the completion of the commissioning work.
2. Warranty Period: Ensure that any seasonal or deferred testing and deficiency issues are addressed.

H. Design Build / General Contractor (DB/GC)
1. Construction and Acceptance Phase
a. Facilitate the coordination of the commissioning work by the CxA, and with the GC and CxA ensure that commissioning activities are being scheduled into the master schedule.
b. Ensure that all Subs execute their commissioning responsibilities according to the Contract Documents and schedule.
c. A representative shall attend the commissioning scoping meeting and other necessary meetings scheduled by the CxA to facilitate the Cx process
d. Coordinate the training of owner personnel.
e. Prepare the O&M manuals, according to the Contract Documents, including clarifying and updating the original sequences of operation to as-built conditions.
2. Warranty Period
a. Ensure that Subs execute seasonal or deferred functional performance testing.
b. Ensure that Subs correct deficiencies and make necessary adjustments to O&M manuals and as-built drawings for applicable issues identified in any seasonal testing.
3. Plumbing, Mechanical, TAB, Controls, Electrical Contractor/s
a. Attend a commissioning scoping meeting and other necessary meetings scheduled by the CxA to facilitate the Cx process.
b. Contractors shall provide normal cut sheets and shop drawing submittals to the CxA of commissioned equipment.
c. Provide additional requested documentation, prior to normal O&M manual submittals, to the CxA for development of start-up and functional testing procedures.
1. Typically, this will include detailed manufacturer installation and start-up, operating, troubleshooting and maintenance procedures and full warranty information, including all responsibilities of the Owner to keep the warranty in force clearly identified. In addition, the installation and checkout materials that are shipped inside the equipment and the actual field checkout sheet forms to be used by the factory or field technicians shall be

submitted to the CxA.
2. The Commissioning Agent may request further documentation necessary for the commissioning process.
3. This data request may be made prior to normal submittals.

d. Provide a copy of the O&M manuals submittals of commissioned equipment, through normal channels, to the CxA for review and approval.
e. Provide limited assistance to the CxA in preparing a full start-up and initial checkout plan using manufacturer's start-up procedures. Submit manufacturer's detailed start-up procedures and the full start-up plan and procedures and other requested equipment documentation to CxA for review. Refer to Section 018100 for further details on start-up plan preparation.
f. Perform all completed start-up and system operational checkout procedures in the presence of the CxA.
g. Address current A/E punch list items before functional testing.
h. Provide skilled technicians to execute starting of equipment and to execute the functional performance tests. Ensure that they are available and present during the agreed upon schedules and for sufficient duration to complete the necessary tests, adjustments, and problem-solving.
i. Perform functional performance testing under the direction of the CxA for specified equipment in this section. Assist the CxA in interpreting the monitoring data, as necessary.
j. Correct deficiencies (difference between specified and observed performance) as interpreted by the CxA, CM and A/E and retest the equipment.
k. Prepare O&M manuals according to the Contract Documents, including clarifying and updating the original sequences of operation to as-built conditions.
l. Provide training of the Owner's operating personnel as specified.
m. Coordinate with equipment manufacturers to determine specific requirements to maintain the validity of the warranty.

4. Warranty Period
1. Correct deficiencies and make necessary adjustments to O&M manual and as-built drawings for applicable issues identified in any seasonal testing.

I. Equipment Supplier
1. Provide all requested submittal data, including detailed start-up procedures and specific responsibilities of the Owner to keep warranties in force.
2. Assist in equipment testing per agreements with Subs.
3. Include all special tools, instruments, and software required for testing equipment according to these Contract Documents in the base bid pricing, except for stand-alone data-logging provided by the CxA.
4. Review test procedures for equipment installed by factory representatives.
5. Ensure that any seasonal or deferred testing and deficiency issues are addressed during the warranty period.

PART 2 - PRODUCTS

2.1 TEST EQUIPMENT

A. All standard testing equipment required to perform startup and initial checkout and required functional performance testing shall be provided by the Division contractor for the equipment being tested. For example, the mechanical contractor of Division 23 shall ultimately be responsible for all standard testing equipment for the HVAC system and DDC system in Division 23, except for equipment specific to and used by TAB in their contractor responsibilities.

B. Special equipment, tools, instruments, software, (only available from vendor specific to a piece of equipment) required for testing equipment, according to these Contract Documents shall be included in the base bid price to the Contractor and left on site, except for stand-alone data-logging equipment that may be used by the CxA.

C. Data-logging equipment and software required to test equipment will be provided by the CxA, but shall not become the property of the Owner.

D. All testing equipment shall be of sufficient quality and accuracy to test and/or measure system performance with the tolerances specified in the Specifications. If not otherwise noted, the following minimum requirements apply temperature sensors and digital thermometers shall have an accuracy of ± 0.7° F with a resolution of 0.1° F. Water Pressure sensors shall have an accuracy of ± 2% of reading. All instruments shall be calibrated annually.

PART 3 - EXECUTION

3.1 MEETINGS

A. Scoping Meeting. Within 60 days of commencement of construction, the CxA will schedule, plan, and conduct a commissioning scoping meeting with the entire commissioning team in attendance. Meeting minutes will be distributed to all parties by the CxA. Information gathered from this meeting will allow the CxA to revise the Draft Commission Plan to its “final” version, which will also be distributed to all parties.

B. Miscellaneous Meetings. Other meetings will be planned and conducted by the CxA as construction progresses. These meetings will cover coordination, deficiency resolution and planning issues with the particular Subs.

3.2 REPORTING

A. The CxA will provide regular reports to the CM or PM, depending on the management structure, with increasing frequency as construction and commissioning progresses. Standard forms are provided and referenced in the Commissioning Plan.

B. The CxA will regularly communicate with all members of the commissioning team, keeping them apprised of commissioning progress and scheduling changes through memos, progress reports, etc.

C. Testing or review approvals and non-conformance and deficiency reports are made regularly with the review and testing as described in later sections.

3.3 SUBMITTALS

A. The CxA will provide appropriate contractors with a specific request for the type of submittal documentation that the CxA requires to facilitate the commissioning work. These requests will be integrated into the normal submittal process and protocol of the construction team. At minimum, the request will include the manufacturer and model number, the manufacturer’s printed installation and detailed start-up procedures, full sequence of operation, O&M data, performance data, any performance test procedures, control drawings, user interface graphics for each system, and details of owner contracted tests. In addition, the installation and checkout materials that are actually shipped inside the equipment and the actual field

checkout sheet forms to be used by the factory or field technicians shall be submitted to the CxA. All documentation requested by the CxA will be included by the Subs in their O&M manual contributions.

B. The CxA will review submittals related to the commissioned equipment for conformance to the Contract Documents as it relates to the commissioning process, to the functional performance of the equipment and adequacy for developing test procedures. This review in intended primarily to aid in the development of functional testing procedures and only secondarily to verify compliance with equipment specifications. The CxA will notify the CM, PM, or A/E as requested of items missing or areas that are not in conformance with Contract Documents and which require resubmission.

C. The CxA may request additional design narrative from the A/E and Controls Contractor depending on the completeness of the design intent documentation and sequences provided with the specifications.

D. These submittals to the CxA do not constitute compliance for O&M manual documentation. The O&M manuals are the responsibility of the Contractor, though the CxA will review them.

3.4 FIELD INSTALLATION VERIFICATION AND OPERATIONAL PERFORMANCE TESTS

A. The following procedures apply to all equipment to be commissioned, according to Section 1.3, Systems to be commissioned.

B. General. FIV's and OPT's are important to ensure that the equipment and systems are hooked-up and operational. It ensures that functional performance testing (in-depth system checkout) may proceed without unnecessary delays. Each piece of equipment receives full FIV checkout. No sampling strategies are used. FIV's and OPT's for a given system must be successfully completed prior to formal functional performance testing of equipment or subsystems of the given system.

C. Start-up and Initial Checkout Plan. The CxA shall assist the commissioning team members responsible for start-up of any equipment in developing detailed start-up plans for all equipment. The primary role of the CxA in this process is to ensure that there is written documentation that each of the manufacturer-recommended procedures have been completed. The contractor is responsible to perform the start-up procedures of selected equipment in the presence of the CxA.
   1. The CxA develops the FIV and OPT checklists and procedures. These checklists indicate required procedures to be executed as part of start-up and initial checkout of the systems and the party responsible for their execution.
   2. These checklists and tests are provided by the CxA to the Contractor for reference during the construction process.
   3. The subcontractor responsible for the purchase of the equipment assists in the development of the full start-up plan by combining (or adding to) the CxA's checklists with the manufacturer's detailed start-up and checkout procedures from the O&M manual and the normally used field checkout sheets. The full start-up plan (at a minimum) shall consist of the following:
      a. The CxA's OPT checklist
      b. The manufacturer's standard written start-up procedures copied from the installation manuals.
      c. The manufacturer's normally used filed checkout sheets.
   4. The CxA reviews and approves the procedures and the format for documenting them, noting any procedures that need to be added.
   5. The full start-up procedures and the approval form may be provided to the CM for review and approval, depending on management protocol.

D. Controls System Verification
   1. The operation of all control system components shall be verified in the presence of the CxA.
   2. All procedures used shall be fully documented on the OPT checklists clearly referencing the procedures followed and written documentation of initial, intermediate, and final results.
   3. All control point OPT tests shall be verified through the graphic front end software.
   4. All sensors and analog inputs shall be calibrated by manufacturer's standard procedures and to project calibration tolerances.
   5. All analog outputs, actuators, and valves shall be ranged for correct action to the control signal.

E. Execution of FIV and OPT Procedures.
   1. The CxA shall perform regular FIV's throughout the construction period.
   2. Four weeks prior to start-up, the Subs and vendors schedule start-up and checkout with the CM, GC, and CxA. The performance of start-up and checkout are directed and executed by the Sub or vendor in the presence of the CxA.
   3. The CxA shall observe the start-up procedures for each piece of primary equipment.

F. Deficiency issue log.
   1. The CxA shall provide a periodic commissioning issue log clearly listing any deficiencies or areas of concern from any FIV or OPT.
   2. The issue log shall be provided to the CM for distribution to the appropriate parties for review, response, and action. All actions and results will be listed on the issue log for future reference (i.e. nothing is ever deleted).
   3. Items left incomplete, which later cause deficiencies or delays during functional testing may result in back charges to the responsible party.

3.5 PHASED COMMISSIONING

A. The project may require start-up and initial checkout to be executed in phases. This phasing will be planned and scheduled in a coordination meeting of the CxA, CM, mechanical, TAB, controls, and the GC. Results will be added to the master and commissioning schedules.

3.6 FUNCTIONAL PERFORMANCE TESTING

A. This sub-section applies to all commissioning functional testing for all divisions.

B. The general list of equipment to be commissioned is as specified herein.
   Objective and Scope
   1. The objective of functional performance testing is to demonstrate that each system is operating according to the documented design intent and Contract Documents. Functional tests will identify areas of deficient performance so they can be corrected, improving the operation, and functioning of the systems.
   2. In general, each system should be operated through all modes of operation (seasonal, occupied, un-occupied, warm-up, cool-down, part and full load,) where there is a specified system response. Verifying each sequence in the sequences of operation is required. Proper responses to such modes and conditions as power failure, freeze condition, low oil pressure, no flow, equipment failure, etc. shall also be tested.

C. Development of Test Procedures
   1. Before test procedures are written, the CxA shall obtain all requested documentation and a current list of change orders affecting equipment or systems, including an

updated points list, program code, control sequences and parameters. The CxA shall develop specific test procedures and forms to verify and document proper operation of each piece of equipment and system. Each Sub or vendor responsible to execute a test, shall provide limited assistance to the CxA in developing the procedures review (answer questions about equipment, operation, sequences, etc.). Prior to execution, the CxA shall provide a copy of the test procedures to the Sub(s) who shall review the tests for feasibility, safety, equipment, and warranty protection. The CxA may submit the tests to the A/E for review, if requested.

2. The CxA shall review owner-contracted, factory testing or required owner acceptance tests which the CxA is not responsible to oversee, including documentation format, and shall determine what further testing or format changes may be required to comply with the Specifications. Redundancy of testing shall be minimized.
3. The purpose of any given specific test is to verify and document compliance with the stated criteria of acceptance given on the test form.

D. Test Methods
1. Functional performance testing and verification may be achieved by manual testing (persons manipulate the equipment and observe performance) or by monitoring the performance and analyzing the results using the control system's trend log capabilities, or by stand-alone data loggers. The CxA may substitute specified methods or require an additional method to be executed, other than what was specified, with the approval of the CM. This may require a change order and adjustment in charge to the owner. The CxA will determine which method is most appropriate for tests that do not have a method specified.
2. Sampling Multiple identical pieces of non-life-safety or otherwise non-critical equipment with identical factory configured control sequences may be functionally tested using sampling strategy. Significant application differences and significant sequence of operation differences in otherwise identical equipment invalidates their common identity. A small size or capacity difference, alone, does not constitute a difference.

E. Coordination and Scheduling
1. The Subs shall provide sufficient notice to the CxA regarding their completion schedule for the start-up of all equipment and systems. The CxA will schedule functional tests through the CM, GC, and affected Subs. The CxA shall direct, witness, and document the functional testing of all equipment and systems. The Subs shall execute the tests.
2. In general, functional testing is conducted after FIV's and OPT's have been satisfactorily completed. The control system is sufficiently tested and approved by the CxA before it is used for TAB or to verify performance of other components or systems. The air balancing and water balancing is completed and de-bugged before functional testing of air related or water related equipment or systems. Testing proceeds from components to subsystems to systems. When the proper performance of all interacting, individual systems has been achieved, the interface or coordinated responses between systems is checked.

F. Test Equipment. Refer to Part 2 – Products for test equipment requirements.

G. Problem Solving. The CxA will recommend solutions to problems found, however, the burden of responsibility to solve, correct, and re-test problems is with the GC, Subs, and A/E.

H. Deferred Testing. If any check or test cannot be completed due to the building structure, required occupancy condition, or other deficiency, execution of checklists and functional testing may be delayed upon approval of the PM. These tests will be conducted in the same manner as the seasonal tests as soon as possible. Services of necessary parties will be negotiated.

3.7 DOCUMENTATION, NON-CONFORMANCE, AND APPROVAL OF TESTS

A. Documentation. The CxA shall witness and document the results of all functional performance tests using the specific procedural forms developed for that purpose. Prior to testing, these forms are provided to the CM for review and approval and to the Subs for review. The CxA will include the filled out forms in the O&M manuals.

B. Non-Conformance
   1. The CxA will record the results of the functional test on the procedure or test form. All deficiencies or non-conformance issues shall be noted and reported to the CM on the standard commissioning issues log.
   2. Corrections of minor deficiencies identified may be made during the tests at the discretion of the CxA. In such cases the deficiency and resolution will be documented on the procedure form.
   3. Every effort will be made to expedite the testing process and minimize unnecessary delays, while not compromising the integrity of the procedures. However, the CxA will not be pressured into overlooking deficient work or loosening acceptance criteria to satisfy scheduling or cost issues, unless there is an overriding reason to do so at the request of the CM.
   4. As tests progress and a deficiency is identified, the CxA discusses the issue with the executing contractor.
      a. When there is no dispute on the deficiency and the Sub accepts responsibility to correct it:
         1. If the deficiency can be easily corrected it shall be corrected and the commissioning shall proceed.
         2. The CxA reschedules the test and the test is repeated.
      b. If there is a dispute about a deficiency, regarding whether it is a deficiency or who is responsible or the repair will take more than one hour:
         1. The deficiency shall be documented on the issue log or the test check sheet with the Sub's response and a copy given to the CM and to the Sub representative assumed to be responsible.
         2. Resolutions are made at the lowest management level possible.
         3. The CxA documents the resolution process.
         4. Once the interpretation and resolution have been decided, the appropriate party corrects the deficiency, signs the statement of correction on the non-compliance form and provides it to the CxA. The CxA reschedules the test and the test is repeated until satisfactory performance is achieved.
   5. Cost of re-testing.
      a. The cost for the Sub to re-test a OPT or FPT, if they are responsible for the deficiency, shall be theirs. If they are not responsible, any cost recovery for re-testing costs shall be negotiated with the GC.
      b. For a deficiency identified, not related to any pre-functional checklist or start-up fault, the following shall apply: The CxA and CM will direct the re-testing of the equipment once at no charge to the GC for their time. However, the CxA's and CM's time for a second re-test will be charged to the GC, who may choose to recover costs from the responsible Sub.
      c. The time for the CxA and CM to direct any re-testing required because a specific FIV or OPT item, reported to have been successfully completed, but determined during functional testing to be faulty, will be back charged to the GC, who may choose to recover costs from the party responsible.
   6. The contractor shall respond in writing to the CxA and CM at least as often as commissioning meetings are being scheduled concerning the status of each apparent outstanding discrepancy identified during commissioning. Discussion shall cover explanations of any disagreements and proposals for their resolution.
   7. The CxA retains the original non-conformance forms until the end of the project.

8. Any required re-testing by any contractor shall not be considered a justified reason for a claim of delay or for a time extension by the prime contractor.

C. Failure Due to Manufacturer Defect. If 10%, or three, whichever is greater, of identical pieces (size alone does not constitute a difference) of equipment fail to perform to the contract Documents (mechanically or substantively) due to manufacturing defect, not allowing it to meet its submitted performance spec, all identical units may be considered unacceptable by the CM or PM.

D. Approval. The CxA notes each satisfactorily demonstrated function on the test form. Formal approval of the functional test is made later after review by the CxA and by the CM, if necessary. The CxA recommends acceptance of each test to the CM using a standard form. The CM gives final approval on each test using the same form, providing a signed copy to the CxA and the contractor.

3.8 OPERATION AND MAINTENANCE MANUALS

A. Standard O&M Manuals
1. The specific content and format requirements for the standard O&M manuals are detailed in Section 01 78 00. Special requirements for the controls contractor and TAB contractor shall be as specified in Div 23.
2. CxA Review. Prior to substantial completion, the CxA shall review the O&M manuals, documentation, and final as-built drawings for systems that were commissioned to verify compliance with the Specifications. The CxA will communicate deficiencies in the manuals to the CM, PM, A/E, as requested. Upon a successful review of the corrections, the CxA recommends approval and acceptance of these sections of the O&M manuals to the CM, PM, or A/E. The CxA also reviews each equipment warranty and verifies that all requirements to keep the warranty valid are clearly stated. This work does not supersede the A/E's review of the O&M manuals according to the A/E's contract.

B. Commissioning Final Report
1. Final Report Details. The final commissioning report shall include an executive summary, LEED commissioning statement sheet, list of participants, and roles, brief building description, overview of commissioning and testing scope and a general description of testing and verification methods. For each piece of commissioned equipment, the report should contain the FIV, OPT, and FPT completed check sheets. The report shall also include all issue logs and commissioning communication.
2. Other documentation will be retained by the CxA.

3.9 TRAINING OF OWNER PERSONNEL

A. The GC shall be responsible for training coordination and scheduling and ultimately for ensuring that training is completed.

B. The CxA shall be responsible for overseeing and reviewing the content and adequacy of the training of Owner personnel for commissioned equipment and systems.
1. Each Sub and vendor responsible for training will submit a written training plan to the CxA for review and approval prior to training. All training methods shall include a classroom lecture and an actual operational demonstration of start-up, tear down, and maintenance procedures, as applicable and appropriate. A sample of elements contained in the plan is as follows:
a. Equipment covered
b. Intended audience

c. Location of training
d. Objectives
e. Subjects covered
f. Duration of training on each subject
g. Instructor name, company, and qualifications

2. For the primary HVAC equipment, the Controls Contractor shall provide a short discussion of the control of the equipment during the mechanical or electrical training conducted by others.
3. The CxA develops an overall training plan and coordinates and schedules, with the GC and CM, the overall training for the commissioned systems. The CxA develops criteria for determining that the training was satisfactorily completed, including attending some of the training, etc. The CxA recommends approval of the training to the CM using standard form. The CM also signs the approval form.

END OF SECTION 019100

SECTION 019113 - GENERAL COMMISSIONING REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

B. OPR and BoD documentation are included by reference for information only.

1.2 SUMMARY

A. Section includes general requirements that apply to implementation of commissioning without regard to specific systems, assemblies, or components.

B. Related Sections:

1. Section 230800 "Commissioning of HVAC" for commissioning process activities for HVAC&R systems, assemblies, equipment, and components.

1.3 DEFINITIONS

A. BoD: Basis of Design. A document that records concepts, calculations, decisions, and product selections used to meet the OPR and to satisfy applicable regulatory requirements, standards, and guidelines. The document includes both narrative descriptions and lists of individual items that support the design process.

B. Commissioning Plan: A document that outlines the organization, schedule, allocation of resources, and documentation requirements of the commissioning process.

C. CxA: Commissioning Authority.

D. OPR: Owner's Project Requirements. A document that details the functional requirements of a project and the expectations of how it will be used and operated. These include Project goals, measurable performance criteria, cost considerations, benchmarks, success criteria, and supporting information.

E. Systems, Subsystems, Equipment, and Components: Where these terms are used together or separately, they shall mean "as-built" systems, subsystems, equipment, and components.

1.4 COMMISSIONING TEAM

A. Members Appointed by Contractor(s): Individuals, each having the authority to act on behalf of the entity he or she represents, explicitly organized to implement the commissioning process through coordinated action. The commissioning team shall consist of, but not be limited to,

representatives of each Contractor, including Project superintendent and subcontractors, installers, suppliers, and specialists deemed appropriate by the CxA.

B. Members Appointed by Owner:

1. CxA: The designated person, company, or entity that plans, schedules, and coordinates the commissioning team to implement the commissioning process. Owner will engage the CxA under a separate contract.
2. Representatives of the facility user and operation and maintenance personnel.
3. Architect and engineering design professionals.

1.5 OWNER'S RESPONSIBILITIES

A. Provide the OPR documentation to the CxA and each Contractor for information and use.

B. Assign operation and maintenance personnel and schedule them to participate in commissioning team activities.

C. Provide the BoD documentation, prepared by Architect and approved by Owner, to the CxA and each Contractor for use in developing the commissioning plan, systems manual, and operation and maintenance training plan.

1.6 EACH CONTRACTOR'S RESPONSIBILITIES

A. Each Contractor shall assign representatives with expertise and authority to act on its behalf and shall schedule them to participate in and perform commissioning process activities including, but not limited to, the following:

1. Evaluate performance deficiencies identified in test reports and, in collaboration with entity responsible for system and equipment installation, recommend corrective action.
2. Cooperate with the CxA for resolution of issues recorded in the Issues Log.
3. Attend commissioning team meetings held on a biweekly basis.
4. Integrate and coordinate commissioning process activities with construction schedule.
5. Review and accept construction checklists provided by the CxA.
6. Complete electronic construction checklists as Work is completed and provide to the Commissioning Authority on a weekly basis.
7. Review and accept commissioning process test procedures provided by the Commissioning Authority.
8. Complete commissioning process test procedures.

1.7 CxA'S RESPONSIBILITIES

A. Organize and lead the commissioning team.

B. Provide commissioning plan.

C. Convene commissioning team meetings.

D. Provide Project-specific construction checklists and commissioning process test procedures.

E. Verify the execution of commissioning process activities using random sampling. The sampling rate may vary from 1 to 100 percent. Verification will include, but is not limited to, equipment submittals, construction checklists, training, operating and maintenance data, tests, and test reports to verify compliance with the OPR. When a random sample does not meet the requirement, the CxA will report the failure in the Issues Log.

F. Prepare and maintain the Issues Log.

G. Prepare and maintain completed construction checklist log.

H. Witness systems, assemblies, equipment, and component startup.

I. Compile test data, inspection reports, and certificates; include them in the systems manual and commissioning process report.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 019113

SECTION 220006 – PLUMBING DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Demolition and removal of selected portions of building or structure.
   2. Demolition and removal of selected site elements.
   3. Salvage of existing items to be reused or recycled.

1.2 DEFINITIONS

A. Remove or Demolish: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner cleaned, packaged, and ready for reuse.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

1.3 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered during selective demolition remain Owner's property. Carefully remove and salvage each item or object in a manner to prevent damage and deliver promptly to Owner.
   1. Coordinate with Owner's representative, who will establish special procedures for removal and salvage.

1.4 SUBMITTALS

A. Schedule of Selective Demolition Activities: Indicate the following:
   1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity.
   2. Interruption of utility services. Indicate how long utility services will be interrupted.
   3. Coordination for shutoff, capping, and continuation of utility services (including but not limited to: Gas, Water, Fire Suppression, Chilled Water, Hot Water, Air Conditioning, etc).
   4. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
   5. Means of protection for items to remain and items in path of waste removal from building.

B. Inventory: After selective demolition is complete, submit a list of items that have been salvaged.

1.5 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ANSI A10.6 and NFPA 241.

C. Pre-demolition Conference: Conduct conference at Project site to comply with requirements in Section "Project Management and Coordination." Review methods and procedures related to selective demolition including, but not limited to, the following:
   1. Inspect and discuss condition of construction to be selectively demolished.
   2. Review structural load limitations of existing structure.
   3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
   4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
   5. Review areas where existing construction is to remain and requires protection.

1.6 PROJECT CONDITIONS

A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.

B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

D. Hazardous Materials: It is unknown whether hazardous materials will be encountered in the Work.
   1. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Owner will remove hazardous materials under a separate contract.

E. Storage or sale of removed items or materials on-site is not permitted.

F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
   1. Maintain fire-protection facilities in service during selective demolition operations.

1.7 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

C. Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.

D. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

3.2 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems: Maintain services/systems indicated to remain and protect them against damage during selective demolition operations.

B. Service/System Requirements: Locate, identify, disconnect, and seal or cap off indicated utility services and mechanical/electrical systems serving areas to be selectively demolished.
   1. Arrange to shut off indicated utilities with utility companies.
   2. If services/systems are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
   3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.
      a. Where entire wall is to be removed, existing services/systems may be removed with removal of the wall.

3.3 PREPARATION

A. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

3.4 SELECTIVE DEMOLITION, GENERAL

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
   1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.

2. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
3. Maintain adequate ventilation when using cutting torches.
4. Dispose of demolished items and materials promptly.

B. Removed and Salvaged Items:
1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area designated by Owner.
5. Protect items from damage during transport and storage.

C. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

D. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

E. Contractor shall terminate demolished pipe and/or ductwork. System shall be capped and insulated per new work specification.

F. Contractor shall remove any abandoned piping and/or ductwork in area of construction during the demolition process.

G. Unforeseen Conditions
1. Any unforeseen utilities found during construction that directly affect any trade must be brought to the engineer’s attention via RFI.
2. All existing conditions must be clearly annotated on the As-Built drawings.

H. Repair any walls, floors or roofs that piping, ducts or equipment have been removed from (or through). Patch with similar materials to match finish and color (paint to match). If paint cannot be matched, repaint entire wall or surface.

3.5 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, remove demolished materials from Project site and legally dispose of them in an EPA-approved landfill.
1. Do not allow demolished materials to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Burning: Do not burn demolished materials.

C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

END OF SECTION 220006

SECTION 220100 – SPECIAL CONDITIONS FOR ALL PLUMBING WORK

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK

A. This section covers the general provisions of the plumbing specifications applicable to the following systems:
   1. Plumbing.

B. The use of the word plumbing in the body of the various specifications sections shall be interpreted to include all the aspects of all of the systems referenced in the Plumbing Specifications.

1.2 DRAWINGS

A. These specifications are accompanied by drawings of the building and details of the installations showing the locations of equipment, piping, etc. The drawings and these specifications are complementary to each other; requirements described in one or the other shall be considered binding as if described in both.

B. If any departures from the drawings are deemed necessary by the Contractor, details of such departures and the reasons therefore shall be submitted to the Owner's Representative for approval. No departures shall be made without prior written approval by the Owner's Representative.

C. There are intricacies of construction which are impractical to specify or indicate in detail; means and methods for performing such work shall adhere to commonly accepted industry standards.

D. It is the Contractor's responsibility to properly use all information found on the Architectural, Structural, Mechanical, Plumbing and Electrical drawings and applicable shop drawings where such information affects his work.

E. For new buildings, all final dimensions shall be scaled from the drawings, unless otherwise noted. For work associated with existing buildings (renovations and additions), all final dimensions shall be field verified.

1.3 CONSTRUCTION REQUIREMENTS

A. The architectural, civil, structural, mechanical, electrical, plumbing, and fire protection drawings, and specifications are all part of the Contract Documents. In many instances there are details described in another trade's drawings that are not necessarily included or referenced in the plumbing drawings. It is the Contractor's responsibility to review in detail all parts of the Contract Documents prior to submitting a bid. Failure to comply with this requirement shall not relieve the Contractor of responsibility or be used as cause for additional compensation because architectural, structural, or electrical details were not included in the plumbing drawings.

B. It is the intent of the Contract Documents to provide complete and fully functional installation in every respect. Material and/or construction details not specifically described in the Contract Documents, but commonly considered incidental to the industry, are required by the Contractor.

C. The Contractor shall be responsible for fitting his material and apparatus into the building and shall carefully lay out his work at the site to conform to the structural conditions, to avoid all obstructions, to comply with Codes, to facilitate the work of other trades, to conform to the details of the installation supplied by the manufacturer of the equipment to be installed, and thereby to provide an integrated satisfactory operating installation.

D. The plumbing, electrical and mechanical drawings are schematic in nature and do not show every connection in detail or every pipe or conduit in its exact location. These details are subject to the requirements of ordinances and structural and architectural conditions.

E. The Contractor shall carefully investigate structural and finish conditions and shall coordinate the separate trades in order to avoid interference between the various phases of work. Work shall be laid out so that it will be concealed in furred chases and above suspended ceilings, etc. in finished portions of the building, unless specifically noted to be exposed. Work shall be installed to avoid compromising structural members; therefore, inserts to accommodate hangers shall be set before concrete is poured, and proper openings through floor, walls, beams, etc. shall be provided as hereinafter specified or as otherwise indicated or required. All work shall be installed parallel or perpendicular to building lines unless otherwise noted.

F. When the plumbing drawings do not give exact details as to the elevation of pipe or equipment, physically arrange the systems to fit in the space available at the elevations intended with the proper grades for the functioning of the system involved. Piping and exposed conduit, are generally intended to be installed true and square to the building construction, and located as high as possible against the structure in a neat and workmanlike manner. The plans do not show all required offsets, control lines, pilot lines, and other location details. Work shall be concealed in all finished areas. Piping specified to be insulated shall be supported in a manner that will allow the insulation to be installed without gaps. Insulated piping in concealed areas shall be offset with fittings as necessary to permit installation of insulation. Bending of pipes or installing pipes in a strain to insulate will not be permitted.

G. Final placement of serviceable equipment shall be carefully coordinated with all other trades to ensure sufficient clearance for maintenance according to manufacturer's recommendations. Lubricating orifices and adjustable components shall be easily accessible. Piping, conduit, valve stems, cabling and other building systems shall not interfere with service space.

H. Location of Exposed Devices
   1. All exposed devices (sprinkler heads, medical gas outlets, plumbing rough-ins, lights, outlets, communication devices, etcetera) shall be referenced to fixed data points that are coordinated with all trades; shall be located to present symmetrical arrangements with respect to the fixed data point; and shall facilitate the proper arrangements of acoustical ceiling tiles. Fixed data points shall include such features as wall and ceiling lines, soffits, balanced border widths, masonry joints, etc. Devices located in acoustical ceiling tiles shall occur symmetrically in tile joints or in the centers of whole tiles. The final determination of the exact location of each outlet and the arrangements to be followed shall be acceptable to the Owner's Representative.
   2. The drawings schematically indicate locations of the exposed devices. Final locations shall be determined by carefully coordinating the drawings pertaining to each trade.

Where conflicts are identified, Owner's Representative shall determine final location. The Owner reserves the right to make any reasonable change in location of any device before installation, without additional cost to the Owner or the Architect.

1.4 QUALIFICATIONS

A. Contractor must have minimum of five years experience installing commercial, plumbing and piping systems similar to those described in these Contract Documents.

B. Contractor must be licensed and hold a current contracting license that has been valid for a minimum of five years in the State of Texas.

C. Contractor must be able to bond work for payment and performance of work being bid. Contractor's bonding agency shall have a Best's insurance rating of A or A+.

1.5 MATERIAL AND EQUIPMENT REQUIREMENTS

A. Manufacturer's Instructions: The manufacturer's published instructions shall be followed for preparing, assembling, installing, erecting, and cleaning manufacturer materials or equipment, unless otherwise indicated. The Contractor shall promptly notify the Owner's Representative in writing of any conflict between the requirements of the Contract Documents and the manufacturer's direction and shall obtain the clarification of the Owner's Representative before proceeding with the work. Should the Contractor perform any such work that does not comply with the manufacturer's directions or such clarification by the Owner's Representative, he shall bear all costs arising in connection with the correction of the deficiencies.

B. Storage at Site: The Contractor shall not receive material or equipment at the jobsite until there is suitable space provided to properly protect equipment from rust, drip, humidity, and dust damage and from surrounding work.

C. Capacities shall be not less than those indicated and shall be such that no component or system becomes inoperative or is damaged because of startup or other overload conditions.

D. Conformance to Agency Requirements: Where materials or equipment are specified to be approved, listed, tested, or labeled by the Underwriters Laboratories, Inc., or constructed and/or tested in accordance with the standards of the American Society of Mechanical Engineers, the Contractor shall submit proof that the items furnished under this section of the specifications conform to such requirements. The label of Underwriters Laboratories, Inc. applied to the item will be acceptable as sufficient evidence that the items conform to such requirements. The ASME stamp or the AMCA label will be acceptable as sufficient evidence that the items conform to the respective requirements.

E. Nameplates: Each major component of equipment shall have the manufacturer's name, address, and model-identification number on a plate securely attached to the item of equipment. All data on nameplates shall be legible at the time of Final Inspection.

F. Prevention of Rust: Standard factory finish will be acceptable on equipment specified by model number; otherwise surfaces of ferrous metal shall be given a rust-inhibiting coating. The treatment shall withstand 200 hours in salt-spray fog test, in accordance with Method 6061 of Federal Standard No. 141. Immediately after completion of the test, the specimen shall show no signs of wrinkling or cracking and no signs of rust creepage beyond 1/8 inch on either side of the

scratch mark. Where rust inhibitor coating is specified hereinafter, any treatment that will pass the above test is acceptable unless a specific coating is specified, except that coal tar or asphalt-type coatings will not be acceptable unless so stated for a specific item. Where steel is specified to be hot-dip galvanized, mill-galvanized sheet steel may be used provided all raw edges are painted with a zinc-pigmented paint conforming to Military Specification MIL-P-26915.

G. Protection from Moving Parts: Belts, pulleys, chains, gears, couplings, projecting setscrews, keys, and other rotating parts located so that any person can come in close proximity thereto, shall be fully enclosed or properly guarded.

H. Drive Guards: For machinery and equipment, provide guards as shown in AMCA 410 for belts, chains, couplings, pulleys, sheaves, shafts, gears, and other moving parts regardless of height above the floor. Drive guards may be excluded where motors and drives are inside factory-fabricated air handling units casings. Guards shall be constructed of sheet steel, cast iron, expanded metal, or wire mesh rigidly secured so as to be removable without disassembling pipe duct or electrical connection to equipment. Provide a 1-inch diameter hole in each drive guard at each shaft center to allow access for speed measurement.

I. Verifications of Dimensions: The Contractor shall be responsible for the coordination and proper relation of his work to the building structure and to the work of all trades. The Contractor shall visit the premises and thoroughly familiarize himself with all details of the work and working conditions, to verify all dimensions in the field, and to advise the Owner's Representative of any discrepancy before performing any work. Adjustments to the work required in order to facilitate a coordinated installation shall be made at no additional cost to the Owner, Architect, or Engineer.

J. Standard Products: Materials and equipment to be provided shall be the standard catalog products of manufacturers regularly engaged in the manufacture of products conforming to these specifications and shall essentially duplicate materials and equipment that have been in satisfactory use at least two years.

K. Spare Parts Data: As soon as practicable after approval of materials and equipment and, if possible, not later than four months prior to the date of beneficial occupancy, the Contractor shall furnish spare parts data for each different item of equipment listed. The data shall include a complete list of parts and supplies with current unit prices and sources of supply, a list of parts and supplies that are either normally furnished at no extra cost with the purchase of the equipment or specified hereinafter to be furnished as part of the Contract, and a list of additional items recommended by the manufacturer to assure efficient operation for a period of 120 days at the particular installation. The foregoing shall not relieve the Contractor of any responsibilities under the warranty specified.

1.6 INSPECTION OF THE SITE

A. The Contractor shall visit the site, verifying all existing items indicated on drawings and/or specified, and familiarize himself with the existing work conditions, hazards, grades, actual formations, soil conditions, structures, utilities, equipment, systems, facilities, and local requirements. The submission of bids shall be deemed evidence of such visits. All proposals shall take these existing conditions into consideration, and the lack of specific information shall not relieve the Contractor of any responsibility.

1.7 UTILITY LOCATIONS AND ELEVATIONS

A. Locations and elevations of the various utilities included within the scope of this work have been obtained from substantially reliable sources and are offered separately from the Contract Documents, as a general guide only, without guarantee as to accuracy. Examine the site, the locations, and availability of all utilities and services required for their relation to the work. Verify the location of all existing site utilities with each responsible utility company or applicable party. The Contractor shall repair all damage to existing utilities, whether indicated on the drawings or not, at his sole expense.

1.8 PERMITS, UTILITY CONNECTIONS, AND INSPECTIONS

A. Permitting Fees: Contractor shall pay for all fees associated with permits required by municipal authorities having jurisdiction.

B. Tapping and Impact Fees: Contractor shall pay for all fees associated with tapping into municipal utility mains, including sanitary sewer, natural gas and domestic water. Impact fees will be paid for by the Owner.

C. Compliance: The Contractor shall comply in every respect with all requirements of local authorities having jurisdiction, including building inspections, fire marshal, local ordinances and codes, and utility company requirements. In no case does this relieve the Contractor of the responsibility of complying with these specifications and drawings where specified conditions are of a higher quality than the requirements of the above-specified authorities. Where requirements of the specifications and drawings are below the requirements of the above offices having jurisdiction, the Contractor shall make installations in compliance with the requirements of the above authorities.

D. Utilities: The Contractor shall coordinate with the various utility companies involved in this project and shall provide required utility relocations, extensions, modifications, and/or changes (complete in all respects) as described in the Contract Documents. Contractor shall verify the location of all existing utilities with the applicable Utility Company. The Contractor shall be responsible for all damages to existing utilities, whether indicated on drawings or not, and repair all damage to existing utilities as acceptable to the affected Utility Company.

E. Certification: Prior to final acceptance, the Contractor shall furnish a certificate of acceptance from the inspection departments having jurisdiction over the work for any and all work installed under this Contract. Any additional labor costs incurred as a result of a substitution shall be the Contractor's responsibility.

1.9 EXISTING FACILITIES

A. The Contractor shall be responsible for loss or damage to the existing facilities caused by him and his workmen and shall be responsible for repairing or replacing such loss or damage. The Contractor shall send proper notices, make necessary arrangements, and perform other services required for the care, protection, and in-service maintenance of all plumbing, heating, air conditioning, and ventilating services for the new and existing facilities. The Contractor shall erect temporary barricades, with necessary safety devices, as required to protect personnel from injury, removing all such temporary protection upon completion of the work.

B. The Contractor shall provide temporary or new services to all existing facilities as required to maintain their proper operation when normal services are disrupted as a result of the work being performed under this project.

C. Where existing construction is removed to provide working and extension access to existing utilities, Contractor shall remove doors, piping, conduit, outlet boxes, wiring, light fixtures, air conditioning ductwork and equipment, etc. to provide this access and shall reinstall same upon completion of work in the areas affected.

D. Where partitions, walls, floors, or ceilings of existing construction are indicated to be removed, all Contractors shall remove and reinstall in locations approved by the Architect/Engineer all devices required for the operation of the various systems installed in the existing construction. This is to include but is not limited to temperature controls system devices, electrical switches, relays, fixtures, piping, conduit, etc.

E. Outages of services as required by the new installation will be permitted but only at a time approved by the Owner. The Contractor shall allow the Owner two weeks in order to schedule required outages. The time allowed for outages will not be during normal working hours unless otherwise approved by the Owner. All costs of outages, including overtime charges, shall be included in the contract amount.

1.10 DEMOLITION AND RELOCATION

A. The Contractor shall modify, remove, and/or relocate all materials and items so indicated on the drawings or required by the installation of new facilities. All removals and/or dismantling shall be conducted in a manner as to produce maximum salvage. Salvage materials shall remain the property of the Owner and shall be delivered to such destination or otherwise disposed of as directed by the Owner. Materials and/or items scheduled for relocation and which are damaged during dismantling or reassembly operations shall be repaired and restored to good operative condition. The Contractor may, at his discretion, and upon the approval of the Owner, substitute new materials and/or items of like design and quality in lieu of materials and/or items to be relocated.

B. All items which are to be relocated shall be carefully removed in reverse to original assembly or placement and protected until relocated. The Contractor shall clean and repair and provide all new materials, fittings, and appurtenances required to complete the relocations and to restore to good operative order. All relocations shall be performed by workmen skilled in the work and in accordance with standard practice of the trades involved.

C. When items scheduled for relocation and/or reuse are found to be in damaged condition before work has been started on dismantling, the Contractor shall call the attention of the Owner to such items and receive further instructions before removal. Items damaged in repositioning operations are the Contractor's responsibility and shall be repaired or replaced by the Contractor as approved by the Owner, at no additional cost to the Owner.

D. Service lines and wiring to items to be removed, salvaged, or relocated shall be removed to points indicated on the drawings, specified, or acceptable to the Owner. Service lines and wiring not scheduled for reuse shall be removed to the points at which reuse is to be continued or service is to remain. Such services shall be sealed, capped, or otherwise tied off or disconnected in a safe manner acceptable to the Owner. All disconnections or connections into the existing facilities shall be done in such a manner as to result in minimum interruption of services to

adjacent occupied areas. Services to existing areas or facilities which must remain in operation during the construction period shall not be interrupted without prior specific approval of the Owner as hereinbefore specified.

1.11 SUBSTITUTION OF MATERIALS AND EQUIPMENT

A. No substitution of materials or equipment herein specified or called for on the drawings will be permitted, except by written permission of the Owner's Representative. Where several makes of equipment or material are mentioned, any item named may be bid upon provided it meets space, capacity specifications, and other requirements.

1.12 SUBMITTALS

A. Submittals for Review:
   1. As soon as practical or within 30 days after the date of contract award or notice to proceed, and before purchasing or starting installation of any materials or equipment, the Contractor shall submit for review sufficient material and equipment data to indicate that all requirements of the specifications have been met and samples shall be furnished when requested. All manufacturer's data used as part of the submittal shall have all non-applicable features crossed out or deleted in a manner that will clearly indicate exactly what is to be furnished.
   2. Four (4) copies of the submittal list and detailed submittals (for the Owner's and A/E's use) shall be submitted to the Owner's Representative. The Contractor is requested to include a minimum of three (3) additional copies for insertion in the project's Owner's Manuals at the completion of the project, and the number of additional copies the Contractor requires for his and his subcontractor's use during the project's construction. The detailed submittals shall be accompanied by the same number of sets of pictorial and descriptive data derived from the manufacturer's catalogs and sales literature or incorporated in the shop drawings. The Contractor may provide a detailed submittal on any item even though not required by the Owner's Representative.

B. Format
   1. Submittals shall be in pdf format. The first page shall have a cover sheet inserted with the title "PLUMBING SUBMITTALS" centered in large print. Below the title shall be printed the name of the project, the date, the project location, the name and address of the contractor, the name and address of the subcontractor and the name and address of the engineer(s) in smaller print.
   2. Provide a Table of Contents at the beginning of the binder that summarizes the information being submitted according to specification section.
   3. Submittals shall be tab divided by specification section; all sections identified in the project specifications shall have a tab. When no information is being provided concerning a particular specification section, insert a single dated sheet that explains the circumstances.
   4. Loose-leaf or piecemeal submittals are not acceptable and subject to rejection unless prior approval has been granted by the Engineer.

C. Content:
   1. The Contractor shall prepare or cause to be prepared shop drawings, product data, materials and equipment lists, diagrams, data, samples, and other submittals as required by the contract documents, hereinafter referred to as "Submittal Data." The Contractor shall

review and approve all submittal data for compliance with the contract documents, manufacturer's recommendations, adequacy, clearances, code compliance, safety, and coordination with associated work.

2. The Contractor shall submit approved submittal data to the Owner's Representative for review and comment as to general conformance with the design concept and general compliance with information given in the contract documents. Owner's Representative's review shall not include review of quantities, dimensions, weights or gauges, fabrication processes, construction methods, coordination with other trades or work, or construction safety and precautions, all of which are the sole responsibility of the Contractor.
3. The Contractor shall clearly and specifically identify and call to the attention of the Owner's Representative any deviation from the contract documents for which Owner acceptance is desired. The responsibility for such a deviation accepted by the Owner shall remain with the Contractor.
4. Timeliness: The burden of timeliness in the complete cycle of submittal data is on the Contractor. The Contractor shall allow a minimum of two (2) weeks' time frame for review of each submission by the Owner's Representative. The Contractor is responsible for allowing sufficient time in the construction schedule to cover the aforementioned cycles of data processing, including time for all re-submission cycles on nonconforming materials, equipment, etc. covered by the data submitted. Construction delays and/or lack of timeliness in the above regard are the responsibility of the Contractor and will not justify any request for scheduled construction time extensions or extra compensation.
5. Work performed in accordance with approved submittal date that is not in accordance with the Contract Documents and did not have the specific acceptance of the Owner's Representative shall be replaced at Contractor's cost.

D. Re-submittals
1. Re-submit entire submittal in accordance with afore mentioned format and content requirements. Loose-leaf or piecemeal re-submittals are not acceptable. New and/or revised data for each section shall be prefaced with a colored (yellow, pink, orange, etc) cover sheet that identifies (in a word or two) the materials and/or equipment being re-submitted. Typeset the words "REVISED SUBMITTAL NO. 1 (or 2, 3 as applicable)" centered at the bottom of the cover sheet.
2. Subsequent re-submittals (second and third, if necessary) shall have different colored cover sheets to distinguish between the various re-submittals.
3. Include a cover letter at front of binder that specifically responds to each "REVISE AND RE-SUBMIT COMMENT" or "REJECTED" comment by number. Example responses would include the following:
    a. RESPONSE: "Please see attached re-submittal."
    b. RESPONSE: "Will be re-submitted at a later date."
    c. RESPONSE: "Requirement for (xxxxxx) was deleted in Addendum No. 2."
    d. RESPONSE: "Exception requested based on Section xx, Paragraph x.x.x.

E. These paragraphs related to Plumbing submittal data supersede any conflicting requirements contained in Division 01 sections.

1.13 CONTRACTOR CERTIFICATION OF SUBMITTAL DATA

A. The Contractor shall provide the following certification with all submittal data furnished to the Owner's Representative for review and comment.

Project Title:

Description of Submittal Data:

This is to certify that the above-described submittal data has been reviewed and is approved for compliance with the Contract Documents, manufacturer's recommendation, adequacy, clearances, code compliance, safety, and coordination with other trades and/or work except as follows: (list "none" or itemize and explain). In addition, the Contractor shall submit to the Owner's Representative a signed statement from each representative certifying as follows:

"I certify that the materials and/or equipment listed below have been personally inspected by the undersigned authorized manufacturer's representative and is properly installed and operating in accordance with the manufacturer's recommendations and are asbestos free."

_____

Name and Company

1.14 ACCEPTANCE OF MATERIALS AND EQUIPMENT

A. All equipment installed on this project shall have local (within 125 miles) representation, local factory-authorized service, and a local stock of repair parts. This requirement is essential and will be strictly reviewed by the Owner's Representative prior to concurrence with the Contractor's approval for all submittals covered by Plumbing Division of this Specification.

B. NOTICE: The Contractor is responsible for providing materials and equipment that conform to the requirements of the project manual in every respect unless a deviation has been "accepted" in writing. Removal of any nonconforming materials and equipment and the replacement with conforming materials and equipment shall be at the Contractor's sole expense, regardless of when nonconformance was discovered.

C. Approval of materials and equipment shall be based on manufacturer's published data and shall be tentatively subject to the submission of complete shop drawings which comply with the contract documents. Approval is also dependent upon the existence of adequate and acceptable clearances for entry, servicing, and maintenance.

D. Approval of materials and equipment under this provision shall not be construed as authorizing any deviations from the specifications, unless the attention of the Owner's Representative has been directed in writing to the specific deviations. Data submitted shall not contain unrelated information unless all pertinent information is properly identified.

E. Physical Size of Equipment: Space is critical; therefore, equipment of larger sizes than shown, even though of approved manufacturer, will not be acceptable unless it can be demonstrated that ample space exists for proper installation, operation, and maintenance.

1.15 SITE OBSERVATION

A. Site observation by the Architect, Engineer, and/or Owner's Representative is for the express purpose of verifying compliance by the Contractor with the contract documents, and shall not be

construed as construction supervision nor indication of approval of the manner or location in which the work is being performed as being a safe practice or place.

1.16 SUPERVISION

A. In addition to the Superintendent required under the conditions of the contract, each subcontractor shall keep a competent superintendent or foreman on the job at all times.

B. It shall be the responsibility of each superintendent to study all plans and familiarize himself with the work to be done by other trades. He shall coordinate his work with other trades and, before material is fabricated or installed, make sure that his work will not cause an interference with another trade. Where interferences are encountered, they shall be resolved at the jobsite by the superintendents involved. Where interferences cannot be resolved without major changes to the plans, the matter shall be referred to the Owner's Representative for comments.

1.17 OPERATION PRIOR TO COMPLETION

A. When any piece of equipment is operable and it is to the advantage of the Contractor to operate the equipment, he may do so, providing that he properly supervises the operation and has the written permission of the Owner's Representative to do so. The warranty period shall not commence, however, until such time as the equipment is operated for the beneficial use of the Owner or date of substantial completion, whichever occurs first.

B. Regardless of whether or not the equipment has or has not been operated, the Contractor shall properly clean the equipment, install clean filter media, properly adjust, and complete all deficiency list items before final acceptance by the Owner. The date of acceptance and the start of the warranty may not be the same date.

1.18 MANUFACTURER'S RECOMMENDATIONS

A. The manufacturer's published directions shall be followed in the delivery, storage, protection, installation, piping, and wiring of all equipment and material. The Contractor shall promptly notify the Owner's Representative, in writing, of any conflict between the requirements of the contract documents and the manufacturer's directions and shall obtain the Owner's Representative's comments before proceeding with the work. Should the Contractor perform any such work that does not comply with the manufacturer's directions or applicable comments from the Owner's Representative, he shall bear all costs arising in connection with the correction of such deficiencies.

1.19 CHECKING AND TESTING MATERIALS AND/OR EQUIPMENT

A. Before final acceptance of the work, an authorized representative of the manufacturer of the installed materials and/or equipment shall personally inspect the installation and operation of his materials and/or equipment to determine that it is properly installed and in proper operating order. Testing and checking shall be accomplished during the course of the work where required by work being concealed, and at the completion of the work otherwise. In addition, the Contractor shall submit to the Owner's Representative a signed statement from each representative certifying as follows:

"I certify that the materials and/or equipment listed below have been personally inspected by the undersigned authorized manufacturer's representative and is properly installed and operating in accordance with the manufacturer's recommendations and are asbestos free."

B. Check inspections shall include plumbing, heating, air conditioning, ventilating, mechanical control and electrical equipment, and such other items hereinafter specified or specifically designated by the Owner's Representative.

1.20 OPERATING AND MAINTENANCE INSTRUCTION

A. The Contractor shall prepare for the owner's manual hereinafter specified complete sets of operating and maintenance instructions, system piping, valving, control and interlock diagrams, manuals, parts lists, etc. for each item of equipment. These are to be assembled as hereinafter specified for owner's manual.

B. In addition, the Contractor shall provide the service of a competent engineer or a technician acceptable to the Owner's Representative to instruct a representative of the Owner in the complete and detailed operation of all equipment and systems. These instructions shall be provided for a period of sufficient duration to fully accomplish the desired results. Upon completion of these instructions, a letter of release will be required, acknowledged by the Owner, stating the dates of instruction and personnel to whom instructions were given.

C. Additional diagrams, operating instructions, etc. shall be provided as specified hereinafter in the other sections of these specifications.

1.21 MATERIAL AND EQUIPMENT SCHEDULES

A. Contractor shall refer to both drawings and specification for schedules. Where reference is made to items "scheduled on drawings" or "scheduled in specifications," same shall include schedules contained in both the drawings and the specifications. The Contractor's attention is directed to the various specification sections and drawings for schedules.

1.22 APPLICABLE CODES AND STANDARDS

A. The installation shall meet the minimum standards prescribed in the latest editions of the following listed codes and standards, which are made a part of these specifications, except as may be hereinafter specifically modified in these specifications and associated drawings.
   1. National Fire Protection Association Standards (NFPA):
      NFPA 10 - Portable Fire Extinguishers
      NFPA 54 - National Fuel and Gas Code
      NFPA 70 - National Electrical Code
      NFPA 90A - Air Conditioning Systems
      NFPA 101 - Life Safety Code
      NFPA 255 - Method of Test of Surface Burning Characteristics of Building Materials
      Local and State Health Code (TDSH)
   2. American National Standards Institute (ANSI):
      15-78 - Safety Code for Mechanical Refrigeration
      C.2 - 1984 National Electrical Safety Code
      A117.1 - Handicapped Code
   3. American Society of Mechanical Engineers (ASME): Section IV, V, CSD-1

4. Air Conditioning and Refrigeration Institute Standards (ARI): All standards related to refrigeration and air conditioning equipment and piping furnished under these specifications.
5. American Water Works Association (AWWA): All applicable manuals and standards.
6. Sheet Metal and Air Conditioning Contractors National Associate, Inc, (SMACNA): All applicable manuals and standards.
7. Air Moving and Conditioning Association (AMCA): All applicable manuals and standards.
8. American Society of Testing Materials (ASTM): All applicable manuals and standards.
9. National Electrical Manufacturers' Association (NEMA): All applicable manuals and standards.
10. Occupational Safety and Health ACT (OSHA):
    National Sanitation Foundation - Standard No. 2
11. American Society of Heating, Refrigeration, and Air conditioning Engineers (ASHRAE):
    90-80 Energy Conservation in New Building Design
    2001 ASHRAE Handbook of Fundamentals
12. Americans with Disabilities Act, 1990
13. American Gas Association (AGA)
14. Underwriters Laboratories, Inc. (UL)
15. Manufacturer's Standardization Society of the Valve and Fitting Industry (MSS)
16. Applicable State Building Codes (International Building Codes, as amended):
17. Applicable State Mechanical Code (International Mechanical Code, as amended).
18. Applicable State Plumbing Code (International Plumbing Code, as amended).
19. Applicable State Energy Code (International Energy Conservation Code, as amended).

B. All materials and workmanship shall comply with all applicable city, state, and national codes, specifications, and industry standards. All materials shall be listed by the Underwriters Laboratories, Inc. as conforming to its standards and so labeled in every case where such a standard has been established for the particular type of material in question.

C. The contract documents are intended to comply with the aforementioned rules and regulations; however, some discrepancies may occur. Where such discrepancies occur, the Contractor shall immediately notify the Owner's Representative in writing of said discrepancies and apply for an interpretation. Should the discovery and notification occur after the execution of a contract, any additional work required for compliance with said regulations shall be paid for as covered by Division 1 of these contract documents, providing no work or fabrication of materials has been accomplished in a manner of noncompliance. Should the Contractor fabricate and/or install materials and/or workmanship in such a manner that does not comply with the applicable codes, rules, and regulations, the Contractor who performed such work shall bear all costs arising in correcting these deficiencies to comply with said rules and regulations.

1.23 DEFINITIONS

A. Refer to the condition of the contract for Division 1 for additional requirements regarding definitions.

B. Where "as required" or "as necessary" is used in these specifications or on the drawings, it shall mean "that situations exist that are not necessarily described in detail or indicated that may cause the Contractor certain complications in performing the work described or indicated. These complications entail the normal coordination activities expected of the Contractor where multiple

trades are involved and new or existing construction causes deviations to otherwise simplistic approaches to the work to be performed. The term shall not be interpreted to permit an option on the part of the Contractor to achieve the end result."

C. Where "and/or" is used in these specifications or on the drawings, it shall mean "that situations exist where either one or both conditions occur or are required and shall not be interpreted to permit an option on the part of the Contractor.

1.24 FINAL INSPECTION

A. Refer to Division 1 for additional requirements for final inspection.

B. It shall be the responsibility of the Contractor to personally conduct a careful inspection, assuring himself that the work on the project is ready for final acceptance and developing his own "punchlists," before calling upon the Owner's Representative to make a final inspection. Failure of the Contractor to conduct such inspections and provide the Owner's Representative with a copy of his "punchlists" prior to the final inspection shall be adequate cause for the Owner's Representative to cancel any Contractor-requested final inspection.

C. In order not to delay final acceptance of the work, the Contractor shall conduct his own "final inspections" prior to requesting the Owner's Representative to "final" the project; will have all necessary bonds, guarantees, receipts, affidavits, etc. called for in the various articles of this specification prepared and signed in advance; and together with a letter of transmittal listing each paper included, shall deliver the same to the Owner's Representative at or before the time of said final inspection. The Contractor is cautioned to check over each bond, receipt, etc. before preparing same for submission to see that the terms check with the requirements of the specifications.

D. The final inspection will be made jointly by the Owner's Representative and the Owner.

1.25 REQUIREMENTS FOR FINAL ACCEPTANCE

A. Requirements for final acceptance shall include but not be limited to the Contractor accomplishing the following:
   1. Construction: Complete all construction.
   2. Deficiency Lists: Correct all deficiencies listed at time of Substantial Completion.
      a. Owner's Manual: Submit at least 30 days prior to final acceptance on (1) copy of the owner's manual for the Owner's Representative's review and comments. Following acceptance, prepare three (3) copies of bound and indexed owner's manual, to be delivered System operating instructions.
      b. System control drawings.
      c. System interlock drawings.
      d. System maintenance instructions.
      e. Manufacturers', suppliers', and subcontractors' names, addresses, and telephone numbers, both local representatives and manufacturers' service headquarters.
      f. Equipment operating and maintenance instructions and parts lists.
      g. Manufacturer's' certifications (see Checking and Testing Materials and/or Equipment, this section).
      h. Contractor's warranty.
      i. Acceptance certificates of authorities having jurisdiction.

j. Log of all tests made during course of work.
k. Owner's acknowledgment of receipt of instruction, enumerating items in owner's manual.
l. List of manufacturers' guarantees executed by the Contractor.
m. Certified performance curves.
n. Balance and performance test reports.
o. Owner's acknowledgment of items of equipment or accessories indicated or specified to be turned over to Owner.
p. Verbal, as herein specified.
q. Posted, framed under glass or plastic laminated:

3. At the time of final acceptance, which shall include but not be limited to the following:
4. Instructions:
   a. System operating instructions.
   b. System control drawings.
   c. System interlock drawings.
5. Record Drawings: Deliver the specified record drawings to the Owner's Representative.

1.26 RECORD DRAWINGS

A. The Contractor shall maintain a set of contract drawings (black-line prints) at the jobsite on which he shall indicate the installed (as-built) locations of the following:
   1. Equipment
   2. Main lines of piping and ductwork.
   3. Dimensional locations (including depth) of all underground piping, valves and conduits.

B. Drawings shall be used for construction reference and shall not leave the field office of the jobsite.

C. Drawings shall include all addenda, ASI's, Change Orders, and existing conditions and equipment that are not reflected in the original contract drawings.

D. Upon completion of work, the Contractor shall obtain CAD files of the contract drawings from the Owner's Representative and transfer the above as-built information into these files. The as-built files shall be permanently marked "RECORD DRAWINGS" and printed on full-size Mylar sheets. Upon completion, the CAD files shall be transferred to CD in AutoCAD 2007 format. Both the CAD files CD and Mylar drawings shall be submitted to the Owner's Representative as part of the Close-out Submittals.

E. Refer to Division 1 paragraph entitled "Record Documents" for additional requirements.

1.27 ALLOWANCES

A. Refer to Division 1 for allowances.

1.28 ALTERNATE PROPOSALS

A. Alternate proposals are summarized in Division 1 and on the bid proposal form. Refer to all sections of the specifications and the drawings to determine the exact extent and scope of the various alternate proposals as each pertains to the work of the various trades.

1.29 WARRANTY

A. General: All work performed (including equipment and materials furnished) under the various sections of these specifications shall be 100% warranted, for a period of one (1) year from the date of final acceptance thereof, against defective materials, design, and unauthorized substitution. Upon receipt of note of failure of any part of the guaranteed equipment and/or facilities during the guaranty period, the affected part(s) or facilities shall be replaced promptly with new parts, etc. by and at the expense of the Contractor. Further, the Contractor shall properly obtain, execute, and forward any and all manufacturer's warranties on equipment furnished under the Contract. Refer to Division 1 for additional requirements.

B. Extended Period: The Contractor shall provide all extended time warranties available from the manufacturer of the equipment provided as standard at no additional cost. This includes all extended warranties where specified with certain equipment as directed in other sections of this Specification.

PART 2 - PRODUCTS

2.1 MATERIALS AND WORKMANSHIP

A. All materials, unless otherwise specified, shall be 51% manufactured in the United States, new, free from all defects, and of the best quality. Foreign goods specifically approved for use by the Owner's Representative prior to bidding may be furnished.

B. Materials and equipment shall be installed in accordance with the manufacturer's recommendations and the best standard practice for the type of work involved. All work shall be executed by mechanics skilled in their respective trades, and the installations shall present a neat, precise appearance.

C. The responsibility for the furnishing and installation of the proper plumbing equipment and/or material as intended rests entirely upon the Contractor. The Contractor shall request advice and supervisory assistance from the representative of specific manufacturers during the installation.

2.2 FLAME SPREAD AND SMOKE DEVELOPED PROPERTIES OF MATERIALS

A. Duct coverings, duct linings, vapor barrier facings, tapes, adhesives, core materials, insulation, jackets, piping (of any sort), and other materials in concealed locations, including any above-ceiling area, shall have a flame spread rating not over 25 without evidence of continued progressive combustion and a smoke developed rating no higher than 50. Flame spread and smoke developed ratings shall be in accordance with NFPA Standard No. 255.

2.3 BEARINGS

A. All ball bearings shall be of radial and/or thrust type and enclosed in a dust and moisture-proof housing.

2.4 MOTORS

A. The Contractor shall provide all motors required for equipment supplied under each portion of the work. Motors shall be built in accordance with the latest ANSI, IEE, and NEMA standards, shall be fully coordinated with the equipment served, shall be of sizes and electrical characteristics scheduled.

2.5 STARTING EQUIPMENT

A. Each motor shall be provided with proper starting equipment. This equipment, unless hereinafter specified or scheduled to the contrary, shall be provided by the trade furnishing the motor. All motor starting equipment provided by any one trade shall be of the same manufacture unless such starting equipment is an integral part of the equipment on which the motor is mounted.

2.6 FIRE AND SMOKE PARTITION, WALL, AND/OR FLOOR PENETRATIONS

A. Pipe, ductwork, conduit, etc. shall pass through fire- or smoke-rated floors, partitions, walls, or other barriers within a UL-listed assembly which shall maintain the rating of the applicable wall, floor, partition, or barrier.

B. The Contractor shall review the architectural and structural drawings and determine the location of the fire-rated building elements. Where these elements are penetrated, UL-listed fire-rated penetration assemblies approved by the local authority shall be provided in accordance with the manufacturer's instructions to obtain the required rating.

2.7 FOUNDATIONS / HOUSEKEEPING PADS

A. General: All special foundations and supports required for the proper installation of equipment and pipe shall be provided as hereinafter specified and under the section of the specifications covering the equipment, unless otherwise indicated on the drawings.

B. All equipment shall receive concrete housekeeping pads unless otherwise noted. Equipment to be receive pads are to include (but not limited to): boilers, water heaters, water softeners, expansion / compression tanks, filter feeders, water treatment equipment, air compressors, pumps (in addition to inertia bases where required), surge tanks, deareators, etc.

C. Concrete foundations for the support of equipment such as floor-mounted pumps, equipment, etc. shall be not less than 3 inches high and not less than 4 inches larger (in both directions) than supported unit, unless otherwise noted and shall be poured in forms built of new dressed lumber. All corners of the foundations shall be neatly chaffered by means of sheet metal or triangular wood strips nailed to the form. Pads shall not be laid out directly against walls or structures. 2 inches shall be left available for pad form work. Foundation bolts shall be placed in the forms when the concrete is poured, the bolts being correctly located by means of templates. Allow 1 inch below the equipment bases for alignment and grouting (where applicable). Foundations for equipment located on the exterior of the building shall be provided as indicated. Foundations shall be constructed in accordance with approved shop drawings and shall be reinforced with #4 bars at 12 inches on center both ways (minimum).

D. Pipe and Conduit Support: All pipes and conduits throughout the building, both horizontal and vertical, shall be adequately supported from the construction to line of grade, with proper provision for expansion, contraction, vibration elimination, and anchorage. Vertical pipes and conduits shall be supported from floor lines with riser clamps sized to fit the lines and to

adequately support their weight. At the bases of lines, where required for proper support, provide anchor base fittings or other approved supports.

PART 3 - EXECUTION

3.1 SPACE AND EQUIPMENT ARRANGEMENT

A. The size of equipment indicated on the drawings is based on the dimensions of a particular manufacturer. While other manufacturers will be acceptable, it is the responsibility of the Contractor to determine whether the equipment he proposes to furnish will fit in the space. Shop drawings shall be prepared when required by the Owner's Representative to indicate a suitable arrangement.

B. All equipment shall be installed in a manner to permit access to all surfaces. All valves, motors, drives, filters, and other accessory items shall be installed in a position to allow removal for service without disassembly of another part.

3.2 LARGE APPARATUS

A. Any large piece of apparatus which is to be installed in any space in the building, and which is too large to permit access through stairways, doorways, or shafts shall be brought to the job and placed in the space before the enclosing structure is completed. Following placement in the space, such apparatus shall be thoroughly, completely protected from damage as hereinafter specified.

3.3 PROTECTION

A. The Contractor shall take such precautions as may be necessary to properly protect all materials and equipment from damage from the time of delivery until the completion of work. This shall include the erection of all required temporary shelters and supports to adequately protect any items stored in the open on the site from the weather, the ground and surrounding work; the cribbing of any items above the floor of the construction; and the covering of items in the uncompleted building with tarpaulins or other protective covering. Failure on the part of the Contractor to comply with the above will be sufficient cause for the rejection of the items in question.

B. The Contractor shall protect existing facilities, the work of others, and the premises from any and all damages that may be made possible by the execution of work.

C. Equipment and materials shall be protected from rust both before and after installation. Any equipment or materials found in a rusty condition at the time of final inspection must be cleaned of rust and repainted as specified elsewhere in these specifications.

3.4 COOPERATION BETWEEN TRADES AND WITH OTHER CONTRACTORS

A. Each trade, subcontractor, and/or Contractor must work in harmony with the various trades, subcontractors, and/or Contractors on the job as may be required to facilitate the progress to the best advantage of the job as a whole. Each trade, subcontractor, and/or Contractor must pursue

its work promptly and carefully so as not to delay the general progress of the job. This Contractor shall work in harmony with Contractors working under other contracts on the premises.

B. It shall be the responsibility of each trade to cooperate fully with the other trades on the job to help keep the jobsite in a clean and safe condition. At the end of each day's work, each trade shall properly store all of its tools, equipment, and materials and shall clean its debris from the job. Upon the completion of the job, each trade shall immediately remove all of its tools, equipment, any surplus materials, and all debris caused by its portion of the work.

3.5 PRECEDENCE OF MATERIALS AND COORINATION OF WORK

A. These specifications and the accompanying drawings are intended to cover systems which will not interfere with the structural design of the building, which will fit into the several available spaces, and which will ensure complete and satisfactory systems. Each subcontractor and/or trade shall be responsible for the proper fitting of his material and apparatus into the building.

B. The work of the various trades shall be performed in the most direct and workmanlike manner without hindering or handicapping the work of other trades. Piping interferences shall be handled by giving precedence to pipe lines which require a stated grade for proper operation. Where space requirements conflict, the following order or precedence shall, in general, be observed:
1. Building lines.
2. Structural members.
3. Light fixtures.
4. Soil and drain piping.
5. Condensate drains.
6. Vent piping.
7. Supply, return, and outside air ductwork.
8. Exhaust ductwork.
9. HVAC water and steam piping.
10. Steam condensate piping.
11. Fire protection piping.
12. Natural gas piping.
13. Domestic water (cold and hot).
14. Refrigerant piping.
15. Electrical conduit.

C. Coordinate all major elements, components, and systems of plumbing equipment and materials in relationship with other systems, installations, and building components. Coordinate space requirements for installation and access. Verify the following:
1. Clearance for servicing and maintaining equipment, accessories, and specialties, including space for disassembly required for periodic maintenance.
2. Equipment and accessory service connections and support details.
3. Fire-rated wall and floor penetrations.
4. Scheduling, sequencing, movement and positioning of large equipment into building during construction.
5. Access panel and door locations.
6. Clearances between building openings and VTR's/Flues.

D. The light fixture grid layout as indicated on the drawings must be maintained. This Contractor shall refer to all light fixture plans and details indicated on the drawings and shall coordinate the location of dampers, supply grilles, return air grilles, sprinkler heads, etc. with the location of the light fixtures to assure proper access to all items in a manner acceptable to the Owner's Representative.

E. The electrical trades shall locate all junction boxes, pull boxes, conduits, etc. to avoid interference with the diffusers, dampers, grilles, etc. hereinbefore mentioned. The mechanical trades shall furnish to all other trades copies of approved ductwork shop drawings to assist in the coordination of the rough-in and installation of all items of work.

3.6 CONNECTIONS FOR OTHERS

A. This Contractor shall rough-in for and make all water, sewer, electrical, etc. connections to all fixtures, equipment, machinery, etc. provided by others in accordance with detailed roughing-in drawings provided by the equipment suppliers, by actual measurements of the equipment connections, or as detailed.

B. After the equipment is set in place, this Contractor shall make all final connections and shall provide all required pipe, fittings, valves, traps, connectors, etc.

C. Provide all air gap fittings required, using materials hereinbefore specified. In each water line serving an item of equipment or piece of machinery, provide a shutoff valve. On each drain without integral trap provide a suitable trap.

D. All pipe fittings, valves, traps, etc. exposed in finished areas and connected to chrome-plated lines provided by others shall be chrome-plated to match.

E. Provide all transition pieces, etc. required for a complete installation of equipment provided by others.

3.7 INSTALLATION METHODS

A. Where to Conceal: All pipes and conduits shall be concealed in pipe chases, walls, furred spaces, below suspended floors, or above the ceilings of the building unless otherwise indicated.

B. Where to Expose: In mechanical rooms, janitor's' closets tight against pan soffits in exposed Tee structures, or storage spaces, but only where necessary, piping and conduit may be run exposed. All exposed piping and conduit shall be run in the neatest, most inconspicuous manner, and parallel or perpendicular to the building lines.

C. Support: All piping and conduit shall be adequately and properly supported from the building structure by means of hanger rods or clamps to walls as herein specified.

D. Maintaining Clearance: Where limited space is available above the ceilings and below concrete beams or other deep projections, pipe and conduit shall be sleeved through the projection where it crosses, rather than hung below them, in a manner to provide maximum above-floor clearance. Sleeves shall be as herein specified. Approval shall be obtained from the Owner's Representative for each penetration.

E. All pipe, conduits, etc. shall be cut accurately to measurements established at the building and shall be worked into place without springing or forcing. All ducts, pipes, and conduits run exposed in machinery and equipment rooms shall be installed parallel to the building lines, except that they shall be sloped to obtain the proper pitch. Piping and ducts run in furred ceilings, etc. shall be similarly installed, except as otherwise shown. Conduits in furred ceilings and in other concealed spaces may be run at angles to the construction but shall be neatly grouped and racked indicating good workmanship. All conduit and pipe openings shall be kept closed until the systems are closed with final connections.

F. Special Requirements:
1. There shall be no pipe joints nearer than 12 inches to a wall, ceiling, or floor penetration unless pipe joint is a welded or mechanically-coupled-type joint.
2. The Contractor shall study all construction documents and carefully lay out all work in advance of fabrication and erection in order to meet the requirements of the extremely limited spaces. Where conflicts occur, the Contractor shall meet with all involved trades and the Owner's Representative and resolve the conflict prior to erection of any work in the area involved.
3. Prior to the installation of any ceiling material, gypsum, plaster, or acoustical board, the Contractor shall notify the Owner's Representative so that arrangements can be made for an inspection of the above-ceiling area about to be "sealed off." The Contractor shall give as much advance notice as possible up to ten (10) working days, but in no case less than five (5) working days.
4. The purpose of this inspection is to verify the completeness and quality of the installation of the air conditioning systems, the plumbing systems, and any other special above-ceiling systems such as pneumatic tube. The ceiling supports (tee bar or lath) should be in place so that access panel and light fixture locations are identifiable and so that clearances and access provisions may be evaluated.
5. No ceiling material shall be installed until the deficiencies listed from this inspection have been corrected to the satisfaction of the Owner's Representative.

3.8 CUTTING AND PATCHING

A. General: Cut and patch walls, floors, etc. resulting from work in existing construction or where made necessary by failure to provide proper openings or recesses in new construction.

B. Methods of Cutting: Openings cut through concrete and masonry shall be made with masonry saws and/or core drills and at such locations acceptable to the Owner's Representative. Impact-type equipment will not be used except where specifically acceptable to the Owner's Representative. Openings in concrete for pipes, conduits, outlet boxes, etc. shall be core drilled to exact size. Determine location of embedded conduit and reinforcing bars prior to cutting.

C. Restoration: All openings shall be restored to "as-new" condition under the appropriate specification section for the materials involved, and shall match remaining surrounding materials and/or finishes.

D. Masonry: Where openings are cut through masonry walls, provide and install lintels or other structural supports to protect the remaining masonry. Adequate supports shall be provided during the cutting operation to prevent any damage to the masonry occasioned by the operation. All structural members, supports, etc. shall be of the proper size and shape, and shall be installed in a manner acceptable to the Owner's Representative.

E. Plaster: All plumbing work in area containing plaster shall be completed prior to the application of the finish plaster coat. Cutting of finish plaster coat will not be permitted.

F. Weakening: No cutting, boring, or excavating which will weaken the structure shall be undertaken.

3.9 ROOF PENETRATIONS AND FLASHING

A. Pipe and conduit ducts, pitch pockets, curb bases, and flashing compatible with the roofing installation shall be provided for roof penetrations. Provide framing or other support around all openings through roof as required to preserve the structural integrity of the roof system and make the penetration weathertight.

3.10 EXCAVATING AND BACKFILLING

A. Perform trenching, excavating, backfilling for plumbing work as set forth below.

B. Depth of excavation varies with invert of pipe. Excavation to be carried to a depth of at least 6 inches below bottom of pipe elevation. Fill below pipe (6 inches), around pipe, and a minimum of 12 inches above pipe with crushed stone tamped firm and even. Separate topsoil during excavation. Final layer of dirt for exterior installations to be (6 inches minimum) to be topsoil. Backfilling shall be done to exclude use of rock or stone above crushed stone.

3.11 TESTS AND INSPECTIONS

A. General: The Contractor shall make all tests deemed necessary by the inspection departments of the engineer and the authority having jurisdiction, Board of Underwriters, etc. He shall provide all equipment, materials, and labor for making such tests. Fuel and electrical energy for system operational tests following beneficial occupancy by the Owner will be paid for by the Owner.

B. Other: Additional tests specified hereinafter under the various specification sections shall be made.

C. Notification: The Owner's Representative shall be notified at his office 36 hours prior to each test and other specifications requirements requiring action on the part of the Owner, Architect, Engineer, and/or Owner's Representative.

D. Test Logs: All tests which the Contractor conducts shall have pertinent data logged by the Contractor at the time of testing. Data shall include date, time, personnel, description and extent of system tested, test conditions, test results, specified results, and any other pertinent data. Data shall be delivered to the Owner's Representative as specified under "Requirements for Final Acceptance.

E. Inspections: In general, an inspection by the Owner's Representative shall be required prior to closing up any work and prior to beneficial occupancy or final project completion. The closing up of work includes, but is not limited to, pipe and conduit installations prior to backfilling; mechanical, plumbing electrical, and fire protection work prior to placement of concrete; or closing up walls and overhead mechanical, plumbing, electrical and fire protection work prior to installation of the ceiling.

3.12 CLEANING AND PAINTING

A. Thoroughly clean and touch up the finish on all parts of the materials and equipment. Exposed parts in equipment rooms, and all other spaces except sealed chases and attics shall be thoroughly cleaned of cement, plaster, and other materials, and all oil and grease spots shall be removed. Such surfaces shall be carefully wiped and all cracks and corners scraped out.

B. All other painting shall be accomplished under the Painting Section of Division 9 of the specifications.

3.13 DISCHARGE OF WASTES FROM CONSTRUCTION SITE

A. The Contractor shall comply with all applicable provisions of local, state, and federal laws regarding the discharge of wastes into sewer and waterways. Special caution shall be exercised to prevent the discharge of wastes which contain oil, tar, asphalt, roofing compound, kerosene, gasoline, paint, mud, cement, lime, or other materials which would degrade the water quality of the receiving water course. The Contractor shall construct and maintain oil interceptors, settling basins, acid neutralization tanks, and/or other effective pollution countermeasures, as required by the Texas Water Quality Board.

B. On LEED and CHPS projects, contractor is responsible for tracking waste leaving the jobsite. All waste on these projects to be sorted and processed during construction.

END OF SECTION 220100

SECTION 220500 – BASIC PLUMBING MATERIALS AND METHODS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following basic plumbing materials and methods to complement other Plumbing Sections.
   1. Piping materials and installation instructions common to most piping systems.
   2. Concrete base construction requirements.
   3. Escutcheons.
   4. Dielectric fittings.
   5. Dielectric isolation tape
   6. Flexible connectors.
   7. Mechanical sleeve seals.
   8. Nonshrink grout for equipment installations.
   9. Field-fabricated metal and wood equipment supports.
   10. Installation requirements common to equipment specification sections.
   11. Mechanical demolition.
   12. Cutting and patching.
   13. Touchup painting and finishing.
   14. Access Doors

B. Pipe and pipe fitting materials are specified in Plumbing piping system Sections, if applicable.

1.2 DEFINITIONS

A. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawl spaces, and tunnels.

B. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.

C. Exposed, Exterior Installations: Exposed to view outdoors, or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.

D. Concealed, Interior Installations: Concealed from view and protected from physical contact by building occupants. Examples include above ceilings and in duct shafts.

E. Concealed, Exterior Installations: Concealed from view and protected from weather conditions and physical contact by building occupants, but subject to outdoor ambient temperatures. Examples include installations within unheated shelters.

F. The following are industry abbreviations for plastic materials:
   1. ABS: Acrylonitrile-butadiene-styrene plastic.
   2. CPVC: Chlorinated polyvinyl chloride plastic.
   3. NP: Nylon plastic.

4. PE: Polyethylene plastic.
5. PVC: Polyvinyl chloride plastic.

G. The following are industry abbreviations for rubber materials:
1. CR: Chlorosulfonated polyethylene synthetic rubber.
2. EPDM: Ethylene propylene diene terpolymer rubber.

1.3 SUBMITTALS

A. Product Data: For dielectric fittings, flexible connectors, access doors, solder/brazing material and mechanical sleeve seals.

B. Shop Drawings: Detail fabrication and installation for metal and wood supports and anchorage for mechanical materials and equipment.

C. Coordination Drawings: Detail major elements, components, and systems of plumbing equipment and materials in relationship with other systems, installations, and building components. Show space requirements for installation and access. Indicate if sequence and coordination of installations are important to efficient flow of the Work. Include the following:
1. Clearances for servicing and maintaining equipment, accessories, and specialties, including space for disassembly required for periodic maintenance.
2. Equipment and accessory service connections and support details.
3. Fire-rated wall and floor penetrations.
4. Scheduling, sequencing, movement, and positioning of large equipment into building during construction.
5. Access panel and door locations

1.4 QUALITY ASSURANCE

A. All materials, unless otherwise specified, shall be 51% manufactured in the United States, new, free from all defects, and of the best quality. Foreign goods specifically approved for use by the Owner's Representative prior to bidding may be furnished.

B. Materials and equipment shall be installed in accordance with the manufacturer's recommendations and the best standard practice for the type of work involved. All work shall be executed by mechanics skilled in their respective trades, and the installations shall present a neat, precise appearance.

C. Comply with ASME A13.1 for lettering size, length of color field, colors, and viewing angles of identification devices.

D. Equipment Selection: Equipment of higher electrical characteristics, physical dimensions, capacities, and ratings may be furnished provided such proposed equipment is approved in writing and connecting mechanical and electrical services, circuit breakers, conduit, motors, bases, and equipment spaces are increased. Additional costs shall be approved in advance by appropriate Contract Modification for these increases. If minimum energy ratings or efficiencies of equipment are specified, equipment must meet design and commissioning requirements.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Deliver pipes and tubes with factory-applied end caps. Maintain end caps through shipping, storage, and handling to prevent pipe end damage and prevent entrance of dirt, debris, and moisture.

B. Protect stored pipes and tubes from moisture and dirt. Elevate above grade. Do not exceed structural capacity of floor, if stored inside.

C. Protect flanges, fittings, and piping specialties from moisture and dirt.

D. Store plastic pipes protected from direct sunlight. Support to prevent sagging and bending.

1.6 SEQUENCING AND SCHEDULING

A. Coordinate plumbing equipment installation with other building components.

B. Arrange for pipe spaces, chases, slots, and openings in building structure during progress of construction to allow for plumbing installations.

C. Coordinate installation of required supporting devices and set sleeves in poured-in-place concrete and other structural components, as they are constructed.

D. Sequence, coordinate, and integrate installations of plumbing materials and equipment for efficient flow of the Work. Coordinate installation of large equipment requiring positioning before closing in building.

E. Coordinate connection of plumbing systems with exterior underground and overhead utilities and services. Comply with requirements of governing regulations, franchised service companies, and controlling agencies.

F. Coordinate requirements for access panels and doors if plumbing items requiring access are concealed behind finished surfaces.

G. Coordinate installation of identifying devices after completing covering and painting, if devices are applied to surfaces. Install identifying devices before installing acoustical ceilings and similar concealment.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Dielectric Tape:
      a. Holdrite (#272-4).
   2. Metal, Flexible Connectors:
      a. Flexicraft Industries.
      b. Flex-Weld, Inc.
      c. Grinnell Corp.; Grinnell Supply Sales Co.
      d. Mercer Rubber Co.

e. Metraflex Co.
f. Uniflex, Inc.

3. Rubber, Flexible Connectors:
   a. General Rubber Corp.
   b. Mercer Rubber Co.
   c. Metraflex Co.
   d. Red Valve Co., Inc.
   e. Uniflex, Inc.
4. Mechanical Sleeve Seals:
   a. Calpico, Inc.
   b. Metraflex Co.
   c. Thunderline/Link-Seal.

2.2 PIPE AND PIPE FITTINGS

A. Refer to individual Specification piping Sections for pipe and fitting materials and joining methods, if applicable.

B. Pipe Threads: ASME B1.20.1 for factory-threaded pipe and pipe fittings.

2.3 JOINING MATERIALS

A. Refer to individual Specification piping Sections for special joining materials not listed below, if applicable.

B. Pipe-Flange Gasket Materials: Suitable for chemical and thermal conditions of piping system contents.
   1. ASME B16.21, nonmetallic, flat, asbestos-free, 1/8-inch maximum thickness, unless thickness or specific material is indicated.
      a. Full-Face Type: For flat-face, Class 125, cast-iron and cast-bronze flanges.
      b. Narrow-Face Type: For raised-face, Class 250, cast-iron and steel flanges.
   2. AWWA C110, rubber, flat face, 1/8 inch thick, unless otherwise indicated; and full-face or ring type, unless otherwise indicated.

C. Flange Bolts and Nuts: ASME B18.2.1, carbon steel, unless otherwise indicated.

D. Plastic, Pipe-Flange Gasket, Bolts, and Nuts: Type and material recommended by piping system manufacturer, unless otherwise indicated.

E. Solder Filler Metals: ASTM B 32.
   1. ASTM B 32, 95/5 lead-free alloys. Include water –flushable and soluble flux according to ASTM B 813.

F. Brazing Filler Metals: AWS A5.8.
   1. BCuP Series: Copper-phosphorus alloys.
   2. BAg1: Silver alloy.

G. Welding Filler Metals: Comply with AWS D10.12 for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.

H. Solvent Cements: Manufacturer's standard solvent cements for the following:

1. CPVC Piping: ASTM F 493.
2. PVC Piping: ASTM D 2564, medium bodied (bond). Include purple primer according to ASTM F 656.

I. Plastic Pipe Seals: ASTM F 477, elastomeric gasket.

J. Flanged, Ductile-Iron Pipe Gasket, Bolts, and Nuts: AWWA C110, rubber gasket, carbon-steel bolts and nuts.

K. Couplings: Iron-body sleeve assembly, fabricated to match OD of plain-end, pressure pipes.
1. Sleeve: ASTM A 126, Class B, gray iron.
2. Followers: ASTM A 47 malleable iron or ASTM A 536 ductile iron.
3. Gaskets: Rubber.
4. Bolts and Nuts: AWWA C111.
5. Finish: Enamel paint.

2.4 DIELECTRIC FITTINGS

A. General Requirements: Assembly of copper alloy and ferrous materials or ferrous material body with separating nonconductive insulating material suitable for system fluid, pressure, and temperature, to prevent galvanic action and stop corrosion. Unions in first paragraph below are available in at least NPS 1/2 to NPS 2.

B. Dielectric Unions:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
a. Capitol Manufacturing Company.
b. Central Plastics Company.
c. EPCO Sales, Inc.
d. Hart Industries International, Inc.
e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
f. Zurn Plumbing Products Group; Wilkins Water Control Products.
2. Description:
a. Pressure Rating: 250 psig at 180 deg F.
b. End Connections: Solder-joint copper alloy and threaded ferrous.
c. Flanges in first paragraph below are available in at least NPS 1-1/2 to NPS 4.

C. Dielectric Flanges:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
a. Capitol Manufacturing Company.
b. Central Plastics Company.
c. EPCO Sales, Inc.
d. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
2. Description:
a. Factory-fabricated, bolted, companion-flange assembly.
b. Pressure Rating: 175 psig minimum.
c. End Connections: Solder-joint copper alloy and threaded ferrous; threaded solder-joint copper alloy and threaded ferrous.

D. Dielectric-Flange Kits:

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Advance Products & Systems, Inc.
   b. Calico, Inc.
   c. Central Plastics Company.
   d. Pipeline Seal and Insulator, Inc.
2. Description:
   a. Nonconducting materials for field assembly of companion flanges.
   b. Pressure Rating: 150 psig.
   c. Gasket: Neoprene or phenolic.
   d. Bolt Sleeves: Phenolic or polyethylene.
   e. Washers: Phenolic with steel backing washers.

E. Dielectric Couplings:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Calpico, Inc.
   b. Lochinvar Corporation.
2. Description:
   a. Galvanized-steel coupling.
   b. Pressure Rating: 300 psig at 225 deg F.
   c. End Connections: Female threaded.
   d. Lining: Inert and noncorrosive, thermoplastic.

F. Dielectric Nipples:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Perfection Corporation; a subsidiary of American Meter Company.
   b. Precision Plumbing Products, Inc.
   c. Victaulic Company.
2. Description:
   a. Electroplated steel nipple complying with ASTM F 1545.
   b. Pressure Rating: 300 psig at 225 deg F.
   c. End Connections: Male threaded or grooved.
   d. Lining: Inert and noncorrosive, propylene.

2.5 DIELECTRIC ISOLATION TAPE

A. Tape to eliminate dissimilar metal contact: (equal to Holdrite #272-4)
1. White Polyester Felt. Pressure sensitive adhesive rubber base (one side only).
2. 4” width.

2.6 FLEXIBLE CONNECTORS

A. General: Fabricated from materials suitable for system fluid and that will provide flexible pipe connections. Include 125-psig minimum working-pressure rating, unless higher working pressure is indicated, and ends according to the following:
1. 2-Inch NPS and Smaller: Threaded.
2. 2-1/2-Inch NPS and Larger: Flanged.
3. Option for 2-1/2-Inch NPS and Larger: Grooved for use with keyed couplings.

B. Bronze-Hose, Flexible Connectors: Corrugated, bronze, inner tubing covered with bronze wire braid. Include copper-tube ends or bronze flanged ends, braze welded to hose.

C. Rubber, Flexible Connectors: CR or EPDM elastomer rubber construction, with multiple plies of NP fabric, molded and cured in hydraulic presses. Include 125-psig minimum working-pressure rating at 220 deg F. Units may be straight or elbow type, unless otherwise indicated.

2.7 MECHANICAL SLEEVE SEALS

A. Description: Modular sealing element unit, designed for field assembly, used to fill annular space between pipe and sleeve.
   1. Sealing Elements: EPDM-rubber interlocking links shaped to fit surface of pipe. Include type and number required for pipe materials and size of pipe.
   2. Pressure Plates: Stainless steel.
   3. Connecting Bolts and Nuts: Stainless steel of length required to secure pressure plates to sealing elements.

2.8 PIPING SPECIALTIES

A. Sleeves: The following materials are for wall, floor, slab, and roof penetrations:
   1. Steel Sheet Metal: 0.0239-inch minimum thickness, galvanized, round tube closed with welded longitudinal joint.
   2. Steel Pipe: ASTM A 53, Type E, Grade A, Schedule 40, galvanized, plain ends.
   3. Cast Iron: Cast or fabricated "wall pipe" equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.
   4. Stack Sleeve Fittings: Manufactured, cast-iron sleeve with integral clamping flange. Include clamping ring and bolts and nuts for membrane flashing.
      a. Underdeck Clamp: Clamping ring with set screws.
   5. Sleeve Fasteners: Manufactured, steel clips for securement during pour. Equal to B-line, BD40, BE-5-8 or BE-9-12.

B. Escutcheons: Manufactured wall, ceiling, and floor plates; deep-pattern type if required to conceal protruding fittings and sleeves.
   1. ID: Closely fit around pipe, tube, and insulation of insulated piping.
   2. OD: Completely cover opening.
   3. Cast Brass: One piece, with set screw. (split face acceptable for existing piping)
      a. Finish: Polished chrome-plate.

2.9 GROUT

A. Nonshrink, Nonmetallic Grout: ASTM C 1107, Grade B.
   1. Characteristics: Post-hardening, volume-adjusting, dry, hydraulic-cement grout, nonstaining, noncorrosive, nongaseous, and recommended for interior and exterior applications.
   2. Design Mix: 5000-psig, 28-day compressive strength.
   3. Packaging: Premixed and factory packaged.

2.10 ACCESS DOORS

A. General: Provide access doors for all serviceable mechanical appurtenances (valves, trap primers, shock arresters, actuators, sensors, etcetera) in inaccessible locations. Such locations include gypsum, brick and CMU ceilings and walls.

B. Location of panels shall be carefully coordinated with other Exposed Devices as described in earlier paragraphs.

C. Manufacturers shall be Milcor, Mifab, or approved equal. Unless indicated otherwise, use panels equal to Milcor Style M for masonry and drywall construction, equal to Milcor Style K for plastered masonry walls and ceilings. Stainless steel panels shall be used in ceramic tile or glazed structural tile.

D. Minimum construction features include 16-gage frame and door, continuous hinges, cam-style latch and 10”x10" unobstructed opening size.

E. UL labeled when in fire-rated construction, one and one-half hour rating.

F. Access doors located outside, in restrooms or in a moisture-laden environment (dressing area, shower area, lockers, etcetera) shall be stainless steel construction.

G. Equipment access doors shall be of sufficient size to remove/replace equipment and provide routine maintenance as necessary, unless otherwise noted. Doors shall be set flush with adjacent finish surfaces. All access doors shall be provided with cylinder locks. All access doors (MEP) shall have one (1) common key.

PART 3 - EXECUTION

3.1 PIPING SYSTEMS - COMMON REQUIREMENTS AND APPLICATIONS

A. General: Install piping as described below, unless piping Sections specify otherwise. Individual piping Sections specify unique piping installation requirements.

B. General Locations and Arrangements: Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations. Install piping as indicated, unless deviations to layout are approved on Coordination Drawings.

C. All piping to be installed in compliance with current NEC required clearances.

D. Install manufactured isolation clamps at all dissimilar metal pipe supports. Install dielectric isolation tape (engineer approved) only when a manufactured isolation clamp is not available.

E. Install piping at indicated slope.

F. Install components with pressure rating equal to or greater than system operating pressure.

G. Install piping in concealed interior and exterior locations, except in equipment rooms and service areas.

H. Install piping free of sags and bends.

I. Install exposed interior and exterior piping at right angles or parallel to building walls. Diagonal runs are prohibited, unless otherwise indicated.

J. Install piping tight to slabs, beams, joists, columns, walls, and other building elements. Allow sufficient space above removable ceiling panels to allow for ceiling panel removal.

K. Install piping to allow application of insulation plus 1-inch clearance around insulation.

L. Locate groups of pipes parallel to each other, spaced to permit valve servicing.

M. Install fittings for changes in direction and branch connections.

N. Install couplings according to manufacturer's written instructions.

O. Fire-Barrier Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at pipe penetrations. Seal pipe penetrations with firestop materials. Comply with requirements in Division 07 Section "Penetration Firestopping" for firestop materials and installations.
   1. Fire-stop all sleeves at floor penetrations of multistory buildings including underfloor penetrations.

P. Verify final equipment locations for roughing-in.

Q. Refer to equipment specifications in other Sections of these Specifications for roughing-in requirements.

R. Piping Joint Construction: Join pipe and fittings as follows and as specifically required in individual piping specification Sections:
   1. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.
   2. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.
   3. Soldered Joints: Construct joints according to AWS's "Soldering Manual," Chapter "The Soldering of Pipe and Tube"; or CDA's "Copper Tube Handbook."
   4. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," Chapter "Pipe and Tube."
   5. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:
      a. Note internal length of threads in fittings or valve ends, and proximity of internal seat or wall, to determine how far pipe should be threaded into joint.
      b. Apply appropriate tape or thread compound to external pipe threads, unless dry seal threading is specified.
      c. Align threads at point of assembly.
      d. Tighten joint with wrench. Apply wrench to valve end into which pipe is being threaded.
      e. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.
   6. Welded Joints: Construct joints according to AWS D10.12, "Recommended Practices and Procedures for Welding Low Carbon Steel Pipe," using qualified processes and welding operators according to "Quality Assurance" Article.
   7. Flanged Joints: Align flange surfaces parallel. Select appropriate gasket material, size, type, and thickness for service application. Install gasket concentrically positioned.

Assemble joints by sequencing bolt tightening to make initial contact of flanges and gaskets as flat and parallel as possible. Use suitable lubricants on bolt threads. Tighten bolts gradually and uniformly using torque wrench.

8. Plastic Piping Solvent-Cement Joints: Clean and dry joining surfaces by wiping with clean cloth or paper towels. Join pipe and fittings according to the following:
    a. Comply with ASTM F 402 for safe-handling practice of cleaners, primers, and solvent cements.
    b. CPVC Piping: ASTM D 2846 and ASTM F 493.
    c. PVC Pressure Piping: ASTM D 2672.
    d. PVC Nonpressure Piping: ASTM D 2855.
9. Plastic Piping Heat-Fusion Joints: Clean and dry joining surfaces by wiping with clean cloth or paper towels. Join according to ASTM D 2657 procedures and manufacturer's written instructions.
    a. Plain-End Pipe and Fittings: Use butt fusion.
    b. Plain-End Pipe and Socket Fittings: Use socket fusion.

3.2 ESCUTCHEON REQUIREMENTS

A. Install escutcheons at pipe penetrations of walls, ceilings, and floors in finished areas.
    1. Escutcheons for New Piping:
        a. Piping exposed through floors and walls in finished areas: One piece, cast brass with polished chrome-plated finish with set screw. Deep escutcheons to be provided where standard depth will not fit.
        b. Escutcheons shall cover entire hole penetration.
        c. Escutcheon to be appropriately sized for pipe.
    2. Escutcheons for Existing piping:
        a. Piping exposed through floors and walls in finished areas: Split plate, cast brass with polished chrome-plated finish with set screw. Deep escutcheons to be provided where standard depth will not fit.
        b. Escutcheons shall cover entire hole penetration.
        c. Escutcheon to be appropriately sized for pipe.
    3. Install escutcheons at wall, floor, and ceiling penetrations in exposed finished locations and within cabinets and millwork. Use deep-pattern escutcheons if required to conceal protruding pipe fittings.

3.3 PIPE SLEEVE INSTALLATION REQUIREMENTS

A. Pipe sleeves are required at all through wall and floor penetrations.
    1. Sleeves are to be of the following material:
        a. Galvanized-Steel-Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, zinc-coated, with plain ends.
    2. Sleeves are required for all through floor and wall penetrations. Sleeves to be set and poured in place (in slab applications), secure all sleeves with fasteners.
    3. Sleeves to extend 2 inches past face of floor or wall. Pipe sleeve in finished areas to be flush with wall or floor for installation of escutcheon.
    4. Install sleeves in new partitions, slabs, and walls as they are built.
    5. For interior wall penetrations, seal annular space between sleeve and pipe or pipe insulation using joint sealants appropriate for size, depth, and location of joint. Comply with requirements in Division 07 Section "Joint Sealants" for joint sealants.

6. For exterior wall penetrations above grade, seal annular space between sleeve and pipe using joint sealants appropriate for size, depth, and location of joint. Comply with requirements in Division 07 Section "Joint Sealants" for joint sealants.
7. For exterior wall penetrations below grade, seal annular space between sleeve and pipe using sleeve seals specified in this Section.
8. Install sleeves that are large enough to provide 1/4-inch (6.4-mm) annular clear space between sleeve and pipe or pipe insulation unless otherwise indicated. Seal annular space with water tight sealant. (equal to NP-1). All sleeves and penetrations to maintain rating of wall / floor. Seal pipe penetrations with fire-stopping materials.
9. Install sleeve materials according to the following applications:
    a. Sleeves for Piping Passing through Concrete Floor Slabs: galvanized steel pipe.
    b. Sleeves for Piping Passing through Concrete Floor Slabs of Mechanical Equipment Areas or Other Wet Areas: Galvanized-steel pipe sleeves.
        1) Extend sleeves 2 inches above finished floor level.
        2) For pipes penetrating floors with membrane waterproofing, extend cast-iron sleeve fittings below floor slab as required to secure clamping ring if ring is specified. Secure flashing between clamping flanges. Install section of cast-iron soil pipe to extend sleeve to 2 inches (50 mm) above finished floor level. Comply with requirements in Division 07 Section "Sheet Metal Flashing and Trim" for flashing.
10. Sleeves for Piping Passing through Gypsum-Board Partitions:
    a. Galvanized-steel pipe sleeves.
    b. Exception: Sleeves are not required for water supply tubes and waste pipes for individual plumbing fixtures if escutcheons will cover openings.
11. Sleeves for Piping Passing through Concrete Roof Slabs: Reference details.
12. Sleeves for Piping Passing through Exterior Concrete Walls:
    a. Galvanized-steel pipe sleeves.
    b. Install sleeves that are large enough to provide 1-inch annular clear space between sleeve and pipe or pipe insulation when sleeve seals are used.
13. Sleeves for Piping Passing through Interior Concrete Walls:
    a. Galvanized-steel pipe sleeves.
14. Mechanical sleeve seals
    a. Install sleeve seals in sleeves in exterior concrete walls at water-service piping entries into building. Sleeves must be poured in place. Installation of sleeves after wall is constructed is not acceptable.
    b. Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble sleeve seal components and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

B. Piping Connections: Make connections according to the following, unless otherwise indicated:
1. Install unions, in piping 2-inch NPS and smaller, adjacent to each valve and at final connection to each piece of equipment with 2-inch NPS or smaller threaded pipe connection.
2. Install flanges, in piping 2-1/2-inch NPS and larger, adjacent to flanged valves and at final connection to each piece of equipment with flanged pipe connection.
3. Dry Piping Systems: Install dielectric unions and flanges to connect piping materials of dissimilar metals.

4. Wet Piping Systems: Install dielectric coupling and nipple fittings to connect piping materials of dissimilar metals.

3.4 DIELECTRIC FITTING INSTALLATION

A. Install unions, in piping 2-inch NPS and smaller, adjacent to each valve and at final connection to each piece of equipment with 2-inch NPS or smaller threaded pipe connection.

B. Install flanges, in piping 2-1/2-inch NPS and larger, adjacent to flanged valves and at final connection to each piece of equipment with flanged pipe connection.

3.5 EQUIPMENT INSTALLATION – COMMON REQUIREMENTS

A. Install equipment to provide maximum possible headroom, if mounting heights are not indicated.

B. Install equipment according to approved submittal data. Portions of the Work are shown only in diagrammatic form. Refer conflicts to Architect.

C. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

D. Install mechanical equipment to facilitate service, maintenance, and repair or replacement of components. Connect equipment for ease of disconnecting, with minimum interference to other installations. Extend grease fittings to accessible locations.

E. Install equipment giving right of way to piping installed at required slope.

3.6 PAINTING AND FINISHING

A. Apply paint to exposed piping according to the following, unless otherwise indicated:
   1. Interior, Ferrous Piping: Use semigloss, acrylic-enamel finish. Include finish coat over enamel undercoat and primer.
   2. Interior, Galvanized-Steel Piping: Use semigloss, acrylic-enamel finish. Include two finish coats over galvanized metal primer.
   3. Interior, Ferrous Supports: Use semigloss, acrylic-enamel finish. Include finish coat over enamel undercoat and primer.
   4. Exterior, Ferrous Piping: Use semigloss, acrylic-enamel finish. Include two finish coats over rust-inhibitive metal primer.
   5. Exterior, Galvanized-Steel Piping: Use semigloss, acrylic-enamel finish. Include two finish coats over galvanized metal primer.
   6. Exterior, Ferrous Supports: Use semigloss, acrylic-enamel finish. Include two finish coats over rust-inhibitive metal primer.

B. Do not paint piping specialties with factory-applied finish.

C. Damage and Touchup: Repair marred and damaged factory-painted finishes with materials and procedures to match original factory finish.

3.7 ERECTION OF METAL SUPPORTS AND ANCHORAGE

A. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor mechanical materials and equipment.

B. Field Welding: Comply with AWS D1.1, "Structural Welding Code--Steel."

3.8 ERECTION OF WOOD SUPPORTS AND ANCHORAGE

A. Cut, fit, and place wood grounds, nailers, blocking, and anchorage to support and anchor mechanical materials and equipment (not to be used at pipe supports).

B. Select fastener sizes that will not penetrate members if opposite side will be exposed to view or will receive finish materials. Tighten connections between members. Install fasteners without splitting wood members.

C. Attach to substrates as required to support applied loads.

3.9 DEMOLITION

A. Cut, channel, chase, and drill floors, walls, partitions, ceilings, and other surfaces necessary for mechanical installations. Perform cutting by skilled mechanics of trades involved.

B. Repair cut surfaces to match adjacent surfaces.

3.10 CUTTING AND PATCHING

A. Disconnect, demolish, and remove Work specified in Plumbing Sections.

B. If pipe, ductwork, insulation, or equipment to remain is damaged or disturbed, remove damaged portions and install new products of equal capacity and quality.

C. Accessible Work: Remove indicated exposed pipe and ductwork in its entirety.

D. Work Abandoned in Place: Cut and remove underground pipe a minimum of 2 inches beyond face of adjacent construction. Cap and patch surface to match existing finish.

E. Removal: Remove indicated equipment from Project site.

F. Temporary Disconnection: Remove, store, clean, reinstall, reconnect, and make operational equipment indicated for relocation.

3.11 GROUTING

A. Install nonmetallic, nonshrink, grout for plumbing equipment base bearing surfaces, pump and other equipment base plates, and anchors. Mix grout according to manufacturer's written instructions.

B. Clean surfaces that will come into contact with grout.

C. Provide forms as required for placement of grout.

D. Avoid air entrapment during placing of grout.

E. Place grout, completely filling equipment bases.

F. Place grout on concrete bases to provide smooth bearing surface for equipment.

G. Place grout around anchors.

H. Cure placed grout according to manufacturer's written instructions.

END OF SECTION 220500

SECTION 220519 – METERS AND GAUGES FOR PLUMBING

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following meters and gauges for plumbing systems:
   1. Thermometers.
   2. Gauges.
   3. Test plugs
   4. Flow indicators.
   5. Temperature and Pressure Test Kit

B. Related Sections include the following:
   1. Specification Section "Domestic Water Piping" for domestic water appurtenances.

1.2 SUBMITTALS

A. Product Data: For each type of product to be installed.

B. Operation and Maintenance Data: For all products to be installed.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 METAL-CASE, LIQUID-IN-GLASS THERMOMETERS

A. Manufacturers:
   1. Palmer - Wahl Instruments Inc.
   2. Trerice, H. O. Co.
   3. Weiss Instruments, Inc.
   4. Weksler Instruments Operating Unit; Dresser Industries; Instrument Div.

B. Case: Black-finished Aluminum, 9 inches long.

C. Tube: Red or blue reading, organic-liquid filled, with magnifying lens.

D. Tube Background: Satin-faced, nonreflective aluminum with permanently baked on scale markings on lens (U.V. protected).

E. Window: Glass.

F. Connector: Adjustable type, 180 degrees in vertical plane, 360 degrees in horizontal plane, with locking device.

G. Stem: Brass for thermowell installation and of length to suit installation.

H. Accuracy: Plus or minus 1 percent of range or plus or minus 1 scale division to maximum of 1.5 percent of range.

2.3 THERMOWELLS

A. Manufacturers:
1. Palmer – Wahl Instruments Inc.
2. Trerice, H. O. Co.
3. Weiss Instruments, Inc.
4. Weksler Instruments Operating Unit; Dresser Industries; Instrument Div.

B. Manufacturers: Same as manufacturer of thermometer being used.

C. Description: Pressure-tight, socket-type metal fitting made for insertion into piping and of type, diameter, and length required to hold thermometer. Provide extended neck to accommodate insulation thickness.

2.4 PRESSURE GAUGES

A. Manufacturers:
1. Palmer – Wahl Instruments, Inc.
2. Trerice, H. O. Co.
3. Weiss Instruments, Inc.
4. Weksler Instruments Operating Unit; Dresser Industries; Instrument Div.

B. Direct Mounting, Dial-type Dry or Liquid Filled Pressure Gauges: Indicating-dial type complying with ASME B40.100.
1. Case: Dry or Liquid-filled type, stainless steel, 4-inch diameter. Weatherproof.
2. Pressure-Element Assembly: Bourdon tube, unless otherwise indicated.
3. Pressure Connection: Brass, NPS 1/4, bottom-outlet type unless back-outlet type is indicated.
4. Movement: Mechanical, with link to pressure element and connection to pointer.
5. Dial: Satin-faced, nonreflective aluminum with baked on scale markings.
6. Pointer: Red or other dark-color metal.
7. Window: Glass
8. Ring: Stainless
9. Accuracy: Grade B, plus or minus 2 percent of middle half scale.
10. Vacuum-Pressure Range: 30-in. Hg of vacuum to 15 psig of pressure.
11. Range of Fluids under Pressure: Two times operating pressure.

C. Pressure-Gage Fittings:
1. Valves: NPS ¼ brass or stainless-steel needle type.
2. Syphons: NPS ¼ coil of brass tubing with threaded ends.
3. Snubbers: ASME B40.5,NPS ¼ brass bushing with corrosion-resistant, porous-metal disc of material suitable for system fluid and working pressure.

2.5 TEST PLUGS (PT PORTS)

A. Manufacturers:

1. Palmer – Wahl Instruments, Inc.
2. Trerice, H. O. Co.
3. Weiss Instruments, Inc.
4. Weksler Instruments Operating Unit; Dresser Industries; Instrument Div.

B. Description: Corrosion-resistant brass or stainless-steel body with core inserts and gasketed and threaded cap, with extended stem for units to be installed in insulated piping.

C. Minimum Pressure and Temperature Rating: 500 psig at 200 deg F

D. Core Inserts: One or two self-sealing rubber valves.
1. Insert material for air, water, oil, or gas service at 20 to 200 deg F shall be CR.
2. Insert material for air or water service at minus 30 to plus 275 deg F shall be EPDM.

2.6 FLOW INDICATORS

A. Manufacturers:
1. Dwyer Instruments, Inc. (Series SFI-800 ONLY)

B. Description: Instrument for installation in piping systems for visual verification of flow. Rated for potable water applications.

C. Construction: Polysulfone body; with polysulfone sight glass and white polysulfone paddle-wheel indicator, and threaded ends.

D. Pressure Rating: 150 psig.

E. Temperature Rating: 212 deg F.

F. End Connections for NPS 3/4 and Smaller: Threaded.

2.7 TEMPERATURE AND PRESSURE TEST KIT

A. Test Kit: Furnish (1) test kit containing one pressure gage and adaptor, two (2) thermometers, and carrying case. Pressure gage, adapter probes, and thermometer sensing elements shall be of diameter to fit test plugs and of length to project into piping.
1. Pressure Gage: Small bourdon-tube insertion type with 2- to 3-inch diameter dial and probe. Dial range shall be 0 to 200 psig.
2. Low-Range Thermometer: Small bimetallic insertion type with 1- to 2-inch diameter dial and tapered-end sensing element. Dial ranges shall be 25 to 125 deg F.
3. High-Range Thermometer: Small bimetallic insertion type with 1- to 2-inch diameter dial and tapered-end sensing element. Dial ranges shall be 0 to 220 deg F.
4. Carrying case shall have formed instrument padding.

PART 3 - EXECUTION

3.1 THERMOMETER APPLICATIONS

A. Install liquid-in-glass thermometers in the following locations:
1. Inlet and outlet of each storage tank.
2. Outlet of all domestic water heaters or boilers.

3. On hot water return line after circulation pump.
4. At the following locations for mixing valves:
   a. HW (inlet to valve).
   b. HWR (inlet to valve).
   c. Tempered (outlet of valve).

B. Provide the following temperature ranges for thermometers:
1. Domestic Hot Water: 30 to 180 deg F, with 2-degree scale divisions.
2. Domestic Cold Water: 0 to 100 deg F, with 2-degree scale divisions.

3.2 PRESSURE GAGE APPLICATIONS

A. Install dry-case-type pressure gauges for discharge of each pressure-reducing valve and inlet and outlet of all backflow preventers (Domestic water).

B. Dry type pressure gauges to be used on domestic water systems (inlet and outlets of heaters mixing valves, booster pumps and water softeners).

3.3 FLOW INDICATOR APPLICATION

A. Install wheel type indicator on outlet side of each domestic pump (recirculation or booster).

3.4 INSTALLATIONS

A. Install direct-mounting thermometers and adjust vertical and tilted positions.

B. Install thermowells with socket extending to center of pipe and in vertical position in piping tees where thermometers are indicated.

C. Install direct-mounting pressure gauges in piping tees with pressure gage located on pipe at most readable position.

D. Install ¼" NPT, ¼ turn ball-valve and snubber fitting in piping for each pressure gage for fluids.

E. Install test plugs in tees in piping.

F. Install flow indicators, in accessible positions for easy viewing, in piping systems.

3.5 CONNECTIONS

A. Install meters and gauges adjacent to machines and equipment to allow service and maintenance for meters, gauges, machines, and equipment.

3.6 ADJUSTING

A. Calibrate meters according to manufacturer's written instructions, after installation.

B. Adjust faces of meters and gauges to proper angle for best visibility.

END OF SECTION 220519

SECTION 220523 – GENERAL-DUTY VALVES FOR PLUMBING PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Bronze ball valves.
   2. Ductile iron Butterfly valves.
   3. Bronze swing check valves.
   4. Iron swing check valves.
   5. Bronze globe valves.
   6. Ductile iron globe valves.

1.3 DEFINITIONS

A. CWP: Cold working pressure.

B. EPDM: Ethylene propylene copolymer rubber.

C. NBR: Acrylonitrile-butadiene, Buna-N, or nitrile rubber.

D. NRS: Nonrising stem.

E. OS&Y: Outside screw and yoke.

F. RS: Rising stem.

G. SWP: Steam working pressure.

1.4 SUBMITTALS

A. Product Data: For each type of valve indicated and required accessories (chains, extensions, etc.).

1.5 QUALITY ASSURANCE

A. Source Limitations for Valves: Obtain each type of valve from single source from single manufacturer.

B. ASME Compliance:
   1. ASME B16.10 and ASME B16.34 for ferrous valve dimensions and design criteria.
   2. ASME B31.1 for power piping valves.
   3. ASME B31.9 for building services piping valves.

C. NSF Compliance: NSF 61 for valve materials for potable-water service.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Prepare valves for shipping as follows:
   1. Protect internal parts against rust and corrosion.
   2. Protect threads, flange faces, grooves, and weld ends.
   3. Set globe valves closed to prevent rattling.
   4. Set ball and plug valves open to minimize exposure of functional surfaces.
   5. Set butterfly valves closed or slightly open.
   6. Block check valves in either closed or open position.

B. Use the following precautions during storage:
   1. Maintain valve end protection.
   2. Store valves indoors and maintain at higher than ambient dew point temperature. If outdoor storage is necessary, store valves off the ground in watertight enclosures.

C. Use sling to handle large valves; rig sling to avoid damage to exposed parts. Do not use handwheels or stems as lifting or rigging points.

PART 2 - PRODUCTS

2.1 GENERAL REQUIREMENTS FOR VALVES

A. Refer to valve schedule articles for applications of valves.

B. Valve Pressure and Temperature Ratings: Not less than indicated and as required for system pressures and temperatures.

C. Valve Sizes: Same as upstream piping unless otherwise indicated.

D. Valve Actuator Types:
   1. Gear Actuator: For quarter-turn valves NPS 8 and larger.
   2. Handwheel: For valves other than quarter-turn types.
   3. Handlever: For quarter-turn valves NPS 6 and smaller.
   4. Chainwheel: Device for attachment to valve handwheel, stem, or other actuator; of size and with chain for mounting height, as indicated in the "Valve Installation" Article.

E. Valve Action: Close rotation shall be clockwise.

F. Valves in Insulated Piping: With 2-inch stem extensions and the following features:
   1. Ball Valves: With extended operating handle of non-thermal-conductive material, and protective sleeve that allows operation of valve without breaking the vapor seal or disturbing insulation. Extension to be provided by valve manufacturer to match specific product.
   2. Butterfly Valves: With extended neck.

G. Valve-End Connections:

1. Flanged: With flanges according to ASME B16.1 for iron valves (with 316 stainless steel bolts).
2. Threaded: With threads according to ASME B1.20.1.

2.2 BRONZE BALL VALVES

A. Two-Piece, Full-Port, Bronze Ball Valves with Stainless-Steel Trim:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Conbraco Industries, Inc.; Apollo Valves.
      b. Milwaukee Valve Company.
      c. Mueller Steam Specialty; a division of SPX Corporation.
      d. NIBCO INC.
      e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
   2. Description:
      a. Standard: MSS SP-110.
      b. SWP Rating: 150 psig.
      c. CWP Rating: 600 psig.
      d. Body Design: Two piece.
      e. Body Material: Bronze.
      f. Ends: Threaded.
      g. Seats: PTFE or TFE.
      h. Stem: Stainless steel, blowout-proof.
      i. Ball: Stainless steel, vented.
      j. Port: Full.

2.3 BUTTERFLY VALVES

A. 200 CWP, Ductile Iron, Lug Style-Flanged Butterfly Valves, potable rated:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Conbraco Industries, Inc.; Apollo Valves.
      b. Milwaukee Valve Company.
      c. Mueller Steam Specialty; a division of SPX Corporation.
      d. NIBCO INC.
      e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
   2. Description:
      a. Standard: MSS SP-67, Type I.
      b. CWP Rating: 200 psig.
      c. Body Design: Lug type; suitable for bidirectional dead-end service at rated pressure without use of downstream flange.
      d. Body Material: ASTM A 536, ductile iron.
      e. Seat: EPDM.
      f. Stem: One- or two-piece stainless steel.
      g. Disc: Aluminum Bronze
      h. Flange bolts to be 316 stainless steel.

2.4 BRONZE SWING CHECK VALVES

A. Class 150, Bronze Swing Check Valves with Bronze Disc:

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Conbraco Industries, Inc.; Apollo Valves.
   b. Milwaukee Valve Company.
   c. Mueller Steam Specialty; a division of SPX Corporation.
   d. NIBCO INC.
   e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
2. Description:
   a. Standard: MSS SP-80, Type 3.
   b. CWP Rating: 300 psig.
   c. Body Design: Horizontal flow.
   d. Body Material: ASTM B 62, bronze.
   e. Ends: Threaded.
   f. Disc: Bronze.

2.5 IRON SWING CHECK VALVES

A. Class 250, Iron Swing Check Valves with Metal Seats, potable rated:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Conbraco Industries, Inc.; Apollo Valves.
      b. Milwaukee Valve Company.
      c. Mueller Steam Specialty; a division of SPX Corporation.
      d. NIBCO INC.
      e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
   2. Description:
      a. Standard: MSS SP-71, Type I.
      b. CWP Rating: 500 psig.
      c. Body Design: Clear or full waterway.
      d. Body Material: ASTM A 126, gray iron with bolted bonnet.
      e. Ends: Flanged.
      f. Trim: Bronze.
      g. Gasket: Asbestos free.
      h. Flange bolts to be 316 stainless steel.

2.6 BRONZE GLOBE VALVES

A. Class 150, Bronze Globe Valves with Nonmetallic Disc:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Conbraco Industries, Inc.; Apollo Valves.
      b. Milwaukee Valve Company.
      c. Mueller Steam Specialty; a division of SPX Corporation.
      d. NIBCO INC.
      e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
   2. Description:
      a. Standard: MSS SP-80, Type 2.
      b. CWP Rating: 300 psig.
      c. Body Material: ASTM B 62, bronze with integral seat and union-ring bonnet.
      d. Ends: Threaded.

e. Stem: Bronze.
f. Disc: PTFE or TFE.
g. Packing: Asbestos free.
h. Handwheel: Malleable iron, bronze, or aluminum.

2.7 DUCTILE IRON GLOBE VALVES

A. Class 150, Ductile Iron Globe Valves, potable rated:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
a. Conbraco Industries, Inc.; Apollo Valves.
b. Milwaukee Valve Company.
c. Mueller Steam Specialty; a division of SPX Corporation.
d. NIBCO INC.
e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
2. Description:
a. Standard: MSS SP-85, Type I.
b. CWP Rating: 200 psig.
c. Body Material: ASTM A395, ductile iron.
d. Ends: Flanged.
e. Trim: Bronze.
f. Packing and Gasket: PTFE.
g. Flange bolts to be 316 stainless steel.

2.8 CHAINWHEELS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Babbitt Steam Specialty Co.
2. Roto Hammer Industries.
3. Trumbull Industries.

B. Description: Valve actuation assembly with sprocket rim, brackets, and chain.
1. Brackets: Type, number, size, and fasteners required to mount actuator on valve.
2. Attachment: For connection to butterfly valve stems.
3. Sprocket Rim with Chain Guides: Ductile iron, of type and size required for valve.
4. Chain: Hot-dip, galvanized steel, of size required to fit sprocket rim.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion. Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.

B. Operate valves in positions from fully open to fully closed. Examine guides and seats made accessible by such operations.

C. Examine threads on valve and mating pipe for form and cleanliness.

D. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Verify that gasket is of proper size, that its material composition is suitable for service, and that it is free from defects and damage.

E. Do not attempt to repair defective valves; replace with new valves.

3.2 VALVE INSTALLATION

A. Install valves with unions or flanges at each piece of equipment arranged to allow service, maintenance, and equipment removal without system shutdown.

B. Install valves with brass short nipples and brass unions at downstream side (outlet) of ball and globe valves (NPS 2 and smaller).

C. Locate valves for easy access and provide separate support where necessary.

D. Install valves in horizontal piping with stem at or above center of pipe.

E. Install valves in position to allow full stem and handle movement. Valve handle to have ample clearance to be fully exercised without interference (full open and full closed) with no modifications to handle.

F. Install chainwheels on operators for butterfly valves NPS 4 and larger and more than 120 inches above finished floor. Extend chains to 96 inches above finished floor.

G. All valves NPS 3 and smaller shall be installed within 120 inches above finished floor.

H. Install check valves for proper direction of flow and as follows:
   1. Swing Check Valves: In horizontal position with hinge pin level.

I. For all valves on insulated piping, provide insulated stem extension.

J. Install shutoff valves immediately upstream of each dielectric fitting.

K. Provide and install shutoff valve close to water main on each branch and riser serving plumbing fixtures or equipment, on each water supply to equipment, and on each water supply to plumbing fixtures that do not have supply stops.

L. Provide and install drain valves for equipment at base of each water riser, at low points in horizontal piping, and where required to drain water piping.
   1. Drain Valves (At low points in water mains, risers, and branches): Ball valves

3.3 ADJUSTING

A. Adjust or replace valve packing after piping systems have been tested and put into service but before final adjusting and balancing. Replace valves if persistent leaking occurs.

B. Perform the following adjustments before operation:
   1. Open shutoff valves to fully open position.
   2. Remove and clean strainer screens. Close drain valves and replace drain plugs.

3.4 GENERAL REQUIREMENTS FOR VALVE APPLICATIONS

A. Valve applications, use the following:
   1. Shutoff Service: Ball, butterfly valves.
   2. Butterfly Valve Dead-End Service: Flange (lug) type.
   3. Throttling Service: Globe valves.
   4. Pump-Discharge Check Valves:
      a. NPS 2 and Smaller: Bronze swing check valves with bronze disc.

B. If valves with specified SWP classes or CWP ratings are not available, the same types of valves with higher SWP classes or CWP ratings may be substituted.

C. Select valves, except wafer types, with the following end connections:
   1. For Copper Tubing, NPS 2 and Smaller: Threaded ends.
   2. For Copper Tubing, NPS 2-1/2 and larger: Flanged ends except where threaded valve-end option is indicated in valve schedules below.
   3. For Steel Piping, NPS 2 and Smaller: Threaded ends.
   4. For Steel Piping, NPS 2-1/2 and larger: Flanged ends.

3.5 VALVE SCHEDULE

A. Pipe NPS 2 and Smaller:
   1. Ball Valves: Two piece, full port, bronze with stainless-steel trim; with brass short nipple and brass union connection at downstream side (outlet).
   2. Bronze Swing Check Valves.
   3. Bronze Globe Valves: With brass short nipple and brass union connection at downstream side (outlet).

B. Pipe NPS 2-1/2 and Larger:
   1. Ductile Iron, Butterfly Valves.
   2. Iron Swing Check Valves.
   3. Ductile Iron Globe Valves.

END OF SECTION 220523

SECTION 220529 – HANGERS AND SUPPORTS FOR PLUMBING PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following hangers and supports for plumbing system piping and equipment.
   1. Steel pipe hangers, supports and riser clamps
   2. Thermal-hanger shield inserts and saddles.
   3. Fastener systems.
   4. Pipe positioning systems.
   5. Equipment supports.

B. Related Sections include the following:
   1. All plumbing specification sections.

1.3 DEFINITIONS

A. MSS: Manufacturers Standardization Society for The Valve and Fittings Industry Inc.

B. Terminology: As defined in MSS SP-90, “Guidelines on Terminology for Pipe Hangers and Supports.”

1.4 PERFORMANCE REQUIREMENTS

A. Design supports for multiple pipes capable of supporting combined weight of supported systems, system contents and test water.

B. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

C. Weight loading for supports and hangers shall not exceed manufacturers recommended tolerances and limits.

1.5 SUBMITTALS

A. Product Data: For the following:
   1. Steel pipe hangers and supports.
   2. Thermal-hanger shield inserts and saddles.
   3. Fastener systems.
   4. Pipe positioning systems.

B. Shop Drawings: Show fabrication and installation details and include calculations for the following:
   1. Trapeze pipe hangers. Include Product Data for components.
   2. Metal framing systems. Include Product Data for components.
   3. Equipment supports.

C. Welding certificates.

1.6 QUALITY ASSURANCE

A. Welding: Qualify procedures and personnel according to AWS D1.1, "Structural Welding Code-steel."

B. Welding: Qualify procedures and personnel according to the following:
   1. AWS D1.1. "Structural Welding Code-Steel".

PART 2 – PRODUCTS

2.1 MATERIALS AND WORKMANSHIP

A. All materials, unless otherwise specified, shall be 51% manufactured in the United States, new, free from all defects, and of the best quality. Foreign goods specifically approved for use by the Owner's Representative prior to bidding may be furnished.

B. Materials and equipment shall be installed in accordance with the manufacturer's recommendations and the best standard practice for the type of work involved. All work shall be executed by mechanics skilled in their respective trades, and the installations shall present a neat, precise appearance.

2.2 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.3 METAL COATING REQUIREMENTS:

A. All metal products shall have the following coatings:
   1. Wet/damp areas: hot dipped galvanized.
   2. Dry or conditioned areas: pre-galvanized.

2.4 STEEL PIPE HANGERS, SUPPORTS AND RISER CLAMPS

A. Description: MSS SP-58, Types 1 through 58, factory-fabricated components. Refer to Part 3 "Hangers and Support Applications" Article for where to use specific hanger and support types.

B. Manufacturers:

1. B-Line Systems, Inc.; a division of Cooper Industries.
2. ERICO/Michigan Hanger Co.
3. Grinnell Corp.

C. Galvanized, Metallic Coatings: Pre-galvanized (minimum thickness of 0.5 mils) or hot dipped (1.4 to 3.9 thickness).

D. Nonmetallic Coatings: Plastic coating, jacket or liner.

E. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion for support of bearing surface of piping.

F. Epoxy Coatings: Copper colored epoxy coating on carbon steel hangers and supports for use on noninsulated copper piping only.

G. Channel, rod and securement hardware:
1. Channel: 12-ga.
2. Rod: Sized as scheduled.
3. Hardware (clamps, bolts, washers, etc): coating per area indication.

2.5 THERMAL-HANGER SHIELD INSERTS

A. Description: 100-psig minimum, compressive-strength insulation insert with a sheet metal shield.

B. Manufactures:
1. B-line
2. ERICO / Michigan Hanger CO
3. Grinnell Corp
4. Buckaroos

C. Insulation –Insert Material for Cold Piping: ASTM C 552, Type II cellular glass with vapor barrier. Wood inserts are not acceptable.

D. Insulation-Insert Material for Hot Piping: Water-repellent treated, ASTM C 533, Type 1 calcium silicate or ASTM C 552, Type II cellular glass.

E. Insulation-Insert Material for Cold and Hot Piping, up to 3” diameter: Molded fiberglass block, 20 lbs/ft^3 density, thermal conductivity of 0.30.

2.6 FASTENER SYSTEMS

A. Mechanical-Expansion Anchors: Insert-wedge-type stainless steel, for use in hardened Portland cement concrete with pull-out, tension and shear capacities appropriate for supported loads and building materials where used.
1. Manufacturers:
   a. B-Line Systems, Inc.; a division of Cooper Industries.
   b. Hilti, Inc.
   c. Powers Fasteners.

B. Concrete Insert: electroplated steel finish, for embedding in concrete. Steel insert nut for rod attachment.
1. Manufacturers:

a. B-Line Systems, Inc.; a division of Cooper Industries.
b. Hilti, Inc.
c. Powers Fasteners.

2.7 PIPE POSITIONING SYSTEMS

A. Description: IAPMO PS 42, system of metal brackets, clips and straps for positioning piping in pipe spaces for plumbing fixtures for commercial applications.

B. Manufacturers:
1. C&S Mfg. Corp.
2. HOLDRITE Corp.; Hubbard Enterprises.
3. Samco Stamping Inc.

2.8 EQUIPMENT SUPPORTS

A. Description: Welded, shop or field-fabricated equipment support made from structural-steel shapes.

2.9 MISCELLANEOUS MATERIALS

A. Structural Steel: ASTM A 36/A 36M, steel plates, shapes and bars. Galvanized only. Painted steel not acceptable.

PART 3 - EXECUTION

3.1 HANGERS AND SUPPORTS APPLICATIONS AND INSTALLATION

A. Specific hanger and support requirements are specified in Hanger Application Schedule below.

B. Steel Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps and attachments as required to properly support piping form building structure; attaching to metal roof decks is not permissible.

C. Use hangers and supports with galvanized, metallic coatings for piping. Field applied finish is not acceptable.

D. Use nonmetallic plastic or epoxy coating, jacket or liner coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.

E. Use padded hangers for piping that is subject to scratching.

F. Rod to be installed plumb. Bending rod is not acceptable. Provide and install required attachments.

G. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Adjustable, Heavy Duty Steel Clevis Hangers: For suspension of non-insulated or insulated stationary pipes, NPS 1/2 to NPS 30.
2. Strut System Clamps: For attachment of piping to channel. NPS ½ to NPS 2.

a. Noninsulated copper piping to have dielectric insert. (dielectric tape not acceptable).

3. Trapeze Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Arrange for grouping of parallel runs of horizontal piping and support together on field-fabricated trapeze pipe hangers.
   a. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified above for individual pipe hangers.
   b. Field fabricate from ASTM A 36/A 36M, steel shapes selected for loads being supported. Weld steel according to AWS D1.1.
4. Install hangers for piping with the following maximum horizontal spacing and minimum rod diameters (hangers shall be spaced to prevent sagging):
   a. NPS 2 and Smaller: 60 inches with 3/8-inch rod.
   b. NPS 2-1/2 to 5: 60 inches with 1/2-inch rod.
   c. NPS 6 to 8: 60 inches with 3/4-inch rod.

H. Vertical-Piping Riser Clamps: Unless otherwise indicated and except as specified in piping system Section, install the following types:
1. Required at all risers from under-floor or through floors from floor below. Risers clamps to be installed every 10 ft max. Coordinate installation with sleeves.

I. Building and Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Wide Jaw C-Clamps: For structural shapes, with retaining clip.
2. NPS 2 and smaller: mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.
3. NPS 2 ½ and larger: Concrete spot insert. Install building attachments within concrete slabs. Install additional attachments at concentrate loads, including valves, flanges and strainers, NPS 2-1/2 and larger and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.

J. Insulation Piping Installation:
1. Provide manufacture galvanized metal shield with locking tabs or securement band.
2. For Trapeze or Clamped Systems: Thermal insert and shield shall cover entire circumference of pipe.
3. For Clevis or Band Hangers: Thermal insert and shield shall cover lower 180 degrees of pipe.
4. Thermal Insert Length: Extend 4 inches beyond sheet metal shield for piping operating below ambient air temperature.

K. Use pipe positioning systems in pipe spaces behind plumbing fixtures to support supply and waste piping for plumbing fixtures; minimum three (3) for vertical pipe sections.

L. Pipe Positioning System Installation: Install support devices to make rigid supply and waste piping connections to each plumbing fixture. Refer Specification Section "Plumbing Fixtures" for plumbing fixtures.

M. Install hangers and supports complete with necessary inserts, bolts, rods, nuts washers and other accessories.

N. Load Distribution: Install hangers and supports so piping live and dead loads and stressed from movement will not be transmitted to connected equipment.

O. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and so maximum pipe deflections allowed by ASME B31.9 (for building services piping) are not exceeded.

3.2 EQUIPMENT SUPPORTS

A. Manufacturer's structural-steel system to suspend equipment from structure overhead or to support equipment above floor.

3.3 ADJUSTING

A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.

B. Trim excess length of continuous-thread hanger and support rods to 1 inch.

3.4 PAINTING

A. Repair Galvanized Surfaces: Clean welds, bolted connections and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

END OF SECTION 220529

SECTION 220553 – IDENTIFICATION FOR PLUMBING PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Equipment labels.
   2. Warning signs and labels
   3. Pipe labels.
   4. Valve tags.
   5. Warning tags.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Samples: For color, letter style and graphic representation required for each identification material and device.

C. Equipment Label Schedule: Include a listing of all equipment to be labeled with the proposed content for each label.

D. Valve numbering scheme.

E. Valve Schedules: For each piping system to include in maintenance manuals.

1.4 COORDINATION

A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.

B. Coordinate installation of identifying devices with locations of access panels and doors.

C. Install identifying devices before installing acoustical ceilings and similar concealment.

PART 2 - PRODUCTS

2.1 EQUIPMENT LABELS

A. Plastic Labels for Equipment:
   1. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8 inch thick, and having predrilled holes for attachment hardware.

2. Letter Color: White.
3. Background Color: Black.
4. Maximum Temperature: Able to withstand temperatures up to 160 deg F.
5. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3/4 inch.
6. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
7. Fasteners: Stainless-steel rivets or self-tapping screws.

B. Label Content: Include equipment's Drawing designation or unique equipment number, Drawing numbers where equipment is indicated (plans, details and schedules), plus the Specification Section number and title where equipment is specified.

C. Equipment Label Schedule: For each item of equipment to be labeled, on 8-1/2 by 11 inch (A4) bond paper. Tabulate equipment identification number and identify Drawing numbers where equipment is indicated (plans, details, and schedules), plus the Specification Section number and title where equipment is specified. Equipment schedule shall be included in operation and maintenance data.

2.2 WARNING SIGNS AND LABELS

A. Material and Thickness: Multilayer, multicolor, plastic labels for mechanical engraving, 1/8 inch thick, and having predrilled holes for attachment hardware.

B. Letter Color: White.

C. Background Color: Red.

D. Maximum Temperature: Able to withstand temperatures up to 160 deg F.

E. Minimum Label Size: Length and width vary for required label content, but not less than 2-1/2 by 3 inch.

F. Minimum Letter Size: 1/4 inch for name of units if viewing distance is less than 24 inches, 1/2 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.

G. Fasteners: Stainless-Steel self-tapping screws.

H. Adhesive: Contact-type permanent adhesive, compatible with label and with substrate.

I. Label Content: Include caution and warning information, plus emergency notification instructions.

2.3 PIPE LABELS

A. General Requirements for Manufactured Pipe Labels: Preprinted, color-coded, with lettering indicating service, and showing flow direction.

B. Pre-tensioned Pipe Labels: Pre-coiled, semi-rigid plastic formed to cover full circumference of pipe and to attach to pipe without fasteners or adhesive.

C. Self-Adhesive Pipe Labels: Printed plastic with contact-type, permanent-adhesive backing.

D. Pipe Label Contents: Include identification of piping service using same designations or abbreviations as used on Drawings, pipe size and an arrow indicating flow direction.
   1. Flow-Direction Arrows: Integral with piping system service lettering to accommodate both directions, or as separate unit on each label to indicate flow direction.
   2. Lettering Size: At least 1-1/2 inches high.

2.4 VALVE TAGS

A. Valve Tags: Stamped or engrave with ¼ inch letters piping system abbreviation and ½ inch numbers.

B. Valve Schedules: For each piping system, on 8-1/2 by 11-inch (A4) bond paper. Tabulate valve number, piping system, system abbreviation (as shown on valve tag), location of a valve (room or space), normal-operating position (open, closed or modulating), and variations for identification. Mark valves for emergency shutoff and similar special uses.
   1. Valve-tag schedule shall be included in operation and maintenance date.

2.5 WARNING TAGS

A. Warning Tags: Preprinted or partially preprinted, accident-prevention tags, or plasticized card stock with matte finish suitable for writing.
   1. Size: Approximately 4 by 7 inches.
   2. Fasteners: Brass grommet and wire.
   3. Nomenclature: Large-size primary caption such as “DANGER”, “CAUTION”, OR “DO NOT OPERATE”.
   4. Color: yellow background with black lettering.

PART 3 - EXECUTION

3.1 PREPARATION

A. Clean piping and equipment surfaces or substances that could impair band of identification devices, including dirt, oil, grease, release agents and incompatible primers, paints and encapsulants.

3.2 EQUIPMENT LABEL INSTALLATION

A. Install or permanently fasten labels on each major item of mechanical equipment.

B. Locate equipment labels where accessible and visible.

3.3 PIPE LABEL INSTALLATION

A. Piping Color-Coding: Painting of piping is specified in Specification Section "Interior Painting".

B. Locate pipe labels where piping is exposed or above accessible ceilings in finished spaces; machine rooms; accessible maintenance spaces such as shafts, tunnels and plenums; and exterior exposed locations as follows:
   1. Near each valve and control device.
   2. Near each branch connection, excluding short takeoffs for fixtures and terminal units. Where flow pattern is not obvious, mark each pipe at branch.
   3. Near penetrations through walls, floors, ceilings and inaccessible enclosures.
   4. At access doors, manholes and similar access points that permit view of concealed piping.
   5. Near major equipment items and other points of origination and termination.
   6. Spaced at maximum intervals of 50 feet along each run. Reduce intervals to 25 feet in areas of congested piping and equipment.
   7. On piping above removable acoustical ceilings. Omit intermediately spaced labels.

C. Pipe Label Color Schedule:
   1. Domestic Water Piping:
      a. Background Color: Blue.
      b. Letter Color: White.
   2. Domestic Hot Water Piping:
      a. Background Color: Red.
      b. Letter Color: White.
   3. Sanitary Waste and Vent and Storm Drainage Piping:
      a. Background Color: Green.
      b. Letter Color: White

3.4 VALVE-TAG INSTALLATION

A. Install tags on valves and controls devices in piping systems, except check valves; valves within factory-fabricated equipment units; shutoff valves; faucets; convenience and lawn-watering hose connections; and similar roughing-in connections of end-use fixtures and units. List tagged valves in a valve schedule.

B. Valve-Tag Application Schedule: Tag valves according to size, shape, and color scheme and with captions similar to those indicated in the following subparagraphs:
   1. Valve-Tag Size and Shape:
      a. Cold Water: 1-1/2 inches round.
      b. Hot Water: 1-1/2 inches square.
   2. Valve-Tag Color:
      a. Cold Water: Blue.
      b. Hot Water: Orange.
   3. Letter Color:
      a. Cold Water: Black.
      b. Hot Water: Black

3.5 WARNING-TAG INSTALLATION

A. Write required message on, and attach warning tags to, equipment and other items where required.

END OF SECTION 220553

SECTION 221940 – FUEL GAS PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes fuel gas piping within the building. Products include the following:
   1. Pipe, tube, fittings, and joining materials.
   2. Protective pipe and fitting coating.
   3. Piping specialties.
   4. Specialty valves.
   5. Joining materials.
   6. Pressure regulators.

B. Related Sections include the following: Division 2 Section “Natural Gas Distribution” for natural gas service piping, specialties, and accessories outside the building.

1.3 PROJECT CONDITIONS

A. Gas System Pressure: Two pressure ranges. Primary pressure is more than 0.5 psig but not more than 2.0 psig, and is reduced to secondary pressure of 0.5 psig or less.

B. Design values of fuel gas supplied for these systems are as follows:
   1. Normal Heating Value: 1000 Btu/cu. ft.
   2. Nominal Specific Gravity: 0.6.

1.4 SUBMITTALS

A. Product Data: For the following:
   1. Pipes, tubes, fittings, and joining materials.
   2. Specialty valves. Include pressure rating, capacity, settings, and electrical connection data of selected models.
   3. Pressure regulators. Include pressure rating, capacity, and settings of selected models.

B. Welding certificates.

C. Field quality-control test reports.

D. Operation and Maintenance Data: For natural gas specialties and accessories to include in emergency, operation, and maintenance manuals.

1.5 QUALITY ASSURANCE

A. Welding: Quality processes and operators according to ASME Boiler and Pressure Vessel Code: Section IX.

B. Electrical Components and Devices: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

C. NFPA Standard: Comply with NFPA 54, "National Fuel Gas Code."

1.6 COORDINATION

A. Existing Utilities: Do not interrupt utilities serving facilities occupied by Owner or others u unless permitted under the following conditions and then only after arranging to provide temporary utility services according to requirements indicated:
   1. Notify Owner not less than two days in advance of proposed utility interruptions.
   2. Do not proceed with utility interruptions without Architect’s written permission.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 PIPING MATERIALS

A. Refer to Part 3 "Piping Applications" Article for applications of pipe, tube, fitting, and joining materials.

2.3 PIPES, TUBES, FITTINGS, AND JOINING MATERIALS

A. Steel Pipe: ASTM A 53/A 53M; Type E or S; Grade B; black. Wall thickness of wrought-steel pipe shall comply with ASME B36.10M.
   1. Malleable-Iron Threaded Fittings: ASME B 16.3, Class 150, standard pattern, with threaded ends according to ASME B1.20.1.
   2. Steel Threaded Fittings: ASME B16.11, forged steel with threaded ends according to ASME B1.20.1.
   3. Steel Welding Fittings: ASME B16.9, wrought steel or ASME B16.11, forged steel.
   4. Unions: ASME B16.39, Class 150, malleable iron with brass-to-iron seat, ground joint and threaded ends according to ASME B1.20.1.
   5. Cast-Iron Flanges and Flanged Fittings: ASME B16.1, Class 125.
   6. Joint Compound and Tape: Suitable for natural gas.
   7. Steel Flanges and Flanged Fittings: ASME B16.5.
   8. Gasket Material: Thickness, material and type suitable for natural gas.

B. PE Pipe: ASTM D 2513, SDR 11.

1. PE Fittings: ASTM D 2683, socket-fusion type or ASTM D 3261, butt-fusion type with dimensions matching PE pipe.
2. PE Transition Fittings: Factory-fabricated fittings with PE pipe complying with ASTM D 2513, SDR 11; and steel pipe complying with ASTM A 53/A 53M, black steel, Schedule 40, Type E or S, Grade B.
3. Anodeless Service-Line Risers: Factory fabricated and leak tested.
    a. Underground Portion: PE pipe complying with ASTM D 2513, SDR 11 inlet.
    b. Casing: Steel pipe complying with ASTM A 53/A 53M, Schedule 40, black steel, Type E or S, Grade B, with corrosion-protective coating covering.
    c. Aboveground Portion: PE transition fitting.
    d. Outlet shall be threaded or suitable for welded connection.
    e. Tracer wire connection.
    f. Ultraviolet shield.
    g. Stake supports with factory finish to match steel pipe casing or carrier pipe.
4. Transition Service-Line Risers: Factory fabricated and leak tested.
    a. Underground Portion: PE pipe complying with ASTM D 2513, SDR 11 inlet connected to steel pipe complying with ASTM A 53/A 53M, Schedule 40, Type E or S, Grade B, with corrosion-protective coating for aboveground outlet.
    b. Outlet shall be threaded or suitable for welded connection.
    c. Bridging sleeve over mechanical coupling.
    d. Factory-connected anode.
    e. Tracer wire connection.
    f. Ultraviolet shield.
    g. Stake supports with factory finish to match steel pipe casing or carrier pipe.

2.4 SPECIALTY VALVES

A. Valves, NPS 2 and Smaller: Threaded ends according to ASME B1.20.1 for pipe threads.

B. Valves, NPS 2-1/2 and Larger: Flanged ends according to ASME B16.5 for steel flanges and according to ASME B16.24 for copper and copper-alloy flanges.

C. Gas Stops: Bronze body with AGA stamp, plug type with bronze plug and flat or square head, ball type with chrome-plated brass ball and lever handle, or butterfly valve with stainless-steel disc and fluorocarbon elastomer seal and lever handle; 2-psig minimum pressure rating.

D. Gas Valves, NPS 2 and Smaller: ASME B16.33 and CSA International-listed bronze body and 125-psig pressure rating.
    1. Manufacturers:
        a. BMI Canada, Inc.
        b. Crane Valves
        c. Dungs, Karl, Inc.
        d. Flow Control Equipment, Inc.
        e. Grinnel Corp.
        f. Honeywell International Ltd.
        g. KITZ Corporation
        h. Legend Valve and Fitting, Inc.
        i. Lyall, R.W. & Co.., Inc.
        j. McDonald, A.Y. Mfg. Co.

k. Milwaukee Valve Company
l. Mueller Co.; Mueller Gas Products Div.
m. NIBCO INC.
n. Red-White Valve Corp.
o. Velan Inc.
p. Watts Industries, Inc.; Water products Div.

2. Tamperproof Feature: Include design for locking.

E. Plug Valves, NPS 2-1/2 and larger: ASME B16.38 and MSS SP-78 cast-iron, lubricated plug valves, with 125-psig pressure rating.
1. Manufacturers:
a. Flow Control Equipment, Inc.
b. Milliken Valve Co., Inc.
c. Nordstrom Valves, Inc.
d. Olson Technologies, Inc.; Homestead Valve Div.
e. Walworth Co.
2. Tamperproof Feature: Include design for locking.

F. General-Duty Valves, NPS 2-1/2 and Larger: ASME B16.38, cast-iron body, suitable for fuel gas service, with "WOG" indicated on valve body, and 126-psig pressure rating.
1. Gate Valves: MSS SP-70, OS&& type with solid wedge.
2. Butterfly Valves: MSS SP-67, lug type with lever handle.

G. Automatic Gas Valves: ANSI Z21.21, with electrical or mechanical operator for actuation by appliance automatic shutoff device.
1. Manufacturers:
a. ASCO General Controls.
b. ASCO Power Technologies, LP; Division of Emerson
c. ASCO Valve Canada, Division of Emerson Electric Canada Limited.
d. Dungs, Karl, Inc.
e. Eaton Corporation; Controls Div.
f. Eclipse Combustion, Inc.
g. GPS Gas Protection Systems, Inc.
h. Honeywell International Inc.
i. Johnson Controls

2.5 PIPING SPECIALTIES

A. Appliance Flexible Connectors:
1. Indoor, Fixed-Appliance Flexible Connectors: Comply with ANSI Z21.24.
2. Indoor, Movable-Appliance Flexible Connectors: Comply with ANSI Z21.69.
3. Outdoor, Appliance Flexible Connectors: Comply with ANSI Z21.75.
4. Corrugated stainless-steel tubing with polymer coating.
5. Operating-Pressure Rating: 0.5 psig (3.45 kPa).
6. End Fittings: Zinc-coated steel.
7. Threaded Ends: Comply with ASME B1.20.1.
8. Maximum Length: 72 inches (1830 mm).

B. Quick-Disconnect Devices: Comply with ANSI Z21.41.
1. Copper-alloy convenience outlet and matching plug connector.

2. Nitrile seals.
3. Hand operated with automatic shutoff when disconnected.
4. For indoor or outdoor applications.
5. Adjustable, retractable restraining cable.

C. Y-Pattern Strainers:
1. Body: ASTM A 126, Class B, cast iron with bolted cover and bottom drain connection.
2. End Connections: Threaded ends for NPS 2 (DN 50) and smaller.
3. Strainer Screen: 60-mesh startup strainer, and perforated stainless-steel basket with 50 percent free area.
4. CWP Rating: 125 psig (862 kPa).

D. Weatherproof Vent Cap: Cast- or malleable-iron increaser fitting with corrosion-resistant wire screen, with free area at least equal to cross-sectional area of connecting pipe and threaded-end connection.

2.6 JOINING MATERIALS

A. Joint Compound and Tape: Suitable for natural gas.

B. Welding Filler Metals: Comply with AWS D10.12/D10.12M for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.

C. Brazing Filler Metals: Alloy with melting point greater than 1000 deg F (540 deg C) complying with AWS A5.8/A5.8M. Brazing alloys containing more than 0.05 percent phosphorus are prohibited.

2.7 PRESSURE REGULATORS

A. General Requirements:
1. Single stage and suitable for natural gas.
2. Steel jacket and corrosion-resistant components.
3. Elevation compensator.
4. End Connections: Threaded for regulators NPS 2 (DN 50) and smaller.

B. Line Pressure Regulators: Comply with ANSI Z21.80.
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
2. Basis-of-Design Product: Subject to compliance with requirements, provide product indicated on Drawings or comparable product by one of the following:
a. Actaris.
b. American Meter Company.
c. Eclipse Combustion, Inc.
d. Fisher Control Valves and Regulators; Division of Emerson Process Management.
e. Invensys.
f. Maxitrol Company.
g. Richards Industries; Jordan Valve Div.
3. Body and Diaphragm Case: Cast iron or die-cast aluminum.

4. Springs: Zinc-plated steel; interchangeable.
5. Diaphragm Plate: Zinc-plated steel.
6. Seat Disc: Nitrile rubber resistant to gas impurities, abrasion, and deformation at the valve port.
7. Orifice: Aluminum; interchangeable.
8. Seal Plug: Ultraviolet-stabilized, mineral-filled nylon.
9. Single-port, self-contained regulator with orifice no larger than required at maximum pressure inlet, and no pressure sensing piping external to the regulator.
10. Pressure regulator shall maintain discharge pressure setting downstream, and not exceed 150 percent of design discharge pressure at shutoff.
11. Overpressure Protection Device: Factory mounted on pressure regulator.
12. Atmospheric Vent: Factory- or field-installed, stainless-steel screen in opening if not connected to vent piping.
13. Maximum Inlet Pressure: 2 psig.

2.8 LABELING AND IDENTIFYING

A. Detectable Warning Tape: Acid- and alkali-resistant, PE film warning tape manufactured for marking and identifying underground utilities, a minimum of 6 inches (150 mm) wide and 4 mils (0.1 mm) thick, continuously inscribed with a description of utility, with metallic core encased in a protective jacket for corrosion protection, detectable by metal detector when tape is buried up to 30 inches (750 mm) deep; colored yellow.

PART 3 - EXECUTION

3.1 PREPARATION

A. Close equipment shutoff valves before turning off fuel gas to premises or section of piping. Perform leakage test as specified in "Field Quality Control" Article to determine that all equipment is turned off in affected piping section.

3.2 OUTDOOR PIPING INSTALLATION

A. Comply with NFPA 54 for installation and purging of natural-gas piping.

B. Install underground, natural-gas piping buried at least 36 inches below finished grade. Comply with requirements in Division 2 Section "Earthwork" for excavating, trenching, and backfilling.
   1. If natural-gas piping is installed less than 36 inches (900 mm) below finished grade, install it in containment conduit.

C. Install underground, PE, natural-gas piping according to ASTM D 2774. Adjacent to piping, provide with a continuous length of yellow insulated copper tracer wire; #12 AWG (min.); suitable for direct burial.

D. Steel Piping with Protective Coating:
   1. Apply joint cover kits to pipe after joining to cover, seal, and protect joints.

2. Repair damage to PE coating on pipe as recommended in writing by protective coating manufacturer.
3. Replace pipe having damaged PE coating with new pipe.

E. Copper Tubing with Protective Coating:
1. Apply joint cover kits over tubing to cover, seal, and protect joints.
2. Repair damage to PE coating on pipe as recommended in writing by protective coating manufacturer.

F. Install fittings for changes in direction and branch connections.

G. Exterior-Wall Pipe Penetrations: Seal penetrations using steel or cast-iron pipe sleeves and mechanical sleeve seals. Select sleeve size to allow for 1-inch (25-mm) annular clear space between pipe and sleeve for installing mechanical sleeve seals.

H. Mechanical Sleeve Seal Installation: Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble mechanical sleeve seals and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

I. Install pressure gage upstream and downstream from each service regulator. Pressure gages are specified in Section "Meters and Gages."

3.3 INDOOR PIPING APPLICATIONS

A. Flanges, unions, transition, and special fittings with pressure ratings same as or higher than system pressure rating may be used in applications below, unless otherwise indicated.

B. Fuel Gas Piping, 2 psig or Less:
1. NPS 1/2 and Smaller: NPS 3/4 steel pipe, malleable-iron threaded fittings, and threaded joint. No fuel gas piping shall be smaller than NPS 3/4; provide reducers at equipment where required.
2. NPS 3/4 and NPS 1: Steel pipe, malleable-iron threaded fittings, and threaded joints.
3. NPS 1-1/4 to NPS 2: Steel pipe, malleable-iron threaded fittings, and threaded joints.
4. NPS 2-1/2 and Larger: Steel pipe, steel welding fittings, and welded joints.

3.4 VALVE APPLICATIONS

A. Piping Line Valves, NPS 2 and Smaller: Gas valve.

B. Piping Line Valves, NPS 2-1/2 and Larger: Plug valve or general-duty valve.

3.5 PIPING INSTALLATION

A. Basic piping installation requirements and piping joint construction are specified in Specification Section "Basic Mechanical Materials and Methods."

B. Drips and Sediment Traps: Install drips at points where condensate may collect. Include outlets of service meters. Locate where readily accessible for cleaning and emptying. Do not install where condensate would be subject to freezing.

1. Construct drips and sediment traps using tee fitting with bottom outlet plugged or capped. Use minimum-length nipple of 3 pipe diameters, but not less than 3 inches long, and same size as connected pipe. Install with space between bottom of drip and floor for removal of plug or cap.

C. Conceal pipe installations in walls, pipe spaces, utility spaces, above ceilings, below grade or floors and in floor channels, unless indicated to be exposed to view.

D. Install fuel gas piping at uniform grade of 0.1 percent slope upward toward risers.

E. Use eccentric reducer fittings to make reductions in pipe sizes. Install fittings with level side down.

F. Connect branch piping from top or side of horizontal piping.

G. Install unions in pipes NPS 2 and smaller, adjacent to each valve, at final connection to each piece of equipment, and elsewhere as indicated. Unions are not required on flanged devices.

H. Install strainer on inlet of each line pressure regulator and automatic and electrically operated valve.

I. Install pressure gage upstream and downstream from each line pressure regulator. Pressure gages are specified in Specification Section "Meters and Gauges."

J. Install flanges on valves, specialties, and equipment having NPS 2-1/2 and larger connections.

K. Install vent piping for gas pressure regulators and gas trains, extend outside building, and vent to atmosphere. Terminate vents with turned-down, reducing-elbow fittings with corrosion-resistant insect screens in large end.

L. Install containment conduits for gas piping below slabs, within building, in gastight conduits extending minimum of 4 inches outside building, and vented to atmosphere. Terminate vents with turned-down, reducing-elbow fittings with corrosion-resistant insect in large end. Prepare and paint outside of conduits with coal-tar, epoxy-polyamide paint according to SSPC-Paint 16.

3.6 JOINT CONSTRUCTION

A. Basic piping joint construction is specified in Specification Section “Basic Mechanical Materials and Methods.”

B. Use materials suitable for fuel gas.
1. Brazed Joints: make with brazing alloy with melting point greater than 1000 deg. F. Brazing alloys containing phosphorus are prohibited.

C. Patch factory-applied protective coating as recommended by manufacturer at field welds and where damage to coating occurs during construction.

3.7 HANGER AND SUPPORT INSTALLATION

A. Pipe hanger and support and equipment support materials and installation requirements are specified in Specification Section "Hangers and Supports."

B. Install hangers for horizontal steel piping with the following maximum spacing and minimum rod sizes:
   1. NPS 1 and Smaller: Maximum span, 96 inches; minimum rod size, 3/8 inch.
   2. NPS 1-1/4: Maximum span, 108 inches; minimum rod size, 3/8 inch.
   3. NPS 1-1/2 and NPS 2: Maximum span, 108 inches; minimum rod size, 3/8 inch.
   4. NPS 2-1/2 to NPS 3-1/2: Maximum span, 10 feet; minimum rod size, 1/2 inch.
   5. NPS 4 and larger: Maximum span, 10 feet; minimum rod size, 5/8 inch.

3.8 CONNECTIONS

A. Drawings indicate general arrangement of fuel gas piping, fittings, and specialties.

B. Install piping adjacent to appliances to allow service and maintenance.

C. Connect piping to appliances using gas with shutoff valves and unions. Install valve upstream from and within 72 inches of each appliance. Install union downstream from valve.

D. Sediment Traps: Install tee fitting with capped nipple in bottom to form drip, as close as practical to inlet of each appliance using gas.

E. Ground equipment according to Specification Section “Grounding and Bonding.”
   1. Do not use gas pipe as grounding electrode.

F. Connect wiring according to Specification Section “Conductors and Cables.”

3.9 LABELING AND IDENTIFYING

A. Equipment Nameplates and Signs: Install engraved plastic-laminate equipment nameplate for sign on or near each service meter, pressure regulator, and specialty valve.
   1. Text: In addition to name of identified unit, distinguish between multiple units, inform operator of operational requirements, indicate safety and emergency precautions, and warn of hazards and improper operations.
   2. Nameplates, pipe identification, and signs are specified in Specification Section “Mechanical Identification.”

3.10 PAINTING

A. Use materials and procedures in painting specification Sections.

B. Paint exterior piping (including rooftop applications).
   1. Color: Yellow

3.11 FIELD QUALITY CONTROL

A. Test, inspect, and purge piping according to NFPA 54 and requirements of authorities having jurisdiction.

B. Repair leaks and defects with new materials and retest system until satisfactory results are obtained.

C. Verify capacities and pressure ratings of service meters, pressure regulators, valves, and specialties.

D. Verify correct pressure settings for pressure regulators.

E. Verify that specified piping tests are complete.

END OF SECTION 221940

SECTION 230005 - MECHANICAL DEMOLITION

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following:
   1. Demolition and removal of selected portions of building or structure.
   2. Demolition and removal of selected site elements.
   3. Salvage of existing items to be reused or recycled.

1.2 DEFINITIONS

A. Remove or Demolish: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner cleaned, packaged, and ready for reuse.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

1.3 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered during selective demolition remain Owner's property. Carefully remove and salvage each item or object in a manner to prevent damage and deliver promptly to Owner.
   1. Coordinate with Owner's representative, who will establish special procedures for removal and salvage.

1.4 SUBMITTALS

A. Schedule of Selective Demolition Activities: Indicate the following:
   1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity.
   2. Interruption of utility services. Indicate how long utility services will be interrupted.
   3. Coordination for shutoff, capping, and continuation of utility services (including but not limited to: Gas, Water, Fire Suppression, Chilled Water, Hot Water, Air Conditioning, etc).
   4. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
   5. Means of protection for items to remain and items in path of waste removal from building.

B. Inventory: After selective demolition is complete, submit a list of items that have been salvaged.

1.5 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ANSI A10.6 and NFPA 241.

C. Pre-demolition Conference: Conduct conference at Project site to comply with requirements in Section "Project Management and Coordination." Review methods and procedures related to selective demolition including, but not limited to, the following:
   1. Inspect and discuss condition of construction to be selectively demolished.
   2. Review structural load limitations of existing structure.
   3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
   4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
   5. Review areas where existing construction is to remain and requires protection.

1.6 PROJECT CONDITIONS

A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.

B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

D. Hazardous Materials: It is unknown whether hazardous materials will be encountered in the Work.
   1. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Owner will remove hazardous materials under a separate contract.

E. Storage or sale of removed items or materials on-site is not permitted.

F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
   1. Maintain fire-protection facilities in service during selective demolition operations.

1.7 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

C. Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.

D. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

3.2 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems: Maintain services/systems indicated to remain and protect them against damage during selective demolition operations.

B. Service/ Requirements: Locate, identify, disconnect, and seal or cap off indicated utility services and mechanical/electrical systems serving areas to be selectively demolished.
   1. Arrange to shut off indicated utilities with utility companies.
   2. If services/systems are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
   3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.
      a. Where entire wall is to be removed, existing services/systems may be removed with removal of the wall.

3.3 PREPARATION

A. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

3.4 SELECTIVE DEMOLITION, GENERAL

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
   1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.

2. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
3. Maintain adequate ventilation when using cutting torches.
4. Dispose of demolished items and materials promptly.

B. Removed and Salvaged Items:
1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area designated by Owner.
5. Protect items from damage during transport and storage.

C. Removed and Reinstalled Items:
1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

D. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Architect, items may be removed to a suitable, protected storage location during selective demolition and cleaned and reinstalled in their original locations after selective demolition operations are complete.

E. Contractor shall terminate demolished pipe and/or ductwork. System shall be capped and insulated per new work specification.

F. Contractor shall remove any abandoned piping and/or ductwork in area of construction during the demolition process.

G. Unforeseen Conditions
1. Any unforeseen utilities found during construction that directly affect any trade must be brought to the engineer’s attention via RFI.
2. All existing conditions must be clearly annotated on the As-Built drawings.

H. Repair any walls, floors or roofs that piping, ducts or equipment have been removed from (or through). Patch with similar materials to match finish and color (paint to match). If paint cannot be matched, repaint entire wall or surface.

3.5 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, remove demolished materials from Project site and legally dispose of them in an EPA-approved landfill.
1. Do not allow demolished materials to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Burning: Do not burn demolished materials.

C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

END OF SECTION 230005

SECTION 23 0100 - SPECIAL CONDITIONS FOR ALL MECHANICAL WORK

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK

A. This section covers the general provisions of the mechanical specifications applicable to the following systems:
   1. Heating, air conditioning, and ventilation.

B. The use of the word mechanical in the body of the various specifications sections shall be interpreted to include all the aspects of all of the systems referenced in Mechanical Specifications.

1.2 DRAWINGS

A. These specifications are accompanied by drawings of the building and details of the installations showing the locations of equipment, piping, ductwork, etc. The drawings and these specifications are complementary to each other; requirements described in one or the other shall be considered binding as if described in both.

B. If any departures from the drawings are deemed necessary by the Contractor, details of such departures and the reasons therefore shall be submitted to the Owner's Representative for approval. No departures shall be made without prior written approval by the Owner's Representative.

C. There are intricacies of construction which are impractical to specify or indicate in detail; means and methods for performing such work shall adhere to commonly accepted industry standards.

D. It is the Contractor's responsibility to properly use all information found on the Architectural, Structural, Mechanical, and Electrical drawings and applicable shop drawings where such information affects his work.

E. For new buildings, all final dimensions shall be scaled from the drawings, unless otherwise noted. For work associated with existing buildings (renovations and additions), all final dimensions shall be field verified.

1.3 CONSTRUCTION REQUIREMENTS

A. The architectural, civil, structural, electrical, plumbing, fire protection and mechanical drawings, and specifications are all part of the Contract Documents. In many instances there are details described another trade's drawings that are not necessarily included or referenced in the mechanical drawings. It is the Contractor's responsibility to review in detail all parts of the Contract Documents prior to submitting a bid. Failure to comply with this requirement shall not relieve the Contractor of responsibility or be used as cause for additional compensation because architectural, structural, or electrical details were not included in the mechanical drawings.

B. It is the intent of the Contract Documents to provide complete and fully functional installation in every respect. Material and/or construction details not specifically described in the Contract Documents, but commonly considered incidental to the industry, are required by the Contractor.

C. The Contractor shall be responsible for fitting his material and apparatus into the building and shall carefully lay out his work at the site to conform to the structural conditions, to avoid all obstructions, to comply with Codes, to facilitate the work of other trades, to conform to the details of the installation supplied by the manufacturer of the equipment to be installed, and thereby to provide an integrated satisfactory operating installation.

D. The mechanical, electrical and plumbing drawings are schematic in nature and do not show every connection in detail or every pipe or conduit in its exact location. These details are subject to the requirements of ordinances and structural and architectural conditions.

E. The Contractor shall carefully investigate structural and finish conditions and shall coordinate the separate trades in order to avoid interference between the various phases of work. Work shall be laid out so that it will be concealed in furred chases and above suspended ceilings, etc. in finished portions of the building, unless specifically noted to be exposed. Work shall be installed to avoid compromising structural members; therefore, inserts to accommodate hangers shall be set before concrete is poured, and proper openings through floor, walls, beams, etc. shall be provided as hereinafter specified or as otherwise indicated or required. All work shall be installed parallel or perpendicular to building lines unless otherwise noted.

F. When the mechanical drawings do not give exact details as to the elevation of pipe or ducts, physically arrange the systems to fit in the space available at the elevations intended with the proper grades for the functioning of the system involved. Piping, exposed conduit, and duct systems are generally intended to be installed true and square to the building construction, and located as high as possible against the structure in a neat and workmanlike manner. The plans do not show all required offsets, control lines, pilot lines, and other location details. Work shall be concealed in all finished areas. Piping specified to be insulated shall be supported in a manner that will allow the insulation to be installed without gaps. Insulated piping in concealed areas shall be offset with fittings as necessary to permit installation of insulation. Bending of pipes or installing pipes in a strain to insulate will not be permitted.

G. Final placement of serviceable equipment shall be carefully coordinated with all other trades to ensure sufficient clearance for maintenance according to manufacturer's recommendations. Lubricating orifices and adjustable components shall be easily accessible. Piping, conduit, valve stems, cabling and other building systems shall not interfere with service space.

H. Location of Exposed Devices
   1. All exposed devices (grills, registers, diffusers, sprinkler heads, medical gas outlets, plumbing rough-ins, lights, outlets, communication devices, etcetera) shall be referenced to fixed data points that are coordinated with all trades; shall be located to present symmetrical arrangements with respect to the fixed data point; and shall facilitate the proper arrangements of acoustical ceiling tiles. Fixed data points shall include such features as wall and ceiling lines, soffits, balanced border widths, masonry joints, etc. Devices located in acoustical ceiling tiles shall occur symmetrically in tile joints or in the centers of whole tiles. The final determination of the exact location of each outlet and the arrangements to be followed shall be acceptable to the Owner's Representative.
   2. The drawings schematically indicate locations of the exposed devices. Final locations shall be determined by carefully coordinating the drawings pertaining to each trade. Where conflicts are identified, Owner's Representative shall determine final location. The Owner reserves the right to make any reasonable change in location of any device before installation, without additional cost to the Owner or the Architect.

1.4 QUALIFICATIONS

A. Contractor must have minimum of five years experience installing commercial heating, ventilation and air conditioning systems, plumbing and piping systems similar to those described in these Contract Documents.

B. Contractor must be licensed and hold a current contracting license that has been valid for a minimum of five years in the State of Texas.

C. Contractor must be able to bond work for payment and performance of work being bid. Contractor's bonding agency shall have a Best's insurance rating of A or A+.

1.5 MATERIAL AND EQUIPMENT REQUIREMENTS

A. Manufacturer's Instructions: The manufacturer's published instructions shall be followed for preparing, assembling, installing, erecting, and cleaning manufacturer materials or equipment, unless otherwise indicated. The Contractor shall promptly notify the Owner's Representative in writing of any conflict between the requirements of the Contract Documents and the manufacturer's direction and shall obtain the clarification of the Owner's Representative before proceeding with the work. Should the Contractor perform any such work that does not comply with the manufacturer's directions or such clarification by the Owner's Representative, he shall bear all costs arising in connection with the correction of the deficiencies.

B. Storage at Site: The Contractor shall not receive material or equipment at the jobsite until there is suitable space provided to properly protect equipment from rust, drip, humidity, and dust damage and from surrounding work.

C. Capacities shall be not less than those indicated and shall be such that no component or system becomes inoperative or is damaged because of startup or other overload conditions.

D. Conformance to Agency Requirements: Where materials or equipment are specified to be approved, listed, tested, or labeled by the Underwriters Laboratories, Inc., or constructed and/or tested in accordance with the standards of the American Society of Mechanical Engineers or the Air Moving and conditioning Association, the Contractor shall submit proof that the items furnished under this section of the specifications conform to such requirements. The label of the Underwriters Laboratories, Inc. applied to the item will be acceptable as sufficient evidence that the items conform to such requirements. The ASME stamp or the AMCA label will be acceptable as sufficient evidence that the items conform to the respective requirements.

E. Nameplates: Each major component of equipment shall have the manufacturer's name, address, and model-identification number on a plate securely attached to the item of equipment. All data on nameplates shall be legible at the time of Final Inspection.

F. Prevention of Rust: Standard factory finish will be acceptable on equipment specified by model number otherwise surfaces of ferrous metal shall be given a rust-inhibiting coating. The treatment shall withstand 200 hours in salt-spray fog test, in accordance with Method 6061 of Federal Standard No. 141. Immediately after completion of the test, the specimen shall show no signs of wrinkling or cracking and no signs of rust creepage beyond 1/8 inch on either side of the scratch mark. Where rust inhibitor coating is specified hereinafter, any treatment that will pass the above test is acceptable unless a specific coating is specified, except that coal tar or asphalt-type coatings will not be acceptable unless so stated for a specific item. Where steel is specified

to be hot-dip galvanized, mill-galvanized sheet steel may be used provided all raw edges are painted with a zinc-pigmented paint conforming to Military Specification MIL-P-26915.

G. Protection from Moving Parts: Belts, pulleys, chains, gears, couplings, projecting setscrews, keys, and other rotating parts located so that any person can come in close proximity thereto, shall be fully enclosed or properly guarded.

H. Drive Guards: For machinery and equipment, provide guards as shown in AMCA 410 for belts, chains, couplings, pulleys, sheaves, shafts, gears, and other moving parts regardless of height above the floor. Drive guards may be excluded where motors and drives are inside factory-fabricated air handling units casings. Guards shall be constructed of sheet steel, cast iron, expanded metal, or wire mesh rigidly secured so as to be removable without disassembling pipe duct or electrical connection to equipment. Provide a 1-inch diameter hole in each drive guard at each shaft center to allow access for speed measurement.

I. Verifications of Dimensions: The Contractor shall be responsible for the coordination and proper relation of his work to the building structure and to the work of all trades. The Contractor shall visit the premises and thoroughly familiarize himself with all details of the work and working conditions, to verify all dimensions in the field, and to advise the Owner's Representative of any discrepancy before performing any work. Adjustments to the work required in order to facilitate a coordinated installation shall be made at no additional cost to the Owner, Architect, or Engineer.

J. Standard Products: Materials and equipment to be provided shall be the standard catalog products of manufacturers regularly engaged in the manufacture of products conforming to these specifications, and shall essentially duplicate materials and equipment that have been in satisfactory use at least two years.

K. Spare Parts Data: As soon as practicable after approval of materials and equipment and, if possible, not later than four months prior to the date of beneficial occupancy, the Contractor shall furnish spare parts data for each different item of equipment listed. The data shall include a complete list of parts and supplies with current unit prices and sources of supply, a list of parts and supplies that are either normally furnished at no extra cost with the purchase of the equipment or specified hereinafter to be furnished as part of the Contract, and a list of additional items recommended by the manufacturer to assure efficient operation for a period of 120 days at the particular installation. The foregoing shall not relieve the Contractor of any responsibilities under the warranty specified.

1.6 INSPECTION OF THE SITE

A. The Contractor shall visit the site, verifying all existing items indicated on drawings and/or specified, and familiarize himself with the existing work conditions, hazards, grades, actual formations, soil conditions, structures, utilities, equipment, systems, facilities, and local requirements. The submission of bids shall be deemed evidence of such visits. All proposals shall take these existing conditions into consideration, and the lack of specific information shall not relieve the Contractor of any responsibility.

1.7 UTILITY LOCATIONS AND ELEVATIONS

A. Locations and elevations of the various utilities included within the scope of this work have been obtained from substantially reliable sources and are offered separately from the Contract

Documents, as a general guide only, without guarantee as to accuracy. Examine the site, the locations, and availability of all utilities and services required for their relation to the work. Verify the location of all existing site utilities with each responsible utility company or applicable party. The Contractor shall repair all damage to existing utilities, whether indicated on the drawings or not, at his sole expense.

1.8 PERMITS, UTILITY CONNECTIONS, AND INSPECTIONS

A. Permitting Fees: Contractor shall pay for all fees associated with permits required by municipal authorities having jurisdiction.

B. Tapping and Impact Fees: Contractor shall pay for all fees associated with tapping into municipal utility mains, including sanitary sewer, natural gas and domestic water. Impact fees will be paid for by the Owner.

C. Compliance: The Contractor shall comply in every respect with all requirements of local authorities having jurisdiction, including building inspections, fire marshal, local ordinances and codes, and utility company requirements. In no case does this relieve the Contractor of the responsibility of complying with these specifications and drawings where specified conditions are of a higher quality than the requirements of the above-specified authorities. Where requirements of the specifications and drawings are below the requirements of the above offices having jurisdiction, the Contractor shall make installations in compliance with the requirements of the above authorities.

D. Utilities: The Contractor shall coordinate with the various utility companies involved in this project and shall provide required utility relocations, extensions, modifications, and/or changes (complete in all respects) as described in the Contract Documents. Contractor shall verify the location of all existing utilities with the applicable Utility Company. The Contractor shall be responsible for all damages to existing utilities, whether indicated on drawings or not, and repair all damage to existing utilities as acceptable to the affected Utility Company.

E. Certification: Prior to final acceptance, the Contractor shall furnish a certificate of acceptance from the inspection departments having jurisdiction over the work for any and all work installed under this Contract. Any additional labor costs incurred as a result of a substitution shall be the Contractor's responsibility.

1.9 EXISTING FACILITIES

A. The Contractor shall be responsible for loss or damage to the existing facilities caused by him and his workmen, and shall be responsible for repairing or replacing such loss or damage. The Contractor shall send proper notices, make necessary arrangements, and perform other services required for the care, protection, and in-service maintenance of all plumbing, heating, air conditioning, and ventilating services for the new and existing facilities. The Contractor shall erect temporary barricades, with necessary safety devices, as required to protect personnel from injury, removing all such temporary protection upon completion of the work.

B. The Contractor shall provide temporary or new services to all existing facilities as required to maintain their proper operation when normal services are disrupted as a result of the work being performed under this project.

C. Where existing construction is removed to provide working and extension access to existing utilities, Contractor shall remove doors, piping, conduit, outlet boxes, wiring, light fixtures, air

conditioning ductwork and equipment, etc. to provide this access and shall reinstall same upon completion of work in the areas affected.

D. Where partitions, walls, floors, or ceilings of existing construction are indicated to be removed, all Contractors shall remove and reinstall in locations approved by the Architect/Engineer all devices required for the operation of the various systems installed in the existing construction. This is to include but is not limited to temperature controls system devices, electrical switches, relays, fixtures, piping, conduit, etc.

E. Outages of services as required by the new installation will be permitted but only at a time approved by the Owner. The Contractor shall allow the Owner two weeks in order to schedule required outages. The time allowed for outages will not be during normal working hours unless otherwise approved by the Owner. All costs of outages, including overtime charges, shall be included in the contract amount.

1.10 DEMOLITION AND RELOCATION

A. The Contractor shall modify, remove, and/or relocate all materials and items so indicated on the drawings or required by the installation of new facilities. All removals and/or dismantling shall be conducted in a manner as to produce maximum salvage. Salvage materials shall remain the property of the Owner, and shall be delivered to such destination or otherwise disposed of as directed by the Owner. Materials and/or items scheduled for relocation and which are damaged during dismantling or reassembly operations shall be repaired and restored to good operative condition. The Contractor may, at his discretion, and upon the approval of the Owner, substitute new materials and/or items of like design and quality in lieu of materials and/or items to be relocated.

B. All items which are to be relocated shall be carefully removed in reverse to original assembly or placement and protected until relocated. The Contractor shall clean and repair and provide all new materials, fittings, and appurtenances required to complete the relocations and to restore to good operative order. All relocations shall be performed by workmen skilled in the work and in accordance with standard practice of the trades involved.

C. When items scheduled for relocation and/or reuse are found to be in damaged condition before work has been started on dismantling, the Contractor shall call the attention of the Owner to such items and receive further instructions before removal. Items damaged in repositioning operations are the Contractor's responsibility and shall be repaired or replaced by the Contractor as approved by the Owner, at no additional cost to the Owner.

D. Service lines and wiring to items to be removed, salvaged, or relocated shall be removed to points indicated on the drawings, specified, or acceptable to the Owner. Service lines and wiring not scheduled for reuse shall be removed to the points at which reuse is to be continued or service is to remain. Such services shall be sealed, capped, or otherwise tied off or disconnected in a safe manner acceptable to the Owner. All disconnections or connections into the existing facilities shall be done in such a manner as to result in minimum interruption of services to adjacent occupied areas. Services to existing areas or facilities which must remain in operation during the construction period shall not be interrupted without prior specific approval of the Owner as hereinbefore specified.

1.11 SUBSTITUTION OF MATERIALS AND EQUIPMENT

A. No substitution of materials or equipment herein specified or called for on the drawings will be permitted, except by written permission of the Owner's Representative. Where several makes of equipment or material are mentioned, any item named may be bid upon provided it meets space, capacity specifications, and other requirements.

1.12 SUBMITTALS

A. Submittals for Review:
   1. As soon as practical or within 30 days after the date of contract award or notice to proceed, and before purchasing or starting installation of any materials or equipment, the Contractor shall submit for review sufficient material and equipment data to indicate that all requirements of the specifications have been met and samples shall be furnished when requested. All manufacturer's data used as part of the submittal shall have all non-applicable features crossed out or deleted in a manner that will clearly indicate exactly what is to be furnished.
   2. Four (4) copies of the submittal list and detailed submittals (for the Owner's and A/E's use) shall be submitted to the Owner's Representative. The Contractor is requested to include a minimum of three (3) additional copies for insertion in the project's Owner's Manuals at the completion of the project, and the number of additional copies the Contractor requires for his and his subcontractor's use during the project's construction. The detailed submittals shall be accompanied by the same number of sets of pictorial and descriptive data derived from the manufacturer's catalogs and sales literature, or incorporated in the shop drawings. The Contractor may provide a detailed submittal on any item even though not required by the Owner's Representative.

B. Format
   1. Submittals shall be bound in a BLACK hardback three-ring binder with clear-view sleeves on the spine and front. Binders larger than 3-inches shall be divided into two volumes. The front sleeve shall have a cover sheet inserted with the title "MECHANICAL SUBMITTALS" centered in large print. Below the title shall be printed the name of the project, the date, the project location, the name and address of the contractor, the name and address of the subcontractor and the name and address of the engineer(s) in smaller print.
   2. Provide a Table of Contents at the beginning of the binder that summarizes the information being submitted according to specification section.
   3. Submittals shall be tab divided by specification section; all sections identified in the project specifications shall have a tab. When no information is being provided concerning a particular specification section, insert a single dated sheet that explains the circumstances.
   4. Loose-leaf or piecemeal submittals are not acceptable and subject to rejection unless prior approval has been granted by the Engineer.
   5. Email/Digital Submittals are not acceptable and subject to rejection unless prior approval has been granted by the Engineer.

C. Content:
   1. The Contractor shall prepare or cause to be prepared shop drawings, product data, materials and equipment lists, diagrams, data, samples, and other submittals as required by the contract documents, hereinafter referred to as "Submittal Data." The Contractor shall review and approve all submittal data for compliance with the contract documents, manufacturer's recommendations, adequacy, clearances, code compliance, safety, and coordination with associated work.

2. The Contractor shall submit approved submittal data to the Owner's Representative for review and comment as to general conformance with the design concept and general compliance with information given in the contract documents. Owner's Representative's review shall not include review of quantities, dimensions, weights or gauges, fabrication processes, construction methods, coordination with other trades or work, or construction safety and precautions, all of which are the sole responsibility of the Contractor.
3. The Contractor shall clearly and specifically identify and call to the attention of the Owner's Representative any deviation from the contract documents for which Owner acceptance is desired. The responsibility for such a deviation accepted by the Owner shall remain with the Contractor.
4. Timeliness: The burden of timeliness in the complete cycle of submittal data is on the Contractor. The Contractor shall allow a minimum of four (4) weeks' time frame for review of each submission by the Owner's Representative. The Contractor is responsible for allowing sufficient time in the construction schedule to cover the aforementioned cycles of data processing, including time for all re-submission cycles on nonconforming materials, equipment, etc. covered by the data submitted. Construction delays and/or lack of timeliness in the above regard are the responsibility of the Contractor and will not justify any request for scheduled construction time extensions or extra compensation.
5. Work performed in accordance with approved submittal date that is not in accordance with the Contract Documents and did not have the specific acceptance of the Owner's Representative shall be replaced at Contractor's cost.

D. Re-submittals
1. Re-submit entire submittal in accordance with afore mentioned format and content requirements. Loose-leaf or piecemeal re-submittals are not acceptable. New and/or revised data for each section shall be prefaced with a colored (yellow, pink, orange, etc) cover sheet that identifies (in a word or two) the materials and/or equipment being re-submitted. Typeset the words "REVISED SUBMITTAL NO. 1 (or 2, 3 as applicable)" centered at the bottom of the cover sheet.
2. Subsequent re-submittals (second and third, if necessary) shall have different colored cover sheets to distinguish between the various re-submittals.
3. Include a cover letter at front of binder that specifically responds to each "REVISE AND RE-SUBMIT COMMENT" or "REJECTED" comment by number. Example responses would include the following:
   a. RESPONSE: "Please see attached re-submittal."
   b. RESPONSE: "Will be re-submitted at a latter date."
   c. RESPONSE: "Requirement for (xxxxxx) was deleted in Addendum No. 2."
   d. RESPONSE: "Exception requested based on Section xx, Paragraph x.x.x.

E. These paragraphs related to Mechanical submittal data supersede any conflicting requirements contained in Division 01 sections.

1.13 CONTRACTOR CERTIFICATION OF SUBMITTAL DATA

A. The Contractor shall provide the following certification with all submittal data furnished to the Owner's Representative for review and comment.

Project Title:

Description of Submittal Data:

This is to certify that the above-described submittal data has been reviewed and is approved for compliance with the Contract Documents, manufacturer's recommendation, adequacy, clearances, code compliance, safety, and coordination with other trades and/or work except as follows: (list "none" or itemize and explain). In addition, the Contractor shall submit to the Owner's Representative a signed statement from each representative certifying as follows:

"I certify that the materials and/or equipment listed below have been personally inspected by the undersigned authorized manufacturer's representative and is properly installed and operating in accordance with the manufacturer's recommendations and are asbestos free."

_____

Name and Company

1.14 ACCEPTANCE OF MATERIALS AND EQUIPMENT

A. All equipment installed on this project shall have local (within 125 miles) representation, local factory-authorized service, and a local stock of repair parts. This requirement is essential and will be strictly reviewed by the Owner's Representative prior to concurrence with the Contractor's approval for all submittals covered by Mechanical sections of this Specification.

B. NOTICE: The Contractor is responsible for providing materials and equipment that conform to the requirements of the project manual in every respect unless a deviation has been "accepted" in writing. Removal of any nonconforming materials and equipment and the replacement with conforming materials and equipment shall be at the Contractor's sole expense, regardless of when nonconformance was discovered.

C. Approval of materials and equipment shall be based on manufacturer's published data and shall be tentatively subject to the submission of complete shop drawings which comply with the contract documents. Approval is also dependent upon the existence of adequate and acceptable clearances for entry, servicing, and maintenance.

D. Approval of materials and equipment under this provision shall not be construed as authorizing any deviations from the specifications, unless the attention of the Owner's Representative has been directed in writing to the specific deviations. Data submitted shall not contain unrelated information unless all pertinent information is properly identified.

E. Physical Size of Equipment: Space is critical; therefore, equipment of larger sizes than shown, even though of approved manufacturer, will not be acceptable unless it can be demonstrated that ample space exists for proper installation, operation, and maintenance.

1.15 SHOP DRAWINGS

A. As soon as practicable after the award of contract and approval of materials and equipment, but prior to installation, complete and detailed shop drawings of the following shall be submitted for review and comment:
   1. Equipment arrangements.
   2. Duct layouts.
   3. Piping layouts.
   4. Layouts of equipment spaces indicating ductwork and piping larger than 2 inches.
   5. Typical fittings and connections.

6. Equipment foundations.
7. Factory-fabricated equipment and materials.
8. Anchors.
9. Control.
10. Interlock.
11. Sprinkler locations.
12. Other details as directed by the Owner's Representative. Composite drawings of areas requiring coordination between trades shall be provided and expedited to eliminate conflicts and to ensure maximum cooperation and work progress.

B. Work performed without benefit of reviewed and approved shop drawings will not be recommended for payment by the Engineer until such time as the shop drawings are submitted, reviewed, and approved. Any work performed without the benefit of reviewed and approved shop drawings may require removal, relocation, and/or replacement at the Contractor's sole expense in order to resolve conflicts between the various systems and provide the performance specified.

C. All installation of equipment, fixtures, terminal devices, etc. shall be made in accordance with approved composite shop drawings. The Contractor shall modify installation and relocate installed work to provide code clearances, service access, and eliminate conflict with other systems.

D. Submit one sepia and one blue-line print of approved shop drawings. The sepia will be marked with the A/E's comments and returned to the Contractor for printing and distribution. Distribution shall include the return of three blue-line prints of the approved shop drawings, with the A/E's comments included, to the A/E for the A/E's and Owner's use.

1.16 SITE OBSERVATION

A. Site observation by the Architect, Engineer, and/or Owner's Representative is for the express purpose of verifying compliance by the Contractor with the contract documents, and shall not be construed as construction supervision nor indication of approval of the manner or location in which the work is being performed as being a safe practice or place.

1.17 SUPERVISION

A. In addition to the Superintendent required under the conditions of the contract, each subcontractor shall keep a competent superintendent or foreman on the job at all times.

B. It shall be the responsibility of each superintendent to study all plans and familiarize himself with the work to be done by other trades. He shall coordinate his work with other trades and, before material is fabricated or installed, make sure that his work will not cause an interference with another trade. Where interferences are encountered, they shall be resolved at the jobsite by the superintendents involved. Where interferences cannot be resolved without major changes to the plans, the matter shall be referred to the Owner's Representative for comments.

1.18 OPERATION PRIOR TO COMPLETION

A. When any piece of mechanical equipment is operable and it is to the advantage of the Contractor to operate the equipment, he may do so, providing that he properly supervises the operation and has the written permission of the Owner's Representative to do so. The warranty period shall not

commence, however, until such time as the equipment is operated for the beneficial use of the Owner or date of substantial completion, whichever occurs first.

B. Regardless of whether or not the equipment has or has not been operated, the Contractor shall properly clean the equipment, install clean filter media, properly adjust, and complete all deficiency list items before final acceptance by the Owner. The date of acceptance and the start of the warranty may not be the same date.

1.19 MANUFACTURER'S RECOMMENDATIONS

A. The manufacturer's published directions shall be followed in the delivery, storage, protection, installation, piping, and wiring of all equipment and material. The Contractor shall promptly notify the Owner's Representative, in writing, of any conflict between the requirements of the contract documents and the manufacturer's directions, and shall obtain the Owner's Representative's comments before proceeding with the work. Should the Contractor perform any such work that does not comply with the manufacturer's directions or applicable comments from the Owner's Representative, he shall bear all costs arising in connection with the correction of such deficiencies.

1.20 CHECKING AND TESTING MATERIALS AND/OR EQUIPMENT

A. Before final acceptance of the work, an authorized representative of the manufacturer of the installed materials and/or equipment shall personally inspect the installation and operation of his materials and/or equipment to determine that it is properly installed and in proper operating order. Testing and checking shall be accomplished during the course of the work where required by work being concealed, and at the completion of the work otherwise. In addition, the Contractor shall submit to the Owner's Representative a signed statement from each representative certifying as follows:

"I certify that the materials and/or equipment listed below have been personally inspected by the undersigned authorized manufacturer's representative and is properly installed and operating in accordance with the manufacturer's recommendations and are asbestos free."

B. Check inspections shall include plumbing, heating, air conditioning, ventilating, mechanical control and electrical equipment, and such other items hereinafter specified or specifically designated by the Owner's Representative.

1.21 OPERATING AND MAINTENANCE INSTRUCTION

A. The Contractor shall prepare for the owner's manual hereinafter specified complete sets of operating and maintenance instructions, system piping, valving, control and interlock diagrams, manuals, parts lists, etc. for each item of equipment. These are to be assembled as hereinafter specified for owner's manual.

B. In addition, the Contractor shall provide the service of a competent engineer or a technician acceptable to the Owner's Representative to instruct a representative of the Owner in the complete and detailed operation of all equipment and systems. These instructions shall be provided for a period of sufficient duration to fully accomplish the desired results. Upon completion of these instructions, a letter of release will be required, acknowledged by the Owner, stating the dates of instruction and personnel to whom instructions were given.

C. Additional diagrams, operating instructions, etc. shall be provided as specified hereinafter in the other sections of these specifications.

1.22 MATERIAL AND EQUIPMENT SCHEDULES

A. Contractor shall refer to both drawings and specification for schedules. Where reference is made to items “scheduled on drawings” or “scheduled in specifications,” same shall include schedules contained in both the drawings and the specifications. The Contractor’s attention is directed to the various specification sections and drawings for schedules.

1.23 APPLICABLE CODES AND STANDARDS

A. The installation shall meet the minimum standards prescribed in the latest editions of the following listed codes and standards, which are made a part of these specifications, except as may be hereinafter specifically modified in these specifications and associated drawings.

1. National Fire Protection Association Standards (NFPA):
   NFPA 10 - Portable Fire Extinguishers
   NFPA 54 - National Fuel and Gas Code
   NFPA 70 - National Electrical Code
   NFPA 90A - Air Conditioning Systems
   NFPA 101 - Life Safety Code
   NFPA 255 - Method of Test of Surface Burning Characteristics of Building Materials
2. American National Standards Institute (ANSI):
   15-78 - Safety Code for Mechanical Refrigeration
   C.2 - 1984 National Electrical Safety Code
   A117.1 - Handicapped Code
3. American Society of Mechanical Engineers (ASME): Section IV, V, CSD-1
4. Air Conditioning and Refrigeration Institute Standards (ARI): All standards related to refrigeration and air conditioning equipment and piping furnished under these specifications.
5. American Water Works Association (AWWA): All applicable manuals and standards.
6. Sheet Metal and Air Conditioning Contractors National Associate, Inc, (SMACNA): All applicable manuals and standards.
7. Air Moving and Conditioning Association (AMCA): All applicable manuals and standards.
8. American Society of Testing Materials (ASTM): All applicable manuals and standards.
9. National Electrical Manufacturers’ Association (NEMA): All applicable manuals and standards.
10. Occupational Safety and Health ACT (OSHA):
    National Sanitation Foundation - Standard No. 2
11. American Society of Heating, Refrigeration, and Air conditioning Engineers (ASHRAE):
    90-80 Energy Conservation in New Building Design
    2001 ASHRAE Handbook of Fundamentals
12. Americans with Disabilities Act, 1990
13. American Gas Association (AGA)
14. Underwriters Laboratories, Inc. (UL)
15. Manufacturer’s Standardization Society of the Valve and Fitting Industry (MSS)
16. Applicable State Building Codes (International Building Codes, as amended):
17. Applicable State Mechanical Code (International Mechanical Code, as amended).
18. Applicable State Plumbing Code (International Plumbing Code, as amended).

19. Applicable State Energy Code (International Energy Conservation Code, as amended).

B. All materials and workmanship shall comply with all applicable city, state, and national codes, specifications, and industry standards. All materials shall be listed by the Underwriters Laboratories, Inc. as conforming to its standards and so labeled in every case where such a standard has been established for the particular type of material in question.

C. The contract documents are intended to comply with the aforementioned rules and regulations; however, some discrepancies may occur. Where such discrepancies occur, the Contractor shall immediately notify the Owner's Representative in writing of said discrepancies and apply for an interpretation. Should the discovery and notification occur after the execution of a contract, any additional work required for compliance with said regulations shall be paid for as covered by Division 1 of these contract documents, providing no work or fabrication of materials has been accomplished in a manner of noncompliance. Should the Contractor fabricate and/or install materials and/or workmanship in such a manner that does not comply with the applicable codes, rules, and regulations, the Contractor who performed such work shall bear all costs arising in correcting these deficiencies to comply with said rules and regulations.

1.24 DEFINITIONS

A. Refer to the condition of the contract for Division 1 for additional requirements regarding definitions.

B. Where "as required" or "as necessary" is used in these specifications or on the drawings, it shall mean "that situations exist that are not necessarily described in detail or indicated that may cause the Contractor certain complications in performing the work described or indicated. These complications entail the normal coordination activities expected of the Contractor where multiple trades are involved and new or existing construction causes deviations to otherwise simplistic approaches to the work to be performed. The term shall not be interpreted to permit an option on the part of the Contractor to achieve the end result."

C. Where "and/or" is used in these specifications or on the drawings, it shall mean "that situations exist where either one or both conditions occur or are required and shall not be interpreted to permit an option on the part of the Contractor.

1.25 FINAL INSPECTION

A. Refer to Division 1 for additional requirements for final inspection.

B. It shall be the responsibility of the Contractor to personally conduct a careful inspection, assuring himself that the work on the project is ready for final acceptance and developing his own "punchlists," before calling upon the Owner's Representative to make a final inspection. Failure of the Contractor to conduct such inspections and provide the Owner's Representative with a copy of his "punchlists" prior to the final inspection shall be adequate cause for the Owner's Representative to cancel any Contractor-requested final inspection.

C. In order not to delay final acceptance of the work, the Contractor shall conduct his own "final inspections" prior to requesting the Owner's Representative to "final" the project; will have all necessary bonds, guarantees, receipts, affidavits, etc. called for in the various articles of this specification prepared and signed in advance; and together with a letter of transmittal listing each paper included, shall deliver the same to the Owner's Representative at or before the time of said

final inspection. The Contractor is cautioned to check over each bond, receipt, etc. before preparing same for submission to see that the terms check with the requirements of the specifications.

D. The final inspection will be made jointly by the Owner's Representative and the Owner.

1.26 REQUIREMENTS FOR FINAL ACCEPTANCE

A. Requirements for final acceptance shall include but not be limited to the Contractor accomplishing the following:
   1. Construction: Complete all construction.
   2. Deficiency Lists: Correct all deficiencies listed at time of Substantial Completion.
   3. Owner's Manual: Submit at least 30 days prior to final acceptance on (1) copy of the owner's manual for the Owner's Representative's review and comments. Following acceptance, prepare three (3) copies of bound and indexed owner's manual, to be delivered at the time of final acceptance, which shall include but not be limited to the following:
      a. System operating instructions.
      b. System control drawings.
      c. System interlock drawings.
      d. System maintenance instructions.
      e. Manufacturers', suppliers', and subcontractors' names, addresses, and telephone numbers, both local representatives and manufacturers' service headquarters.
      f. Equipment operating and maintenance instructions and parts lists.
      g. Manufacturer's certifications (see Checking and Testing Materials and/or Equipment, this section).
      h. Contractor's warranty.
      i. Acceptance certificates of authorities having jurisdiction.
      j. Log of all tests made during course of work.
      k. Owner's acknowledgment of receipt of instruction, enumerating items in owner's manual.
      l. List of manufacturers' guarantees executed by the Contractor.
      m. Certified performance curves.
      n. Balance and performance test reports.
      o. Owner's acknowledgment of items of equipment or accessories indicated or specified to be turned over to Owner.
   4. Instructions:
      a. Verbal, as herein specified.
      b. Posted, framed under glass or plastic laminated:
         1) System operating instructions.
         2) System control drawings.
         3) System interlock drawings.
   5. Record Drawings: Deliver the specified record drawings to the Owner's Representative.

1.27 RECORD DRAWINGS

A. The Contractor shall maintain a set of contract drawings (black-line prints) at the jobsite on which he shall indicate the installed (as-built) locations of the following:
   1. Equipment
   2. Main lines of piping and ductwork.
   3. Dimensional locations (including depth) of all underground piping, valves and conduits.

B. Drawings shall be used for construction reference and shall not leave the field office of the jobsite.

C. Drawings shall include all addenda, ASI's, Change Orders, and existing conditions and equipment that are not reflected in the original contract drawings.

D. Upon completion of work, the Contractor shall obtain CAD files of the contract drawings from the Owner's Representative and transfer the above as-built information into these files. The as-built files shall be permanently marked "RECORD DRAWINGS" and printed on full-size Mylar sheets. Upon completion, the CAD files shall be transferred to CD in AutoCAD 2007 format. Both the CAD files CD and Mylar drawings shall be submitted to the Owner's Representative as part of the Close-out Submittals.

E. Refer to Division 1 paragraph entitled "Record Documents" for additional requirements.

1.28 ALLOWANCES

A. Refer to Division 1 for allowances.

1.29 ALTERNATE PROPOSALS

A. Alternate proposals are summarized in Division 1 and on the bid proposal form. Refer to all sections of the specifications and the drawings to determine the exact extent and scope of the various alternate proposals as each pertains to the work of the various trades.

1.30 WARRANTY

A. General: All work performed (including equipment and materials furnished) under the various sections of these specifications shall be 100% warranted, for a period of one (1) year from the date of final acceptance thereof, against defective materials, design, and unauthorized substitution. Upon receipt of note of failure of any part of the guaranteed equipment and/or facilities during the guaranty period, the affected part(s) or facilities shall be replaced promptly with new parts, etc. by and at the expense of the Contractor. Further, the Contractor shall properly obtain, execute, and forward any and all manufacturer's warranties on equipment furnished under the Contract. Refer to Division 1 for additional requirements.

B. Extended Period: The Contractor shall provide all extended time warranties available from the manufacturer of the equipment provided as standard at no additional cost. This includes all extended warranties where specified with certain equipment as directed in other sections of this Specification.

PART 2 - PRODUCTS

2.1 MATERIALS AND WORKMANSHIP

A. All materials, unless otherwise specified, shall be current United States manufacture, new, free from all defects, and of the best quality. Foreign goods specifically approved for use by the Owner's Representative prior to bidding may be furnished.

B. Materials and equipment shall be installed in accordance with the manufacturer's recommendations and the best standard practice for the type of work involved. All work shall be executed by mechanics skilled in their respective trades, and the installations shall present a neat, precise appearance.

C. The responsibility for the furnishing and installation of the proper mechanical equipment and/or material as intended rests entirely upon the Contractor. The Contractor shall request advice and supervisory assistance from the representative of specific manufacturers during the installation.

2.2 FLAME SPREAD AND SMOKE DEVELOPED PROPERTIES OF MATERIALS

A. Duct coverings, duct linings, vapor barrier facings, tapes, adhesives, core materials, insulation, jackets, piping (of any sort), and other materials in concealed locations, including any above-ceiling area, shall have a flame spread rating not over 25 without evidence of continued progressive combustion and a smoke developed rating no higher than 50. Flame spread and smoke developed ratings shall be in accordance with NFPA Standard No. 255.

2.3 BEARINGS

A. All ball bearings shall be of radial and/or thrust type, and enclosed in a dust and moisture-proof housing.

2.4 MOTORS

A. The Contractor shall provide all motors required for equipment supplied under each portion of the work. Motors shall be built in accordance with the latest ANSI, IEE, and NEMA standards, shall be fully coordinated with the equipment served, shall be of sizes and electrical characteristics scheduled.

2.5 STARTING EQUIPMENT

A. Each motor shall be provided with proper starting equipment. This equipment, unless hereinafter specified or scheduled to the contrary, shall be provided by the trade furnishing the motor. All motor starting equipment provided by any one trade shall be of the same manufacture unless such starting equipment is an integral part of the equipment on which the motor is mounted.

2.6 LOW VOLTAGE (CONTROLS/THERMOSTAT) WIRING

A. All low voltage wiring installed by the Mechanical Contractor, Electrical Contractor or Controls Vendor shall be run in a neat and workmen like manner, parallel and perpendicular to building lines on J-Hooks (above ceiling grid only). Plenum rated cable is acceptable above ceilings only. All other locations (exposed, Mechanical Rooms, outdoors or above hard lid ceiling) should be installed in conduit.

2.7 SLEEVES, INSERTS, AND FASTENINGS

A. General: Proper openings through floors, walls, roofs, etc. for the passage of piping, ductwork, conduits, etc. shall be provided. All piping and conduit through floors and piping through walls must pass through sleeves except soil pipe installed under concrete slabs-on-fill, and pipe and conduit that is cast-in-place. Sleeves shall be set in new construction before concrete is poured,

as cutting holes through any part of the concrete will not be permitted unless acceptable to the Owner's Representative.

B. Aboveground, Exterior-Wall, Pipe Penetrations: Seal penetrations using sleeves and mechanical sleeve seals. Size sleeve for 1-inch annular clear space between pipe and sleeve for installing mechanical sleeve seals.
   1. Install steel pipe for sleeves smaller than 6 inches in diameter.
   2. Install cast-iron "wall pipes" for sleeves 6 inches in diameter and larger.
   3. Assemble and install mechanical sleeve seals according to manufacturer's written instructions. Tighten bolts that cause rubber sealing elements to expand and make watertight seal.

C. Underground, Exterior-Wall, Pipe Penetrations: Install cast-iron "wall pipes" for sleeves. Seal pipe penetrations using mechanical sleeve seals. Size sleeve for 1-inch annular clear space between pipe and sleeve for installing mechanical sleeve seals.
   1. Assemble and install mechanical sleeve seals according to manufacturer's written instructions. Tighten bolts that cause rubber sealing elements to expand and make watertight seal.

D. Sleeves: The minimum clearance between horizontal pipe, including insulation where applicable, and sleeve shall be 1/4 inch, except that the minimum clearance shall be 2 inches where piping contacts the ground. Sleeves through floors shall extend 3/4 inch above the floor; sleeves through walls and partitions shall be installed flush with exposed surfaces. Sleeves are not required for piping indicated to the cast-in-concrete slabs-on-fill such as waste piping except for underground wall penetrations, seal annular space between sleeve and pipe or pipe insulation, using elastomeric joint sealants.

E. Materials: Install sleeves large enough to provide ¼" annular clear space between sleeve and pipe or pipe insulation. Use the following sleeve materials:
   1. Steel Pipe Sleeves: For pipes smaller than 6-inch NPS.
   2. Steel, Sheet-Metal Sleeves: For pipes 6-inch NPS and larger, penetrating gypsum-board partitions.
   3. Stack Sleeve Fittings: For pipes penetrating floors with membrane waterproofing. Secure flashing between clamping flanges. Install section of cast-iron soil pipe to extend sleeve to 2 inches above finished floor level.
      a) Seal space outside of sleeve fittings with non-shrink, nonmetallic grout.

F. Inserts: Suitable concrete inserts for pipe, conduit, and equipment hangers shall be set and properly located for all piping, conduit, and equipment to be suspended from concrete construction.

G. Fasteners: Fastening of pipes, conduits, etc. in the building shall be as follows:
   1. To wood members: by wood screws.
   2. To masonry and concrete: by threaded metal inserts, metal expansion screws, or toggle bolts, whichever is appropriate for the particular type of masonry or concrete.
   3. To steel: machine screws or welding (when specifically permitted or directed), or bolts. *NOTE: Under no circumstances will the use of plastic anchors or plastic expansion shields be permitted for any purpose whatsoever.*

H. Ratproofing: The open space around all piping, ductwork, etc. passing through the ground floor and/or exterior walls shall be ratproofed in a manner acceptable to the Owner's Representative.

I. Weatherproofing: The annular space between a pipe and its sleeve in exterior walls or through floor to below grade shall be filled with polyurethane foam rods 50% greater in diameter than the space as backing and fill material and made watertight with a permanent elastic polysulfide compound. Seal both surfaces of wall or floor with a fire-resistant sealant.

J. Air Plenums: The space around piping, ductwork, etc. passing through an air plenum shall be made airtight in a manner acceptable to the Owner's Representative. The sealant used must be fire resistant.

2.8 FIRE AND SMOKE PARTITION, WALL, AND/OR FLOOR PENETRATIONS

A. Pipe, ductwork, conduit, etc. shall pass through fire- or smoke-rated floors, partitions, walls, or other barriers within a UL-listed assembly which shall maintain the rating of the applicable wall, floor, partition, or barrier.

B. The Contractor shall review the architectural and structural drawings and determine the location of the fire-rated building elements. Where these elements are penetrated, UL-listed fire-rated penetration assemblies approved by the local authority shall be provided in accordance with the manufacturer's instructions to obtain the required rating.

2.9 METAL BUILDING SYSTEMS/MECHANICAL-ELECTRICAL SUPPORTS

A. Metal building systems are required to be designed by the manufacturer to accommodate and support the mechanical systems indicated on the mechanical drawings and specified in Mechanical specifications.

B. The metal building systems manufacturer is required to provide the following:
   1. Framed openings through the roofs with supports, roof curbs, and flashings for roof-mounted equipment, fans, vents, and air intakes.
   2. Structural support for piping, conduits, and suspended equipment consisting of beam, joists, purlins, and/or blocking above and perpendicular to pipe routes and equipment hangers at intervals not to exceed 8 feet.
   3. Structural support for suspended ceilings, diffusers, grilles, light fixtures including associated raceways and ductwork.

C. The mechanical trade shall:
   1. Provide all routes, weights, installation heights, opening locations, etc. for all equipment, piping, vents, etc. to the metal building system manufacturer and coordinate requirements for structural supports, hangers, attachments, etc. with the metal building systems manufacturer.
   2. Provide all supporting devices (hangers, attachments, brackets, cross beams, etc.) to attach to the metal building structural system.

2.10 FOUNDATIONS / HOUSEKEEPING PADS

A. General: All special foundations and supports required for the proper installation of equipment and pipe shall be provided as hereinafter specified and under the section of the specifications covering the equipment, unless otherwise indicated on the drawings.

B. All mechanical equipment shall receive concrete housekeeping pads unless otherwise noted. Equipment to receive pads are to include (but not limited to): air handlers, fan-coils, condensing units, boilers, water heaters, water softeners, expansion / compression tanks, filter feeders, water treatment equipment, air compressors, fans, pumps (in addition to inertia bases where required), chillers, surge tanks, deareators, etc.

C. Concrete foundations for the support of equipment such as floor-mounted pumps, fans, etc. shall be not less than 5½ inches high and not less than 4 inches larger (in both directions) than supported unit, unless otherwise noted and shall be poured in forms built of new dressed lumber. All corners of the foundations shall be neatly chaffered by means of sheet metal or triangular wood strips nailed to the form. Pads shall not be laid out directly against walls or structures. 2 inches shall be left available for pad form work. Foundation bolts shall be placed in the forms when the concrete is poured, the bolts being correctly located by means of templates. Allow 1 inch below the equipment bases for alignment and grouting (where applicable). Foundations for equipment located on the exterior of the building shall be provided as indicated. Foundations shall be constructed in accordance with approved shop drawings and shall be reinforced with #4 bars at 12 inches on center both ways (minimum).

D. Pipe and Conduit Support: All pipes and conduits throughout the building, both horizontal and vertical, shall be adequately supported from the construction to line of grade, with proper provision for expansion, contraction, vibration elimination, and anchorage. Vertical pipes and conduits shall be supported from floor lines with riser clamps sized to fit the lines and to adequately support their weight. At the bases of lines, where required for proper support, provide anchor base fittings or other approved supports.

2.11 ACCESS DOORS

A. General: Provide access doors for all serviceable mechanical appurtenances (valves, trap primers, shock arresters, volume dampers, fire/smoke dampers, actuators, sensors, etcetera) in inaccessible locations. Such locations include gypsum, brick and CMU ceilings and walls.

B. Location of panels shall be carefully coordinated with other Exposed Devices as described in earlier paragraphs.

C. Manufacturers shall be Inland-Milcor, Bilco, Miami Carey, or approved equal. Unless indicated otherwise, use panels equal to Milcor Style M for masonry and drywall construction, equal to Milcor Style K for plastered masonry walls and ceilings. Stainless steel panels shall be used in ceramic tile or glazed structural tile.

D. Minimum construction features include 14-gage frame and door, continuous hinges, cam-style latch and 10x10" unobstructed opening size.

E. UL labeled when in fire-rated construction, one and one-half hour rating.

F. Access doors located outside, in restrooms or in a moisture-laden environment (dressing area, shower area, lockers, etcetera) shall be stainless steel construction.

G. Equipment access doors shall be of sufficient size to remove/replace equipment and provide routine maintenance as necessary, unless otherwise noted. Doors shall be set flush with adjacent finish surfaces. Exterior doors shall be provided with cylinder locks.

H. Access doors into ductwork shall be 14-gauge insulated galvanized steel with 16-gauge galvanized gasketed steel frame and cam-type locks. Ductwork access door shall be a minimum of 12" × 12" in size.

2.12 FLOOR AND CEILING PLATES

A. Except as otherwise noted, provide one-piece chrome-plated brass floor and ceiling plates (or escutcheons) around all pipes, conduits, etc. passing through walls, floors, or ceilings in any spaces, except underfloor and attic spaces. Plates shall be sized to fit snugly against the outside of the pipe or against the outside of insulation on lines which are insulated, and positively secured to such pipe or insulation. Plates will not be required for piping where pipe sleeves extend ¾ of an inch above finish floor and are concealed. Plates shall be one piece.

PART 3 - EXECUTION

3.1 SPACE AND EQUIPMENT ARRANGEMENT

A. The size of mechanical equipment indicated on the drawings is based on the dimensions of a particular manufacturer. While other manufacturers will be acceptable, it is the responsibility of the Contractor to determine whether the equipment he proposes to furnish will fit in the space. Shop drawings shall be prepared when required by the Owner's Representative to indicate a suitable arrangement.

B. All equipment shall be installed in a manner to permit access to all surfaces. All valves, motors, drives, filters, and other accessory items shall be installed in a position to allow removal for service without disassembly of another part.

3.2 LARGE APPARATUS

A. Any large piece of apparatus which is to be installed in any space in the building, and which is too large to permit access through stairways, doorways, or shafts shall be brought to the job and placed in the space before the enclosing structure is completed. Following placement in the space, such apparatus shall be thoroughly, completely protected from damage as hereinafter specified.

3.3 PROTECTION

A. The Contractor shall take such precautions as may be necessary to properly protect all materials and equipment from damage from the time of delivery until the completion of work. This shall include the erection of all required temporary shelters and supports to adequately protect any items stored in the open on the site from the weather, the ground and surrounding work; the cribbing of any items above the floor of the construction; and the covering of items in the uncompleted building with tarpaulins or other protective covering. Failure on the part of the Contractor to comply with the above will be sufficient cause for the rejection of the items in question.

B. The Contractor shall protect existing facilities, the work of others, and the premises from any and all damages that may be made possible by the execution of work.

C. Equipment and materials shall be protected from rust both before and after installation. Any equipment or materials found in a rusty condition at the time of final inspection must be cleaned of rust and repainted as specified elsewhere in these specifications.

3.4 COOPERATION BETWEEN TRADES AND WITH OTHER CONTRACTORS

A. Each trade, subcontractor, and/or Contractor must work in harmony with the various trades, subcontractors, and/or Contractors on the job as may be required to facilitate the progress to the best advantage of the job as a whole. Each trade, subcontractor, and/or Contractor must pursue its work promptly and carefully so as not to delay the general progress of the job. This Contractor shall work in harmony with Contractors working under other contracts on the premises.

B. It shall be the responsibility of each trade to cooperate fully with the other trades on the job to help keep the jobsite in a clean and safe condition. At the end of each day's work, each trade shall properly store all of its tools, equipment, and materials and shall clean its debris from the job. Upon the completion of the job, each trade shall immediately remove all of its tools, equipment, any surplus materials, and all debris caused by its portion of the work.

3.5 PRECEDENCE OF MATERIALS AND COORINATION OF WORK

A. These specifications and the accompanying drawings are intended to cover systems which will not interfere with the structural design of the building, which will fit into the several available spaces, and which will ensure complete and satisfactory systems. Each subcontractor and/or trade shall be responsible for the proper fitting of his material and apparatus into the building.

B. The work of the various trades shall be performed in the most direct and workmanlike manner without hindering or handicapping the work of other trades. Piping interferences shall be handled by giving precedence to pipe lines which require a stated grade for proper operation. Where space requirements conflict, the following order or precedence shall, in general, be observed:
   1. Building lines.
   2. Structural members.
   3. Light fixtures.
   4. Soil and drain piping.
   5. Condensate drains.
   6. Vent piping.
   7. Supply, return, and outside air ductwork.
   8. Exhaust ductwork.
   9. HVAC water and steam piping.
   10. Steam condensate piping.
   11. Fire protection piping.
   12. Natural gas piping.
   13. Domestic water (cold and hot).
   14. Refrigerant piping.
   15. Electrical conduit.

C. The light fixture grid layout as indicated on the drawings must be maintained. This Contractor shall refer to all light fixture plans and details indicated on the drawings and shall coordinate the location of dampers, supply grilles, return air grilles, sprinkler heads, etc. with the location of the

light fixtures to assure proper access to all items in a manner acceptable to the Owner's Representative.

D. The electrical trades shall locate all junction boxes, pull boxes, conduits, etc. to avoid interference with the diffusers, dampers, grilles, etc. hereinbefore mentioned. The mechanical trades shall furnish to all other trades copies of approved ductwork shop drawings to assist in the coordination of the rough-in and installation of all items of work.

3.6 CONNECTIONS FOR OTHERS

A. This Contractor shall rough-in for and make all water, sewer, electrical, etc. connections to all fixtures, equipment, machinery, etc. provided by others in accordance with detailed roughing-in drawings provided by the equipment suppliers, by actual measurements of the equipment connections, or as detailed.

B. After the equipment is set in place, this Contractor shall make all final connections and shall provide all required pipe, fittings, valves, traps, connectors, etc.

C. Provide all air gap fittings required, using materials hereinbefore specified. In each water line serving an item of equipment or piece of machinery, provide a shutoff valve. On each drain without integral trap provide a suitable trap.

D. All pipe fittings, valves, traps, etc. exposed in finished areas and connected to chrome-plated lines provided by others shall be chrome-plated to match.

E. Provide all sheet metal ducts, transition pieces, etc. required for a complete installation of equipment provided by others.

3.7 INSTALLATION METHODS

A. Where to Conceal: All pipes and conduits shall be concealed in pipe chases, walls, furred spaces, below suspended floors, or above the ceilings of the building unless otherwise indicated.

B. Where to Expose: In mechanical rooms, janitor's closets tight against pan soffits in exposed Tee structures, or storage spaces, but only where necessary, piping and conduit may be run exposed. All exposed piping and conduit shall be run in the neatest, most inconspicuous manner, and parallel or perpendicular to the building lines.

C. Support: All piping and conduit shall be adequately and properly supported from the building structure by means of hanger rods or clamps to walls as herein specified.

D. Maintaining Clearance: Where limited space is available above the ceilings and below concrete beams or other deep projections, pipe and conduit shall be sleeved through the projection where it crosses, rather than hung below them, in a manner to provide maximum above-floor clearance. Sleeves shall be as herein specified. Approval shall be obtained from the Owner's Representative for each penetration.

E. All pipe, conduits, etc. shall be cut accurately to measurements established at the building and shall be worked into place without springing or forcing. All ducts, pipes, and conduits run exposed in machinery and equipment rooms shall be installed parallel to the building lines, except that they shall be sloped to obtain the proper pitch. Piping and ducts run in furred ceilings, etc. shall be similarly installed, except as otherwise shown. Conduits in furred ceilings and in other concealed spaces may be run at angles to the construction but shall be neatly

grouped and racked indicating good workmanship. All conduit and pipe openings shall be kept closed until the systems are closed with final connections.

F. Special Requirements:
1. There shall be no pipe joints nearer than 12 inches to a wall, ceiling, or floor penetration unless pipe joint is a welded or mechanically-coupled-type joint.
2. The Contractor shall study all construction documents and carefully lay out all work in advance of fabrication and erection in order to meet the requirements of the extremely limited spaces. Where conflicts occur the Contractor shall meet with all involved trades and the Owner's Representative and resolve the conflict prior to erection of any work in the area involved.
3. All piping not directly buried in the ground shall be considered as "interior piping."
4. Prior to the installation of any ceiling material, gypsum, plaster, or acoustical board, the Contractor shall notify the Owner's Representative so that arrangements can be made for an inspection of the above-ceiling area about to be "sealed off." The Contractor shall give as much advance notice as possible up to ten (10) working days, but in no case less than five (5) working days.
5. The purpose of this inspection is to verify the completeness and quality of the installation of the air conditioning systems, the plumbing systems, and any other special above-ceiling systems such as pneumatic tube. The ceiling supports (tee bar or lath) should be in place so that access panel and light fixture locations are identifiable and so that clearances and access provisions may be evaluated.
6. No ceiling material shall be installed until the deficiencies listed from this inspection have been corrected to the satisfaction of the Owner's Representative.

3.8 CUTTING AND PATCHING

A. General: Cut and patch walls, floors, etc. resulting from work in existing construction or where made necessary by failure to provide proper openings or recesses in new construction.

B. Methods of Cutting: Openings cut through concrete and masonry shall be made with masonry saws and/or core drills and at such locations acceptable to the Owner's Representative. Impact-type equipment will not be used except where specifically acceptable to the Owner's Representative. Openings in concrete for pipes, conduits, outlet boxes, etc. shall be core drilled to exact size. Determine location of embedded conduit and reinforcing bars prior to cutting.

C. Restoration: All openings shall be restored to "as-new" condition under the appropriate specification section for the materials involved, and shall match remaining surrounding materials and/or finishes.

D. Masonry: Where openings are cut through masonry walls, provide and install lintels or other structural supports to protect the remaining masonry. Adequate supports shall be provided during the cutting operation to prevent any damage to the masonry occasioned by the operation. All structural members, supports, etc. shall be of the proper size and shape, and shall be installed in a manner acceptable to the Owner's Representative.

E. Plaster: All mechanical work in area containing plaster shall be completed prior to the application of the finish plaster coat. Cutting of finish plaster coat will not be permitted.

F. Weakening: No cutting, boring, or excavating which will weaken the structure shall be undertaken.

3.9 ROOF PENETRATIONS AND FLASHING

A. Pipe and conduit ducts, pitch pockets, curb bases, and flashing compatible with the roofing installation shall be provided for roof penetrations. Provide framing or other support around all openings through roof as required to preserve the structural integrity of the roof system and make the penetration weathertight.

B. Provide 30-inch round or square flashing acceptable to the roofing trades at all roof and deck drain and sleeve flashing locations.

C. Roof curbs for all roofs except standing seam metal roofs shall be provided by the equipment supplier supplying the roof-mounted equipment, etc., and such curbs shall be installed by the roofing trades. Contractor shall coordinate all roof curb requirements with all trades and the roofing trades at the earliest possible stage of the project.

D. Roof curbs for standing seam metal roofs shall be provided by the roofing trades. Curb base size, height, and type shall be coordinated with the roofing trades at the earliest possible stage of the project.

E. Flashing for pipe and conduit penetrations of standing seam metal roofs shall be provided and installed by the roofing trades.

3.10 EXCAVATING AND BACKFILLING

A. Perform trenching, excavating, backfilling for mechanical work as set forth below.

B. Depth of excavation to provide a minimum of 3 feet above top of pipe. Excavation to be carried to a depth of at least 6 inches below bottom of pipe elevation. Fill below pipe (6 inches), around pipe, and a minimum of 12 inches above pipe with sand of Class “B” crushed stone tamped firm and even. Separate topsoil during excavation. Final layer of dirt (12 inches minimum) to be topsoil. Trenches to be at least 18 inches wider than pipe with batter boards placed every 25 feet. Backfilling shall be done to exclude use of rock or stone above sand or Class “B” crushed stone.

3.11 TESTS AND INSPECTIONS

A. General: The Contractor shall make all tests deemed necessary by the inspection departments of the authority having jurisdiction, Board of Underwriters, etc. He shall provide all equipment, materials, and labor for making such tests. Fuel and electrical energy for system operational tests following beneficial occupancy by the Owner will be paid for by the Owner.

B. Other: Additional tests specified hereinafter under the various specifications sections shall be made.

C. Notification: The Owner’s Representative shall be notified at his office 36 hours prior to each test and other specifications requirements requiring action on the part of the Owner, Architect, Engineer, and/or Owner’s Representative.

D. Test Logs: All tests which the Contractor conducts shall have pertinent data logged by the Contractor at the time of testing. Data shall include date, time, personnel, description and extent of system tested, test conditions, test results, specified results, and any other pertinent data. Data shall be delivered to the Owner’s Representative as specified under “Requirements for Final Acceptance.

E. Inspections: In general, an inspection by the Owner's Representative shall be required prior to closing up any work and prior to beneficial occupancy or final project completion. The closing up of work includes, but is not limited to, pipe and conduit installations prior to backfilling; mechanical, electrical, and fire protection work prior to placement of concrete; or closing up walls and overhead mechanical, electrical, and fire protection work prior to installation of the ceiling.

3.12 CLEANING AND PAINTING

A. Thoroughly clean and touch up the finish on all parts of the materials and equipment. Exposed parts in equipment rooms, and all other spaces except sealed chases and attics shall be thoroughly cleaned of cement, plaster, and other materials, and all oil and grease spots shall be removed. Such surfaces shall be carefully wiped and all cracks and corners scraped out.

B. Exposed metal work which is not galvanized shall be carefully brushed down with steel brushes to remove rust and other spots and left smooth and clean and then painted with a suitable rust resistant primer. Exposed metal work includes work exterior to the building; exposed in mechanical or electrical equipment rooms and storage rooms; and other areas where occupants could see the work, whether normally occupied or not.

C. All other painting shall be accomplished under the Painting Section of Division 9 of the specifications.

3.13 DISCHARGE OF WASTES FROM CONSTRUCTION SITE

A. The Contractor shall comply with all applicable provisions of local, state, and federal laws regarding the discharge of wastes into sewer and waterways. Special caution shall be exercised to prevent the discharge of wastes which contain oil, tar, asphalt, roofing compound, kerosene, gasoline, paint, mud, cement, lime, or other materials which would degrade the water quality of the receiving water course. The Contractor shall construct and maintain oil interceptors, settling basins, acid neutralization tanks, and/or other effective pollution countermeasures, as required by the Texas Water Quality Board.

END OF SECTION 230100

SECTION 230310 – VARIABLE FREQUENCY DRIVES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to work of this Section.

1.2 RELATED SECTIONS

A. Separate electrical components and materials required for field installation and electrical connections are specified in other Divisions.

1.3 SUMMARY

A. This section specifies variable frequency drives for motors in HVAC applications. Items within this section shall be provided by this division and installed under the guidelines of the Electrical Specifications. Specific electrical requirements such as horsepower and voltage for mechanical equipment shall be found on the Drawings.

1.4 REFERENCES

A. NEMA Standard 250: Enclosures for Electrical Equipment.

B. Comply with National Electrical Code (NFPA 70).

1.5 SUBMITTALS

A. The equipment supplier shall provide the following items to the project Contractor.
   1. Submit data for the variable frequency drives (VFD's), including physical dimensions, catalog cutsheets highlighting features, and other requirements as specified below.

B. Specification Compliance Review:
   1. Manufacturers and bidders must provide the consulting engineer with a Compliance Review of the Specifications and Addenda's. The Compliance Review shall be a paragraph-by-paragraph review of the Specifications and schedule with the following information; "C", "D", or "E" marked in the margin of the original Specifications and any subsequent Addenda's. If the manufacturer or bidder does not provide the Compliance Review to the engineer for review, with the submittal, the submittal will be subject to rejection as non-compliant.
      a. "C" Comply with no exceptions.
      b. "D" Comply with deviations. For each and every deviation, provide a numbered footnote with reasons for the proposed deviation and how the intent of the Specification can be satisfied.
      c. "E" Exception, do not comply. For each and every exception, provide a numbered footnote with reasons and possible alternatives. Non-compliance with the specifications is grounds for rejection as unacceptable. A bid from any

alternative or listed equipment manufacturer with any number of exceptions will be reason for rejection for non-compliance without further review.

d. Unless a deviation or exception is specifically noted in the Compliance Review, the manufacturer shall provide full compliance with entire specification. Deviations or exceptions taken in letters or cover letters in a bid document, subsidiary documents, by omission or by contradiction do not release the manufacturer or bidder from being in complete compliance, unless the exception or deviation has been specifically noted in the Compliance Review and approved by the consulting engineer.

e. Equipment manufacturers or bidders that do not meet the specifications thru the above process will be subject to rejection without further review.

1.6 WARRANTY

A. Equipment manufacturer has included in his proposal the cost to provide a complete parts and labor warranty period for three (3) years.

PART 2 - PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS

A. Provide the variable frequency drive from the following manufacturer:
   1. ABB

2.2 VARIABLE FREQUENCY DRIVE

A. The variable frequency drive (VFD) shall consist of a UL-listed continuous duty inverter assembly designed to furnish stepless motor speed control to three-phase induction motors. Provide a single enclosure (NEMA 1 unless noted otherwise) for all standard components and options. The controller shall be pulse width modulated (PWM) design. Provide a manual 3-contactor bypass panel with an HOA and fused main disconnect switch. The VFD and disconnect shall come mounted together in a factory-furnished bracket designed for wall mounted applications.

B. The VFD shall operate satisfactorily under the following input limits:
   1. Input Impedance: 3% minimum.
   2. Frequency: 50 or 60 Hz (10%).
   3. Voltage: 10% without loss of output speed or torque.

C. The VFD shall be suitable for operation from 0 to 104 degrees (F), 90% R.H. (non condensing) at an altitude of 794 feet without derating. A cooling fan shall be factory installed in the enclosure.

D. Provide a digital keypad. Display shall show the following:
   1. Output and set frequency.
   2. Output current.
   3. Voltage.
   4. RPM.
   5. Trip message (and stored trip messages, minimum 30).
   6. Customized units (such as CFM or GPM).

E. The VFD shall automatically restart after power loss.

F. The variable frequency drive shall be provided with a BacNet Card in order to communicate the following minimum points with the Facility DDC Central Control System.
1. Start/Stop.
2. Frequency.
3. Percent of Full Load.
4. Current.
5. Output power.
6. Input signal (0 to 10 V or 4 to 20 MA).
7. Status.

PART 3 - EXECUTION

3.1 INSTALLATION OF VARIABLE FREQUENCY DRIVES

A. The manufacturer shall provide a factory-trained technician to start the VFD and place it into operation.

B. Indoor VFD's shall be wall-hung units. Contractor shall provide unistrut mounting bracket for drives. Contractor shall reinforce the wall studs with bracing as required to adequately support the drive. Installation of the VFD shall allow for clearance in front of the drive as required by the latest revision of the National Electric Code for an electrical panel. VFD's shall not be mounted on equipment, wall mount only.

C. Mounting VFD's outdoors is not acceptable.

3.2 TESTING OF VFD

A. Components shall be pretested and complete VFD shall have full burn-in under full load. The units shall be operated over the full speed range to certify noise limits are met.

END OF SECTION 230310

SECTION 230513 - BASIC MECHANICAL MATERIALS AND METHODS

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following basic mechanical materials and methods to complement other Mechanical Sections.
   1. Piping materials and installation instructions common to most piping systems.
   2. Concrete base construction requirements.
   3. Escutcheons.
   4. Dielectric fittings.
   5. Dielectric isolation tape
   6. Flexible connectors.
   7. Mechanical sleeve seals.
   8. Nonshrink grout for equipment installations.
   9. Field-fabricated metal and wood equipment supports.
   10. Installation requirements common to equipment specification sections.
   11. Mechanical demolition.
   12. Cutting and patching.
   13. Touchup painting and finishing.
   14. Access Doors

B. Pipe and pipe fitting materials are specified in mechanical piping system Sections, if applicable.

1.2 DEFINITIONS

A. Finished Spaces: Spaces other than mechanical and electrical equipment rooms, furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawl spaces, and tunnels.

B. Exposed, Interior Installations: Exposed to view indoors. Examples include finished occupied spaces and mechanical equipment rooms.

C. Exposed, Exterior Installations: Exposed to view outdoors, or subject to outdoor ambient temperatures and weather conditions. Examples include rooftop locations.

D. Concealed, Interior Installations: Concealed from view and protected from physical contact by building occupants. Examples include above ceilings and in duct shafts.

E. Concealed, Exterior Installations: Concealed from view and protected from weather conditions and physical contact by building occupants, but subject to outdoor ambient temperatures. Examples include installations within unheated shelters.

F. The following are industry abbreviations for plastic materials:
   1. ABS: Acrylonitrile-butadiene-styrene plastic.
   2. CPVC: Chlorinated polyvinyl chloride plastic.
   3. NP: Nylon plastic.
   4. PE: Polyethylene plastic.

5. PVC: Polyvinyl chloride plastic.

G. The following are industry abbreviations for rubber materials:
1. CR: Chlorosulfonated polyethylene synthetic rubber.
2. EPDM: Ethylene propylene diene terpolymer rubber.

1.3 SUBMITTALS

A. Product Data: For dielectric fittings, flexible connectors, access doors, solder/brazing material and mechanical sleeve seals.

B. Shop Drawings: Detail fabrication and installation for metal and wood supports and anchorage for mechanical materials and equipment.

C. Coordination Drawings: Detail major elements, components, and systems of mechanical equipment and materials in relationship with other systems, installations, and building components. Show space requirements for installation and access. Indicate if sequence and coordination of installations are important to efficient flow of the Work. Include the following:
1. Clearances for servicing and maintaining equipment, accessories, and specialties, including space for disassembly required for periodic maintenance.
2. Equipment and accessory service connections and support details.
3. Fire-rated wall and floor penetrations.
4. Scheduling, sequencing, movement, and positioning of large equipment into building during construction.
5. Access panel and door locations

1.4 QUALITY ASSURANCE

A. Comply with ASME A13.1 for lettering size, length of color field, colors, and viewing angles of identification devices.

B. Equipment Selection: Equipment of higher electrical characteristics, physical dimensions, capacities, and ratings may be furnished provided such proposed equipment is approved in writing and connecting mechanical and electrical services, circuit breakers, conduit, motors, bases, and equipment spaces are increased. Additional costs shall be approved in advance by appropriate Contract Modification for these increases. If minimum energy ratings or efficiencies of equipment are specified, equipment must meet design and commissioning requirements.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Deliver pipes and tubes with factory-applied end caps. Maintain end caps through shipping, storage, and handling to prevent pipe end damage and prevent entrance of dirt, debris, and moisture.

B. Protect stored pipes and tubes from moisture and dirt. Elevate above grade. Do not exceed structural capacity of floor, if stored inside.

C. Protect flanges, fittings, and piping specialties from moisture and dirt.

D. Store plastic pipes protected from direct sunlight. Support to prevent sagging and bending.

1.6 SEQUENCING AND SCHEDULING

A. Coordinate Mechanical equipment installation with other building components.

B. Arrange for pipe spaces, chases, slots, and openings in building structure during progress of construction to allow for mechanical installations.

C. Coordinate installation of required supporting devices and set sleeves in poured-in-place concrete and other structural components, as they are constructed.

D. Sequence, coordinate, and integrate installations of mechanical materials and equipment for efficient flow of the Work. Coordinate installation of large equipment requiring positioning before closing in building.

E. Coordinate connection of mechanical systems with exterior underground and overhead utilities and services. Comply with requirements of governing regulations, franchised service companies, and controlling agencies.

F. Coordinate requirements for access panels and doors if mechanical items requiring access are concealed behind finished surfaces.

G. Coordinate installation of identifying devices after completing covering and painting, if devices are applied to surfaces. Install identifying devices before installing acoustical ceilings and similar concealment.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Dielectric Tape:
      a. Holdrite (#272-4).
   2. Metal, Flexible Connectors:
      a. Flexicraft Industries.
      b. Flex-Weld, Inc.
      c. Grinnell Corp.; Grinnell Supply Sales Co.
      d. Mercer Rubber Co.
      e. Metraflex Co.
      f. Uniflex, Inc.
   3. Rubber, Flexible Connectors:
      a. General Rubber Corp.
      b. Mercer Rubber Co.
      c. Metraflex Co.
      d. Red Valve Co., Inc.
      e. Uniflex, Inc.
   4. Mechanical Sleeve Seals:
      a. Calpico, Inc.
      b. Metraflex Co.
      c. Thunderline/Link-Seal.

2.2 PIPE AND PIPE FITTINGS

A. Refer to individual Specification piping Sections for pipe and fitting materials and joining methods, if applicable.

B. Pipe Threads: ASME B1.20.1 for factory-threaded pipe and pipe fittings.

2.3 JOINING MATERIALS

A. Refer to individual Specification piping Sections for special joining materials not listed below, if applicable.

B. Pipe-Flange Gasket Materials: Suitable for chemical and thermal conditions of piping system contents.
   1. ASME B16.21, nonmetallic, flat, asbestos-free, 1/8-inch maximum thickness, unless thickness or specific material is indicated.
      a. Full-Face Type: For flat-face, Class 125, cast-iron and cast-bronze flanges.
      b. Narrow-Face Type: For raised-face, Class 250, cast-iron and steel flanges.
   2. AWWA C110, rubber, flat face, 1/8 inch thick, unless otherwise indicated; and full-face or ring type, unless otherwise indicated.

C. Flange Bolts and Nuts: ASME B18.2.1, carbon steel, unless otherwise indicated.

D. Plastic, Pipe-Flange Gasket, Bolts, and Nuts: Type and material recommended by piping system manufacturer, unless otherwise indicated.

E. Solder Filler Metals: ASTM B 32.
   1. ASTM B 32, 95/5 lead-free alloys. Include water –flushable and soluble flux according to ASTM B 813.

F. Brazing Filler Metals: AWS A5.8.
   1. BCuP Series: Copper-phosphorus alloys.
   2. BAg1: Silver alloy.

G. Welding Filler Metals: Comply with AWS D10.12 for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.

H. Solvent Cements: Manufacturer's standard solvent cements for the following:
   1. CPVC Piping: ASTM F 493.
   2. PVC Piping: ASTM D 2564, medium bodied (bond). Include purple primer according to ASTM F 656.

I. Plastic Pipe Seals: ASTM F 477, elastomeric gasket.

J. Flanged, Ductile-Iron Pipe Gasket, Bolts, and Nuts: AWWA C110, rubber gasket, carbon-steel bolts and nuts.

K. Couplings: Iron-body sleeve assembly, fabricated to match OD of plain-end, pressure pipes.
   1. Sleeve: ASTM A 126, Class B, gray iron.
   2. Followers: ASTM A 47 malleable iron or ASTM A 536 ductile iron.
   3. Gaskets: Rubber.
   4. Bolts and Nuts: AWWA C111.
   5. Finish: Enamel paint.

2.4 DIELECTRIC FITTINGS

A. General Requirements: Assembly of copper alloy and ferrous materials or ferrous material body with separating nonconductive insulating material suitable for system fluid, pressure, and temperature, to prevent galvanic action and stop corrosion. Unions in first paragraph below are available in at least NPS 1/2 to NPS 2.

B. Dielectric Unions:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Capitol Manufacturing Company.
      b. Central Plastics Company.
      c. EPCO Sales, Inc.
      d. Hart Industries International, Inc.
      e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
      f. Zurn Mechanical Products Group; Wilkins Water Control Products.
   2. Description:
      a. Pressure Rating: 250 psig at 180 deg F.
      b. End Connections: Solder-joint copper alloy and threaded ferrous.
      c. Flanges in first paragraph below are available in at least NPS 1-1/2 to NPS 4.

C. Dielectric Flanges:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Capitol Manufacturing Company.
      b. Central Plastics Company.
      c. EPCO Sales, Inc.
      d. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
   2. Description:
      a. Factory-fabricated, bolted, companion-flange assembly.
      b. Pressure Rating: 175 psig minimum.
      c. End Connections: Solder-joint copper alloy and threaded ferrous; threaded solder-joint copper alloy and threaded ferrous.

D. Dielectric-Flange Kits:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Advance Products & Systems, Inc.
      b. Calico, Inc.
      c. Central Plastics Company.
      d. Pipeline Seal and Insulator, Inc.
   2. Description:
      a. Nonconducting materials for field assembly of companion flanges.
      b. Pressure Rating: 150 psig.
      c. Gasket: Neoprene or phenolic.
      d. Bolt Sleeves: Phenolic or polyethylene.
      e. Washers: Phenolic with steel backing washers.

E. Dielectric Couplings:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Calpico, Inc.

b. Lochinvar Corporation.

2. Description:
   a. Galvanized-steel coupling.
   b. Pressure Rating: 300 psig at 225 deg F.
   c. End Connections: Female threaded.
   d. Lining: Inert and noncorrosive, thermoplastic.

F. Dielectric Nipples:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Perfection Corporation; a subsidiary of American Meter Company.
   b. Precision Mechanical Products, Inc.
   c. Victaulic Company.
2. Description:
   a. Electroplated steel nipple complying with ASTM F 1545.
   b. Pressure Rating: 300 psig at 225 deg F.
   c. End Connections: Male threaded or grooved.
   d. Lining: Inert and noncorrosive, propylene.

2.5 DIELECTRIC ISOLATION TAPE

A. Tape to eliminate dissimilar metal contact: (equal to Holdrite #272-4)
1. White Polyester Felt. Pressure sensitive adhesive rubber base (one side only).
2. 4” width.

2.6 FLEXIBLE CONNECTORS

A. General: Fabricated from materials suitable for system fluid and that will provide flexible pipe connections. Include 125-psig minimum working-pressure rating, unless higher working pressure is indicated, and ends according to the following:
1. 2-Inch NPS and Smaller: Threaded.
2. 2-1/2-Inch NPS and Larger: Flanged.
3. Option for 2-1/2-Inch NPS and Larger: Grooved for use with keyed couplings.

B. Bronze-Hose, Flexible Connectors: Corrugated, bronze, inner tubing covered with bronze wire braid. Include copper-tube ends or bronze flanged ends, braze welded to hose.

C. Rubber, Flexible Connectors: CR or EPDM elastomer rubber construction, with multiple plies of NP fabric, molded and cured in hydraulic presses. Include 125-psig minimum working-pressure rating at 220 deg F. Units may be straight or elbow type, unless otherwise indicated.

2.7 MECHANICAL SLEEVE SEALS

A. Description: Modular sealing element unit, designed for field assembly, used to fill annular space between pipe and sleeve.
1. Sealing Elements: EPDM-rubber interlocking links shaped to fit surface of pipe. Include type and number required for pipe materials and size of pipe.
2. Pressure Plates: Stainless steel.
3. Connecting Bolts and Nuts: Stainless steel of length required to secure pressure plates to sealing elements.

2.8 PIPING SPECIALTIES

A. Sleeves: The following materials are for wall, floor, slab, and roof penetrations:
   1. Steel Sheet Metal: 0.0239-inch minimum thickness, galvanized, round tube closed with welded longitudinal joint.
   2. Steel Pipe: ASTM A 53, Type E, Grade A, Schedule 40, galvanized, plain ends.
   3. Cast Iron: Cast or fabricated "wall pipe" equivalent to ductile-iron pressure pipe, with plain ends and integral waterstop, unless otherwise indicated.
   4. Stack Sleeve Fittings: Manufactured, cast-iron sleeve with integral clamping flange. Include clamping ring and bolts and nuts for membrane flashing.
      a. Underdeck Clamp: Clamping ring with set screws.
   5. Sleeve Fasteners: Manufactured, steel clips for securement during pour. Equal to B-line, BD40, BE-5-8 or BE-9-12.

B. Escutcheons: Manufactured wall, ceiling, and floor plates; deep-pattern type if required to conceal protruding fittings and sleeves.
   1. ID: Closely fit around pipe, tube, and insulation of insulated piping.
   2. OD: Completely cover opening.
   3. Cast Brass: One piece, with set screw. (split face acceptable for existing piping)
      a. Finish: Polished chrome-plate.

2.9 GROUT

A. Nonshrink, Nonmetallic Grout: ASTM C 1107, Grade B.
   1. Characteristics: Post-hardening, volume-adjusting, dry, hydraulic-cement grout, nonstaining, noncorrosive, nongaseous, and recommended for interior and exterior applications.
   2. Design Mix: 5000-psig, 28-day compressive strength.
   3. Packaging: Premixed and factory packaged.

2.10 ACCESS DOORS

A. General: Provide access doors for all serviceable mechanical appurtenances (valves, trap primers, shock arresters, actuators, sensors, etcetera) in inaccessible locations. Such locations include gypsum, brick and CMU ceilings and walls.

B. Location of panels shall be carefully coordinated with other Exposed Devices as described in earlier paragraphs.

C. Manufacturers shall be Milcor, Mifab, or approved equal. Unless indicated otherwise, use panels equal to Milcor Style M for masonry and drywall construction, equal to Milcor Style K for plastered masonry walls and ceilings. Stainless steel panels shall be used in ceramic tile or glazed structural tile.

D. Minimum construction features include 16-gage frame and door, continuous hinges, cam-style latch and 10x10" unobstructed opening size.

E. UL labeled when in fire-rated construction, one and one-half hour rating.

F. Access doors located outside, in restrooms or in a moisture-laden environment (dressing area, shower area, lockers, etcetera) shall be stainless steel construction.

G. Equipment access doors shall be of sufficient size to remove/replace equipment and provide routine maintenance as necessary, unless otherwise noted. Doors shall be set flush with adjacent finish surfaces. All access doors shall be provided with cylinder locks. All access doors (MEP) shall have one (1) common key.

PART 3 - EXECUTION

3.1 PIPING SYSTEMS - COMMON REQUIREMENTS AND APPLICATIONS

A. General: Install piping as described below, unless piping Sections specify otherwise. Individual piping Sections specify unique piping installation requirements.

B. General Locations and Arrangements: Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicated locations and arrangements were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations. Install piping as indicated, unless deviations to layout are approved on Coordination Drawings.

C. All piping to be installed in compliance with current NEC required clearances.

D. Install manufactured isolation clamps at all dissimilar metal pipe supports. Install dielectric isolation tape (engineer approved) only when a manufactured isolation clamp is not available.

E. Install piping at indicated slope.

F. Install components with pressure rating equal to or greater than system operating pressure.

G. Install piping in concealed interior and exterior locations, except in equipment rooms and service areas.

H. Install piping free of sags and bends.

I. Install exposed interior and exterior piping at right angles or parallel to building walls. Diagonal runs are prohibited, unless otherwise indicated.

J. Install piping tight to slabs, beams, joists, columns, walls, and other building elements. Allow sufficient space above removable ceiling panels to allow for ceiling panel removal.

K. Install piping to allow application of insulation plus 1-inch clearance around insulation.

L. Locate groups of pipes parallel to each other, spaced to permit valve servicing.

M. Install fittings for changes in direction and branch connections.

N. Install couplings according to manufacturer's written instructions.

N. Fire-Barrier Penetrations: Maintain indicated fire rating of walls, partitions, ceilings, and floors at pipe penetrations. Seal pipe penetrations with firestop materials. Comply with requirements in Division 07 Section "Penetration Firestopping" for firestop materials and installations.

1. Fire-stop all sleeves at floor penetrations of multistory buildings including underfloor penetrations.

O. Verify final equipment locations for roughing-in.

P. Refer to equipment specifications in other Sections of these Specifications for roughing-in requirements.

Q. Piping Joint Construction: Join pipe and fittings as follows and as specifically required in individual piping specification Sections:
   1. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.
   2. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.
   3. Soldered Joints: Construct joints according to AWS's "Soldering Manual," Chapter "The Soldering of Pipe and Tube"; or CDA's "Copper Tube Handbook."
   4. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," Chapter "Pipe and Tube."
   5. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:
      a. Note internal length of threads in fittings or valve ends, and proximity of internal seat or wall, to determine how far pipe should be threaded into joint.
      b. Apply appropriate tape or thread compound to external pipe threads, unless dry seal threading is specified.
      c. Align threads at point of assembly.
      d. Tighten joint with wrench. Apply wrench to valve end into which pipe is being threaded.
      e. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.
   6. Welded Joints: Construct joints according to AWS D10.12, "Recommended Practices and Procedures for Welding Low Carbon Steel Pipe," using qualified processes and welding operators according to "Quality Assurance" Article.
   7. Flanged Joints: Align flange surfaces parallel. Select appropriate gasket material, size, type, and thickness for service application. Install gasket concentrically positioned. Assemble joints by sequencing bolt tightening to make initial contact of flanges and gaskets as flat and parallel as possible. Use suitable lubricants on bolt threads. Tighten bolts gradually and uniformly using torque wrench.
   8. Plastic Piping Solvent-Cement Joints: Clean and dry joining surfaces by wiping with clean cloth or paper towels. Join pipe and fittings according to the following:
      a. Comply with ASTM F 402 for safe-handling practice of cleaners, primers, and solvent cements.
      b. CPVC Piping: ASTM D 2846 and ASTM F 493.
      c. PVC Pressure Piping: ASTM D 2672.
      d. PVC Nonpressure Piping: ASTM D 2855.
   9. Plastic Piping Heat-Fusion Joints: Clean and dry joining surfaces by wiping with clean cloth or paper towels. Join according to ASTM D 2657 procedures and manufacturer's written instructions.
      a. Plain-End Pipe and Fittings: Use butt fusion.
      b. Plain-End Pipe and Socket Fittings: Use socket fusion.

3.2 ESCUTCHEON REQUIREMENTS

A. Install escutcheons at pipe penetrations of walls, ceilings, and floors in finished areas.
   1. Escutcheons for New Piping:

a. Piping exposed through floors and walls in finished areas: One piece, cast brass with polished chrome-plated finish with set screw. Deep escutcheons to be provided where standard depth will not fit.
b. Escutcheons shall cover entire hole penetration.
c. Escutcheon to be appropriately sized for pipe.

2. Escutcheons for Existing piping:
a. Piping exposed through floors and walls in finished areas: Split plate, cast brass with polished chrome-plated finish with set screw. Deep escutcheons to be provided where standard depth will not fit.
b. Escutcheons shall cover entire hole penetration.
c. Escutcheon to be appropriately sized for pipe.

3. Install escutcheons at wall, floor, and ceiling penetrations in exposed finished locations and within cabinets and millwork. Use deep-pattern escutcheons if required to conceal protruding pipe fittings.

3.3 PIPE SLEEVE INSTALLATION REQUIREMENTS

A. Pipe sleeves are required at all through wall and floor penetrations.
1. Sleeves are to be of the following material:
a. Galvanized-Steel-Pipe Sleeves: ASTM A 53/A 53M, Type E, Grade B, Schedule 40, zinc-coated, with plain ends.
2. Sleeves are required for all through floor and wall penetrations. Sleeves to be set and poured in place (in slab applications), secure all sleeves with fasteners.
3. Sleeves to extend 2 inches past face of floor or wall. Pipe sleeve in finished areas to be flush with wall or floor for installation of escutcheon.
4. Install sleeves in new partitions, slabs, and walls as they are built.
5. For interior wall penetrations, seal annular space between sleeve and pipe or pipe insulation using joint sealants appropriate for size, depth, and location of joint. Comply with requirements in Division 07 Section "Joint Sealants" for joint sealants.
6. For exterior wall penetrations above grade, seal annular space between sleeve and pipe using joint sealants appropriate for size, depth, and location of joint. Comply with requirements in Division 07 Section "Joint Sealants" for joint sealants.
7. For exterior wall penetrations below grade, seal annular space between sleeve and pipe using sleeve seals specified in this Section.
8. Install sleeves that are large enough to provide 1/4-inch (6.4-mm) annular clear space between sleeve and pipe or pipe insulation unless otherwise indicated. Seal annular space with water tight sealant. (equal to NP-1). All sleeves and penetrations to maintain rating of wall / floor. Seal pipe penetrations with fire-stopping materials.
9. Install sleeve materials according to the following applications:
a. Sleeves for Piping Passing through Concrete Floor Slabs: galvanized steel pipe.
b. Sleeves for Piping Passing through Concrete Floor Slabs of Mechanical Equipment Areas or Other Wet Areas: Galvanized-steel pipe sleeves.
1) Extend sleeves 2 inches above finished floor level.
2) For pipes penetrating floors with membrane waterproofing, extend cast-iron sleeve fittings below floor slab as required to secure clamping ring if ring is specified. Secure flashing between clamping flanges. Install section of cast-iron soil pipe to extend sleeve to 2 inches (50 mm) above finished floor level. Comply with requirements in Division 07 Section "Sheet Metal Flashing and Trim" for flashing.
10. Sleeves for Piping Passing through Gypsum-Board Partitions:

a. Galvanized-steel pipe sleeves.
b. Exception: Sleeves are not required for water supply tubes and waste pipes for individual mechanical fixtures if escutcheons will cover openings.

11. Sleeves for Piping Passing through Concrete Roof Slabs: Reference details.
12. Sleeves for Piping Passing through Exterior Concrete Walls:
    a. Galvanized-steel pipe sleeves.
    b. Install sleeves that are large enough to provide 1-inch annular clear space between sleeve and pipe or pipe insulation when sleeve seals are used.
13. Sleeves for Piping Passing through Interior Concrete Walls:
    a. Galvanized-steel pipe sleeves.
14. Mechanical sleeve seals
    a. Install sleeve seals in sleeves in exterior concrete walls at water-service piping entries into building. Sleeves must be poured in place. Installation of sleeves after wall is constructed is not acceptable.
    b. Select type and number of sealing elements required for pipe material and size. Position pipe in center of sleeve. Assemble sleeve seal components and install in annular space between pipe and sleeve. Tighten bolts against pressure plates that cause sealing elements to expand and make watertight seal.

B. Piping Connections: Make connections according to the following, unless otherwise indicated:
1. Install unions, in piping 2-inch NPS and smaller, adjacent to each valve and at final connection to each piece of equipment with 2-inch NPS or smaller threaded pipe connection.
2. Install flanges, in piping 2-1/2-inch NPS and larger, adjacent to flanged valves and at final connection to each piece of equipment with flanged pipe connection.
3. Dry Piping Systems: Install dielectric unions and flanges to connect piping materials of dissimilar metals.
4. Wet Piping Systems: Install dielectric coupling and nipple fittings to connect piping materials of dissimilar metals.

3.4 DIELECTRIC FITTING INSTALLATION

A. Install unions, in piping 2-inch NPS and smaller, adjacent to each valve and at final connection to each piece of equipment with 2-inch NPS or smaller threaded pipe connection.

B. Install flanges, in piping 2-1/2-inch NPS and larger, adjacent to flanged valves and at final connection to each piece of equipment with flanged pipe connection.

3.5 EQUIPMENT INSTALLATION – COMMON REQUIREMENTS

A. Install equipment to provide maximum possible headroom, if mounting heights are not indicated.

B. Install equipment according to approved submittal data. Portions of the Work are shown only in diagrammatic form. Refer conflicts to Architect.

C. Install equipment level and plumb, parallel and perpendicular to other building systems and components in exposed interior spaces, unless otherwise indicated.

D. Install mechanical equipment to facilitate service, maintenance, and repair or replacement of components. Connect equipment for ease of disconnecting, with minimum interference to other installations. Extend grease fittings to accessible locations.

E. Install equipment giving right of way to piping installed at required slope.

3.6 PAINTING AND FINISHING

A. Apply paint to exposed piping according to the following, unless otherwise indicated:
   1. Interior, Ferrous Piping: Use semigloss, acrylic-enamel finish. Include finish coat over enamel undercoat and primer.
   2. Interior, Galvanized-Steel Piping: Use semigloss, acrylic-enamel finish. Include two finish coats over galvanized metal primer.
   3. Interior, Ferrous Supports: Use semigloss, acrylic-enamel finish. Include finish coat over enamel undercoat and primer.
   4. Exterior, Ferrous Piping: Use semigloss, acrylic-enamel finish. Include two finish coats over rust-inhibitive metal primer.
   5. Exterior, Galvanized-Steel Piping: Use semigloss, acrylic-enamel finish. Include two finish coats over galvanized metal primer.
   6. Exterior, Ferrous Supports: Use semigloss, acrylic-enamel finish. Include two finish coats over rust-inhibitive metal primer.

B. Do not paint piping specialties with factory-applied finish.

C. Damage and Touchup: Repair marred and damaged factory-painted finishes with materials and procedures to match original factory finish.

3.7 ERECTION OF METAL SUPPORTS AND ANCHORAGE

A. Cut, fit, and place miscellaneous metal supports accurately in location, alignment, and elevation to support and anchor mechanical materials and equipment.

B. Field Welding: Comply with AWS D1.1, "Structural Welding Code--Steel."

3.8 ERECTION OF WOOD SUPPORTS AND ANCHORAGE

A. Cut, fit, and place wood grounds, nailers, blocking, and anchorage to support and anchor mechanical materials and equipment (not to be used at pipe supports).

B. Select fastener sizes that will not penetrate members if opposite side will be exposed to view or will receive finish materials. Tighten connections between members. Install fasteners without splitting wood members.

C. Attach to substrates as required to support applied loads.

3.9 DEMOLITION

A. Cut, channel, chase, and drill floors, walls, partitions, ceilings, and other surfaces necessary for mechanical installations. Perform cutting by skilled mechanics of trades involved.

B. Repair cut surfaces to match adjacent surfaces.

3.10 CUTTING AND PATCHING

A. Disconnect, demolish, and remove Work specified in Mechanical Sections.

B. If pipe, ductwork, insulation, or equipment to remain is damaged or disturbed, remove damaged portions and install new products of equal capacity and quality.

C. Accessible Work: Remove indicated exposed pipe and ductwork in its entirety.

D. Work Abandoned in Place: Cut and remove underground pipe a minimum of 2 inches beyond face of adjacent construction. Cap and patch surface to match existing finish.

E. Removal: Remove indicated equipment from Project site.

F. Temporary Disconnection: Remove, store, clean, reinstall, reconnect, and make operational equipment indicated for relocation.

3.11 GROUTING

A. Install nonmetallic, nonshrink, grout for mechanical equipment base bearing surfaces, pump and other equipment base plates, and anchors. Mix grout according to manufacturer's written instructions.

B. Clean surfaces that will come into contact with grout.

C. Provide forms as required for placement of grout.

D. Avoid air entrapment during placing of grout.

E. Place grout, completely filling equipment bases.

F. Place grout on concrete bases to provide smooth bearing surface for equipment.

G. Place grout around anchors.

H. Cure placed grout according to manufacturer's written instructions.

END OF SECTION 230513

SECTION 230519 - METERS AND GAUGES

PART 1 - GENERAL

1.1 SUMMARY

A. This Section includes the following meters and gauges for mechanical systems:
   1. Thermometers.
   2. Gauges.
   3. Test plugs.

B. Related Sections include the following:
   1. Specification Section "Hydronic Piping" for water appurtenances.

1.2 SUBMITTALS

A. Product Data: For each type of product to be installed..

B. Operation and Maintenance Data: For all products to be installed.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 METAL-CASE, LIQUID-IN-GLASS THERMOMETERS

A. Manufacturers:
   1. Palmer - Wahl Instruments Inc.
   2. Trerice, H. O. Co.
   3. Weiss Instruments, Inc.
   4. Weksler Instruments Operating Unit; Dresser Industries; Instrument Div.

B. Case: Black-finished, Aluminum, 9 inches long.

C. Tube: Red or blue reading, organic-liquid filled, with magnifying lens.

D. Tube Background: Satin-faced, nonreflective aluminum with permanently baked on scale markings on lens (U.V. protected).

E. Window: Glass.

F. Connector: Adjustable type, 180 degrees in vertical plane, 360 degrees in horizontal plane, with locking device.

G. Stem: Brass for thermowell installation and of length to suit installation.

H. Accuracy: Plus or minus 1 percent of range or plus or minus 1 scale division to maximum of 1.5 percent of range.

2.3 THERMOWELLS

A. Manufacturers:
1. Palmer – Wahl Instruments Inc.
2. Trerice, H. O. Co.
3. Weiss Instruments, Inc.
4. Weksler Instruments Operating Unit; Dresser Industries; Instrument Div.

B. Manufacturers: Same as manufacturer of thermometer being used.

C. Description: Pressure-tight, socket-type metal fitting made for insertion into piping and of type, diameter, and length required to hold thermometer. Provide extended neck to accommodate insulation thickness.

2.4 PRESSURE GAUGES

A. Manufacturers:
1. Palmer – Wahl Instruments Inc.
2. Trerice, H. O. Co.
3. Weiss Instruments, Inc.
4. Weksler Instruments Operating Unit; Dresser Industries; Instrument Div.

B. Direct Mounting, Dial-type Dry or Liquid Filled Pressure Gauges: Indicating-dial type complying with ASME B40.100.
1. Case: Dry or Liquid-filled type, stainless steel, 4-inch diameter. Weatherproof.
2. Pressure-Element Assembly: Bourdon tube, unless otherwise indicated.
3. Pressure Connection: Brass, NPS 1/4, bottom-outlet type unless back-outlet type is indicated.
4. Movement: Mechanical, with link to pressure element and connection to pointer.
5. Dial: Satin-faced, nonreflective aluminum with baked on scale markings.
6. Pointer: Red or other dark-color metal.
7. Window: Glass
8. Ring: Stainless
9. Accuracy: Grade B, plus or minus 2 percent of middle half scale.
10. Vacuum-Pressure Range: 30-in. Hg of vacuum to 15 psig of pressure.
11. Range of Fluids under Pressure: Two times operating pressure.

C. Pressure-Gauge Fittings:
1. Valves: NPS ¼ brass or stainless-steel needle type.
2. Syphons: NPS ¼ coil of brass tubing with threaded ends.
3. Snubbers: ASME B40.5,NPS ¼ brass bushing with corrosion-resistant, porous-metal disc of material suitable for system fluid and working pressure.

2.5 TEST PLUGS (PT PORTS)

A. Manufacturers:

1. Palmer – Wahl Instruments, Inc.
2. Trerice, H. O. Co.
3. Weiss Instruments, Inc.
4. Weksler Instruments Operating Unit: Dresser Industries; Instrument Div.

B. Description: Corrosion-resistant brass or stainless-steel body with core inserts and gasketed and threaded cap, with extended stem for units to be installed in insulated piping.

C. Minimum Pressure and Temperature Rating: 500 psig at 200 deg F

D. Core Inserts: One or two self-sealing rubber valves.
1. Insert material for air, water, oil, or gas service at 20 to 200 deg F shall be CR.
2. Insert material for air or water service at minus 30 to plus 275 deg F shall be EPDM.

2.6 TEMPERATURE AND PRESSURE

A. Test Kit: Furnish (1) test kit containing one pressure gauge and adaptor, two (2) thermometers, and carrying case. Pressure gauge, adapter probes, and thermometer sensing elements shall be of diameter to fit test plugs and of length to project into piping.
1. Pressure Gauge: Small bourdon-tube insertion type with 2- to 3-inch diameter dial and probe. Dial range shall be 0 to 200 psig.
2. Low-Range Thermometer: Small bimetallic insertion type with 1- to 2-inch diameter dial and tapered-end sensing element. Dial ranges shall be 25 to 125 deg F.
3. High-Range Thermometer: Small bimetallic insertion type with 1- to 2-inch diameter dial and tapered-end sensing element. Dial ranges shall be 0 to 220 deg F.
4. Carrying case shall have formed instrument padding.

2.7 FLOW INDICATORS

A. Manufacturers:
1. Dwyer Instruments, Inc.
2. Ernst Gauge Co.

B. Description: Instrument for installation in piping systems for visual verification of flow.

C. Construction: Bronze or stainless-steel body; with sight glass and ABS plastic paddle-wheel indicator, and threaded or flanged ends.

D. Pressure Rating: 125 psig.

E. Temperature Rating: 200 deg F.

F. End Connections for NPS 2 and Smaller: Threaded.

G. End Connections for NPS 2-1/2 and Larger: Flanged.

PART 3 - EXECUTION

3.1 THERMOMETER APPLICATIONS

A. Install liquid-in-glass thermometers in the following locations:

1. Inlet and outlet of each hydronic boiler, chiller and cooling tower.
2. Inlet and outlet of each hydronic coil in air-handling units and built-up central systems (including fan coils)
3. Inlet and outlet of each hydronic heat exchanger.
4. Inlet and outlet of each hydronic heat-recovery unit.
5. Inlet and outlet of each thermal storage tank.
6. Outlet of all domestic water heaters.
7. On hot water return line after pump (Domestic)
8. At the following locations for mixing valves:

3.2 PRESSURE GAUGE APPLICATIONS

A. Install dry-case-type pressure gauges for discharge of each pressure-reducing valve inlet and outlet of all backflow preventers (Domestic water).

B. Install liquid-filled-case-type pressure gauges at chilled- and condenser-water inlets and outlets of chillers and cooling towers.

C. Install liquid-filled-case-type pressure gauges at suction and discharge of each pump, pressure reducing valve (hydronic), inlet and outlet of all backflow preventers (hydronic).

D. Install liquid filled-case-type pressure gauges at hot water inlets and outlets of boilers (hydronic).

3.3 FLOW INDICATOR APPLICATION

A. Install wheel type indicator on outlet side of filter feeder.

3.4 INSTALLATIONS

A. Install direct-mounting thermometers and adjust vertical and tilted positions.

B. Install thermowells with socket extending to center of pipe and in vertical position in piping tees where thermometers are indicated.

C. Install direct-mounting pressure gauges in piping tees with pressure gauge located on pipe at most readable position.

D. Install ¼" NPT, ¼ turn ball-valve and snubber fitting in piping for each pressure gauge for fluids.

E. Install test plugs in tees in piping.

F. Install flow indicators, in accessible positions for easy viewing, in piping systems.

G. Install test ports (PT plugs) where indicated on drawings/details and adjacent to all DDC temperature and pressure sensing devices for device calibration/verification. PT plugs shall have minimum 6-inch clear access and the mounting angle shall be vertical.

3.5 CONNECTIONS

A. Install meters and gauges adjacent to machines and equipment to allow service and maintenance for meters, gauges, machines, and equipment.

3.6 ADJUSTING

A. Calibrate meters according to manufacturer's written instructions, after installation.

B. Adjust faces of meters and Gauges to proper angle for best visibility.

END OF SECTION 230519

SECTION 230529 - HANGERS AND SUPPORTS FOR HVAC PIPING AND EQUIPMENT

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following hangers and supports for plumbing system piping and equipment:
   1. Steel pipe hangers and supports.
   2. Trapeze pipe hangers.
   3. Metal framing systems.
   4. Thermal-hanger shield inserts.
   5. Fastener systems.
   6. Pipe positioning systems.
   7. Equipment supports.

B. Related Sections include the following:
   1. Specification Section "Metal Fabrications" for structural-steel shapes and plates for trapeze hangers for pipe and equipment supports.
   2. Specification Section “Metal Ducts” for duct hangers and supports.

1.3 DEFINITIONS

A. MSS: Manufacturers Standardization Society for The Valve and Fittings Industry Inc.

B. Terminology: As defined in MSS SP-90, "Guidelines on Terminology for Pipe Hangers and Supports."

1.4 PERFORMANCE REQUIREMENTS

A. Design supports for multiple pipes capable of supporting combined weight of supported systems, system contents, and test water.

B. Design equipment supports capable of supporting combined operating weight of supported equipment and connected systems and components.

1.5 SUBMITTALS

A. Product Data: For the following:
   1. Steel pipe hangers and supports.
   2. Thermal-hanger shield inserts.
   3. Powder-actuated fastener systems.
   4. Pipe positioning systems.

B. Shop Drawings: Show fabrication and installation details and include calculations for the following:
   1. Trapeze pipe hangers. Include Product Data for components.
   2. Metal framing systems. Include Product Data for components.
   3. Equipment supports.

C. Welding certificates.

1.6 QUALITY ASSURANCE

A. Welding: Qualify procedures and personnel according to AWS D1.1, "Structural Welding Code--Steel."

B. Welding: Qualify procedures and personnel according to the following:
   1. AWS D1.1, "Structural Welding Code--Steel."

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 METAL COATING REQUIREMENTS:

A. All metal products shall have the following coatings:
   1. Wet/damp areas: hot dipped galvanized.
   2. Dry or conditioned areas: pre-galvanized.

2.3 STEEL PIPE HANGERS AND SUPPORTS

A. Description: MSS SP-58, Types 1 through 58, factory-fabricated components. Refer to Part 3 "Hanger and Support Applications" Article for where to use specific hanger and support types.

B. Manufacturers:
   1. AAA Technology & Specialties Co., Inc.
   2. Bergen-Power Pipe Supports.
   3. B-Line Systems, Inc.; a division of Cooper Industries.
   4. Carpenter & Paterson, Inc.
   5. Empire Industries, Inc.
   6. ERICO/Michigan Hanger Co.
   7. Globe Pipe Hanger Products, Inc.
   8. Grinnell Corp.
   9. GS Metals Corp.
   10. National Pipe Hanger Corporation.
   11. PHD Manufacturing, Inc.
   12. PHS Industries, Inc.

13. Piping Technology & Products, Inc.
14. Tolco Inc.

C. Galvanized, Metallic Coatings: Pre-galvanized (minimum thickness of 0.5 mils) or hot dipped (1.4 to 3.9 mil thickness).

D. Nonmetallic Coatings: Plastic coating, jacket, or liner.

E. Padded Hangers: Hanger with fiberglass or other pipe insulation pad or cushion for support of bearing surface of piping.

2.4 TRAPEZE PIPE HANGERS

A. Description: MSS SP-69, Type 59, shop- or field-fabricated pipe-support assembly made from structural-steel shapes with MSS SP-58 hanger rods, nuts, saddles, and U-bolts.

2.5 METAL FRAMING SYSTEMS

A. Description: MFMA-3, shop- or field-fabricated pipe-support assembly made of steel channels and other components.

B. Manufacturers:
1. B-Line Systems, Inc.; a division of Cooper Industries.
2. ERICO/Michigan Hanger Co.; ERISTRUT Div.
3. GS Metals Corp.
4. Power-Strut Div.; Tyco International, Ltd.
5. Thomas & Betts Corporation.
6. Tolco Inc.
7. Unistrut Corp.; Tyco International, Ltd.

C. Coatings: Manufacturer's standard finish unless bare metal surfaces are indicated.

D. Nonmetallic Coatings: Plastic coating, jacket, or liner.

2.6 THERMAL-HANGER SHIELD INSERTS

A. Description: 100-psig minimum, compressive-strength insulation insert encased in sheet metal shield.

B. Manufacturers:
1. Carpenter & Paterson, Inc.
2. ERICO/Michigan Hanger Co.
3. PHS Industries, Inc.
4. Pipe Shields, Inc.
5. Rilco Manufacturing Company, Inc.
6. Value Engineered Products, Inc.

C. Insulation-Insert Material for Cold Piping: ASTM C 552, Type II cellular glass with vapor barrier. Wood inserts are not acceptable.

D. Insulation-Insert Material for Hot Piping: Water-repellent treated, ASTM C 533, Type I calcium silicate or ASTM C 552, Type II cellular glass.

E. For Trapeze or Clamped Systems: Insert and shield shall cover entire circumference of pipe.

F. For Clevis or Band Hangers: Insert and shield shall cover lower 180 degrees of pipe.

G. Insert Length: Extend 4 inches beyond sheet metal shield for piping operating below ambient air temperature.

2.7 FASTENER SYSTEMS

A. Mechanical-Expansion Anchors: Insert-wedge-type stainless steel, for use in hardened Portland cement concrete with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.
   1. Manufacturers:
      a. B-Line Systems, Inc.; a division of Cooper Industries.
      b. Empire Industries, Inc.
      c. Hilti, Inc.
      d. ITW Ramset/Red Head.
      e. MKT Fastening, LLC.
      f. Powers Fasteners.

2.8 PIPE POSITIONING SYSTEMS

A. Description: IAPMO PS 42, system of metal brackets, clips, and straps for positioning piping in pipe spaces for plumbing fixtures for commercial applications.

B. Manufacturers:
   1. C & S Mfg. Corp.
   2. HOLDRITE Corp.; Hubbard Enterprises.
   3. Samco Stamping, Inc.

2.9 EQUIPMENT SUPPORTS

A. Description: Welded, shop- or field-fabricated equipment support made from structural-steel shapes.

2.10 MISCELLANEOUS MATERIALS

A. Structural Steel: ASTM A 36/A 36M, steel plates, shapes, and bars.
   1. Exterior: Galvanized steel.
   2. Interior: Black steel.

B. Grout: ASTM C 1107, factory-mixed and -packaged, dry, hydraulic-cement, non-shrink and nonmetallic grout; suitable for interior and exterior applications.
   1. Properties: Nonstaining, noncorrosive, and nongaseous.
   2. Design Mix: 5000-psi, 28-day compressive strength.

PART 3 - EXECUTION

3.1 HANGER AND SUPPORT APPLICATIONS

A. Specific hanger and support requirements are specified in Sections specifying piping systems and equipment.

B. Comply with MSS SP-69 for pipe hanger selections and applications that are not specified in piping system Sections.

C. Use hangers and supports with galvanized, metallic coatings for piping and equipment that will not have field-applied finish.

D. Use nonmetallic coatings on attachments for electrolytic protection where attachments are in direct contact with copper tubing.

E. Use padded hangers for piping that is subject to scratching.

F. Horizontal-Piping Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
   1. Adjustable, Steel Clevis Hangers (MSS Type 1): For suspension of non-insulated or insulated stationary pipes, NPS 1/2 to NPS 30.
   2. Yoke-Type Pipe Clamps (MSS Type 2): For suspension of 120 to 450 deg F pipes, NPS 4 to NPS 16, requiring up to 4 inches of insulation.
   3. Carbon- or Alloy-Steel, Double-Bolt Pipe Clamps (MSS Type 3): For suspension of pipes, NPS 3/4 to NPS 24, requiring clamp flexibility and up to 4 inches of insulation.
   4. Steel Pipe Clamps (MSS Type 4): For suspension of cold and hot pipes, NPS 1/2 to NPS 24, if little or no insulation is required.
   5. Pipe Hangers (MSS Type 5): For suspension of pipes, NPS 1/2 to NPS 4, to allow off-center closure for hanger installation before pipe erection.
   6. Adjustable, Swivel Split- or Solid-Ring Hangers (MSS Type 6): For suspension of noninsulated stationary pipes, NPS 3/4 to NPS 8.
   7. Adjustable, Steel Band Hangers (MSS Type 7): For suspension of non-insulated stationary pipes, NPS 1/2 to NPS 8.
   8. Adjustable Band Hangers (MSS Type 9): For suspension of non-insulated stationary pipes, NPS 1/2 to NPS 8.
   9. Adjustable, Swivel-Ring Band Hangers (MSS Type 10): For suspension of non-insulated stationary pipes, NPS 1/2 to NPS 2.
   10. Split Pipe-Ring with or without Turnbuckle-Adjustment Hangers (MSS Type 11): For suspension of noninsulated stationary pipes, NPS 3/8 to NPS 8.
   11. Extension Hinged or 2-Bolt Split Pipe Clamps (MSS Type 12): For suspension of noninsulated stationary pipes, NPS 3/8 to NPS 3.
   12. U-Bolts (MSS Type 24): For support of heavy pipes, NPS 1/2 to NPS 30.
   13. Clips (MSS Type 26): For support of insulated pipes not subject to expansion or contraction.
   14. Pipe Saddle Supports (MSS Type 36): For support of pipes, NPS 4 to NPS 36, with steel pipe base stanchion support and cast-iron floor flange.
   15. Pipe Stanchion Saddles (MSS Type 37): For support of pipes, NPS 4 to NPS 36, with steel pipe base stanchion support and cast-iron floor flange and with U-bolt to retain pipe.
   16. Adjustable, Pipe Saddle Supports (MSS Type 38): For stanchion-type support for pipes, NPS 2-1/2 to NPS 36, if vertical adjustment is required, with steel pipe base stanchion support and cast-iron floor flange.
   17. Single Pipe Rolls (MSS Type 41): For suspension of pipes, NPS 1 to NPS 30, from 2 rods if longitudinal movement caused by expansion and contraction might occur.

18. Adjustable Roller Hangers (MSS Type 43): For suspension of pipes, NPS 2-1/2 to NPS 20, from single rod if horizontal movement caused by expansion and contraction might occur.
19. Complete Pipe Rolls (MSS Type 44): For support of pipes, NPS 2 to NPS 42, if longitudinal movement caused by expansion and contraction might occur but vertical adjustment is not necessary.
20. Pipe Roll and Plate Units (MSS Type 45): For support of pipes, NPS 2 to NPS 24, if small horizontal movement caused by expansion and contraction might occur and vertical adjustment is not necessary.
21. Adjustable Pipe Roll and Base Units (MSS Type 46): For support of pipes, NPS 2 to NPS 30, if vertical and lateral adjustment during installation might be required in addition to expansion and contraction.

G. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers, NPS 3/4 to NPS 20.
2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers, NPS 3/4 to NPS 20, if longer ends are required for riser clamps.

H. Hanger-Rod Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Turnbuckles (MSS Type 13): For adjustment up to 6 inches for heavy loads.
2. Steel Clevises (MSS Type 14): For 120 to 450 deg F piping installations.
3. Swivel Turnbuckles (MSS Type 15): For use with MSS Type 11, split pipe rings.
4. Malleable-Iron Sockets (MSS Type 16): For attaching hanger rods to various types of building attachments.
5. Steel Weldless Eye Nuts (MSS Type 17): For 120 to 450 deg F piping installations.

I. Building Attachments: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel or Malleable Concrete Inserts (MSS Type 18): For upper attachment to suspend pipe hangers from concrete ceiling.
2. Top-Beam C-Clamps (MSS Type 19): For use under roof installations with bar-joist construction to attach to top flange of structural shape.
3. Side-Beam or Channel Clamps (MSS Type 20): For attaching to bottom flange of beams, channels, or angles.
4. Center-Beam Clamps (MSS Type 21): For attaching to center of bottom flange of beams.
5. Welded Beam Attachments (MSS Type 22): For attaching to bottom of beams if loads are considerable and rod sizes are large.
6. C-Clamps (MSS Type 23): For structural shapes.
7. Top-Beam Clamps (MSS Type 25): For top of beams if hanger rod is required tangent to flange edge.
8. Side-Beam Clamps (MSS Type 27): For bottom of steel I-beams.
9. Steel-Beam Clamps with Eye Nuts (MSS Type 28): For attaching to bottom of steel I-beams for heavy loads.
10. Linked-Steel Clamps with Eye Nuts (MSS Type 29): For attaching to bottom of steel I-beams for heavy loads, with link extensions.
11. Malleable Beam Clamps with Extension Pieces (MSS Type 30): For attaching to structural steel.

12. Welded-Steel Brackets: For support of pipes from below, or for suspending from above by using clip and rod. Use one of the following for indicated loads:
    a. Light (MSS Type 31): 750 lb.
    b. Medium (MSS Type 32): 1500 lb.
    c. Heavy (MSS Type 33): 3000 lb.
13. Side-Beam Brackets (MSS Type 34): For sides of steel or wooden beams.
14. Plate Lugs (MSS Type 57): For attaching to steel beams if flexibility at beam is required.
15. Horizontal Travelers (MSS Type 58): For supporting piping systems subject to linear horizontal movement where headroom is limited.

J. Saddles and Shields: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Steel Pipe-Covering Protection Saddles (MSS Type 39): To fill interior voids with insulation that matches adjoining insulation.
2. Thermal-Hanger Shield Inserts: For supporting insulated cold pipe. Wood inserts are not acceptable.

K. Spring Hangers and Supports: Unless otherwise indicated and except as specified in piping system Sections, install the following types:
1. Restraint-Control Devices (MSS Type 47): Where indicated to control piping movement.
2. Spring Cushions (MSS Type 48): For light loads if vertical movement does not exceed 1-1/4 inches.
3. Spring-Cushion Roll Hangers (MSS Type 49): For equipping Type 41 roll hanger with springs.
4. Spring Sway Braces (MSS Type 50): To retard sway, shock, vibration, or thermal expansion in piping systems.
5. Variable-Spring Hangers (MSS Type 51): Preset to indicated load and limit variability factor to 25 percent to absorb expansion and contraction of piping system from hanger.
6. Variable-Spring Base Supports (MSS Type 52): Preset to indicated load and limit variability factor to 25 percent to absorb expansion and contraction of piping system from base support.
7. Variable-Spring Trapeze Hangers (MSS Type 53): Preset to indicated load and limit variability factor to 25 percent to absorb expansion and contraction of piping system from trapeze support.
8. Constant Supports: For critical piping stress and if necessary to avoid transfer of stress from one support to another support, critical terminal, or connected equipment. Include auxiliary stops for erection, hydrostatic test, and load-adjustment capability. These supports include the following types:
    a. Horizontal (MSS Type 54): Mounted horizontally.
    b. Vertical (MSS Type 55): Mounted vertically.
    c. Trapeze (MSS Type 56): Two vertical-type supports and one trapeze member.

L. Comply with MSS SP-69 for trapeze pipe hanger selections and applications that are not specified in piping system Sections.

M. Comply with MFMA-102 for metal framing system selections and applications that are not specified in piping system Sections.

N. Use powder-actuated fasteners or mechanical-expansion anchors instead of building attachments where required in concrete construction.

3.2 HANGER AND SUPPORT INSTALLATION

A. Steel Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Install hangers, supports, clamps, and attachments as required to properly support piping from building structure; attaching to metal roof decks is not permissible.

B. Trapeze Pipe Hanger Installation: Comply with MSS SP-69 and MSS SP-89. Arrange for grouping of parallel runs of horizontal piping and support together on field-fabricated trapeze pipe hangers.
   1. Pipes of Various Sizes: Support together and space trapezes for smallest pipe size or install intermediate supports for smaller diameter pipes as specified above for individual pipe hangers.
   2. Field fabricate from ASTM A 36/A 36M, steel shapes selected for loads being supported. Weld steel according to AWS D1.1.

C. Metal Framing System Installation: Arrange for grouping of parallel runs of piping and support together on field-assembled metal framing systems.

D. Thermal-Hanger Shield Installation: Install in pipe hanger or shield for insulated piping.

E. Fastener System Installation:
   1. Install powder-actuated fasteners for use in lightweight concrete or concrete slabs less than 4 inches thick in concrete after concrete is placed and completely cured. Use operators that are licensed by powder-actuated tool manufacturer. Install fasteners according to powder-actuated tool manufacturer's operating manual.
   2. Install mechanical-expansion anchors in concrete after concrete is placed and completely cured. Install fasteners according to manufacturer's written instructions.

F. Pipe Positioning System Installation: Install support devices to make rigid supply and waste piping connections to each plumbing fixture. Refer to Specification Section "Plumbing Fixtures" for plumbing fixtures.

G. Install hangers and supports complete with necessary inserts, bolts, rods, nuts, washers, and other accessories.

H. Equipment Support Installation: Fabricate from welded-structural-steel shapes.

I. Install hangers and supports to allow controlled thermal movement of piping systems, to permit freedom of movement between pipe anchors, and to facilitate action of expansion joints, expansion loops, expansion bends, and similar units.

J. Install lateral bracing with pipe hangers and supports to prevent swaying.

K. Install building attachments within concrete slabs or attach to structural steel. Install additional attachments at concentrated loads, including valves, flanges, and strainers, NPS 2-1/2 and larger and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten inserts to forms and install reinforcing bars through openings at top of inserts.

L. Load Distribution: Install hangers and supports so piping live and dead loads and stresses from movement will not be transmitted to connected equipment.

M. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes and so maximum pipe deflections allowed by ASME B31.9 (for building services piping) are not exceeded.

N. Insulated Piping: Comply with the following:
   1. Attach clamps and spacers to piping.
      a. Piping Operating above Ambient Air Temperature: Clamp may project through insulation.
      b. Piping Operating below Ambient Air Temperature: Use thermal-hanger shield insert with clamp sized to match OD of insert.
      c. Do not exceed pipe stress limits according to ASME B31.9 for building services piping.
   2. Install MSS SP-58, Type 39, protection saddles if insulation without vapor barrier is indicated. Fill interior voids with insulation that matches adjoining insulation.
      a. Option: Thermal-hanger shield inserts may be used. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
   3. Install thermal-hanger shield inserts on insulated piping with vapor barrier. Include steel weight-distribution plate for pipe NPS 4 and larger if pipe is installed on rollers.
   4. Shield Dimensions for Pipe: Not less than the following:
      a. NPS 1/4 to NPS 3-1/2: 12 inches long and 0.048 inch thick.
      b. NPS 4: 12 inches long and 0.06 inch thick.
      c. NPS 5 and NPS 6: 18 inches long and 0.06 inch thick.
   5. Insert Material: Length at least as long as protective shield.
   6. Thermal-Hanger Shields: Install with insulation same thickness as piping insulation.

O. Insulated Ducts (Mineral Fiber Blanket). Comply with the following:
   1. At all unistrut supports provide mineral fiber board insert in between ductwork and unistrut. Insert to extend 12” on both sides of unistrut, full length of strut. Extend blanket between structural insert.

3.3 EQUIPMENT SUPPORTS

A. Fabricate structural-steel stands to suspend equipment from structure overhead or to support equipment above floor.

B. Grouting: Place grout under supports for equipment and make smooth bearing surface.

C. Provide lateral bracing, to prevent swaying, for equipment supports.

3.4 METAL FABRICATIONS

A. Cut, drill, and fit miscellaneous metal fabrications for trapeze pipe hangers and equipment supports.

B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.

C. Field Welding: Comply with AWS D1.1 procedures for shielded metal arc welding, appearance and quality of welds, and methods used in correcting welding work, and with the following:
   1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
   2. Obtain fusion without undercut or overlap.
   3. Remove welding flux immediately.

4. Finish welds at exposed connections so no roughness shows after finishing and contours of welded surfaces match adjacent contours.

3.5 ADJUSTING

A. Hanger Adjustments: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe.

B. Trim excess length of continuous-thread hanger and support rods to 1-1/2 inches.

3.6 PAINTING

A. Touch Up: Clean field welds and abraded areas of shop paint. Paint exposed areas immediately after erecting hangers and supports. Use same materials as used for shop painting. Comply with SSPC-PA 1 requirements for touching up field-painted surfaces.
   1. Apply paint by brush or spray to provide minimum dry film thickness of 2.0 mils.

B. Touch Up: Cleaning and touchup painting of field welds, bolted connections, and abraded areas of shop paint on miscellaneous metal are specified in Division 09 painting Sections.

C. Galvanized Surfaces: Clean welds, bolted connections, and abraded areas and apply galvanizing-repair paint to comply with ASTM A 780.

END OF SECTION 230529

SECTION 230553 - MECHANICAL IDENTIFICATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following mechanical identification materials and their installation:
   1. Equipment nameplates.
   2. Equipment markers.
   3. Equipment signs.
   4. Access panel and door markers.
   5. Pipe markers.
   6. Duct markers.
   7. Stencils.
   8. Valve tags.
   9. Valve schedules.
   10. Warning tags.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Valve Schedules: For each piping system. Furnish extra copies (in addition to mounted copies) to include in maintenance manuals. Reproduce on 8½ □ 11 bond. Tabulate valve number, piping system, system abbreviation as shown on tag, room or space location of valve, and variations for identification. Mark valves intended for emergency shutoff and similar special uses. Indicate normal operating positions (open, closed, modulating, or balance).

1.4 QUALITY ASSURANCE

A. ASME Compliance: Comply with ASME A13.1, "Scheme for the Identification of Piping Systems," for letter size, length of color field, colors, and viewing angles of identification devices for piping.

1.5 COORDINATION

A. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.

B. Coordinate installation of identifying devices with location of access panels and doors.

C. Install identifying devices before installing acoustical ceilings and similar concealment.

PART 2 - PRODUCTS

2.1 GENERAL

A. Products specified are for applications referenced in other Mechanical sections. If more than a single type is specified for listed applications, selection is installer's choice; however, all equipment shall have an engraved nameplate.

2.2 EQUIPMENT IDENTIFICATION DEVICES

A. Equipment Nameplates: Metal, with data engraved or stamped, for permanent attachment on equipment. Equipment shall be tagged with construction document mark reference (i.e. AHU-1, VAV-1, UH-1, etc.).
   1. Data:
      a. Manufacturer, product name, model number, and serial number.
      b. Capacity, operating and power characteristics, and essential data.
      c. Labels of tested compliances.
   2. Location: Accessible and visible.
   3. Fasteners: As required to mount on equipment.
   4. Material: Brass.

B. Equipment Markers: Engraved, color-coded laminated plastic. Include contact-type, permanent adhesive.
   1. Terminology: Match schedules as closely as possible.
   2. Data:
      a. Name and plan number.
      b. Equipment service.
      c. Design capacity.
      d. Other design parameters such as pressure drop, entering and leaving conditions, and speed.
   3. Size: 2-1/2 by 4 inches for control devices, dampers, and valves; 4-1/2 by 6 inches or equipment.

C. Equipment Signs: ASTM D 709, Type I, cellulose, paper-base, phenolic-resin-laminate engraving stock; Grade ES-2, black surface, black phenolic core, with white melamine subcore, unless otherwise indicated. Fabricate in sizes required for message. Provide holes for mechanical fastening.
   1. Data: Instructions for operation of equipment and for safety procedures.
   2. Engraving: Manufacturer's standard letter style, of sizes and with terms to match equipment identification.
   3. Thickness: 1/8 inch, unless otherwise indicated.
   4. Fasteners: Self-tapping, stainless-steel screws or contact-type, permanent adhesive.

D. Access Panel and Door Markers: 1/16-inch thick, engraved laminated plastic, with abbreviated terms and numbers corresponding to identification. Provide 1/8-inch center hole for attachment.
   1. Fasteners: Self-tapping, stainless-steel screws or contact-type, permanent adhesive.

2.3 PIPING IDENTIFICATION DEVICES

A. Manufactured Pipe Markers, General: Manufacturers standard preprinted, semi-rigid, snap-on type.
   1. Colors: Comply with ASME A13.1, unless otherwise indicated.
   2. Pipes with OD, Including Insulation, Less Than 6 Inches: Full-band pipe markers extending 360 degrees around pipe at each location.
   3. Pipes with OD, Including Insulation, 6 Inches and Larger: Either full-band or strip-type pipe markers at least three times letter height and of length required for label.
   4. Arrows: Integral with piping system service lettering to accommodate both directions; or as separate unit on each pipe marker to indicate direction of flow.
   5. Lettering: Manufacturers standard preprinted.

2.4 DUCT IDENTIFICATION DEVICES

A. Duct Markers: Engraved, color-coded laminated plastic. Include direction and quantity of airflow and duct service (such as supply, return, and exhaust). Include contact-type, permanent adhesive. See Execution section for color scheme.

2.5 VALVE TAGS

A. Valve Tags: Stamped or engraved with 1/4-inch letters for piping system abbreviation and 1/2-inch sequenced numbers. Provide 5/32-inch hole for fastener.
   1. Material: 0.032-inch thick aluminum.
   2. Valve-Tag Fasteners: Brass S-hook.
   3. Size: 1½ inches in diameter, unless otherwise indicated.

2.6 VALVE SCHEDULES

A. Valve-Schedule Frames: Glazed display frame for removable mounting on masonry walls for each page of valve schedule. Include mounting screws.

B. Frame: Extruded aluminum.

C. Glazing: ASTM C 1036, Type I, Class 1, Glazing Quality B, 2.5-mm, single-thickness glass.

2.7 WARNING TAGS

A. Warning Tags: Preprinted or partially preprinted, accident-prevention tags; of plasticized card stock with matte finish suitable for writing.
   1. Size: 3 by 5-1/4 inches minimum.
   2. Fasteners: Brass grommet and wire.
   3. Nomenclature: Large-size primary caption such as DANGER, CAUTION, or DO NOT OPERATE.
   4. Color: Yellow background with black lettering.

PART 3 - EXECUTION

3.1 APPLICATIONS, GENERAL

A. Products specified are for applications referenced in other Mechanical Sections. If more than single-type material, device, or label is specified for listed applications, selection is Installer's option.

3.2 EQUIPMENT IDENTIFICATION

A. Install and permanently fasten equipment nameplates on each major item of mechanical equipment that does not have nameplate or has nameplate that is damaged or located where not easily visible. Locate nameplates where accessible and visible. Include nameplates for the following general categories of equipment:
   1. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
   2. Pumps, compressors, chillers, condensers, and similar motor-driven units.
   3. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
   4. Fans, blowers, primary balancing dampers, and mixing boxes.
   5. Packaged HVAC central-station and zone-type units.

B. Install equipment markers with permanent adhesive on or near each major item of mechanical equipment. Data required for markers may be included on signs, and markers may be omitted if both are indicated.
   1. Letter Size: Minimum 1/4 inch for name of units if viewing distance is less than 24 inches, ½ inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
   2. Data: Distinguish among multiple units, indicate operational requirements, indicate safety and emergency precautions, warn of hazards and improper operations, and identify units.
   3. Locate markers where accessible and visible. Include markers for the following general categories of equipment:
      a. Main control and operating valves, including safety devices and hazardous units such as gas outlets.
      b. Fire department hose valves and hose stations.
      c. Meters, gages, thermometers, and similar units.
      d. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
      e. Pumps, compressors, chillers, condensers, and similar motor-driven units.
      f. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
      g. Fans, blowers, primary balancing dampers, and mixing boxes.
      h. Packaged HVAC central-station and zone-type units.
      i. Tanks and pressure vessels.
      j. Strainers, filters, humidifiers, water-treatment systems, and similar equipment.

C. Install equipment signs with screws or permanent adhesive on or near each major item of mechanical equipment. Locate signs where accessible and visible.
   1. Identify mechanical equipment with equipment markers in the following color codes:
      a. Green: For cooling equipment and components.
      b. Yellow: For heating equipment and components.
      c. Green and Yellow, Orange: For combination cooling and heating equipment and components.
      d. Brown: For energy-reclamation equipment and components.

2. Letter Size: Minimum 1/2 inch for name of units if viewing distance is less than 24 inches, 3/4 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.
3. Data: Distinguish among multiple units, indicate operational requirements, indicate safety and emergency precautions, warn of hazards and improper operations, and identify units.
4. Include signs for the following general categories of equipment:
    a. Main control and operating valves, including safety devices and hazardous units such as gas outlets.
    b. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
    c. Pumps, compressors, chillers, condensers, and similar motor-driven units.
    d. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
    e. Fans, blowers, primary balancing dampers, and mixing boxes.
    f. Packaged HVAC central-station and zone-type units.
    g. Tanks and pressure vessels.
    h. Strainers, filters, humidifiers, water-treatment systems, and similar equipment.

D. Install access panel markers with screws on equipment access panels.

3.3 PIPING IDENTIFICATION

A. Install manufactured pipe markers indicating service on each piping system. Install with flow indication arrows showing direction of flow.
1. Pipes with OD, Including Insulation, Less Than 6 Inches: Snap-on application of pretensioned, semi-rigid plastic pipe marker.
2. Pipes with OD, Including Insulation, 6 Inches and Larger: Shaped pipe markers. Use size to match pipe and secure with manufacturer's stainless steel bands.
3. Fasten Option: Laminated or bonded application of pipe marker to pipe or insulation.

B. Locate pipe markers and color bands where piping is exposed in finished spaces; in machine rooms; in accessible maintenance spaces such as shafts, tunnels and plenums; and in exterior nonconcealed locations such as rooftops and chiller yards, as follows:
1. Near each valve and control device.
2. Near each branch connection, excluding short takeoffs for fixtures and terminal units. Where flow pattern is not obvious, mark each pipe at branch.
3. Near penetrations through walls, floors, ceilings, and nonaccessible enclosures.
4. At access doors, manholes, and similar access points that permit view of concealed piping.
5. Near major equipment items and other points of origination and termination.
6. Spaced at maximum intervals of 50 feet along each run. Reduce intervals to 25 feet in areas of congested piping and equipment.
7. On piping above removable acoustical ceilings.

3.4 DUCT IDENTIFICATION

A. Install duct markers with permanent adhesive on air ducts in the following color codes:
1. Green: For cold-air supply ducts.
2. Yellow: For hot-air supply ducts.

3. Blue: For exhaust-, outside-, relief-, return-, and mixed-air ducts.
4. ASME A13.1 Colors and Designs: For hazardous material exhaust.
5. Letter Size: Minimum 1/2 inch for name of units if viewing distance is less than 24 inches, 3/4 inch for viewing distances up to 72 inches, and proportionately larger lettering for greater viewing distances. Include secondary lettering two-thirds to three-fourths the size of principal lettering.

B. Locate markers near points where ducts enter into concealed spaces and at maximum intervals of 50 feet in each space where ducts are exposed or concealed by removable ceiling system. Reduce intervals to 25 feet in areas of high duct congestion.

3.5 VALVE-SCHEDULE INSTALLATION

A. Mount valve schedule on wall in accessible location in each major equipment room.

3.6 WARNING-TAG INSTALLATION

A. Write required message on, and attach warning tags to, equipment and other items where required.

3.7 VALVE TAGS

A. Install on valves and control devices in piping systems, except check valves, valves within factory-fabricated equipment units, plumbing fixture supply stops, shutoff valves, and HVAC terminal devices and similar roughing-in connections of end-use fixtures and units. List tagged valves in valve schedule.

B. Valve Tag Application Schedule: Tag valves according to size, shape, color scheme, and with captions similar to those indicated in the following:

C. Tag Material: Aluminum.

D. Tag Size and Shape: 1-1/2 inches, round.

E. Tag Color: According to the following:
1. Chilled Water: Blue.
2. Cold Water: Black.
3. Hot Water: Red.
4. Fire Protection: Red.
5. Sprinkler: White.
6. Gas: Yellow.
7. Steam: Red.

F. Letter Color: White.

G. Install mounted valve schedule in each major equipment room.

3.8 EQUIPMENT SIGNS AND MARKERS

A. Install engraved plastic-laminate signs or equipment markers on or near each major item of mechanical equipment. Include signs for the following general categories of equipment:

1. Main control and operating valves, including safety devices and hazardous units such as gas outlets.
2. Meters, gages, thermometers, and similar units.
3. Fuel-burning units, including boilers, furnaces, heaters, stills, and absorption units.
4. Pumps, compressors, chillers, condensers, and similar motor-driven units.
5. Heat exchangers, coils, evaporators, cooling towers, heat recovery units, and similar equipment.
6. Fans, blowers, primary balancing dampers, and mixing boxes.
7. Packaged HVAC central-station and zone-type units.
8. Tanks and pressure vessels.
9. Strainers, filters, humidifiers, water-treatment systems, and similar equipment.
10. Any concealed appurtenances requiring access for maintenance shall be clearly identified by sign (to include but not be limited to unions, strainers, valves, etc.).

B. Duct Systems: Identify air supply, return, exhaust, intake, and relief ducts with duct markers; or provide stenciled signs and arrows showing service and direction of flow.
   1. Location: Locate signs near points where ducts enter into concealed spaces and at maximum intervals of 50 feet in each space where ducts are exposed or concealed by removable ceiling system.

3.9 ADJUSTING AND CLEANING

A. Relocate mechanical identification materials and devices that have become visually blocked by work of this or other Divisions.

B. Clean faces of identification devices and glass frames of valve charts.

END OF SECTION 230553

SECTION 230593 - TESTING, ADJUSTING AND BALANCING

PART 1 - GENERAL

1.1 SCOPE OF WORK

A. The work included in this section consists of the furnishing of all labor, instruments, tools, and services required in connection with the testing, adjusting and balancing (TAB) of the heating, ventilating, and air conditioning systems as described in the mechanical specifications and/or shown on the mechanical plans, or reasonable implied therefrom.

B. TAB of the HVAC systems will be performed by an impartial technical firm that is a member of NEBB and whose operations are limited to the field of professional testing and balancing.

C. Mechanical Contractor to obtain TAB services from an independent TAB contractor.

D. Qualified TAB firms shall submit cost, scope of work, qualifications, time line, and references.

E. The TAB firm is responsible to and shall submit five (5) copies of all reports directly to the Architect/Engineer and one copy to the Owner.

F. TAB services shall result in the optimum temperature, airflow, and noise levels in the conditioned space of the project.

G. The following basic components of the HVAC systems shall be tested, adjusted, and balanced:
   1. Air distribution systems.
   2. Air moving equipment.
   3. HVAC pumps (chilled water, hot water, condenser water, etc.).
   4. Heating systems (HVAC).
   5. Control systems verification.

1.2 SUMMARY

A. This Section includes testing, adjusting, and balancing HVAC systems to produce design objectives, including the following:
   1. Balancing airflow and water flow within distribution systems, including submains, branches, and terminals, to indicated quantities according to specified tolerances.
   2. Adjusting total HVAC systems to provide indicated quantities.
   3. Measuring electrical performance of HVAC equipment.
   4. Setting quantitative performance of HVAC equipment.
   5. Verifying that automatic control devices are functioning properly.
   6. Measuring sound and vibration.
   7. Reporting results of the activities and procedures specified in this Section.

B. Related sections include the following:
   1. Testing and adjusting requirements unique to particular systems and equipment are included in the Sections that specify those systems and equipment. See all related HVAC mechanical sections.
   2. Field quality-control testing to verify that workmanship quality for system and equipment installation is specified in system and equipment Sections.

1.3 DEFINITIONS

A. Adjust: To regulate fluid flow rate and air patterns at the terminal equipment, such as to reduce fan speed or adjust a damper.

B. Balance: To proportion flows within the distribution system, including submains, branches, and terminals, according to design quantities.

C. Draft: A current of air, when referring to localized effect caused by one or more factors of high air velocity, low ambient temperature, or direction of airflow, whereby more heat is withdrawn from a person's skin than is normally dissipated.

D. Procedure: An approach to and execution of a sequence of work operations to yield repeatable results.

E. Report Forms: Test data sheets for recording test data in logical order.

F. Static Head: The pressure due to the weight of the fluid above the point of measurement. In a closed system, static head is equal on both sides of the pump.

G. Suction Head: The height of fluid surface above the centerline of the pump on the suction side.

H. System Effect: A phenomenon that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system.

I. System Effect Factors: Allowances used to calculate a reduction of the performance ratings of a fan when installed under conditions different from those presented when the fan was performance tested.

J. Terminal: A point where the controlled medium, such as fluid or energy, enters or leaves the distribution system.

K. Test: A procedure to determine quantitative performance of a system or equipment.

L. Testing, Adjusting, and Balancing Agent: The entity responsible for performing and reporting the testing, adjusting, and balancing procedures.

M. NEBB: National Environmental Balancing Bureau.

N. SMACNA: Sheet Metal and Air Conditioning Contractors' National Association.

1.4 SUBMITTALS

A. Quality-Assurance Submittals: Within 30 days from the Contractor's Notice to Proceed, submit 2 copies of evidence that the testing, adjusting, and balancing Agent and this Project's testing, adjusting, and balancing team members meet the qualifications specified in the "Quality Assurance" Article below.

B. Contract Documents Examination Report: Within 45 days from the Contractor’s Notice to Proceed, submit 2 copies of the Contract Documents review report as specified in Part 3 of this Section.

C. Strategies and Procedures Plan: Within 60 days from the Contractor’s Notice to Proceed, submit 2 copies of the testing, adjusting and balancing strategies and step-by-step procedures as

specified in Part 3 “Preparation” Article below. Include a complete set of report forms intended for use on this Project.

D. Certified Testing, Adjusting and Balancing Reports: Submit 2 copies of reports prepared, as specified in this Section, on approved forms certified by the testing, adjusting and balancing Agent.

E. Sample Report Forms: Submit 2 sets of sample testing, adjusting and balancing report forms.

F. Warranty: Submit 2 copies of special warranty specified in the “Guarantee” Article below.

1.5 QUALITY ASSURANCE

A. Agent Qualifications: Engage a testing, adjusting, and balancing agent certified by NEBB.

B. Testing, Adjusting, and Balancing Conference: Meet with the Owner's and the Architect's representatives on approval of the testing, adjusting, and balancing strategies and procedures plan to develop a mutual understanding of the details. Ensure the participation of testing, adjusting, and balancing team members, equipment manufacturers' authorized service representatives, HVAC controls Installer, and other support personnel. Provide 7 days' advance notice of scheduled meeting time and location.
   1. Agenda Items: Include at least the following:
      a. Submittal distribution requirements.
      b. Contract Documents examination report.
      c. Testing, adjusting, and balancing plan.
      d. Work schedule and Project site access requirements.
      e. Coordination and cooperation of trades and subcontractors.
      f. Coordination of documentation and communication flow.

C. Certification of Testing, Adjusting, and Balancing Reports: Certify the testing, adjusting, and balancing field data reports. This certification includes the following:
   1. Review field data reports to validate accuracy of data and to prepare certified testing, adjusting, and balancing reports.
   2. Certify that the testing, adjusting, and balancing team complied with the approved testing, adjusting, and balancing plan and the procedures specified and referenced in this Specification.

D. Testing, Adjusting, and Balancing Reports: Use standard forms from NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems."

E. Instrumentation Type, Quantity, and Accuracy: As described in NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems," Section II, "Required Instrumentation for NEBB Certification."

F. Instrumentation Calibration: Calibrate instruments at least every 12 months or more frequently if required by the instrument manufacturer.

1.6 PROJECT CONDITIONS

A. Partial Owner Occupancy: The Owner may occupy completed areas of the building before Substantial Completion. Cooperate with the Owner during testing, adjusting, and balancing operations to minimize conflicts with the Owner's operations.

1.7 COORDINATION

A. Coordinate the efforts of factory-authorized service representatives for systems and equipment, HVAC controls installers, and other mechanics to operate HVAC systems and equipment to support and assist testing, adjusting, and balancing activities.

B. Notice: Provide 7 days' advance notice for each test. Include scheduled test dates and times.

C. Perform testing, adjusting, and balancing after leakage and pressure tests on air and water distribution systems have been satisfactorily completed.

1.8 GUARANTEE

A. General: The national project performance guarantee specified in this Article shall not deprive the Owner of other rights the Owner may have under other provisions of the Contract Documents and shall be in addition to, and run concurrent with, other warranties made by the Contractor under requirements of the Contract Documents.

PART 2 - PRODUCTS (Not Applicable)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine Contract Documents to become familiar with project requirements and to discover conditions in systems' designs that may preclude proper testing, adjusting, and balancing of systems and equipment.
   1. Contract Documents are defined in the General and Supplementary Conditions of the Contract.
   2. Verify that balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers, are required by the Contract Documents. Verify that quantities and locations of these balancing devices are accessible and appropriate for effective balancing and for efficient system and equipment operation.

B. Examine approved submittal data of HVAC systems and equipment.

C. Examine Architect's and Engineer's design data, including HVAC system descriptions, statements of design assumptions for environmental conditions and systems' output, and statements of philosophies and assumptions about HVAC system and equipment controls.

D. Examine equipment performance data, including fan and pump curves. Relate performance data to project conditions and requirements, including system effects that can create undesired or unpredicted conditions that cause reduced capacities in all or part of a system. Calculate system effect factors to reduce the performance ratings of HVAC equipment when installed under conditions different from those presented when the equipment was performance tested at the factory. To calculate system effects for air systems, use tables and charts found in AMCA 201, "Fans and Systems," Sections 7 through 10; or in SMACNA's "HVAC Systems--Duct Design," Sections 5 and 6. Compare this data with the design data and installed conditions.

E. Examine system and equipment installations to verify that they are complete and that testing, cleaning, adjusting, and commissioning specified in individual Specification Sections have been performed.

F. Examine system and equipment test reports.

G. Examine HVAC system and equipment installations to verify that indicated balancing devices, such as test ports, gage cocks, thermometer wells, flow-control devices, balancing valves and fittings, and manual volume dampers, are properly installed, and their locations are accessible and appropriate for effective balancing and for efficient system and equipment operation.

H. Examine systems for functional deficiencies that cannot be corrected by adjusting and balancing.

I. Examine air-handling equipment to ensure clean filters have been installed, bearings are greased, belts are aligned and tight, and equipment with functioning controls is ready for operation.

J. Examine terminal units, such as variable-air-volume boxes and mixing boxes, to verify that they are accessible and their controls are connected and functioning.

K. Examine plenum ceilings, utilized for supply air, to verify that they are airtight. Verify that pipe penetrations and other holes are sealed.

L. Examine strainers for clean screens and proper perforations.

M. Examine 3-way valves for proper installation for their intended function of diverting or mixing fluid flows.

N. Examine heat-transfer coils for correct piping connections and for clean and straight fins.

O. Examine open-piping-system pumps to ensure absence of entrained air in the suction piping.

P. Examine equipment for installation and for properly operating safety interlocks and controls.

Q. Examine automatic temperature system components to verify the following:
   1. Dampers, valves, and other controlled devices operate by the intended controller.
   2. Dampers and valves are in the position indicated by the controller.
   3. The Integrity of valves and dampers for free and full operation and for tightness of fully closed and fully open positions. This includes dampers in multizone units, mixing boxes, and variable-air-volume terminals.
   4. Automatic modulating and shutoff valves, including 2-way valves and 3-way mixing and diverting valves, are properly connected.
   5. Thermostats and humidistats are located to avoid adverse effects of sunlight, drafts, and cold walls.
   6. Sensors are located to sense only the intended conditions.
   7. Sequence of operation for control modes is according to the Contract Documents.
   8. Controller set points are set at design values. Observe and record system reactions to changes in conditions. Record default set points if different from design values.
   9. Interlocked systems are operating.
   10. Changeover from heating to cooling mode occurs according to design values.

R. Report deficiencies discovered before and during performance of testing, adjusting, and balancing procedures.

3.2 PREPARATION

A. Prepare a testing, adjusting, and balancing plan that includes strategies and step-by-step procedures.

B. Complete system readiness checks and prepare system readiness reports. Verify the following:
1. Permanent electrical power wiring is complete.
2. Hydronic systems are filled, clean, and free of air.
3. Automatic temperature-control systems are operational.
4. Equipment and duct access doors are securely closed.
5. Balance, smoke, and fire dampers are open.
6. Isolating and balancing valves are open and control valves are operational.
7. Ceilings are installed in critical areas where air-pattern adjustments are required and access to balancing devices is provided.
8. Windows and doors can be closed so design conditions for system operations can be met.
9. Motors are wired properly with appropriate overloads and correct rotation.

3.3 GENERAL TESTING AND BALANCING PROCEDURES

A. Perform testing and balancing procedures on each system according to the procedures contained in NEBB's "Procedural Standards for Testing, Adjusting, and Balancing of Environmental Systems" and this Section.

B. Cut insulation, ducts, pipes, and equipment cabinets for installation of test probes to the minimum extent necessary to allow adequate performance of procedures. After testing and balancing, close probe holes and patch insulation with new materials identical to those removed. Restore vapor barrier and finish according to the insulation Specifications for this Project.

C. Mark equipment settings with paint or other suitable, permanent identification material, including damper-control positions, valve indicators, fan-speed-control levers, and similar controls and devices, to show final settings.

3.4 FUNDAMENTAL AIR SYSTEMS' BALANCING PROCEDURES

A. Prepare test reports for both fans and outlets. Obtain manufacturer's outlet factors and recommended testing procedures. Crosscheck the summation of required outlet volumes with required fan volumes.

B. Prepare schematic diagrams of systems' "as-built" duct layouts.

C. For variable-air-volume systems, develop a plan to simulate diversity.

D. Determine the best locations in main and branch ducts for accurate duct airflow measurements.

E. Check the airflow patterns from the outside-air louvers and dampers and the return- and exhaust-air dampers, through the supply-fan discharge and mixing dampers.

F. Locate start-stop and disconnect switches, electrical interlocks, and motor starters.

G. Verify that motor starters are equipped with properly sized thermal protection.

H. Check dampers for proper position to achieve desired airflow path.

I. Check for airflow blockages.

J. Check condensate drains for proper connections and functioning.

K. Check for proper sealing of air-handling unit components.

3.5 VARIABLE-AIR-VOLUME SYSTEMS' ADDITIONAL PROCEDURES

A. Pressure-Dependent, Variable-Air-Volume Systems without Diversity: After the fan systems have been adjusted, adjust the variable-air-volume systems as follows:
   1. Balance systems similar to constant-volume air systems.
   2. Set terminal units and supply fan at full-airflow condition.
   3. Adjust inlet dampers of each terminal unit to design airflow and verify operation of the static-pressure controller. When total airflow is correct, balance the air outlets downstream from terminal units as described for constant-volume air systems.
   4. Readjust fan airflow for final maximum readings.
   5. Measure operating static pressure at the sensor that controls the supply fan, if one is installed, and verify operation of the static-pressure controller.
   6. Set supply fan at minimum airflow if minimum airflow is indicated. Measure static pressure to verify that it is being maintained by the controller.
   7. Set terminal units at minimum airflow and adjust controller or regulator to deliver the designed minimum airflow. Check air outlets for a proportional reduction in airflow as described for constant-volume air systems.
      a. If air outlets are out of balance at minimum airflow, report the condition but leave the outlets balanced for maximum airflow.
   8. Measure the return airflow to the fan while operating at maximum return airflow and minimum outside airflow. Adjust the fan and balance the return-air ducts and inlets as described for constant-volume air systems.

3.6 FUNDAMENTAL PROCEDURES FOR HYDRONIC SYSTEMS

A. Prepare test reports with pertinent design data and number in sequence starting at pump to end of system. Check the sum of branch-circuit flows against approved pump flow rate. Correct variations that exceed plus or minus 5 percent.

B. Prepare schematic diagrams of systems' "as-built" piping layouts.

C. Prepare hydronic systems for testing and balancing according to the following, in addition to the general preparation procedures specified above:
   1. Open all manual valves for maximum flow.
   2. Check expansion tank liquid level.
   3. Check makeup-water-station pressure gage for adequate pressure for highest vent.
   4. Check flow-control valves for specified sequence of operation and set at design flow.
   5. Set differential-pressure control valves at the specified differential pressure. Do not set at fully closed position when pump is positive-displacement type, unless several terminal valves are kept open.
   6. Set system controls so automatic valves are wide open to heat exchangers.
   7. Check pump-motor load. If motor is overloaded, throttle main flow-balancing device so motor nameplate rating is not exceeded.
   8. Check air vents for a forceful liquid flow exiting from vents when manually operated.

3.7 HYDRONIC SYSTEMS' BALANCING PROCEDURES

A. Determine water flow at pumps. Use the following procedures, except for positive-displacement pumps:
   1. Verify impeller size by operating the pump with the discharge valve closed. Verify with the pump manufacturer that this will not damage pump. Read pressure differential across the pump. Convert pressure to head and correct for differences in gage heights. Note the point on the manufacturer's pump curve at zero flow and confirm that the pump has the intended impeller size.
   2. Check system resistance. With all valves open, read pressure differential across the pump and mark the pump manufacturer's head-capacity curve. Adjust pump discharge valve until design water flow is achieved.
   3. Verify pump-motor brake horsepower. Calculate the intended brake horsepower for the system based on the pump manufacturer's performance data. Compare calculated brake horsepower with nameplate data on the pump motor. Report conditions where actual amperage exceeds motor nameplate amperage.
   4. Report flow rates that are not within plus or minus 5 percent of design.

B. Set calibrated balancing valves, if installed, at calculated presettings.

C. Measure flow at all stations and adjust, where necessary, to obtain first balance.
   1. System components that have Cv rating or an accurately cataloged flow-pressure-drop relationship may be used as a flow-indicating device.

D. Measure flow at main balancing station and set main balancing device to achieve flow that is 5 percent greater than design flow.

E. Adjust balancing stations to within specified tolerances of design flow rate as follows:
   1. Determine the balancing station with the highest percentage over design flow.
   2. Adjust each station in turn, beginning with the station with the highest percentage over design flow and proceeding to the station with the lowest percentage over design flow.
   3. Record settings and mark balancing devices.

F. Measure pump flow rate and make final measurements of pump amperage, voltage, rpm, pump heads, and systems' pressures and temperatures, including outdoor-air temperature.

G. Measure the differential-pressure control valve settings existing at the conclusions of balancing.

3.8 VARIABLE-FLOW HYDRONIC SYSTEMS' ADDITIONAL PROCEDURES

A. Balance systems with automatic 2- and 3-way control valves by setting systems at maximum flow through heat-exchange terminals and proceed as specified above for hydronic systems.

3.9 PRIMARY-SECONDARY-FLOW HYDRONIC SYSTEMS' ADDITIONAL PROCEDURES

A. Balance the primary system crossover flow first, then balance the secondary system.

3.10 MOTORS

A. Motors, 1/2 HP and Larger: Test at final balanced conditions and record the following data:
   1. Manufacturer, model, and serial numbers.
   2. Motor horsepower rating.

3. Motor rpm.
4. Efficiency rating if high-efficiency motor.
5. Nameplate and measured voltage, each phase.
6. Nameplate and measured amperage, each phase.
7. Starter thermal-protection-element rating.

B. Motors Driven by Variable-Frequency Controllers: Test for proper operation at speeds varying from minimum to maximum. Test the manual bypass for the controller to prove proper operation. Record observations, including controller manufacturer, model and serial numbers, and nameplate data.

3.11 BOILERS

A. Measure entering- and leaving-water temperatures and water flow.

3.12 HEAT-TRANSFER COILS

A. Water Coils: Measure the following data for each coil:
1. Entering- and leaving-water temperatures.
2. Water flow rate.
3. Water pressure drop.
4. Dry-bulb temperatures of entering and leaving air.
5. Wet-bulb temperatures of entering and leaving air.
6. Airflow.
7. Air pressure drop.

B. Electric-Heating Coils: Measure the following data for each coil:
1. Nameplate data.
2. Airflow.
3. Entering- and leaving-air temperatures at full load.
4. Voltage and amperage input of each phase at full load and at each incremental stage.
5. Calculated kW at full load.
6. Fuse or circuit-breaker rating for overload protection.

3.13 TEMPERATURE TESTING

A. During testing, adjusting, and balancing, report need for adjustment in temperature regulation within the automatic temperature-control system.

B. Measure indoor wet- and dry-bulb temperatures every other hour for a period of 2 successive 8-hour days, in each separately controlled zone, to prove correctness of final temperature settings. Measure when the building or zone is occupied.

C. Measure outside-air, wet- and dry-bulb temperatures.

3.14 TEMPERATURE-CONTROL VERIFICATION

A. Verify that controllers are calibrated and commissioned.

B. Check transmitter and controller locations and note conditions that would adversely affect control functions.

C. Record controller settings and note variances between set points and actual measurements.

D. Verify operation of limiting controllers (i.e., high- and low-temperature controllers).

E. Verify free travel and proper operation of control devices such as damper and valve operators.

F. Verify sequence of operation of control devices. Note air pressures and device positions and correlate with airflow and water-flow measurements. Note the speed of response to input changes.

G. Confirm interaction of electrically operated switch transducers.

H. Confirm interaction of interlock and lockout systems.

I. Record voltages of power supply and controller output. Determine if the system operates on a grounded or nongrounded power supply.

J. Note operation of electric actuators using spring return for proper fail-safe operations.

3.15 TOLERANCES

A. Set HVAC system airflow and water flow rates within the following tolerances:
   1. Supply, Return, and Exhaust Fans: -5 to plus 10 percent.
   2. Air Outlets and Inlets: ± 10 percent.
   3. Heating-Water Flow Rate: ± 10 percent.
   4. Cooling-Water Flow Rate: ± 5 percent.

3.16 REPORTING

A. Initial Construction-Phase Report: Based on examination of the Contract Documents as specified in "Examination" Article above, prepare a report on the adequacy of design for systems' balancing devices. Recommend changes and additions to systems' balancing devices to facilitate proper performance measuring and balancing. Recommend changes and additions to HVAC systems and general construction to allow access for performance measuring and balancing devices.

B. Status Reports: As Work progresses, prepare reports to describe completed procedures, procedures in progress, and scheduled procedures. Include a list of deficiencies and problems found in systems being tested and balanced. Prepare a separate report for each system and each building floor for systems serving multiple floors.

C. Preliminary Report: Submit preliminary TAB reports to the design engineer for each floor, the central plant, and the chilled and hot water hydronic system.

3.17 FINAL REPORT

A. General: Typewritten, or computer printout in letter-quality font, on standard bond paper, in 3-ring binder, tabulated and divided into sections by tested and balanced systems.

B. Include a certification sheet in front of binder signed and sealed by the certified testing and balancing engineer.
   1. Include a list of the instruments used for procedures, along with proof of calibration.

C. Final Report Final Report Contents: In addition to the certified field report data, include the following:
   1. Pump Curves.
   2. Fan curves.
   3. Manufacturers' test data.
   4. Field test reports prepared by system and equipment installers.
   5. Other information relative to equipment performance, but not include approved Shop Drawings and Product Data.

D. General Report Data: In addition to the form titles and entries, include the following data in the final report, as applicable:
   1. Title page.
   2. Name and address of testing, adjusting and balancing Agent.
   3. Project name.
   4. Project location.
   5. Architect's name and address.
   6. Engineer's name and address.
   7. Contractor's name and address.
   8. Report date.
   9. Signature of testing, adjusting and balancing Agent who certifies the report.
   10. Summary of contents, including the following:
      a. Design versus final performance.
      b. Notable characteristics of systems.
      c. Description of system operation sequence if it varies from the Contract Documents.
   11. Nomenclature sheets for each item of equipment.
   12. Data for terminal units, including manufacturer, type size and fittings.
   13. Notes to explain why certain final data in the body of reports vary from design values.
   14. Test conditions for fans and pump performance forms, including the following:
      a. Settings for outside-return-and exhaust-air dampers.
      b. Conditions of filters.
      c. Cooling coil, wet-and dry-bulb, conditions.
      d. Face and bypass damper settings at coils.
      e. Fan drive settings, including settings and percentage of maximum pitch diameter.
      f. Inlet vane settings for variable-air-volume, systems.
      g. Settings for supply-air, static-pressure, controller.
      h. Other system operating conditions that affect performance.

E. System Diagrams: Include schematic layouts of air and hydronic distribution systems. Present with single-line diagrams and include the following:
   1. Quantities of outside, supply, return and exhaust airflows.
   2. Water and steam flow rates.
   3. Duct, outlet and inlet sizes.
   4. Pipe and valve sizes and locations.
   5. Terminal units.
   6. Balancing stations.
   7. Locations of duct traverse(s) of duct layout.

F. Air-Handling Unit Test Reports: For air-handling units with coils, include the following:
   1. Unit Data: Include the following:
      a. Unit identification.
      b. Location.

c. Make and type.
d. Model number and unit size.
e. Manufacturer's serial number.
f. Unit arrangement and class.
g. Discharge arrangement.
h. Sheave make, size in inches and bore.
i. Sheave dimension, center-to-center and amount of adjustments in inches (mm).
j. Number of belts, make and size.
k. Number of filters, type and size.

2. Motor Data: Include the following:
a. Make and frame type and size.
b. Horsepower and rpm.
c. Volts, phase and hertz.
d. Full-load amperage and service factor.
e. Sheave make, size in inches and bore.
f. Sheave dimensions, center-to-center and amount of adjustments in inches.

3. Test Data: Include design and actual values for the following:
a. Unit identification.
b. Location.
c. Make and type.
d. Model number and unit size.
e. Manufacturer's serial number.

G. Apparatus-Coil Test Reports: For apparatus coils, include the following:
1. Coil Data: Include the following:
a. System Identification.
b. Location.
c. Coil type.
d. Number of rows.
e. Fin spacing in fins per inch.
f. Make and model number.
g. Face area in sq.ft.
h. Tube size in NPS.
i. Tube and fin materials.
j. Circuiting arrangement.

2. Test Data: Include design and actual values for the following:
a. Airflow rate in cfm.
b. Average face velocity in fpm.
c. Air pressure drop in inches wg.
d. Outside-air, wet and dry-bulb temperatures in deg F.
e. Return-air, wet and dry-bulb temperatures in deg F.
f. Entering-air, wet and dry-bulb temperatures in deg F.
g. Leaving-air, wet and dry bulb temperatures in deg F.
h. Return-air, wet and dry-bulb temperatures in deg F.
i. Entering water temperature in deg F.
j. Leaving water temperature in deg F
k. Water flow rate in gpm.
l. Water pressure differential in feet of head or psig.

H. Water Chiller Test Reports: For chillers (Air Cooled or Water Cooled)
1. Unit Data: Include the following:

a. Unit Identification.
b. Location.
c. Make and type.
d. Model number and unit size.
e. Manufacturer's serial number.
f. Unit arrangement and class.

2. Motor Data:
   a. Make and frame type and size.
   b. Volts, phase and hertz.
   c. Full-load amperage and service factor.
3. Test Data:
   a. Total chilled water flow rate in gpm.
   b. Total condenser water flow rate in gpm.
   c. WPD in ft across chilled water.
   d. WPD in ft across condenser water.
   e. Chilled water supply and return temperatures ˚F.
   f. Condenser water supply and return temperatures in ˚F.

I. Cooling Tower Test Reports: For condenser water cooling tower:
1. Unit Data: Include the following:
   a. Unit identification.
   b. Location.
   c. Make and type.
   d. Model number and unit size.
   e. Manufacturer's serial number.
   f. Unit arrangement and class.
   g. Discharge arrangement.
2. Motor Data (Fan or Pump): Include the following:
   a. Make and frame type and size.
   b. Horsepower and rpm.
   c. Volts, phase, and hertz.
   d. Full-load amperage and service factor.
3. Test Data: Include design and actual values for the following:
   a. Total condenser under flowrate in gpm.
   b. Total wpd in ft across condenser water.
   c. Condenser water supply and return temperatures in ˚F.
   d. Fan rpm.

J. Electric-Coil Test Reports: For electric furnaces, duct coils, and electric coils installed in central-station air-handling units, include the following:
1. Unit Data: Include the following:
   a. System identification.
   b. Location.
   c. Coil identification.
   d. Capacity in Btuh (kW).
   e. Number of stages.
   f. Connected volts, phase, and hertz.
   g. Rated amperage.
   h. Airflow rate in cfm.
   i. Face area in sq. ft.
   j. Minimum face velocity in fpm.

2. Test Data: Include design and actual values for the following:
    a. Heat output in Btuh.
    b. Airflow rate in cfm.
    c. Air velocity in fpm.
    d. Entering-air temperature in deg F.
    e. Leaving-air temperature in deg F.
    f. Voltage at each connection.
    g. Amperage for each phase.

K. Fan Test Reports: For supply, return, and exhaust fans, include the following:
1. Fan Data: Include the following:
    a. System identification.
    b. Location.
    c. Make and type.
    d. Model number and size.
    e. Manufacturer's serial number.
    f. Arrangement and class.
    g. Sheave make, size in inches, and bore.
    h. Sheave dimensions, center-to-center and amount of adjustments in inches (mm).
2. Motor Data: Include the following:
    a. Make and frame type and size.
    b. Horsepower and rpm.
    c. Volts, phase, and hertz.
    d. Full-load amperage and service factor.
    e. Sheave make, size in inches, and bore.
    f. Sheave dimensions, center-to-center and amount of adjustments in inches.
    g. Number of belts, make, and size.
3. Test Data: Include design and actual values for the following:
    a. Total airflow rate in cfm.
    b. Total system static pressure in inches wg.
    c. Fan rpm.
    d. Discharge static pressure in inches wg.
    e. Suction static pressure in inches wg.

L. Round, Flat-Oval, and Rectangular Duct Traverse Reports: Include a diagram with a grid representing the duct cross-section and record the following:
1. Report Data: Include the following:
    a. System and air-handling unit number.
    b. Location and zone.
    c. Locate traverse location on duct work layout.
    d. Traverse air temperature in deg F.
    e. Duct static pressure in inches wg.
    f. Duct size in inches.
    g. Duct area in sq. ft.
    h. Design airflow rate in cfm.
    i. Design velocity in fpm.
    j. Actual airflow rate in cfm.
    k. Actual average velocity in fpm.
    l. Barometric pressure in psig.

M. Air-Terminal-Device Reports: For terminal units, include the following:

1. Unit Data: Include the following:
    a. System and air-handling unit identification.
    b. Location and zone.
    c. Test apparatus used.
    d. Area served.
    e. Air-terminal-device make.
    f. Air-terminal-device number from system diagram.
    g. Air-terminal-device type and model number.
    h. Air-terminal-device size.
    i. Air-terminal-device effective area in sq. ft.
2. Test Data: Include design and actual values for the following:
    a. Airflow rate in cfm.
    b. Air velocity in fpm.
    c. Preliminary airflow rate as needed in cfm.
    d. Preliminary velocity as needed in fpm.
    e. Final airflow rate in cfm.
    f. Final velocity in fpm.
    g. Space temperature in deg F.

N. System-Coil Reports: For reheat coils and water coils of terminal units, include the following:
1. Unit Data: Include the following:
    a. System and air-handling unit identification.
    b. Location and zone.
    c. Room or riser served.
    d. Coil make and size.
    e. Flowmeter type.
2. Test Data: Include design and actual values for the following:
    a. Airflow rate in cfm.
    b. Entering-water temperature in deg F.
    c. Leaving-water temperature in deg F.
    d. Water pressure drop in feet of head or psig.
    e. Entering-air temperature in deg F.
    f. Leaving-air temperature in deg F.

O. Instrument Calibration Reports: For instrument calibration, include the following:
1. Report Data: Include the following:
    a. Instrument type and make.
    b. Serial number.
    c. Application.
    d. Dates of use.
    e. Dates of calibration.

END OF SECTION 230593

SECTION 230719 - MECHANICAL INSULATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes mechanical insulation for duct, equipment, and pipe, including the following:
   1. Insulation Materials:
      a. Cellular glass.
      b. Flexible elastomeric.
      c. Mineral fiber.
      d. Phenolic
   2. Adhesives.
   3. Mastics.
   4. Sealants.
   5. Factory-applied jackets.
   6. Field-applied fabric-reinforcing mesh.
   7. Field-applied tape.
   8. Field-applied jackets.
   9. Securements.
   10. Corner angles.

B. Related Sections include the following:
   1. Specification Section "Metal Ducts" for duct liners.
   2. Specification Section “Hangers and Supports” for high-density inserts at hangers; wood inserts at hangers are not acceptable.
   3. Specification Section “Special Conditions for All Mechanical Work”.
   4. Specification Section “Basic Mechanical Materials and Methods”.

C. Not all items listed within this specification are used. Use only items applicable per application schedule.

1.3 DEFINITIONS

A. ASJ: All-service jacket.

B. CONCEALED: Covered or concealed by a ceiling (gypsum or lay-in acoustical tile) or wall.

C. EXPOSED: Open to view; not concealed by a ceiling or wall of any sort.

D. FSK: Foil, scrim, kraft paper.

E. UNDERFLOOR: Accessible crawl space beneath lowest floor level. (considered “outdoors”)

1.4 SUBMITTALS

A. Product Data: For each type of product indicated, identify thermal conductivity, thickness, and jackets (both factory and field applied, if any). Provide submittal data on all products to be used.

1.5 QUALITY ASSURANCE

A. Installer Qualifications: Skilled mechanics who have successfully completed an apprenticeship program or another craft training program certified by the Department of Labor, Bureau of Apprenticeship and Training.

B. Fire-Test-Response Characteristics: Insulation and related materials shall have fire-test-response characteristics indicated, as determined by testing identical products per ASTM E 84, by a testing and inspecting agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and adhesive, mastic, and cement material containers, with appropriate markings of applicable testing and inspecting agency.
   1. Insulation Installed Indoors: Flame-spread index of 25 or less, and smoke-developed index of 50 or less.

1.6 DELIVERY, STORAGE, AND HANDLING

A. Packaging: Insulation material containers shall be marked by manufacturer with appropriate ASTM standard designation, type and grade, and maximum use temperature.

B. All products to be stored in a dry location, protected from the elements. All damaged insulation to be replaced.

1.7 COORDINATION

A. Coordinate size and location of supports, hangers, and high-density insulation inserts and shields specified in Specification Section "Hangers and Supports." Coordinate with drawing details where applicable; wood inserts at hangers are not acceptable.

B. Coordinate clearance requirements with piping Installer for piping insulation application, duct Installer for duct insulation application, and equipment Installer for equipment insulation application. Before preparing piping and ductwork Shop Drawings, establish and maintain clearance requirements for installation of insulation and field-applied jackets and finishes and for space required for maintenance.

1.8 SCHEDULING

A. Schedule insulation application after pressure testing systems and, where required, after installing and testing heat tracing. Insulation application may begin on segments that have satisfactory test results.

B. Complete installation and concealment of plastic materials as rapidly as possible in each area of construction.

C. Insulation not to be installed until building is dried in.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 INSULATION MATERIALS

A. Refer to Part 3 schedule articles for requirements about where insulating materials shall be applied.

B. Products shall not contain asbestos, lead, mercury, or mercury compounds.

C. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C 871.

D. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C 795.

E. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.

F. Phenolic:
   1. Products
      a. Insul-phen
   2. 100% CFC-free, HCFC-free, and halogen-free, closed cell rigid phenolic foam insulation.
   3. Minimal thermal conductivity @ 75˚ F
      a. Green, 2.5 lb/ft³: 0.15 (Btu.in/hr.ft². F)
      b. Pink, 5.0 lb/ft³: 0.21 (Btu.in/hr.ft². F)

G. Cellular Glass:
   1. Products:
      a. Pittsburgh Corning Corporation; Foamglas Super K.
   2. Block Insulation: ASTM C 552, Type I.
   3. Special-Shaped Insulation: ASTM C 552, Type III.
   4. Board Insulation: ASTM C 552, Type IV.
   5. Preformed Pipe Insulation with Factory-Applied ASJ: Comply with ASTM C 552, Type II, Class 2.
   6. Factory fabricate shapes according to ASTM C 450 and ASTM C 585.
   7. Inorganic, incombustible, foamed or cellulated glass with annealed, rigid, hermetically sealed cells. Minimal thermal conductivity at 75˚ F of 0.29 (Btu.in/hr.ft². F) (R-value of 10.34@ 3 inches thickness). Factory-applied jacket requirements are specified in Part 2 “Factory-Applied Jackets” Article.

H. Flexible Elastomeric:
   1. Products:
      a. Aeroflex USA Inc.; Aerocel.
      b. Armacel LLC; AP Armaflex.

2. Closed-cell, sponge- or expanded-rubber materials. Comply with ASTM C 534, Type I for tubular materials and Type II for sheet materials.
3. Minimal thermal conductivity at 75˚ F of 0.25 (Btu.in/hr.ft². F).

I. Mineral-Fiber Blanket Insulation:
1. Products:
   a. Johns Manville; Microlite.
   b. Knauf Insulation; Duct Wrap
   c. Owens-Corning; All-Service Duct Wrap.
2. Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 553, Type II and ASTM C 1290, Type III with factory-applied FSP jacket. Factory-applied jacket requirements are specified in Part 2 “Factory-Applied jackets” Article.
3. Minimal density of 0.75 lb/ft³, installed R-value of 5.6 (at 2" thick).

J. Mineral-Fiber Board Insulation:
1. Products:
   a. Johns Manville; 800 Series Spin-Glas.
   b. Knauf Insulation; Insulation Board.
   c. Owens Corning; Fiberglas 700 Series.
2. Mineral or glass fibers bonded with a thermosetting resin. Comply with ASTM C 612, Type IA or Type IB. For duct and plenum applications, provide insulation with factory-applied FSK jacket. For equipment applications, provide insulation with factory-applied FSK jacket. Factory-applied jacket requirements are specified in Part 2 "Factory-Applied Jackets" Article.
3. Minimal density of 2.25 lb/ft³, with a R-value of 8.7 (at 2" thickness).

K. Mineral-Fiber, Preformed Pipe Insulation:
1. Products:
   a. Johns Manville; Micro-Lok.
   b. Knauf Insulation; 1000° Pipe Insulation.
   c. Owens Corning; Fiberglas Pipe Insulation.
2. Type I, 850 deg F Materials: Mineral or glass fibers bonded with a thermosetting resin. Minimum thermal conductivity at 75˚ F of 0.23 (Btu.in/hr.ft². F). Comply with ASTM C 547, Type I, Grade A, with factory-applied ASJ. Factory-applied jacket requirements are specified in Part 2 "Factory-Applied Jackets" Article.

2.3 ADHESIVES

A. Materials shall be compatible with insulation materials, jackets, and substrates and for bonding insulation to itself and to surfaces to be insulated, unless otherwise indicated. All products are to contain low V.O.C. as defined/governed by LEED IEQ 4.1 and 4.2 (Regardless of project type).

B. Cellular-Glass, Solvent-based resin adhesive, with a service temperature range of minus 75 to plus 300 deg F.
1. Products:
   a. Foamglas: Pittseal 444N or equal

C. Flexible Elastomeric: Comply with MIL-A-24179A, Type II, Class I.
1. Products:
   a. K-Flex: 720 LVOC or equal

D. Phenolic: Water based adhesive with a service temp of minus 20°F to 700°F.
   1. Products:
      a. Foster 97-15

E. Mineral-Fiber Adhesive: Comply with MIL-A-3316C, Class 2, Grade A.
   1. Products:
      a. Design Polymerics, DP2502 (or approved equal).

2.4 MASTICS

A. Materials shall be compatible with insulation materials, jackets, and substrates; comply with MIL-C-19565C, Type II. All products are to contain low V.O.C. as defined/governed by LEED IEQ 4.1 and 4.2 (Regardless of project type).

B. Vapor-Barrier Mastic: Water based; suitable for outdoor use on below ambient services, or indoor vapor barrier use.
   1. Products:
      a. Childers Products, Division of ITW; CP-35.
   2. Water-Vapor Permeance: ASTM F 1249, 0.09 perm at 55-mils film thickness.
   3. Service Temperature Range: Minus 20 to plus 190 deg F.
   4. Solids Content: ASTM D 1644, 60 percent by volume and 73 percent by weight.
   5. Color: White.
   6. VOC: 36 g/l

2.5 SEALANTS

A. Joint Sealants:
   1. Joint Sealants for Cellular-Glass Products:
      a. Pittsburgh Corning Corporation; Pittseal 444N.
   2. Joint Sealant for Phenolic Products
      a. Foster 95-50

B. Metal Jacket:
   1. Products:
      a. Foster 95-44 or equal.
      b. Childers Products, Division of ITW; CP-76.

C. Mineral Fiber:
   1. Design Polymerics DP 2502.
   2. Childers Products, Division of ITW; CP-35.

D. PVC Jacket:
   1. Childers Products, Division of ITW; CP-35.

2.6 FACTORY-APPLIED JACKETS

A. Insulation system schedules indicate factory-applied jackets on various applications. When factory-applied jackets are indicated, comply with the following:
   1. ASJ: White, kraft-paper, fiberglass-reinforced scrim with aluminum-foil backing; complying with ASTM C 1136, Type I.

2. ASJ-SSL: ASJ with self-sealing, pressure-sensitive, acrylic-based adhesive covered by a removable protective strip; complying with ASTM C 1136, Type I.
3. FSK Jacket: Aluminum-foil, fiberglass-reinforced scrim with kraft-paper backing; complying with ASTM C 1136, Type II.

2.7 FIELD-APPLIED FABRIC-REINFORCING MESH

A. Woven Glass-Fiber Fabric: Comply with MIL-C-20079H, Type I, plain weave, and presized a minimum of 2.2 oz./sq. yd. 10 x 10 strand count per square inch, minimum 4" wide band.
   1. Available Products:
      a. Chil-glas #10.
      b. Charles Harmon and Co. white weaveset.

2.8 FIELD-APPLIED JACKETS

A. Field-applied jackets shall comply with ASTM C 921, Type I, unless otherwise indicated.

B. PVC Jacket: High-impact-resistant, UV-resistant PVC complying with ASTM D 1784, 25/50 ASTM-F 84, Class 16354-C; thickness as scheduled; roll stock ready for shop or field cutting and forming. Thickness is indicated in field-applied jacket schedules.
   1. Products:
      a. Johns Manville; Zeston.
      b. Proto PVC Corporation; LoSmoke.
   2. Color: White:
   3. Factory-fabricated fitting covers to match jacket if available; otherwise, field fabricate.
      a. Shapes: 45- and 90-degree, short- and long-radius elbows, tees, valves, flanges, unions, reducers, end caps, soil-pipe hubs, traps, mechanical joints, and P-trap and supply covers for lavatories.
   4. Factory-fabricated tank heads and tank side panels.

C. Metal Jacket:
   1. Products:
      a. Childers Products, Division of ITW; Metal Jacketing Systems.
   2. Aluminum Jacket: Comply with ASTM B 209 (ASTM B 209M), Alloy 3003, 3005, 3105 or 5005, Temper H-14.
      a. Factory cut and rolled to size.
      b. Finish and thickness are indicated in field-applied jacket schedules.

2.9 TAPES

A. ASJ Tape: White vapor-retarder tape matching factory-applied jacket with acrylic adhesive, complying with ASTM C 1136 and UL listed.
   1. Width: 4 inches.
   2. Thickness: 14.0 mils.
   3. Adhesion: 73 ounces force/inch in width.
   4. Elongation: 2 percent.
   5. Tensile Strength: 55 lbf/inch in width.
   6. Color: White

B. FSK Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C 1136 and UL listed.

1. Width: 4 inches.
2. Thickness: 13 mils.
3. Adhesion: 73 ounces force/inch in width.
4. Elongation: 2 percent.
5. Tensile Strength: 40 lbf/inch in width.
6. Color: Silver

2.10 SECUREMENTS

A. Bands:
   1. Products:
      a. Childers Products; Bands.
   2. Stainless Steel: ASTM A 167 or ASTM A 240/A 240M, Type 316; 0.015 inch thick, 3/4 inch wide with wing or closed seal.
   3. Aluminum: ASTM B 209 (ASTM B 209M), Alloy 3003, 3005, 3105, or 5005; Temper H-14, 0.020 inch thick, 1/2 inch with wing or closed seal.
   4. Springs: Twin spring set constructed of stainless steel with ends flat and slotted to accept metal bands. Spring size determined by manufacturer for application.

B. Insulation Pins and Hangers:
   1. Cupped-Head, Capacitor-Discharge-Insulated Weld Pins: Zinc-coated steel pin, fully annealed for capacitor-discharge welding, 12 Gauge shank, length to suit depth of insulation indicated with integral 1-1/2-inch galvanized carbon-steel washer. Contractor to field verify, integrity of pin weld on ductwork with sheet metal thickness less than 22-gauge. Integrity to be verified prior to concealment with insulation.
      a. Products:
         1) GEMCO; Cupped Head Weld Pin or equal.
   2. Metal, "Peel and Press" Base Insulation Hangers: Baseplate welded to projecting spindle that is capable of holding insulation, of thickness indicated, securely in position indicated when self-locking washer is in place. Comply with the following requirements:
      a. Products:
         1) GEMCO; Peel and Press or equal.
      b. Baseplate: Galvanized carbon-steel sheet, 0.030 inch thick by 2 inches square.
      c. Spindle: Copper- or zinc-coated, low carbon steel, fully annealed, 12 Gauge diameter shank, length to suit depth of insulation indicated.
      d. Adhesive: Recommended by hanger manufacturer. Product with demonstrated capability to bond insulation hanger securely to substrates indicated without damaging insulation, hangers, and substrates.
   3. Insulation-Retaining Washers and Cap: Self-locking cap washers formed from 12 Gauge, galvanized-steel sheet, with beveled edge sized as required to hold insulation securely in place but not less than 1-1/2 inches in diameter.
      a. Products:
         1) AGM Industries, Inc.; RC-150.
         2) GEMCO; R-150.
      b. Protect ends with capped self-locking washers incorporating a spring steel insert to ensure permanent retention of cap in exposed locations.

C. Staples: Outward-clinching insulation staples, nominal 3/4-inch- wide, stainless steel or Monel.

2.11 CORNER ANGLES

A. PVC Corner Angles: 30 mils thick, minimum 1 by 1 inch, PVC according to ASTM D 1784, Class 16354-C. White or color-coded to match adjacent surface.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates and conditions for compliance with requirements for installation and other conditions affecting performance of insulation application.
   1. Verify that systems and equipment to be insulated have been tested and are free of defects.
   2. Verify that surfaces to be insulated are clean and dry.
   3. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application. For Stainless Steel; apply a corrosion coating to insulated surfaces with an epoxy primer and an epoxy finish 5 mils thick.

B. Verify and coordinate insulation installation with the systems and trades installing heat tracing. Comply with requirements for heat tracing that applies to insulation.

3.3 COMMON INSTALLATION REQUIREMENTS

A. Requirements in this Article generally apply to all insulation materials except where more specific requirements are specified in various pipe insulation material installation articles.

B. Install insulation materials, accessories, and finishes with smooth, straight, and even surfaces; free of voids throughout the length of equipment, ducts and fittings, and piping including fittings, valves, and specialties.

C. Install insulation materials, forms, vapor barriers or retarders, jackets, and thicknesses required for each item of equipment, duct system, and pipe system as specified in insulation system schedules.

D. Install accessories compatible with insulation materials and suitable for the service. Install accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.

E. Install high-density inserts at hanger locations prior to insulating (duct and pipe); wood or block inserts are not acceptable.

F. Install insulation with longitudinal seams at top and bottom of horizontal runs.

G. Where multiple layers of insulation are required, longitudinal and end seams are to be staggered.

H. Do not weld brackets, clips, pins or other attachment devices to piping, fittings, tanks, coils, equipment, vessel, and specialties.

I. Keep insulation materials clean and dry before, during application, and finishing.

J. Install insulation with tight longitudinal seams and end joints.

K. Install insulation with least number of joints practical.

L. Install insulation so that material is not over compressed. Install corner angles prior to insulating; to protect all insulation from damage.

M. Seal all joints, and seams, including penetrations in insulation, at supports, and other projections with insulation of same material overlapped by 2”. Secure strips with outward clinching staples along edge of overlap, (spaced 1 inch on center) and seal entire joint or seam with mastic and embedded fiberglass reinforcing mesh, minimum 4", cover mesh with finish coat of mastic.

N. Do not insulate, conceal, or enclose pipe hangers, channel and steel supports, etc. not directly fasten to duct.

O. Cover inserts with jacket material matching adjacent pipe insulation. Install shields over jacket, arranged to protect jacket from tear or puncture by hanger, support, and shield.

P. Apply adhesives, mastics, and sealants at manufacturer's recommended coverage rate and wet and dry film thicknesses. Do not water down products unless directed by manufacture. Use clean potable demineralized water when required.

Q. Finish installation with systems at operating conditions. Repair joint separations and cracking due to thermal movement.

R. Repair all damage insulation prior to concealment as noted above.

S. Do not insulate or conceal vibration-control devices, labels, stamps, nameplates, data plates, manholes, cleanouts, etc. require for maintenances.

T. Install insulation over fittings, valves, strainers, flanges, unions, and other specialties with continuous thermal and vapor-retarded integrity, unless otherwise indicated.

U. Insulate pipe elbows, tees, valves, strainers, flanges, etc., using preformed fitting insulation, mitered fittings or oversized preformed pipe insulation made from same material thickness and density as adjacent pipe insulation. Each piece shall be butted tightly against adjoining piece and bonded with adhesive. Overlap adjoining pipe insulation by not less than two times the thickness of pipe insulation, or one pipe diameter, whichever is thicker. Fill joints, seams, voids, and irregular surfaces with insulating mastic finished to a smooth, hard, and uniform contour that is uniform with adjoining pipe insulation. Provide a removable reusable insulation cover; design that maintains vapor barrier. For valves, insulate up to and including the bonnets, valve stuffing-box studs, bolts, and nuts.

V. Cover segmented insulated surfaces with a layer of finishing adhesive and coat with a vapor-barrier mastic. Reinforce the mastic with fabric-reinforcing mesh. Trowel the mastic to a smooth and well-shaped contour.

W. For services not specified to receive a field-applied jacket except for flexible elastomeric and polyolefin, install fitted PVC cover over elbows, tees, strainers, valves, flanges, and unions. Terminate ends with PVC end caps. Secure PVC covers to adjoining insulation facing using staples and ASJ tape. Seal PVC fitting covers with mastic.

X. Insulate instrument connections for thermometers, pressure gages, pressure temperature taps, test connections, flow meters, sensors, switches, and transmitters on insulated pipes, vessels, and equipment. Shape insulation at these connections by tapering it to and around the connection with insulating adhesive and finish with mastic. All connections are to be accessible.

Y. Install removable insulation segment and covers at flanges, valves, controls, unions, equipment access doors, manholes, hand holes, and other elements that require frequent removal for service and inspection. Unless a PVC jacket is indicated in field-applied jacket schedules, finish exposed surfaces with a metal jacket.

3.4 PENETRATIONS

A. Install insulation continuously through all walls, floors, and partitions penetrations and sleeves.

B. Extend jacket of outdoor installation into wall and roof jacks by 2 inches. Seal jacket to roof flashing with approved flashing sealant.

C. Insulation Installation at Fire-Rated Walls, floors and Partitions Penetrations for duct work were fire/smoke dampers are required: Terminate insulation at fire damper sleeves as require by damper manufacturer. Externally insulate damper sleeves to match adjacent insulation and overlap duct insulation at least 2 inches.

3.5 GENERAL PIPE INSULATION INSTALLATION (IN ADDITION TO COMMON REQUIREMENTS)

A. Preformed Pipe Insulation Installation on Pipe, Fittings, Valves, Flanges, Tanks, Elbows, and Appurtenances for Cellular- Glass, Mineral- Fiber, Flexible Elastomeric, and Phenolic insulations:
   1. Install insulation in a manner that secures material to system being insulated with staples, tape and mastic.
   2. When insulation with preformed pipe insulation, seal all longitudinal seams, end joints, and protrusions with manufacturers recommended tape matching jacket, vapor-barrier mastic, joint sealant, and adhesive to eliminate openings in insulation that allow passage of air to surface being insulated.
   3. Secure fittings, jacket, cover, etc. with tape matching jacket and secure with outward clinched staples 1 inch on center. Apply vapor-barrier mastic over staples.
   4. Arrange insulation to permit access to valves packing, flanges, unions, etc. and valve operation for maintenance without disturbing insulation. Install insulation so that it can be removed without damage to surrounding insulation or access enclosure.
   5. Pipe hangers are not to be concealed in insulation.
   6. Seal all exposed insulation ends with mastic.
   7. Seal all mitered joints prior to installing covers with vapor-barrier sealant and mastic.
   8. Install preformed pipe insulation to outer diameter of pipe flange.

9. Make width of insulation section same as overall width of flange and bolts, plus twice the thickness of pipe insulation.
10. Fill voids between inner circumference of valves, flange, elbows, and bolts insulation and outer circumference of adjacent straight pipe segments with cut sections of sheet insulation of same thickness as pipe insulation.
11. Install preformed sections of same material insulation when available. When preformed insulation elbows and fittings are not available, install mitered sections of pipe insulation, to a thickness equal to adjoining pipe insulation. Install PVC cover over fitting or mitered section.
12. Arrange insulation to permit access to valves packing, flanges, unions, etc. and valve operation for maintenance without disturbing insulation. Install insulation so that it can be removed without damage to surrounding insulation or access enclosure.

3.6 GENERAL BLANKET AND BOARD INSULATION INSTALLATION (IN ADDITION TO COMMON REQUIREMENTS)

A. Blanket and Board Insulation Installation on Duct, Tanks, Vessels, Elbows, and Appurtenances:
1. Apply adhesives according to manufacturer's recommended coverage rates per unit area, for a minimum of 50 percent coverage of duct and plenum and 100 percent coverage of equipment, tanks, etc.; to secure insulation to surfaces. Apply adhesive to entire circumference of all surfaces; including fittings and transitions.
2. Install cupped-head, capacitor-discharge-weld pins surfaces to secure insulation to ductwork. On sides and bottom of horizontal and vertical ducts on 16 inches center and 3 inches maximum from insulation joints. Install additional pins to hold insulation tightly against surface as required by manufacturer recommendation. Use approved adhesive stick anchor pins with washers for all equipment, tanks, etc. Cut excess portion of stick anchor pins and install washer’s caps. Cover exposed pins and washers caps with tape and mastic matching insulation facing.
3. Install PVC corner angles prior to installing blanket insulation.
4. Do not over compress insulation during installation. Cover exposed pins and washers with tape matching insulation facing and mastic.
5. Install a continuous unbroken vapor barrier. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from 1 edge and 1 end of insulation segment. Secure laps to adjacent insulation section with 3/4-inch outward-clinching staples, 1 inch on center. Coat all seams/joints with mastic and embed with fiberglass reinforced mesh, minimum 4", cover mesh with finish coat of mastic.
6. Repair punctures, tears, penetrations and protrusions with 6-inch-wide strips of same material used to insulate duct. Seal all seams with staples, cover with mastic and cover with embedded fiberglass reinforced mesh, cover mesh with finish coat of mastic.
7. Install vapor stops for ductwork and plenums operating below 50 deg F at 18-foot intervals. Vapor stops shall consist of vapor-barrier mastic applied in a Z-shaped pattern over insulation face, along butt end of insulation, and over the surface. Cover insulation face and surface to be insulated a width equal to 2 times the insulation thickness but not less than 3 inches.
8. Install insulation on rectangular duct elbows and transitions with a full insulation section for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows. Install insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.

9. Insulate hangers attached to duct work. Do not insulate or enclose channel, supports, etc. not directly fasten to duct.
10. Insulation termination: Butt insulation up to termination point. Apply mastic no less than 3" overlap on insulation, and 3" on metal surface. Embed fiberglass reinforced mesh overlapping full 3" of termination point, 6" strip. Cover mesh with finish coat of mastic.

3.7 FIELD-APPLIED JACKET INSTALLATION

A. Install with 2-inch overlap at longitudinal seams and end joints. Overlap longitudinal seams arranged to shed water. Seal end joints with weatherproof sealant recommended by insulation manufacturer. Apply two continuous beads of adhesive to seams and joints, one bead under lap and the finish bead along seam and joint edge. Secure metal jacket with stainless-steel bands 12 inches on center and at end joints.

3.8 FINISHES

A. Duct, Equipment, and Pipe Insulation with ASJ, Glass-Cloth, or Other Paintable Jacket Material: Paint jacket with paint system identified below and as specified in Division 9 painting Sections.
   1. Flat Acrylic Finish: Two (2) finish coats over a primer that is compatible with jacket material and finish coat paint. Add fungicidal agent to render fabric mildew proof.
      a. Finish Coat Material: Interior, flat, latex-emulsion size.

B. Flexible Elastomeric Thermal Insulation: After adhesive has fully cured, apply two coats of insulation manufacturer’s recommended protective coating.

C. Color: Final color as selected by Architect. Vary first and second coats to allow visual inspection of the completed Work.

D. Do not field paint aluminum or stainless-steel jackets.

3.9 FIELD QUALITY CONTROL

A. Perform the following field tests and inspections and prepare test reports:
   1. Inspect insulated duct, pipe, and equipment, randomly selected by Engineer, by removing field-applied jacket and insulation in layers in reverse order of their installation. Extent of inspection shall be limited to two (3) location(s) for each system.
   2. All insulation applications will be considered defective work if sample inspection reveals noncompliance with requirements.
   3. Remove all defective work and install new insulation and jackets to replace insulation and jackets removed for inspection. Repeat inspection procedures as needed.

3.10 INSULATION SCHEDULE, GENERAL

A. Plenums and Ducts Requiring Insulation:
   1. Indoor, concealed/exposed supply, return, relief and outdoor air.
   2. Outdoor, concealed/exposed supply, return and relief air.

B. Piping Requiring Insulation:
   1. Indoor and outdoor hydronics.

2. All pipe and appurtenances that are susceptible to sweating.
3. All pipe and appurtenances carrying water or refrigerant, for space conditioning.
4. Any piping not specifically scheduled for insulation below to be insulated with the code minimum required insulation.

C. Items Not Insulated:
1. Fibrous-glass ducts.
2. Double-wall metal ducts or lined metal ducts, both with sufficient insulation thickness to comply with 2009 IECC and ASHRAE/ IESNA 90.1.
3. Factory-insulated flexible ducts.
4. Factory-insulated plenums and casings.
5. Flexible connectors.
6. Vibration-control devices.
7. Factory-insulated access panels and doors.
8. General building exhaust duct.

3.11 DUCT AND PLENUM INSULATION SCHEDULE

A. Indoor, concealed, all duct insulation shall be of the following (Including dishwasher exhaust):
1. Mineral-Fiber Blanket: 2 inches thick and 0.75-lb/cu. ft. nominal density.

B. Indoor, exposed (including mechanical rooms and utility rooms), rectangular, all duct insulation shall be of the following:
1. Mineral-Fiber Board: 2 inches thick and 2.25-lb/cu. ft. nominal density.

C. Indoor, exposed round or flat oval ductwork shall be double-wall construction.

D. Outdoor (including underfloor), all duct insulation shall be any of the following:
1. Rectangular Duct: Cellular Glass, 3 inches thick and 7.5-lb/cu. ft. nominal density. (minimum R-value of 8)
2. Round/Flat Oval: Double wall construction (reference Metal Ducts Specification).

3.12 AIR DEVICE INSULATION SCHEDULE

A. Supply-air devices (all styles/sizes): Field insulate backside of all devices that are not factory lined:
1. Mineral-Fiber Blanket: 1-1/2 inches thick and 0.75-lb/cu. ft. nominal density. Secured to air device with FSK tape, all sides.

3.13 EQUIPMENT INSULATION SCHEDULE

A. Insulate indoor and outdoor equipment in paragraphs below that is not factory insulated.

B. Expansion/compression/buffer tanks, Air-separators, filter feeders, etc. insulation shall be any of the following:
1. Cellular Glass: 3 inches. (chilled water service)
2. Phenolic: 2 inches. (chilled water service)
3. Mineral Fiber Board: 3 inches. (hot water service)

C. Steam-to-hot water heat exchanger insulation:
1. Mineral-Fiber board: 3” thick, 3lb/cu. ft. density.
2. Cellular Glass: 3" thick, 7.5 lb/cu. ft density.

3.14 PIPING INSULATION SCHEDULE

A. Acceptable preformed pipe and tubular insulation materials and thicknesses are identified for each piping system and pipe size range.

B. Condensate and Equipment Drains:
1. All Pipe Sizes: Insulation shall be any of the following:
a. Flexible Elastomeric: 1 inch thick.

C. Chilled Water Supply and Return:
1. All Pipe Sizes: Insulation shall be any of the following:
a. Pre-insulated Pipe: Reference Hydronic Piping Specification (for use underfloor, buried, and outdoors).
b. Cellular Glass: (for use indoors and outdoors, not accepted in underfloor or buried). Reference schedule below for thickness.
c. Phenolic: (for use indoors and outdoors, not accepted in underfloor or buried). Reference schedule below for thickness.

D. Hot Water Supply and Return:
1. All pipe sizes:
a. Mineral-Fiber (for use indoors) Reference table below for thickness.
b. Pre-insulated Pipe: Reference Hydronic Piping Specification (for use underfloor and outdoors). Reference table below for thickness.
c. Phenolic: (for use indoors and outdoors, not accepted in underfloor or buried) Reference Schedule below for thickness.
d. Cellular Glass: (for use indoors and outdoors, not accepted in underfloor or buried) Reference Schedule below for thickness.

E. Phenolic Density Schedule:
1. Indoors Concealed: 2.5 lb/ft.^{3} (Green)
2. Indoors Exposed: 5 lb/ft.^{3} (Pink)
3. Outdoors: 5 lb/ft.^{3} (Pink)

F. Steam and Steam Condensate, 350˚ F and below:
1. All pipe sizes:
a. Mineral-Fiber, Preformed pipe, Type I: 3" thick.

Insulation Thickness Schedule										
Fluid	≤1.5” Pipe Size					>1.5” Pipe Size				
	Cellular Glass	Phenolic	Pre-Insulated	Mineral Fiber	Flex Elastomeric	Cellular Glass	Phenolic	Pre-Insulated	Mineral Fiber	Flex Elastomeric
Chilled Water	2”	1.5”	1.5”	N/A	N/A	2”	1.5”	1.5”	N/A	N/A
Hot Water	2”	1.5”	1.5”	1.5”	N/A	2.5”	2”	2”	2”	N/A
Steam/ Condensate	N/A	N/A	N/A	3”	N/A	N/A	N/A	N/A	3”	N/A
Condensate	N/A	N/A	N/A	N/A	1”	N/A	N/A	N/A	N/A	1”

Refrigerant Suction/Hot Gas Piping	N/A	N/A	N/A	N/A	1.5”	N/A	N/A	N/A	N/A	1”

G. Refrigerant Suction and Hot Gas Piping:
   1. All pipe sizes: Insulation shall be the following:
      a. Flexible elastomeric: 1-½ inch thick.

3.15 FIELD-APPLIED JACKET SCHEDULE

A. Install jacket over insulation material. For insulation with factory-applied jacket, install the field-applied jacket over the factory-applied jacket.

B. Ducts/Piping exposed in finished indoor areas, outdoors, underfloor and mechanical rooms.
   1. Aluminum, Stucco Embossed: 0.016 inch thick.

C. Indoor hydronic piping fitting or elbows.
   1. PVC: 0.015 inch thick.

END OF SECTION 230719

SECTION 230800 - MECHANICAL SYSTEMS COMMISSIONING

PART 1 - GENERAL

1.1 DESCRIPTION

A. The purpose of this section is to specify Division 23 responsibilities in the commissioning process.

B. The systems to be commissioned are listed in Section 019100

C. Commissioning requires the participation of Division 23 to ensure that all systems are operating in a manner consistent with the Contract Documents. The general commissioning requirements and coordination are detailed in Section 019100. Division 23 shall be familiar with all parts of Section 019100 and shall execute all commissioning responsibilities assigned to them in the Contract Documents.

D. Related Sections
1. Section “Project Closeout”
2. Section “Warranties and Guarantees”
3. Section “Building Systems Commissioning”
4. Section “Instrumentation and Controls for HVAC”
5. Section “Testing, Adjusting and Balancing”

1.2 RESPONSIBILITIES

A. Mechanical, Controls, and TAB Contractors. The commissioning responsibilities applicable to each of the mechanical, controls, and TAB contractors of Division 23 are as follows (all references apply to commissioned equipment only):

Construction and Acceptance Phases
1. Include all commissioning costs of the mechanical contractor in the contract price.
2. In each purchase order or subcontract written, include requirements for submittal data commissioning documentation, O&M data, and training to meet the contract documents.
3. Attend a commissioning scoping meeting and other meetings necessary to facilitate the Cx process.
4. Contractors shall provide the CxA with normal cut sheets and shop drawing submittals of commissioned equipment.
5. Provide additional required documentation, prior to normal O&M manual submittals, to the CxA for development of start-up and functional testing procedures.
    a. Typically, this will include detailed manufacturer installation and start-up, operating, troubleshooting, and maintenance procedures, full details of any owner-contracted tests, fan and pump curves, full factory testing reports, if any and full warranty information including all responsibilities of the Owner to keep the warranty in force clearly identified. In addition, the installation, start-up, and checkout materials that are actually shipped inside the equipment and the actual field checkout sheet forms to be used by the factory or field technicians shall be submitted to the CxA.

b. The Commissioning Administrator may request further documentation necessary for the commissioning process.
c. This data request may be made prior to normal submittals.

6. Provide a copy of the O&M manuals and submittals of commissioned equipment, through normal channels, to the CxA for review and approval.
7. Provide limited assistance to the CxA in preparing a full start-up and initial checkout plan using manufacturer's start-up procedures for all commissioned equipment. Submit manufacturer's detailed start-up procedures and other requested equipment documentation to CxA for review. Refer to Section 019100 for further details on start-up plan preparation.
8. Perform all completed startup and system operational checkout procedures as specified in the contract documents, in the presence of the CxA.
9. Address current A/E punch list items before functional performance testing. Air and water TAB shall be completed with discrepancies and problems remedied before FPT of the respective air- or water-related systems.
10. Provide skilled technicians to execute startup of equipment in accordance with the contract documents. Provide one control technician to execute the functional performance tests. Ensure that they are available and present during the agreed upon schedules and for sufficient duration to complete the necessary tests, adjustments, and problem-solving.
11. Correct deficiencies (differences between specified and observed performance) as interpreted by the CxA, CM, and A/E and retest the equipment.
12. Prepare O&M manuals according to the Contract Documents, including clarifying and updating the original sequences of operations to as-built conditions.
13. During construction, maintain as-built red-line drawings for all drawings and final CxAD as-built drawings for contractor-generated coordination drawings. Update after completion of commissioning (excluding deferred testing).
14. Provide training of the Owner's operating staff using expert qualified personnel, as specified.

Warranty Period

1. Correct deficiencies and make necessary adjustments to O&M manuals and as-built drawings for applicable issues identified in any seasonal testing.

B. Mechanical Contractor. The responsibilities of the HVAC mechanical contractor, during construction and acceptance phases in addition to those listed in (A) are:
1. Provide startup for all HVAC equipment, except for the building automation control system.
2. Assist and cooperate with the TAB contractor and CxA by:
   a. Putting all HVAC equipment and systems into operation and continuing the operation during each working day of TAB and commissioning, as required.
   b. Including cost of sheaves and belts that may be required by TAB.
   c. Providing test holes in ducts and plenums where directed by TAB to allow air measurements and air balancing. Provide plugs for all TAB test holes.
   d. Providing temperature and pressure taps according to the Construction Documents for TAB and commissioning testing.
3. List and clearly identify on the as-built drawings the locations of all air-flow stations.
4. Prepare a preliminary schedule for Division 23 pipe and duct system testing, flushing and cleaning, equipment start-up and TAB start and completion for use by the CxA. Update the schedule as appropriate.

5. Notify the CxA depending on protocol, when pipe and duct system testing, flushing, cleaning startup of each piece of equipment and TAB will occur. Be responsible to notify the CxA, ahead of time, when commissioning activities not yet performed or not yet scheduled will delay construction. Be proactive in seeing that commissioning processes are executed and that the CxA has the scheduling information needed to efficiently execute the commissioning process.

C. Controls Contractor. The commissioning responsibilities of the controls contractor, during construction and acceptance phases in addition to those listed in (A) are:
1. Sequences of Operation Submittals. The Controls Contractor's submittals of control drawings shall include complete detailed sequences of operation for each piece of equipment, regardless of the completeness and clarity of the sequences in the specifications. They shall include:
    a. All interactions and interlocks with other systems.
    b. Detailed delineation of control between any packaged controls and the building automation system, listing what points the BAS monitors only and what BAS points are control points and are adjustable.
    c. Written sequences of control for packaged controlled equipment. (Equipment manufacturers' stock sequences may be included, but will generally require additional narrative).
    d. Start-up sequences.
    e. Warm-up mode sequences.
    f. Normal operating mode sequences.
    g. Unoccupied mode sequences.
    h. Shutdown sequences.
    i. Capacity control sequences and equipment staging.
    j. Temperature and pressure control: setbacks, setups, resets, etc.
    k. Detailed sequences for all control strategies, e.g., economizer control, optimum start/stop, staging, optimization, demand limiting, etc.
    l. Effects of power or equipment failure with all standby component functions.
    m. Sequences for all alarms and emergency shut downs.
    n. Seasonal operational differences and recommendations.
    o. Initial and recommended values for all adjustable settings, setpoints and parameters that are typically set or adjusted by operating staff; and any other control settings or fixed values, delays, etc. that will be useful during testing and operating the equipment.
2. Control Drawings Submittal
    a. The control drawings shall have a key to all abbreviations.
    b. The control drawings shall contain graphic schematic depictions of the systems and each component.
    c. The submittal shall contain a color graphic copy of each typical graphic screen to be used for the final control graphic screens.
    d. The schematics will include the system and component layout of any equipment that the control system monitors, enables or controls, even if the equipment is primarily controlled by packaged or integral controls.
    e. Provide a full points list of all system points.
3. An updated as-built version of the control drawings and sequences of operation shall be included in the final controls O&M manual submittal.
4. Assist and cooperate with the TAB contractor in the following manner:
    a. Meet with TAB contractor prior to beginning TAB and review the TAB plan to determine the capabilities of the control system toward completing TAB.

Provide the TAB any needed unique instruments for setting terminal unit boxes and instruct TAB in their use.

b. Provide a qualified technician to operate the controls to assist the TAB contractor in performing TAB, or provide sufficient training for TAB to operate the system without assistance.

5. Assist and cooperate with the CxA in the following manner:
   a. Using a skilled technician who is familiar with this building; execute the point-to-point verification testing of the controls system as specified in Section 019100.
   b. Using a skilled technician who is familiar with this building, execute the functional testing of the controls system as specified in Section 019100. Assist in the functional testing of all equipment specified. Provide two-way radios during the testing.
   c. Execute all control system trend logs.
6. List and clearly identify on the as-built duct and piping drawings the locations of all static and differential pressure sensors (air, water and building pressure).

D. TAB Contractor. The duties of the TAB contractor, in addition to those listed in (A) are:
1. Six weeks prior to starting TAB, submit to the CM the qualifications of the site technician for the project, including the name of the contractors and facility managers of recent projects the technician on which was lead. The Owner will approve the site technician's qualifications for this project.
2. Submit the outline of the TAB plan and approach for each system and component to the CxA, CM, and the controls contractor six weeks prior to starting the TAB. This plan will be developed after the TAB has some familiarity with the control system.
3. The submitted plan will include:
   a. Discussion of what notations and markings will be made on the duct and piping drawings during the process.
   b. Final test report forms to be used.
   c. Detailed step-by-step procedures for TAB work for each system and issue.
   d. List of all air flow, water flow, sound level, system capacity and efficiency measurements to be performed and a description of specific test procedures, parameters, formulas to be used.
   e. Details of how total flow will be determined (Air: sum of terminal flows via BAS calibrated readings or via hood readings of all terminals, supply (SA) and return (RA) pitot traverse, SA, or RA flow stations. Water: pump curves, circuit setter, flow station, ultrasonic, etc.).
   f. The identification and types of measurement instruments to be used and their most recent calibrations date.
   g. Specific procedures that will ensure that both air and water sides are operating at the lowest possible pressures and provide methods to verify this.
   h. Confirmation that TAB understands the outside air ventilation criteria under all conditions.
   i. Details of how building static and exhaust fan/relief damper capacity will be checked.
   j. Proposed selection points for sound measurements and sound measurement methods.
   k. Details of methods for making any specified coil or other system plant capacity measurements.
   l. Details of any TAB work to be done in phases (by floor, etc.), or of areas to be built out later.
   m. Details regarding specified deferred or seasonal TAB work.

n. Details of any specified false loading of systems to complete TAB work.
o. Details of all exhaust fan balancing and capacity verifications, including any required room pressure differentials.
p. Plan for formal progress reports (scope and frequency).
q. Plan for formal deficiency reports (scope, frequency, and distribution).

4. A running log of events and issues shall be kept by the TAB field technicians. Submit hand-written reports of discrepancies, deficient or uncompleted work by others, contract interpretation requests and lists of completed tests to the CxA and CM.
5. Communicate in writing to the controls contractor all setpoint and parameter changes made or problems and discrepancies identified during TAB which affect the control system setup and operation.
6. Provide a draft TAB report within two weeks of completion. A copy will be provided to the CxA. The report will contain a full explanation of the methodology, assumptions, and the results in a clear format with designations of all uncommon abbreviations and column headings. The report should follow the latest and most rigorous reporting recommendations by NEBB or AABC.
7. Provide the CxA with any requested data, gathered, but not shown on the draft reports.
8. Provide a final TAB report for the CxA with details, as in the draft.

1.3 RELATED WORK

A. Refer to Section 019100, for a listing of all sections where commissioning requirements are found.

B. Refer to Section 019100 for systems to be commissioned.

PART 2 – PRODUCTS

2.1 TEST EQUIPMENT

A. Division 23 shall provide all test equipment necessary to fulfill the testing requirements of this Division.

PART 3 –EXECUTION

3.1 SUBMITTALS

A. Division 23 shall provide submittal documentation relative to commissioning as required in this Section Part 1 and Section 019100.

B. CxA shall provide a final commissioning report to the owner.

3.2 STARTUP

A. The HVAC mechanical and controls contractors shall follow the start-up and initial checkout procedures listed in the Responsibilities list in this section and in 019100. Division 23 has start-up responsibility and is required to complete systems and sub-systems so they are fully functional, meeting the design objectives of the Contract Documents. The commissioning

procedures and functional testing do not relieve or lessen this responsibility or shift that responsibility partially to the commissioning agent or Owner.

B. Functional testing is intended to begin after completion of the Field Installation Verifications and Operational Performance Tests. Functional testing shall not proceed prior to the completion of systems or sub-systems.

3.3 TAB

A. Refer to the TAB responsibilities in Part 1.2 above.

3.4 FUNCTIONAL PERFORMANCE TESTS

A. Refer to Section 019100 for a list of systems to be commissioned and a description of the process.

3.5 TESTING DOCUMENTATION, NON-CONFORMANCE AND APPROVALS

A. Refer to Section 019100 for specific details on non-conformance issues relating to pre-functional checklists and tests.

3.6 OPERATION AND MAINTENANCE (O&M) MANUALS

A. The following O&M manual requirements do not replace O&M manual documentation requirements elsewhere in these specifications.

B. Division 23 shall compile and prepare documentation for all equipment and systems covered in Division 23 and deliver this documentation to the GC for inclusion in the O&M manuals, according to this section and Division 1 Section “O&M Documentation,” prior to the training of owner personnel.

C. The CxA shall receive a copy of the O&M manuals for review.

D. Special Control System O&M Manual Requirements. In addition to documentation that may be specified elsewhere, the controls shall compile and organize at minimum the following data on the control system in labeled 3-ring binders with indexed tabs.

1. Three copies of the controls training manuals in a separate manual form the O&M manuals.
2. Operation and Maintenance Manuals containing:
    a. Specific instructions on how to perform and apply all functions, features, modes, etc. mentioned in the controls training sections of this specification and other features of this system. These instructions shall be step-by-step. Indexes and clear tables of contents shall be included. The detailed technical manual for programming and customizing control loops and algorithms shall be included.
    b. Full as-built set of control drawings (refer to Submittal section above for details).
    c. Full as-built sequence of operations for each piece of equipment.
    d. Full points list of all control points.
    e. Full print out of all schedules and set points after testing and acceptance of the system.
    f. Full as-built print out of software program.
    g. Electronic copy on disk of the entire program for this facility.

h. Marking of all system sensors and thermostats on the as-built floor plan and mechanical drawings with their control system designations.
i. Maintenance instructions, including sensor calibration requirements and methods by sensor type, etc.
j. Control equipment component submittals, parts lists, etc.
k. Warranty requirements.
l. Copies of all checkout tests and calibrations performed by the Contractor (not commissioning tests).

3. The manual shall be organized and subdivided with permanently labeled tabs for each of the following data in the given order:
   a. Sequences of operation
   b. Control drawings
   c. Points lists
   d. Controller/module data
   e. Thermostats and timers
   f. Sensors and DP switches
   g. Valves and valve actuators
   h. Dampers and damper actuators
   i. Program setups (software program printouts)
4. Field checkout sheets and trend logs should be provided to the CxA for inclusion in the Commissioning Record Book.

E. Special TAB Documentation Requirements. The TAB will compile and submit the following with other documentation that may be specified elsewhere in the *Specifications*.
1. Final report containing an explanation of the methodology, assumptions, test conditions and the results in a clear format with designations of all uncommon abbreviations and column headings.
2. The TAB shall mark on the drawings where all traverse and other critical measurements were taken and cross reference the location in the TAB report.

F. Review and Approvals. Review of the commissioning related sections of the O&M manuals shall be made by the A/E and by the CxA. Refer to Division 1 Section "O&M Documentation" for details.

3.7 TRAINING OF OWNER PERSONNEL

A. The GC shall be responsible for training coordination and scheduling and ultimately to ensure that training is completed. Refer to Section 019100 for additional details.

B. The CxA shall be responsible for overseeing and approving the content and adequacy of the training of Owner personnel for commissioned equipment. Refer to Section 019100 for additional details.

C. Mechanical Contractor. The mechanical contractor shall have the following training responsibilities:
1. Provide the CxA with a training plan two weeks before the planned training according to the outline described in Section 019100.
2. Provide designated Owner personnel with comprehensive orientation and training in the understanding of the systems and the operation and maintenance of each piece of HVAC equipment.

3. Training shall normally start with classroom sessions followed by hands-on training on each piece of equipment, which shall illustrate the various modes of operation, including startup, shutdown, fire/smoke alarm, power failure, maintenance, etc.
4. During any demonstration, should the system fail to perform in accordance with the requirements of the O&M manual or sequence of operations, the system will be repaired or adjusted as necessary and the demonstration repeated.
5. The appropriate trade or manufacturer's representative shall provide the instructions on each major piece of equipment.
6. The controls contractor shall attend sessions other than the controls training, as requested, to discuss the interaction of the controls system as it relates to the equipment being discussed.
7. The training sessions shall follow the outline in the Table of Contents of the operation and maintenance manual and illustrate whenever possible the use of the O&M manuals for reference.
8. Hands-on training shall include start-up, operation in all modes possible, including manual, shut-down and any emergency procedures and preventative maintenance for all pieces of equipment.
9. The mechanical contractor shall fully explain and demonstrate the operation, function and overrides of any local packaged controls, not *controlled* by the central control system.
10. Training shall occur after functional testing is complete, unless approved otherwise by the Project Manager.

D. Controls Contractor. The controls contractor shall have the following training responsibilities:
1. Provide the CxA with a training plan four weeks before the planned training according to the outline described in Section 019100.
2. The controls contractor shall provide designated Owner personnel training on the control system in this facility. The intent is to clearly and completely instruct the Owner on all the capabilities of the control system.
3. Training Manuals. The standard operating manual for the system and any special training manuals will be provided for each trainee, with three extra copies left for the O&M manuals. In addition, copies of the system technical manuals will be demonstrated during training and three copies submitted with the O&M manuals. Manuals shall include detailed description of the subject matter for each session. The manuals will cover all control sequences and have a definitions section that fully describes all relevant words used in the manuals *and* in all software displays. Manuals will be approved by the CxA. Copies of audiovisuals shall be delivered to the Owner.
4. The trainings will be tailored to the needs and skill-level of the trainees.
5. The trainers will be knowledgeable on the system and its use in buildings. For the on-site sessions, the most qualified trainer(s) will be used. The Owner shall approve the instructor prior to scheduling the training.
6. During any demonstration, should the system fail to perform in accordance with the requirements of the O&M manual or sequence of operations, the system will be repaired or adjusted as necessary and the demonstration repeated.
7. The controls contractor shall attend sessions other than the controls training, as requested, to discuss the interaction of the controls system as it relates to the equipment being discussed.
8. The controls contractor shall comply with the on-site and factory training requirements specified in Section 230900.

E. TAB the TAB contractor shall have the following training responsibilities:
   1. TAB shall instruct the facility staff on the following:
      a. Go over the final TAB report, explaining the layout and meanings of each data type.
      b. Discuss any outstanding deficient items in control, ducting or design that may affect the proper delivery of air or water.
      c. Identify and discuss any terminal units, duct runs, diffusers, coils, fans, and pumps that are close to or are not meeting their design capacity.
      d. Discuss any temporary settings and steps to finalize them for any areas that are not finished.

3.8 DEFERRED TESTING

A. Refer to Section 019100 for requirements of deferred testing.

3.9 WRITTEN WORK PRODUCTS

A. Written work products of Contractors will consists of the startup and initial checkout plan described in Section 019100.

END OF SECTION 230800

SECTION 230900 - INSTRUMENTATION AND CONTROLS FOR HVAC

PART 1 - GENERAL

1.1 SUMMARY

A. This section provides information on acceptable Building Automation Systems (BAS) and control equipment for HVAC systems and components, including control components for terminal heating and cooling units not supplied with factory-wired controls.

B. Refer to the Construction Documents for engineers Sequence of Operation for BAS HVAC Controls.

1.2 WORK INCLUDED

A. The BAS Contractor will provide an environmental control/energy management system and control function for the entire HVAC system. The BAS will be a Direct Digital Control (DDC) System manufactured by either:
   1. Delta Controls by Team Solutions
   2. Distech Controls by Tempset
   3. Distech Controls by Climatec

B. HVAC Systems or building components to be monitored and/or controlled by the central campus systems include, but are not limited to, the following: temperature control, Air flows, building and room pressurization, indoor & outside building lighting, Fume Hoods and Laboratory Control Systems, and the start and stop of HVAC systems.

C. The BAS Contractor will furnish and install all components but not limited to all temperature, pressure, and flow sensors, transmitters, relays, switches, wire, and all DDC panels as required to meet engineers design and sequence of operations. Also furnish all controls, operators, power supplies, control valves, air and water flow measuring stations, transducers and wiring to connect components. Submit for approval, appropriate product data cut-sheets for all material/components intended for use prior to beginning work. Where BAS is used in specifications and drawings, it is understood to be same as DDC. In addition, when required, provide a complete installation of the Laboratory Control System (LCS) completely integrated into the appropriate Campus BAS Software.

D. All Controls, damper actuators, Valve actuators, shall be electronically controlled, no pneumatics of any type are allowed.

E. The BAS Contractor shall provide Direct Digital Control (DDC) panels complete with all microprocessors, software, terminal strips, transducers, relays, and regulated power supply with battery backup at the mechanical room field equipment controllers and supervisory engines.

F. The BAS Contractor shall furnish a HVAC Terminal Equipment Controller (TEC), electronic damper actuator(s), and electronic HW valve and actuator for installation on each

VAV terminal unit and fan coil unit, as applicable, by the terminal equipment manufacturer. These DDC devices shall be delivered to the manufacturer's factory in sufficient time for the terminal equipment manufacturer to meet their scheduled delivery obligations.

G. The BAS Contractor shall furnish all DDC LCS components, including TECs, Lab Supply Air Terminal Units with reheat coils (duct mounted), General Exhaust Air Terminals, Fume Hood Exhaust Terminals, and all other associated controls components required to meet the engineers design and sequence of operation. Installation of all air terminals shall be by the mechanical contractor.

H. The BAS Contractor shall provide for each VAV box an inlet flow sensor suitable for interfacing with a pressure transducer, and for VAV boxes and other terminal equipment as the design engineer requires. Also as required, any necessary devices for proper operation to achieve full functionality as required by the engineers design and sequence of operation. The cost of mounting shall be included in the cost of the terminal equipment. All wiring and terminations related to the lab control system components shall be provided by the BAS contractor.

I. The BAS Contractor shall provide for each TEC, a 24 vac, 40 va power source, and mount and connect these devices and the DDC controller as required for proper operation as required under this Section. All other wiring and terminations related to the TEC shall be provided by the BAS contractor.

J. Room temperature, CO2 sensors and humidity sensors and mounting plates shall be provided and installed by the BAS Contractor.

K. Temperature controls and non-DDC accessories that are standard catalog products as manufactured by Siemens Building Technologies, Inc. or Johnson Controls, Inc., will be acceptable. Industrial instrumentation supplied shall be standard catalog products of Rosemount, Dwyer, Honeywell, Bristol, Foxboro, Leeds and Northrup, Taylor or Brown. All coordination and execution of work pertaining to the installation, service, and guarantee, under this Section of the specifications, shall be the sole responsibility of the BAS Contractor.

L. All controls to be installed, calibrated and adjusted by trained instrument technicians in the full-time employ of the BAS Subcontractor & low voltage electrical subcontractor. The BAS Contractor will be responsible for all work performed by their subcontractors.

M. Submit engineering/wiring drawings and receive approval prior to beginning work. These drawings shall be submitted in a timely manner to provide sufficient time to review drawings so as not to hold up the project.

N. The DDC field panels will be located in mechanical rooms as shown on the drawings. The BAS cabinets shall be labeled with a permanent label indicating its name as shown in the control drawings. All sensor and start/stop wiring will be brought back to the panel responsible for controlling/monitoring the mechanical/electrical equipment for which the sensor, start/stop wiring is directly related. The location of these panels may not be shown on the drawings. The DDC panels in the mechanical room shall be provided with a UPS to allow operation of the panels during switchover to emergency power. The UPS shall provide a minimum of 500 va, be similar to an Invensys Powerware 120, and be installed in a NEMA 1 hinged, lockable cabinet. The UPS shall provide a minimum of 500 va, be similar to an

Invensys Powerware 120, and be installed in a NEMA 1 hinged, mechanically-vented (both sides of enclosure) and lockable cabinet.

1. BAS panel UPS to meet the following:
    a. Manufacturer: Liebert or approved equal by UES.
        1) Voltage
            a) 120V units: 0 – 140 VAC, 50/60Hz, single-phase, 2-wire-plus-ground.
            b) Input Voltage Tolerance: -25% at full load.
        2) Output Load Capacity
            a) .9 lagging power factor.
        3) Design
            a) UPS must be true online double conversion: load is powered from inverter and therefore provides full power conditioning at all time.
            b) Marginal Inverter overload and time duration specifications must be: 60 seconds at 125%.
        4) Communication
            a) Standard protocol option is: BAC-Net over IP.
            b) Manufacturer must include full integration advisement and services of communication card: into existing BMS system.
    b. For BAS panels enclosures, provide current panel point list including virtual points, panel configuration data (IP, subnet mask, router, HMI speed ETC.) within the panel. This shall be laminated and hung on the inside door.

O. Power to each BAS panel shall be provided from a breakered, 20 amp dedicated circuit on emergency power having an insulated ground wire from the power panel ground buss wired to the duplex receptacle.

P. All Building Automation System “Supervisory” control panels shall be provided with a 5 year warranty for parts and labor.

Q. The BAS Control System will perform all Sequence of Operations as required by the Design Engineer.

R. Furnish and install a network communications trunk (N.C.T.) between DDC panels, and a separate LAN communications network between each terminal unit controller (or group of controllers) back to the DDC panel associated with the AHU which serves the terminal units. Trunks shall be connected to the panels with CAT-6 conductors and required components (switches). In addition, the N.C.T. trunk shall be extended from the nearest Panel to an Owner-provided, network drop(s) location

S. All terminal equipment controllers shall be Ethernet IP communications.

T. The project shall provide a dedicated Ethernet network connection between the BAS panel and the Campus BAS Software. The BAS Contractor is responsible for coordinating the network drop (s) required for integration to the Campus BAS Software and will not receive final payment for the project until the BAS system is fully integrated and accepted by TAMU Utilities & Energy Services (UES).

U. All Ethernet routing devices shall be in a locked cabinet for security purposes. Use same key as the building automation enclosures.

V. Provide graphics for all new work, compatible with existing campus front end system. Coordinate and provide BAS graphics that are acceptable to TAMU Utilities & Energy Services (UES). See section 1.10 below for more information.

W. All exposed wiring shall be in conduit (3/4" minimum). Concealed wiring shall be plenum rated. All active Ethernet switches, hubs, and routers required for the communication between BAS panels shall be BAS Contractor-provided and installed. The conduit/wiring system required for the BAS shall be a complete, separate, independent system. Conduit sharing with other unrelated electrical systems is not permitted. All conduit shall enter BAS panels and WAGES enclosures from the bottom of the panel or enclosure.

X. A Schneider Electric 9788TAMUWAGESHMI metering panel, of the appropriate capacity, will be provided by the BAS Contractor, complete with all microprocessors, software, programming, point data base, trends, terminal strips, and regulated power supply with battery backup.

Y. The WAGES panel will require temperature and flow sensor wiring from the panel to sensors located in the primary supply and return piping on the Chilled Water, Heating Hot Water, and Domestic Hot Water, to be included as part of the BAS Contractor's responsibilities. The WAGES panel will require flow meter wiring from Domestic Cold Water, Irrigation Water, and Steam. Provide all wiring from the flow tubes and flow transmitters to the WAGES panel. This WAGES panel will require a dedicated 110 volt, 20 amp, single phase standby electric circuit source. This WAGES panel will require a category 6 Ethernet cable. The WAGES system will require start-up & integration to the Campus Metering Software, by the Schneider Electric Square D Vendor. A meeting between the TAMU UES and the BAS contractor will be held as early as possible, prior to purchase of any material, to review the installation and finalize panel and wiring locations. The WAGES panel is used only when campus chilled or heating water is servicing the facility.

Z. When only electric and domestic water are being metered, the electric meter that is to be installed must have the option of field installable digital input/output modules that can be added at any time thus allowing monitoring of status points, consumption of water, air, gas, and or steam pulses. Also this unit must be easily integrated in the current TAMU power and energy management system

AA. Integration of the WAGES system to the UES Metering Software shall include loading of the TAMU WAGES program into each WAGES panel, connecting to the UES meter software, as well as five Graphic screens that represent the piping and position of temperature sensors and flow tube for each commodity that is being metered in the WAGES system.

BB. The BAS contractor will be responsible for the connection and integration from the BAS in the building, to the Campus BAS software. The Contractor will be responsible for programming the DDC panels with operational sequences and set-points as specified.

CC. All BAS controllers shall be mounted in an enclosure.

1.3 RELATED WORK

A. If the project will include Chillers, Boilers, or other DX system the BAS shall have all points mapped through BacNet, Modbus, or other means that will allow for the BAS to see, monitor, trend, alarm, as well as control, at a minimum, the start/stop and set point of each system.

B. If the BAS Contractor believes there are conflicts or missing information in the project documents, the Contractor shall promptly request clarification and instruction from the design team.

C. Shop Drawings:
1. Schematic flow diagrams and graphic display.
2. Power, signal, and control wiring diagrams.
3. Details of control panel faces.
4. Damper schedule.
5. Valve schedule.
6. DDC System Hardware: Wiring diagrams, schematic floor plans, and schematic control diagrams.
7. Control System Software: Schematic diagrams, written descriptions, and points list.
8. Sequences of operation.
9. Software and firmware operational documentation.
10. Samples of Graphic Display screen types and associated menus.
11. Field quality-control test reports.
12. Operation and maintenance data.

D. All points (AI, AO, DI, and DO) along with all virtual points are to be trended in 15 minute intervals or Change of Value (COV). UES to determine COV values.

1.4 RECORD DOCUMENTATION

A. Operation, Maintenance Manuals and Drawings:
1. One (1) copy of the Operation and Maintenance Manuals, Control Drawings, written Sequence of Operation, and latest mechanical As-Builts shall be provided to the Utilities & Energy Services upon completion of the project. The entire Operation and Maintenance Manual, Control Drawings, and written Sequence of Operation, shall be furnished on a USB Drive, and include the following for the BAS provided.
a. Table of contents.
b. As-built system record drawings. Computer Aided Drawings (CAD) record drawings shall represent the as-built condition of the system and incorporate all information supplied with the approved submittal.
c. Manufacturer’s product data sheets or catalog pages for all products including software.
d. Archive copy of all site-specific databases and sequences.
e. Interfaces to all third-party products and work by other trades.
2. The Operation and Maintenance Manual CD shall be self-contained, and include all necessary software required to access the product data sheets. A logically organized table of contents shall provide dynamic links to view and print all product data sheets. Viewer software shall provide the ability to display, zoom, and search all documents.

1.5 BAS WIRING

A. All wiring and conduit shall be installed in accordance with related Specification Section Division 26, Electrical.

B. The conduit/wiring system required for the BAS specification Input/Output summary:

1. Digital Input (D.I.) wiring (Class 2) may be run in a common conduit with Digital Output (D.O.) wiring (Class 1) where local codes permit.
2. Analog Input (A.I.), Analog Output (A.O.), Digital Input (D.I.), and Network Communications Trunk (N.C.T.) wiring may be run in a common conduit.
3. Digital Output (D.O.) wiring run in common conduit with Analog Input (A.I.), Analog Output (A.O.), or Network Communications Trunk (N.C.T.) is not permitted under any circumstances.
4. AC line power to DDC panel shall be #12 THHN.
5. Digital Output (D.O.) wiring shall be #14 THHN.
6. Digital Input (D.I.), Analog Input 4-20 mA (A.I.), and Analog Output (A.O.) wiring shall be #20 TSP (twisted shielded stranded pair with drain wire).
7. Analog Input/Thermistor/or voltage types (A.I.) wiring shall be #20 TSP (twisted shielded stranded pair with drain wire).
8. Network Communications Trunk (N.C.T.) between DDC panels and TEC's shall be 2 individual minimum #24 awg TSP (twisted, shielded stranded pair) cables, not to exceed 12.5 pf capacitance per foot, wire-to-wire, and not to exceed 6 twists per foot. TEC controller LAN networks shall be 1 #24 awg TSP of the same type.

C. Wiring between DDC Panels:
1. Furnish, install and terminate individual Cat-6 cable assemblies to interconnect each BAS panel. Data is passed through an Ethernet switch before continuing to its destination to other main building panels and to the front end. Each cable shall originate and terminate within one designated DDC panel in each mechanical room. Additionally, furnish, install and terminate individual Cat-6 cable assemblies to connect each DDC panel within the mechanical room(s) with others in that same room, as engineered by the BAS Contractor.
2. All cable runs between mechanical rooms and/or DDC panels shall be no longer than allowed as specified in Division 27. Where runs are required that will be longer than Division 27, furnish and install an additional enclosure near the midpoint (coordinate location with architect), to be used as a network junction box, complete with 120VAC emergency power source. Terminate and label the cables within this junction box and show the location on the as-built control drawings, as directed for each DDC panel.
3. Furnish, install and make connections of all interlock, power for sensors (if required), line and low-voltage wiring external and internal to DDC panels. All wiring shall be clearly and permanently labeled as outlined below.
4. All Ethernet cables shall be labeled (per section 1.05 G) at each termination point for all panels and terminal equipment controllers.

D. Field devices requiring a 4-20 mA DC input signal shall be non-ground referenced.

E. All wiring in mechanical rooms, electrical rooms, inaccessible areas, or located in areas exposed to occupant view shall be run in conduit (3/4" minimum). Plenum rated wiring shall be acceptable for installation in concealed, accessible locations. Conduit fill limit shall not exceed 40% in any portion of the conduit system.

F. In order to facilitate maintenance, where multiple sensors or devices are connected to a common raceway or conduit, each sensor or device shall be individually connected to a common (non-sensor or device) junction box, which shall then be attached to the common conduit. Under no circumstances shall sensor or device wiring or tubing be routed through any other sensor or device's specific enclosure or junction box.

G. All wiring shall be labeled at both ends and at any spliced joint in between. Wire shall be tagged using a system similar to the Panduit P1 Self Laminating System that utilizes a thermal transfer (or equivalent) printer with a minimum font size of Arial 10. In addition to tagging at field device end and at spliced joints, a tag shall be placed 6 inches after entering each DDC panel. Identification and tag information shall be included in engineering/wiring submittal which must be submitted for Owner approval prior to beginning work. Tag information shall coincide with equipment/point information as written in the specification input/output summary. Each BAS DDC panel shall include a paper wiring document, in a clear sleeve permanently attached to the inside door that shows the name of each point and what terminal they are connected to.

H. All supervisory panel wiring inside the enclosure must maintain the protective sheath within 4 inches minimum of the terminal strip. Neatly wire tie all wiring to ensure easy access within the gutter system of the enclosure. Stripping the sheath at wire entry to the enclosure will not be allowed.

1.6 SYSTEM VERIFICATION PROCEDURE TO BE FOLLOWED

A. Provide minimum 2 week written notice for all inspections.

B. The system verification also includes the Laboratory Control System.

C. Upon completion of all external sensor mounting, terminations, and wiring into and out of the DDC panels (and WAGES panel), the TAMU Project Inspector & UES representative shall inspect and approve this work. The BAS Contractor shall make his representative(s) available and coordinate with the TAMU Project Inspector & UES representative during this inspection process. At the successful conclusion of this inspection, the BAS Contractor shall provide a written report stating all work is complete. BAS Contractor, General Contractor and TAMU Project Inspector & UES representative shall sign. This should be filed with Project Commissioning/Startup documents.

D. Upon such approval being achieved, the BAS Contractor shall make terminations within the DDC panels and WAGES panel.

E. Following completion of the work in the DDC panel and WAGES Panel tie-in, a performance test shall be conducted by the BAS Contractor in the presence of the TAMU Project Inspector & UES representative.

F. The BAS Contractor shall conduct testing of proper operation of each and every physical system point to which the Contractor has provided devices, wiring, in order to verify the equipment and installation provided by them (their portion of the work), i.e., when the Owner commands a point, the Contractor verifies in the field that the commanded point operates properly. At the successful conclusion of this inspection, contractor shall provide a written report stating all work is complete, calibrated and functioning properly per the specified sequences of operation. An electronic and paper copy of which will be provided to UES for signature by the BAS Subcontractor, General Contractor and TAMU Project Inspector & UES representative. This should be filed with Project Commissioning/Startup documents. A representative of the BAS Contractor that can revise control sequences shall be available on site as necessary to make changes during the system verification.

G. TAMU Project Inspector & UES representative shall attend initial inspection and verification of completed punch list for items in paragraphs 1.5C and 1.5F of this Section. Further inspections required due to incomplete/incorrect work shall be at Contractor’s expense.

H. Upon conclusion of final checkout and acceptance, the Contractor's responsibility reverts to warranty of materials and installation herein specified. System shall be warranted for a period of two (2) years.

I. The Contractor shall coordinate and include the Commissioning Agent as required for the above activities. Commissioning agent will coordinate and witness functional performance test procedures. Refer to 01 91 13 for additional details.

1.7 SYSTEM GRAPHICS

A. Provide a cover page for the project to include graphic links including, but not limited to:
   1. Air Handling Equipment

2. Chilled and Heating Water Pumps (chilled & Heating Hot Water Flow from WAGES Panel)
3. Domestic Water Pumps
4. Fans
5. Outside Air Handling Equipment
6. Supply Air Floor Plan
7. Exhaust Air Floor Plan
8. Schedules
9. Other items as indicated on the construction documents.

B. Floor plans shall show the following:
1. Show room numbers or list of group of rooms within the colored areas.
2. Colored areas indicate different graphic links such as 1st floor North, etc.
3. Links to other floors along with chilled and heating water system links.
4. Links to sequence of operations.
5. Links to any operations schedules.
6. Links to AHU serving that area.

C. Floor Plan of supply shall show the following:
1. Indicate room numbers on plan.
2. Indicate different AHU coverage with different colored cloud.
3. Indicate VAV box locations along with ductwork.
4. Indicate room temperatures for each zone.
5. Separate Graphics will be provided to show each of the following information:
   a. Location of 24 volt low voltage xfmrs,
   b. Communications trunk,
   c. Duct pressure sensors with location and value,
   d. Routing of communication lines to each DDC panel and TEC.

D. Typical VAV box shall show the following:
1. AHU serving VAV box and the Discharce Air Temperature of its AHU.
2. Supply CFM and damper position.
3. Reheat valve position.
4. Box status, heat or cool.
5. Fan proof.
6. Room temperature and set point.
7. Occupancy sensor state (if available) with its current value.

E. Exhaust fan floor plan layout shall show the following:
1. Indicate room numbers on plan.
2. Indicate with different colored bubble or cloud the boundaries of each exhaust fan.
3. Link to each exhaust fan that is shown on that floor.

F. Schematic of outside air units shall show the following:
1. Schematic indicating what other AHU's the outside air handler serves.
2. Indicate flows to each AHU with set points, run status/proof, damper locations (isolation and fire damper).
3. Indicate which AHU's are served.
4. Show fire alarm status for AHU's on the AHU graphic.

G. Air Handling Units shall show the following:

1. Provide feedback on devices, but not limited to items such as temperatures, fan speed, static pressure set point and actual, valve position, filter status, airflow measuring station CFM, etc.
2. Graphics to be a true representation of the actual field equipment.
3. Chilled and Heating Water systems shall show the following.

H. Pumping Units shall show the following:
1. Pumps along with their speed and proof of status.
2. Flow meters.
3. Temperature and pressure sensors and their values.
4. Building control valve.
5. Where pumps are lead/lag set up, indicate run time in hours for each pump.

I. Other
1. Refer to construction documents for other systems that require graphics.
2. Graphics shall include feedback on all devices including set point and actual values.
3. Temperature sensors required for the WAGES system and the Building Automation System are to be separate sensors. Each wired to its respected system.
4. The flow meter for the WAGES shall be shared. Its wire shall run to the WAGES cabinet to a splitter provided integral with the cabinet. The flow signal then goes to the BAS.

PART 2 - PRODUCTS

2.1 GENERAL DESCRIPTION

A. The Building Automation System (BAS) shall use an BacNet open architecture and fully support a multi-vendor environment. To accomplish this effectively, the BAS shall support BacNet open communication protocol standards and integrate a wide variety of third-party devices and applications. The system shall be designed for use on the Internet, or intranets using off the shelf, industry standard technology compatible with other Owner provided networks.

B. The system shall be modular in nature, and shall permit expansion of both capacity and functionality through the addition of sensors, actuators, controllers and operator devices. In existing installation, re-use existing controls equipment. System architectural design shall eliminate dependence upon any single device for control execution:
1. The failure of any single component or network connection shall not interrupt the execution of control strategies at other operational devices.
2. The System shall maintain all settings and overrides through a system reboot.

C. System architectural design shall eliminate dependence upon any single device for alarm reporting and control execution.

2.2 ACCEPTABLE CONTRACTORS

A. Mechanical contractor shall not serve as BAS contractor. Acceptable BAS contractors, provided they comply with these specifications, are:
1. Siemens Building Technologies, Inc. (branch office)

2. Johnson Controls, Inc. (branch office)
3. No exceptions.

B. The above immersion Temperature Sensors shall be equal/better to the specifications below:
1. Temperature Sensor: RTD using a Pt1000 or PT 100.
2. Output Temperature Ranges: User selectable any range between -30 to 250 deg. F with minimum span of 40 deg. F.
3. Temperature Limits: Ambient: 0-158 deg. F. Process: -30 to 250 deg. F.
4. Accuracy: Transmitter: +/- 0.1%F.S. Probe: +/-0.3%F.S.
5. Thermal Drift Effects: +/-0.02% deg. C max.
6. Response Time: 250ms.
7. Wetted Materials: 316 Stainless Steel.
8. Process Connection: ½" male NPT.
9. Conduit Connection: ½" female NPT.
10. Probe Length: 2" to 18" depending on model.
11. Pressure Limits: 2000 PSI.
12. Power Requirements: 10 to 35 VDC.
13. Output Signal 4-20mA (two wire loop powered).
14. Display: 2 lines x 8 character LCD.
15. Enclosure Rating: NEMA 4X (IP66) and explosion proof for Class I, Groups B, C, D; Class II, Groups E, F, G; Class III.
16. Agency Approvals: FM, CE.

C. Thermowells shall be equal/better to the specifications below:
1. Hard Ware: 315SS Sheath.
2. Taper/Bore: Straight/0.260.
3. Inside Threads: ½ NPSF.
4. Process Connections: ½" NPT.
5. Mounting: Threaded.
6. Lag: None.
7. Sheath O.D. Base/Taper: ½" Straight.
8. Length: From 4" to 24" as needed to fit Temperature sensor length required for tip of probe to be in center of piping.

D. HVAC Air Duct Temperature Sensors:
1. Duct temperature sensors shall be averaging type. Outside air wall mounted sensors shall be provided with a sun shield. Accuracy of transmitter shall be unaffected by wiring distances up to 700 feet. Siemens Building Technologies, Johnson Controls, Rosemount or Dwyer only.

E. Room Thermostats:
1. Each room thermostat shall come complete with a terminal jack and override switch integral to the sensor assembly. The terminal jack shall be used to connect the portable operator's terminal to control and monitor all hardware and software point associated with the terminal unit.
2. Humidity Sensors shall provide a 0 to 100% range corresponding to an isolated 4 to 20 Ma output. Accuracy of ±2%RH, with a maximum drift of 1% per year.
3. An override switch will initiate override of the night setback or unoccupied mode to normal (day) operation when activated by the occupant. The switch function may be locked out, canceled or limited as to time or temperature in software by an authorized operator or a central or remote operator's terminal.

4. Space thermostats may be Thermistor or 4-20 mA output RTD. The room thermostats shall be firmly attached to the wall using approved construction techniques. Double-sided adhesive tape in lieu of screws is not acceptable.
5. The room thermostats shall be accurate to within ±.5°F and have a setpoint adjustment range of 45°F to 85°F.
6. Room carbon dioxide sensors shall provide a range from 0 to 2,000 ppm CO_2, and be accurate to within ±100ppm. The CO_2 sensor shall experience less than 1% drift per year for the first two years of operation and negligible drift thereafter, no calibration of the CO_2 sensor is necessary.
7. Room thermostats shall be a full featured unit in all areas.

F. Acceptable Water Flow Meters and Remote Transmitters:
1. Rosemount Series 8705 Magnetic Flowmeter Flow Tube with Rosemount 8712E Remote Mount Magnetic Flow Meter Transmitter.
2. Yokogawa AXF Magnetic Flow Meter with AXFA11G Magnetic Remote Converter.
3. Siemens Mag 5100 W with MAG 5000/6000 Remote Transmitter.

G. The above Water Flow Meters and Remote Transmitters shall be, or equal/better to the specifications below:
1. The Flow Tube and Transmitter shall be calibrated to each other and shall be flow-calibrated and assigned a calibration factor at the factory. The calibration factor is entered into the transmitter, enabling interchangeability of sensors without calculations or a compromise in standard accuracy.
2. Accuracy: Includes the combined effects of linearity, hysteresis, repeatability, and calibration uncertainty. ±0.15% of rate ±1.0 mm/sec from 0.04 to 13ft/s (0.01 to 4m/s); above 13ft/s (4m/s), the system has an accuracy of ±0.2% of rate.
3. Each Flow Tube shall be sized specifically for the pipe and flow in which it is to be installed and to ensure flow velocity is within 2 to 20 ft./s.
4. A calibration certificate shall be provided from the manufacturer.
5. Class 150 carbon steel flanges, Teflon (PTFE) or EDPM lining, and Type 316L stainless steel or Hastelloy C electrodes.
6. Transmitter: 115Vac/1ph/60hz power supply, NEMA 4x enclosure, 4 – 20 ma output, battery-backup totalizer, and local operator interface.
7. Ambient Temperature Limits: -20 to 140deg.F.
8. Humidity Limits: 0 to 95% RH to 120deg.F.
9. Safety Approvals: FM Class 1 Division 2 for non-Flammable; CSA Class 1 Division 2.

H. Temperature Transmitters: Temperature transmitters shall be designed for 4-20 mA output for Platinum RTD millivolt input sensor (as specified above). Accuracy shall be the same as specified for the temperature sensors. Stability shall be ±0.2% of calibrated span for 6 months. Transmitter shall be a part of the temperature sensor assembly and shall be in a moisture-proof housing with a moisture-proof seal between the sensor and transmitter. Immersion sensors for piping shall be Dwyer Series TTE explosion-proof RTD temperature transmitter with fully configurable ranges and display options or equal by Rosemount.

I. Humidity Transmitter Space: Sensor shall provide a 0 to 100 percent range corresponding to an isolated 4-20 mA or 0-10 VDC output. Accuracy of + / - 2 percent RH, with maximum drift of 1 percent per year. Sensor shall be equipped with LCD display.

J. CO2 Duct-Stat Indoor AQ Sensor: C02 sensor shall be Siemens model number QPA63 or Johnson Controls model number CD-P00-00. The unit shall be self-contained for wall

mounting application. The unit shall have a fast response and shall have 0-1 percent range corresponding to an isolated 4-20 mA or 0-10 VDC output. Visual alarm is not to be provided. The monitor shall utilize the photo acoustic sensor with VOC sampling capability.

K. Electric Room Thermostats: Provide line voltage room thermostats with cover. Set point must be adjustable from approximately 50 to 100 Deg. F. Minimum rating is 6 amps at 120 VAC. Provide removable setting knob. Housings shall not contain thermometers.

L. Duct Relative Humidity Sensor: Duct relative humidity sensors used in the calculation of enthalpy shall be Siemens QFM Series Duct Relative Humidity or similar. The sensor shall have an accuracy of +/- 2% RH. Provide unit with housings suitable for return air plenum installations. Filter material shall be Teflon. The unit shall be operating range of 0 to 100% RH and have a 4 to 20 mA or 0 to 10 VDC linear output.

M. Pressure Transmitters: Transmitters for water pressure shall provide a 4-20 mA DC signal output directly proportional to pressure. Device shall be constructed with corrosive resistant stainless steel wetted parts and have a die-cast aluminum enclosure specifically designed for NEMA4/IP65 service. Accuracy of ±0.5% of calibrated span. Span not over 200% of sensed pressure. Stability ±0.5% of upper range limit for 6 months. Stainless steel diaphragm, viton 0-rings. Temperature limits: -20°F to 220°F. To obtain a differential pressure in the thermal systems, use separate pressures and calculate the difference. Differential Pressure sensor unit is not allowed. 9

N. Fan proof-of-flow switches shall be UL listed adjustable setpoint and differential pressure type. Switches shall be piped to fan inlet and outlet. For fractional horsepower and non-ducted fans, relays or auxiliary contacts may be used. Maximum pressure rating shall be at least 10 inch w.c. All pressure tubing on roof shall be stainless steel.

O. Pump motor proof-of-flow Current Status Switch: Provide a high performance miniature split-core current status switch with adjustable set point (where indicated). The current status switch shall have an operating range of between 1.25 – 50 amps and be able to detect belt loss and mechanical failure.

P. Air flow and static pressure analog sensors shall be ±.5% accuracy, range suitable for the low velocity pressures to be encountered, be selected for approximately 50% over-range, and have an electronic 4 to 20 mA analog output. These differential pressure sensors shall be connected to the air flow measuring station with valved lines for testing and calibration, and shall have adjustments for zero and span.

Q. Electric Low Limit Duct Thermostat: Snap-acting, two pole, single throw, manual reset switch which trips if temperature sensed across any 12 inches of bulb length is equal to or below setpoint, requiring minimum 15 feet length of bulb. Provide one thermostat for every 20 sq ft of coil surface.

R. Air Flow Measurement Station (AFMS):
1. Industrial Thermal Dispersion Technology Type, Similar to Ebtron, Inc. Model GT. Each measuring device shall consist of one or more multi-point measuring probes and a single microprocessor-based transmitter.
2. Each unit shall operate on 24 VAC.

3. Each sensing point shall independently determine the airflow rate and temperature, and shall equally weight and average by the transmitter prior to output. Pitot tube arrays are not acceptable.
4. A single manufacturer shall provide probe and transmitter.
5. The operating range shall be from 0 - 5000 fpm with accuracy of ±2% over the entire operating airflow range and be verified against standards that are traceable to NIST.
6. The transmitter shall be capable of communicating with the host controls using 0-10VDC and 4-20ma, RS-485 and BACnet.
7. Sensors shall be UL listed.
8. Manufacturer shall have review and approve placement in field, and provide written report to engineer indicating airflow measuring stations are installed in accordance with manufacturer's installation requirements.
9. Any Air Flow Measuring Station of the Thermal Dispersion Type must be protected by a pleated filter in the ductwork upstream of the AFMS.1

2.3 CONTROL VALVES

A. Terminal Unit Control Valves:
   1. Characterized Ball, Forged brass body, Stainless Steel trim, two- or three- port as indicated, replaceable plugs and seats, union and threaded ends.
   2. Rating: Class 125 for service at 125 psig and 250 deg F operating conditions.
   3. Sizing: 5-psig maximum pressure drop at design flow rate, to close against pump shutoff head. Select control valves for a minimum Cv of 1.0 to reduce the risk of system dirt accumulating in very small orifices in characterizing discs.
   4. Flow Characteristics: Two-way valves shall have equal percentage characteristics; three-way valves shall have linear characteristics.

B. Butterfly Valves:
   1. 150-psig maximum pressure differential, ASTM A 126 cast-iron or ASTM A 536 ductile-iron body and bonnet, extended neck, stainless-steel stem, field-replaceable EPDM or Buna N sleeve and stem seals.
   2. Body Style: Lug.
   3. Disc Type: Elastomer-coated ductile iron.
   4. Sizing: 1-psig maximum pressure drop at design flow rate.
   5. Install control valve with actuator tied to BAS.

2.4 TEMPORARY PROJECT CONSTRUCTION SERVER

A. A temporary construction server shall be set up and used during the construction phase of the project. This server will remain property of the BAS contractor.

B. All database information will reside on the temporary construction server for set up, graphics, commissioning, etc. to be started early in the project.

C. Once final approval is reached, the database residing on the temporary construction server will be moved to the appropriate Siemens / JCI Server Cluster, as determined by Texas A&M University Utilities and Energy Services.

PART 3 - EXECUTION

3.1 GENERAL

A. All DDC and LCS panels shall be connected to emergency power system.

3.2 INPUT/OUTPUT SUMMARY

A. The I/O Summary on the drawings is provided as a list of the minimum points required by this contract for connection to the Energy Automation system. Furnish all devices, wiring, tubing, etc., necessary to serve and transmit to the DDC panels. Any points not shown on the I/O Summary yet required to accomplish the sequence of operation shall be provided under this contract at no additional cost to the Owner.

3.3 EQUIPMENT, AIR HANDLING UNIT AND FAN START-UP AFTER POWER FAILURE

A. In case of power failure, all AHUs and fans with 7-1/2 HP and larger motors shall be started sequentially at 15 second intervals (adjustable) through the DDC system.

B. DDC to send alarm if any equipment does not start within 15 minutes and omit that item from remaining starting sequence."

END OF SECTION 230900

SECTION 23 1000 - VALVES FOR HVAC PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes general duty valves common to several mechanical HVAC piping systems.

B. Related Sections: The following Sections contain requirements that relate to this Section:
   1. Special purpose valves are specified in Specification Section “Mechanical Piping System Sections.
   2. Valve tags and charts are specified in Specification Section "Mechanical Identification."

1.3 SUBMITTALS

A. General: Submit each item in this Article according to the Conditions of the Contract and Division 1 Specification Sections.

B. Product Data for each valve type. Include body material, valve design, pressure and temperature classification, end connection details, seating materials, trim material and arrangement, dimensions and required clearances, and installation instructions. Include list indicating valve and its application.

C. Maintenance data for valves to include in the operation and maintenance manual specified in Division 1. Include detailed manufacturer's instructions on adjusting, servicing, disassembling, and repairing.

1.4 QUALITY ASSURANCE

A. ASME Compliance: Comply with ASME B31.9 for building services piping and ASME B31.1 for power piping.

B. MSS Compliance: Comply with the various MSS Standard Practice documents referenced.

1.5 DELIVERY, STORAGE, AND HANDLING

A. Prepare valves for shipping as follows:
   1. Protect internal parts against rust and corrosion.
   2. Protect threads, flange faces, grooves, and weld ends.
   3. Set globe and gate valves closed to prevent rattling.
   4. Set ball valves open to minimize exposure of functional surfaces.
   5. Set butterfly valves closed or slightly open.

6. Block check valves in either closed or open position.

B. Use the following precautions during storage:
   1. Maintain valve end protection.
   2. Store indoors and maintain valve temperature higher than ambient dew-point temperature. If outdoor storage is necessary, store valves off the ground in watertight enclosures.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Ball Valves:
      a. Hammond Valve Corporation.
      b. Kitz.
      c. Milwaukee Valve Company, Inc.
      d. NIBCO Inc.
      e. Stockham Valves & Fittings, Inc.
      f. Victaulic Company of America.
   2. Butterfly Valves:
      a. Crane Company; Valves and Fitting Division.
      b. General Signal; DeZurik Unit.
      c. Grinnell Corp.
      d. Hammond Valve Corporation.
      e. Kitz.
      f. Keystone Valve USA, Inc.
      g. Milwaukee Valve Company, Inc.
      h. NIBCO Inc.
      i. Stockham Valves & Fittings, Inc.
      j. Victaulic Company of America.
   3. Globe Valves:
      a. Kitz.
      b. Milwaukee Valve Company, Inc.
      c. Watts.
      d. NIBCO, Inc.
   4. Swing Check Valves:
      a. Crane Company; Valves and Fitting Division.
      b. Hammond Valve Corporation.
      c. Kitz.
      d. Milwaukee Valve Company, Inc.
      e. NIBCO Inc.
      f. Stockham Valves & Fittings, Inc.
      g. Victaulic Company of America.
   5. Lift Check Valves:
      a. Crane Company; Valves and Fitting Division.
      b. Kitz.
      c. Milwaukee Valve Company, Inc.
      d. NIBCO Inc.

e. Stockham Valves & Fittings, Inc.

2.2 BASIC, COMMON FEATURES

A. Design: Rising stem or rising outside screw and yoke stems, except as specified below.
   1. Non-rising stem valves may be used only where headroom prevents full extension of rising stems.

B. Pressure and Temperature Ratings: As indicated in the "Application Schedule" of Part 3 of this Section and as required to suit system pressures and temperatures.

C. Sizes: Same size as upstream pipe, unless otherwise indicated.

D. Operators: Use specified operators and handwheels, except provide the following special operator features:
   1. Handwheels: For valves other than quarter turn.
   2. Lever Handles: For quarter-turn valves 6 inches and smaller.
   3. Gear-Drive Operators: For quarter-turn valves 8 inches and larger.

E. Extended Stems: Where insulation is indicated or specified, provide extended stems arranged to receive insulation. (Stem to be insulated type).

F. Threads: ASME B1.20.1.

G. Flanges: ASME B16.1 for cast iron, ASME B16.5 for steel, and ASME B16.24 for bronze valves.

H. Chain Wheel Operators: Provide chain wheel operators for all valves 7 ft (Chain to be accessible 5' AFF). AFF and above.

2.3 BALL VALVES

A. Ball Valves, 2 Inches and Smaller: MSS SP-110, Class 150, 600-psi CWP, ASTM B 584 bronze body and bonnet, 2-piece construction; stainless steel trim and ball; Full port, vented ball, blowout proof; bronze stem; PTFE seats and seals; threaded end connections:
   1. Operator: Vinyl-covered steel lever handle.
   2. Stem Extension: For valves installed in insulated piping - Extend stem past insulation jacket. Stem to be insulated type.
   3. Memory Stop: For operator handles.

2.4 BUTTERFLY VALVES

A. Butterfly Valves: MSS SP-67, 200-psi WOG, Class ISO, ASTM A 126 ductile-iron body and bonnet, extended neck, stainless-steel stem, field-replaceable EPDM sleeve and stem seals, lug style flanges:
   1. Disc Type: Aluminum bronze.
   2. Operator for Sizes 2 Inches to 6 Inches: Standard lever handle with memory stop.
   3. Operator for Sizes 8 Inches to 24 Inches: Gear operator with position indicator. Chain operator required on valves installed 7' AF or higher. Bottom of chain loop to extend down to be 5' AFF.

2.5 GLOBE VALVES

A. Globe Valves, 2 inches and smaller. MSS SP-80, Class 150 SWP, bronze body and bonnet, stainless steel seat ring and disc; threaded end connections. Union bonnet, Gland Packed.
   1. Operator: Malleable Iron hand wheel.

B. Globe Valves, 2½ inches and larger. Class 150 SWP, steel body (A216), Seat Ring/Facing A105 steel/Co-CR-W. Steel Disc (A182); Flanged ends.
   1. Operator: Steel (A47).

2.6 CHECK VALVES

A. Swing Check Valves, 2-1/2 Inches and Smaller: Class 150, 300-psi WOG; horizontal swing, Y-pattern, ASTM B 62 cast-bronze body and cap, rotating bronze disc with composition seat, threaded end connections.

B. Swing Check Valves, 3 Inches and Larger: MSS SP-71, Class 125, 200-psi WOG, ASTM A 126 cast-iron body and bolted cap, horizontal-swing bronze disc with bronze seat ring, flanged or grooved end connections.

C. Lift Check Valves: Class 125, ASTM B 62 bronze body and cap (main components), horizontal or vertical pattern, lift-type, bronze disc or Buna N rubber disc with stainless-steel holder threaded or soldered end connections.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine piping system for compliance with requirements for installation tolerances and other conditions affecting performance of valves. Do not proceed with installation until unsatisfactory conditions have been corrected.

B. Examine valve interior for cleanliness, freedom from foreign matter, and corrosion. Remove special packing materials, such as blocks, used to prevent disc movement during shipping and handling.

C. Operate valves from fully open to fully closed positions. Examine guides and seats made accessible by such operation.

D. Examine threads on valve and mating pipe for form and cleanliness.

E. Examine mating flange faces for conditions that might cause leakage. Check bolting for proper size, length, and material. Check gasket material for proper size, material composition suitable for service, and freedom from defects and damage.

F. Do not attempt to repair defective valves; replace with new valves.

3.2 INSTALLATION

A. Install valves as indicated, according to manufacturer's written instructions.

B. Piping installation requirements are specified in other Mechanical Sections. Drawings indicate the general arrangement of piping, fittings, and specialties.

C. Install valves with unions or flanges at each piece of equipment arranged to allow servicing, maintenance, and equipment removal without system shutdown.

D. Locate valves for easy access and provide separate support where necessary.

E. Install valves in horizontal piping with stem at or above the center of the pipe.

F. Install valves in a position to allow full stem movement.

G. Installation of Check Valves: Install for proper direction of flow as follows:
   1. Swing Check Valves: Horizontal position with hinge pin level.
   2. Lift Check Valve: With stem upright and plumb.

H. All valves shall be installed with threaded, grooved or bolted flanged connections such that the valve can be replaced without the use of heat. No soldered or welded in place valves shall be used.

3.3 THREADED CONNECTIONS

A. Note the internal length of threads in valve ends and proximity of valve internal seat or wall to determine how far pipe should be threaded into valve.

B. Align threads at point of assembly.

C. Apply appropriate tape or thread compound to the external pipe threads, except where dry seal threading is specified.

D. Assemble joint, wrench tight. Wrench on valve shall be on the valve end into which the pipe is being threaded.

3.4 FLANGED CONNECTIONS

A. Align flange surfaces parallel.

B. Assemble joints by sequencing bolt tightening to make initial contact of flanges and gaskets as flat and parallel as possible. Use suitable lubricants on bolt threads. Tighten bolts gradually and uniformly with a torque wrench.

C. For dead-end service, butterfly valves require flanges both upstream and downstream for proper shutoff and retention.

D. Valves to be installed in fully accessible locations, handles to have full range of motion without obstruction.

3.5 VALVE END SELECTION

A. Select valves with the following ends or types of pipe/tube connections:
   1. Steel Pipe Sizes, 2-1/2 Inches and Smaller: Threaded or grooved end.
   2. Steel Pipe Sizes, 3 Inches and Larger: Grooved end or flanged.

3.6 APPLICATION SCHEDULE

A. General Application: Use gate, ball, and butterfly valves for shutoff duty; globe, ball, and butterfly for throttling duty. Refer to piping system Specification Sections for specific valve applications and arrangements.

B. Valve Chart

TYPE	SIZE	SYSTEMS	CLASS
Ball Valves (Shut off)	2" and smaller	Chilled Water Hot Water Condenser Water Misc. Drains	150 WSP/600 WOG
Globe Valves (Balancing)	2" and Smaller	Chilled Water Hot Water	150 SWP
Butterfly (shut off)	2-½" to 4"	Chilled Water Hot Water Condenser Water Misc. Drains	200 WOG
Globe (balancing)	2-½" to 4"	Chilled Water Hot Water Condenser Water Misc. Drains	150 WOG
Butterfly (shut off & balancing)	6" and larger	Chilled Water Hot Water Condenser Water Misc. Drains	200 WOG
Check Valve (Swing)	2 ½" and smaller	All Water Systems Condensate Drains	150 WSP/300 WOG
Check Valve (Swing)	3" and larger	All water systems	125 WSP/200 WOG

3.7 ADJUSTING

A. Adjust or replace packing after piping systems have been tested and put into service, but before final adjusting and balancing. Replace valves if leak persists.

END OF SECTION 231000

SECTION 232113 - HYDRONIC PIPING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes pipe and fitting materials, joining methods, special-duty valves, and specialties for the following:
   1. Hot-water heating piping.
   2. Chilled-water piping.
   3. Condenser-water piping.
   4. Makeup-water piping.
   5. Condensate-drain piping.
   6. Blowdown-drain piping.
   7. Air-vent piping.
   8. Safety-valve-inlet and -outlet piping.

B. Related Sections include the following:
   1. Mechanical specification section "Hydronic Pumps" for pumps, motors, and accessories for hydronic piping, if applicable.
   2. Mechanical specification section "Special Conditions for all Mechanical Work".
   3. Mechanical specification section "Basic Mechanical Material and Methods".
   4. Mechanical specification section “Flushing for Closed Hydronic Systems”.

1.3 DEFINITIONS

A. PTFE: Polytetrafluoroethylene.

1.4 PERFORMANCE REQUIREMENTS

A. Hydronic piping components and installation shall be capable of withstanding the following minimum working pressure and temperature:
   1. Hot-Water Heating Piping: 150 psig at 200 deg F.
   2. Chilled-Water Piping: 150 psig at 200 deg F.
   3. Condenser-Water Piping: 150 psig at 150 deg F.
   4. Makeup-Water Piping: 125 psig at 150 deg F.
   5. Condensate-Drain Piping: 150 deg F.
   6. Blowdown-Drain Piping: 200 deg F.
   7. Air-Vent Piping: 200 deg F.
   8. Safety-Valve-Inlet and -Outlet Piping: Equal to the pressure of the piping system to which it is attached.

1.5 SUBMITTALS

A. Product Data: For each type of the following:
   1. Valves. Include flow and pressure drop curves based on manufacturer's testing for calibrated-orifice balancing valves and automatic flow-control valves.
   2. Air control devices.
   3. Hydronic specialties.

B. Shop Drawings: Detail, at 1/4 (1:50) scale, the piping layout, fabrication of pipe anchors, hangers, supports for multiple pipes, alignment guides, expansion joints and loops, and attachments of the same to the building structure. Detail location of anchors, alignment guides, and expansion joints and loops.

C. Welding certificates.

D. Field quality-control test reports.

E. Operation and Maintenance Data: For air control devices, hydronic specialties, and special-duty valves to include in emergency, operation, and maintenance manuals.

F. Water Analysis: Submit a copy of the water analysis to illustrate water quality available at Project site.

1.6 QUALITY ASSURANCE

A. Steel Support Welding: Qualify processes and operators according to AWS D1.1/D1.1M, "Structural Welding Code - Steel."

B. Welding: Qualify processes and operators according to ASME Boiler and Pressure Vessel Code: Section IX.
   1. Comply with provisions in ASME B31 Series, "Code for Pressure Piping."
   2. Certify that each welder has passed AWS qualification tests for welding processes involved and that certification is current.

C. ASME Compliance: Comply with ASME B31.9, "Building Services Piping," for materials, products, and installation. Safety valves and pressure vessels shall bear the appropriate ASME label. Fabricate and stamp air separators and expansion tanks to comply with ASME Boiler and Pressure Vessel Code: Section VIII, Division 01.

1.7 STORAGE OF MATERIALS

A. Store all hydronic piping on site in a clean, dry, clear area on the jobsite – covered and protected from the elements. Pipe is not to be directly on the ground, support pipe off of ground by wood blocking or other material. All pipe ends are to be capped and protected from the elements until piping is ready for installation. Any piping not covered or protected will be required to be removed from the jobsite and replaced at no cost to the owner.

PART 2 - PRODUCTS

2.1 COPPER TUBE AND FITTINGS

A. Drawn-Temper Copper Tubing: ASTM B 88, Type L (ASTM B 88M, Type B).

B. DWV Copper Tubing: ASTM B 306, Type DWV.

C. Wrought-Copper Fittings: ASME B16.22.

D. Wrought-Copper Unions: ASME B16.22.

2.2 STEEL PIPE AND FITTINGS

A. Steel Pipe: ASTM A 53/A 53M, Grade B, black steel with plain ends; type, grade, and wall thickness as indicated in Part 3 "Piping Applications" Article.

B. Cast-Iron Threaded Fittings: ASME B16.4; Classes 125 and 250 as indicated in Part 3 "Piping Applications" Article.

C. Malleable-Iron Threaded Fittings: ASME B16.3, Classes 150 and 300 as indicated in Part 3 "Piping Applications" Article.

D. Malleable-Iron Unions: ASME B16.39; Classes 150, 250, and 300 as indicated in Part 3 "Piping Applications" Article.

E. Cast-Iron Pipe Flanges and Flanged Fittings: ASME B16.1, Classes 25, 125, and 250; raised ground face, and bolt holes spot faced as indicated in Part 3 "Piping Applications" Article.

F. Wrought-Steel Fittings: ASTM A 234/A 234M, wall thickness to match adjoining pipe.

G. Wrought Cast- and Forged-Steel Flanges and Flanged Fittings: ASME B16.5, including bolts, nuts, and gaskets of the following material group, end connections, and facings:
   1. Material Group: 1.1.
   2. End Connections: Butt welding.
   3. Facings: Raised face.

H. Grooved Mechanical-Joint Fittings and Couplings:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Anvil International, Inc.
      b. Central Sprinkler Company; a division of Tyco Fire & Building Products.
      c. National Fittings, Inc.
      d. S. P. Fittings; a division of Star Pipe Products.
      e. Victaulic Company of America.
   2. Joint Fittings: ASTM A 536, Grade 65-45-12 ductile iron; ASTM A 47/A 47M, Grade 32510 malleable iron; ASTM A 53/A 53M, Type F, E, or S, Grade B fabricated steel; or ASTM A 106, Grade B steel fittings with grooves or shoulders constructed to accept grooved-end couplings; with nuts, bolts, locking pin, locking toggle, or lugs to secure grooved pipe and fittings.

3. Couplings: Ductile- or malleable-iron housing and synthetic rubber gasket of central cavity pressure-responsive design; with nuts, bolts, locking pin, locking toggle, or lugs to secure grooved pipe and fittings.

I. Steel Pipe Nipples: ASTM A 733, made of same materials and wall thicknesses as pipe in which they are installed.

2.3 POLYPROPYLENE

A. Pipe: ASTM F2389 polypropylene pipe and fittings.

B. Pipe shall have certification from NSF to meet NSF 14 and 61, and be listed with ICC.

C. Joints: Socket fusin, electrofusion, or butt fusion as applicable.

D. Manufacturer: Aquatherm, or approved equal.

E. Standard Grade hydrostatic pressure ratings from Plastic Pipe Institude in accordance with TR-3 as listed in TR-4. The following three standard grades hydrostatic ratings are required
1. 200°F at 80 psi
2. 180°F at 100 psi
3. 73.4°F at 160 psi

F. Certification of flame spread/smoke development rating of 25/50 in accordance with ASTM E84 when wrapped with standard pipe insulation, field installed.

G. Where installed in systems with pumps in excess of 7.5 HP, piping shall be protected from excessive heat generated by operating the pump at shut-off conditions. Where the possibility exists that the pump will operate with no flow, the protection method shall be a temperature relief valve or comparable level of protection, set to a maximum temperature of 185°F. Otherwise, provide steel or copper piping (based on pipe size) at pump suction and discharge.

2.4 PRE-INSULATED PIPE

A. Steel Pipe, Pre-insulated:
1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   a. Insul-Pipe Systems, Inc.
   b. Insul-tek
   c. Thermal Pipe Systems, Inc.
   d. Thermacor Process, L.P.
2. Description: Factory pre-insulated double-wall pipe system.
3. Carrier Pipe: ASTM A 53/A 53M, Grade B, black steel with plain ends; type, grade, and wall thickness as indicated in Part 3 "Piping Applications" Article.
4. Wrought-Steel Fittings: ASTM A 234/A 234M, wall thickness to match adjoining pipe.
5. Pipe Insulation: Foamed-in-place polyurethane, 90% closed cell, poured in place, "K" = 0.14 per inch @ 75 degrees F, with a density of not less than 2.5 lbs. per cubic foot. Insulation shall be completely encased within a seamless jacket.

a. Insulation at each end of each length of pipe shall be protected with an end seal bonded both to the carrier pipe and the outer jacket. Piping cuts made in the field must be provided with end-seals equal to factory type.
b. Insulation thickness, minimum: 1.0-inches for NPS 2 and smaller; 1.55-inches for NPS 2-1/2; 1.25-inches for NPS 3; 1.75-inches for NPS 4; 1.68-inches for NPS 6; 1.69-inches for NPS 8; 1.65-inches for NPS 10; and 1.47-inches for NPS 12.

6. Jacket: PVC; ASTM D-1784, Class 12454-B, of not less than .060 inches thick and able to withstand H-20 highway loading.
7. Fitting insulation: Coupling joints on straight runs shall be field wrapped with a mold/jacket of roll PVC, sealed with self seal tape and filled with field mixed pour poly-urethane foam. Fittings shall be field insulated using a field mixed polyurethane poured between the fitting and a PVC fitting cover supplied by the manufacturer that is sealed with self seal tape. Vapor barrier jacketing material for fittings and joints shall be of the same material as the pipe jacketing. Installation shall be as per manufacturer's instructions.

B. Copper Pipe, Pre-insulated:

1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   a. Insul-Pipe Systems, Inc.
   b. Insul-tek
   c. Thermal Pipe Systems, Inc.
   d. Thermacor Process, L.P.
2. Description: Factory pre-insulated double-wall pipe system.
3. Carrier Pipe: Drawn-Temper Copper Tubing: ASTM B 88, Type L (ASTM B 88M, Type B).
4. Wrought-Copper Fittings: ASME B16.22.
5. Pipe Insulation: Foamed-in-place polyurethane, 90% closed cell, poured in place, "K" = 0.14 per inch @ 75 degrees F, with a density of not less than 2.5 lbs. per cubic foot. Insulation shall be completely encased within a seamless jacket.
   a. Insulation at each end of each length of pipe shall be protected with an end seal bonded both to the carrier pipe and the outer jacket. Piping cuts made in the field must be provided with end-seals equal to factory type.
   b. Insulation thickness, minimum: 1.12-inches for NPS 2 and smaller; 1.67-inches for NPS 2-1/2; 1.42-inches for NPS 3; 1.93-inches for NPS 4; and 1.93-inches for NPS 6.
6. Jacket: PVC; ASTM D-1784, Class 12454-B, of not less than .060 inches thick and able to withstand H-20 highway loading.
7. Fitting insulation: Coupling joints on straight runs shall be field wrapped with a mold/jacket of roll PVC, sealed with self seal tape and filled with field mixed pour poly-urethane foam. Fittings shall be field insulated using a field mixed polyurethane poured between the fitting and a PVC fitting cover supplied by the manufacturer that is sealed with self seal tape. Vapor barrier jacketing material for fittings and joints shall be of the same material as the pipe jacketing. Installation shall be as per manufacturer's instructions.

2.5 JOINING MATERIALS

A. Pipe-Flange Gasket Materials: Suitable for chemical and thermal conditions of piping system contents.
   1. ASME B16.21, nonmetallic, flat, asbestos free, 1/8-inch maximum thickness unless thickness or specific material is indicated.
      a. Full-Face Type: For flat-face, Class 125, cast-iron and cast-bronze flanges.
      b. Narrow-Face Type: For raised-face, Class 250, cast-iron and steel flanges.

B. Flange Bolts and Nuts: ASME B18.2.1, carbon steel, unless otherwise indicated.

C. Solder Filler Metals: ASTM B 32, lead-free alloys. Include water-flushable flux according to ASTM B 813.

D. Brazing Filler Metals: AWS A5.8, BCuP Series, copper-phosphorus alloys for joining copper with copper; or BAg-1, silver alloy for joining copper with bronze or steel.

E. Welding Filler Metals: Comply with AWS D10.12/D10.12M for welding materials appropriate for wall thickness and chemical analysis of steel pipe being welded.

F. Gasket Material: Thickness, material, and type suitable for fluid to be handled and working temperatures and pressures.

2.6 DIELECTRIC FITTINGS

A. Description: Combination fitting of copper-alloy and ferrous materials with threaded, solder-joint, plain, or weld-neck end connections that match piping system materials.

B. Insulating Material: Suitable for system fluid, pressure, and temperature.

C. Dielectric Unions:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Capitol Manufacturing Company.
      b. Central Plastics Company.
      c. Hart Industries International, Inc.
      d. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
      e. Zurn Plumbing Products Group; AquaSpec Commercial Products Division.
   2. Factory-fabricated union assembly, for 250-psig minimum working pressure at 180 deg F.

D. Dielectric Flanges:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. Capitol Manufacturing Company.
      b. Central Plastics Company.
      c. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
   2. Factory-fabricated companion-flange assembly, for 150- or 300-psig minimum working pressure as required to suit system pressures.

E. Dielectric-Flange Kits:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

a. Advance Products & Systems, Inc.
b. Calpico, Inc.
c. Central Plastics Company.
d. Pipeline Seal and Insulator, Inc.

2. Companion-flange assembly for field assembly. Include flanges, full-face- or ring-type neoprene or phenolic gasket, phenolic or polyethylene bolt sleeves, phenolic washers, and steel backing washers.
3. Separate companion flanges and steel bolts and nuts shall have 150- or 300-psig minimum working pressure where required to suit system pressures.

F. Dielectric Couplings:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
a. Calpico, Inc.
b. Lochinvar Corporation.
2. Galvanized-steel coupling with inert and noncorrosive thermoplastic lining; threaded ends; and 300-psig minimum working pressure at 225 deg F.

G. Dielectric Nipples:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
a. Perfection Corporation; a subsidiary of American Meter Company.
b. Precision Plumbing Products, Inc.
c. Sioux Chief Manufacturing Company, Inc.
d. Victaulic Company of America.
2. Electroplated steel nipple with inert and noncorrosive, thermoplastic lining; plain, threaded, or grooved ends; and 300-psig minimum working pressure at 225 deg F.

2.7 VALVES

A. Gate, Globe, Check, Ball, and Butterfly Valves: Comply with requirements specified in Mechanical Specification Section " Valves for HVAC Piping."

B. Automatic Temperature-Control Valves, Actuators, and Sensors: Comply with requirements specified in Specification Section "Instrumentation and Control for HVAC."

C. Bronze, Calibrated-Orifice, Balancing Valves:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
a. Armstrong Pumps, Inc.
b. Bell & Gossett Domestic Pump; a division of ITT Industry.
c. Flow Design Inc.
d. Gerand Engineering Co.
e. Griswold Controls.
f. Taco.
2. Body: Bronze, ball or plug type with calibrated orifice or venturi.
3. Ball: Brass or stainless steel.
4. Plug: Resin.
5. Seat: PTFE.
6. End Connections: Threaded or socket.
7. Pressure Gage Connections: Integral seals for portable differential pressure meter.

8. Handle Style: Lever, with memory stop to retain set position.
9. CWP Rating: Minimum 125 psig.
10. Maximum Operating Temperature: 250 deg F.

D. Cast-Iron or Steel, Calibrated-Orifice, Balancing Valves:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Armstrong Pumps, Inc.
   b. Bell & Gossett Domestic Pump; a division of ITT Industry.
   c. Flow Design Inc.
   d. Gerand Engineering Co.
   e. Griswold Controls.
   f. Taco.
   g. Tour & Anderson; a division of Victaulic Company of America.
2. Body: Cast-iron or steel body, ball, plug, or globe pattern with calibrated orifice or venturi.
3. Ball: Brass or stainless steel.
4. Stem Seals: EPDM O-rings.
5. Disc: Glass and carbon-filled PTFE.
6. Seat: PTFE.
7. End Connections: Flanged or grooved.
8. Pressure Gage Connections: Integral seals for portable differential pressure meter.
9. Handle Style: Lever, with memory stop to retain set position.
10. CWP Rating: Minimum 125 psig.
11. Maximum Operating Temperature: 250 deg F.

E. Diaphragm-Operated, Pressure-Reducing Valves:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Amtrol, Inc.
   b. Armstrong Pumps, Inc.
   c. Bell & Gossett Domestic Pump; a division of ITT Industries.
   d. Conbraco Industries, Inc.
   e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
2. Body: Bronze or brass.
3. Disc: Glass and carbon-filled PTFE.
4. Seat: Brass.
5. Stem Seals: EPDM O-rings.
6. Diaphragm: EPT.
7. Low inlet-pressure check valve.
8. Inlet Strainer: stainless steel, removable without system shutdown.
9. Valve Seat and Stem: Noncorrosive.
10. Valve Size, Capacity, and Operating Pressure: Selected to suit system in which installed, with operating pressure and capacity factory set and field adjustable.

F. Diaphragm-Operated Safety Valves:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   a. Amtrol, Inc.
   b. Armstrong Pumps, Inc.
   c. Bell & Gossett Domestic Pump; a division of ITT Industries.

d. Conbraco Industries, Inc.
e. Watts Regulator Co.; a division of Watts Water Technologies, Inc.

2. Body: Bronze or brass.
3. Disc: Glass and carbon-filled PTFE.
4. Seat: Brass.
5. Stem Seals: EPDM O-rings.
6. Diaphragm: EPT.
7. Wetted, Internal Work Parts: Brass and rubber.
8. Inlet Strainer: stainless steel, removable without system shutdown.
9. Valve Seat and Stem: Noncorrosive.
10. Valve Size, Capacity, and Operating Pressure: Comply with ASME Boiler and Pressure Vessel Code: Section IV, and selected to suit system in which installed, with operating pressure and capacity factory set and field adjustable.

2.8 AIR CONTROL DEVICES

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
1. Amtrol, Inc.
2. Armstrong Pumps, Inc.
3. Bell & Gossett Domestic Pump; a division of ITT Industries.
4. Taco.

B. Manual Air Vents:
1. Body: Bronze.
2. Internal Parts: Nonferrous.
3. Operator: Screwdriver or thumbscrew.
4. Inlet Connection: NPS 1/2.
5. Discharge Connection: NPS 1/8.
6. CWP Rating: 150 psig.
7. Maximum Operating Temperature: 225 deg F.

C. Automatic Air Vents:
1. Body: Bronze or cast iron.
2. Internal Parts: Nonferrous.
3. Operator: Noncorrosive metal float.
4. Inlet Connection: NPS 1/2.
5. Discharge Connection: NPS 1/4.
6. CWP Rating: 150 psig.
7. Maximum Operating Temperature: 240 deg F.

D. Diaphragm-Type Expansion Tanks:
1. Tank: Welded steel, rated for 125-psig working pressure and 375 deg F maximum operating temperature. Factory test with taps fabricated and supports installed and labeled according to ASME Boiler and Pressure Vessel Code: Section VIII, Division 1.
2. Diaphragm: Securely sealed into tank to separate air charge from system water to maintain required expansion capacity.
3. Bottom of tank water connection.
4. Air-Charge Fittings: Schrader valve, stainless steel with EPDM seats.

E. Air and Dirt Separators, Coalescing-Type:
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
a. Spirotherm, Inc.
b. Thrush Co. Inc.
c. Watts Regulator Co.; a division of Watts Water Technologies, Inc.
2. Tank: Welded steel with air valve at top of tank for skimming floating dirt and bleeding large volumes of air at system fill; ASME constructed and labeled for 125-psig minimum working pressure and 375 deg F maximum operating temperature;
3. Air and Dirt Collector Tube: Coalescing type; copper or stainless steel medium, constructed to direct released air into an automatic vent, and to drop out dirt into a collection chamber for blow down.
4. Inline Inlet and Outlet Connections: Threaded for NPS 2 and smaller; flanged connections for NPS 2-1/2 and larger.
5. Blowdown Connection: Threaded with inline ball valve.
6. Size: Match system flow capacity; 4-fps maximum entering velocity for specified system gpm.

2.9 HYDRONIC PIPING SPECIALTIES

A. Y-Pattern Strainers:
1. Body: ASTM A 126, Class B, cast iron with bolted cover and bottom drain connection.
2. End Connections: Threaded ends for NPS 2 and smaller; flanged ends for NPS 2-1/2 and larger.
3. Strainer Screen: 20-mesh startup strainer screen, 60-mesh permanent strainer screen and perforated stainless-steel basket with 50 percent free area.
4. CWP Rating: 125 psig.

B. Stainless-Steel Bellow, Flexible Connectors:
1. Body: Stainless-steel bellows with woven, flexible, bronze, wire-reinforcing protective jacket.
2. End Connections: Threaded or flanged to match equipment connected.
3. Performance: Capable of 3/4-inch misalignment.
4. CWP Rating: 150 psig.
5. Maximum Operating Temperature: 250 deg F.

PART 3 - EXECUTION

3.1 PIPING APPLICATIONS

A. Hot-water heating piping, aboveground (indoor), NPS 4” and smaller, shall be any of the following:
1. Type L, drawn-temper copper tubing, wrought-copper fittings, and brazed joints.
2. Polypropylene Pipe and Fittings, ASTM F2389. Pipe shall have certification from NSF to meet NSF 14 and 61, and be listed with ICC. Joints: Socket fusion, electrofusion, or butt fusion as applicable. Polypropylene piping shall be terminated at the control valve as AHUs. Piping from control valve to the coil shall be copper as specified above.

B. Hot-water heating piping, aboveground (indoor), larger than NPS 4”, shall be any of the following:

1. Schedule 40 steel pipe, wrought-steel fittings and wrought-cast or forged-steel flanges and flange fittings, and welded and flanged joints. (Downstream of control valve only)
2. Polypropylene Pipe and Fittings, ASTM F2389. Pipe shall have certification from NSF to meet NSF 14 and 61, and be listed with ICC. Joints: Socket fusion, electrofusion, or butt fusion as applicable. Polypropylene piping shall be terminated at the control valve as AHUs. Piping from control valve to the coil shall be steel as specified above.

C. Chilled-water piping, aboveground (indoor), NPS 4" and smaller, shall be any of the following:
1. Type L, drawn-temper copper tubing, wrought-copper fittings, and brazed joints.
2. Polypropylene Pipe and Fittings, ASTM F2389. Pipe shall have certification from NSF to meet NSF 14 and 61, and be listed with ICC. Joints: Socket fusion, electrofusion, or butt fusion as applicable. Polypropylene piping shall be terminated at the control valve as AHUs. Piping from control valve to the coil shall be copper as specified above.

D. Chilled-water piping, aboveground (indoor), larger than NPS 4", shall be any of the following:
1. Schedule 40 steel pipe, wrought-steel fittings and wrought-cast or forged-steel flanges and flange fittings, and welded and flanged joints. (Downstream of control valve only)
2. Polypropylene Pipe and Fittings, ASTM F2389. Pipe shall have certification from NSF to meet NSF 14 and 61, and be listed with ICC. Joints: Socket fusion, electrofusion, or butt fusion as applicable. Polypropylene piping shall be terminated at the control valve as AHUs. Piping from control valve to the coil shall be steel as specified above.

E. Chilled and hot-water piping, outdoor, all sizes, shall be any of the following:
1. Schedule 40 steel pipe, wrought-steel fittings and wrought-cast or forged-steel flanges and flange fittings, and welded and flanged joints.
2. Schedule 40, steel, pre-insulated pipe, wrought-steel fittings, and welded joints.

F. Chilled-water piping, below ground, NPS 2-1/2 and larger, shall be any of the following:
1. Schedule 40, steel, pre-insulated pipe, wrought-steel fittings, and welded joints.

G. Hot-water piping, below ground, NPS 2-1/2 and larger, shall be any of the following:
1. Schedule 40, steel, pre-insulated pipe, wrought-steel fittings, and welded joints.

H. Chilled- and hot-water piping, in crawl space, all sizes, shall be any of the following:
1. Schedule 40, steel, pre-insulated pipe, wrought-steel fittings, and welded joints.

I. Makeup-water piping installed aboveground shall be the following:
1. Type L (B), drawn-temper copper tubing, wrought-copper fittings, and soldered joints.

J. Condensate-Drain Piping: Type DWV, drawn-temper copper tubing, wrought-copper fittings, and soldered joints or polypropylene as specified above.

K. Blowdown-Drain Piping: Same materials and joining methods as for piping specified for the service in which blowdown drain is installed.

L. Air-Vent Piping:
1. Inlet: Full size of vent inlet, same pipe material as service.
2. Outlet: Type L (Hard) drawn-temper copper tubing with soldered joints (full size of outlet).

M. Safety-Valve-Inlet and -Outlet Piping for Hot-Water Piping: Same materials and joining methods as for piping specified for the service in which safety valve is installed.

N. Grooved, mechanical joint coupling and fittings shall only be used for equipment connections to facilitate equipment removal and/or service.

O. Press fit piping or crimp fit piping systems are not acceptable.

3.2 VALVE APPLICATIONS

A. Install shutoff-duty valves at each branch connection to supply mains, and at supply connection to each piece of equipment.

B. Install automatic flow-control valves in the return pipe of each heating or cooling coil; refer to drawing details for additional requirements.

C. Install check valves at each pump discharge and elsewhere as required to control flow direction.

D. Install Y strainers at the inlet side of all control valves, chillers, heat transfer coils and suction side of all pumps.

E. Install safety valves at hot-water generators and elsewhere as required by ASME Boiler and Pressure Vessel Code. Install drip-pan elbow on safety-valve outlet and pipe without valves to the outdoors; and pipe drain to nearest floor drain or as indicated on Drawings. Comply with ASME Boiler and Pressure Vessel Code: Section VIII, Division 01, for installation requirements.

F. Install pressure-reducing valves with reduced-pressure backflow valves at makeup-water connection to regulate system fill pressure. Coordinate with plumbing drawings.

3.3 PIPING INSTALLATIONS

A. Drawing plans, schematics, and diagrams indicate general location and arrangement of piping systems. Indicate piping locations and arrangements if such were used to size pipe and calculate friction loss, expansion, pump sizing, and other design considerations. Install piping as indicated unless deviations to layout are approved on Coordination Drawings.

B. Install piping in concealed locations, unless otherwise indicated and except in equipment rooms and service areas.

C. Install piping indicated to be exposed and piping in equipment rooms and service areas at right angles or parallel to building walls. Diagonal runs are prohibited unless specifically indicated otherwise.

D. Install piping above accessible ceilings to allow sufficient space for ceiling panel removal.

E. Install piping to permit valve servicing.

F. Install piping at indicated slopes.

G. Install piping free of sags and bends.

H. Install fittings for changes in direction and branch connections.

I. Install piping to allow application of insulation.

J. Select system components with pressure rating equal to or greater than system operating pressure.

K. Install groups of pipes parallel to each other, spaced to permit applying insulation and servicing of valves.

L. Install drains, consisting of a tee fitting, NPS 3/4 ball valve, and short NPS 3/4 threaded nipple with cap, at low points in piping system mains and elsewhere as required for system drainage.

M. Install piping at a uniform grade of 0.2 percent upward in direction of flow.

N. Reduce pipe sizes using eccentric reducer fitting installed with level side up.

O. Install branch connections to mains using mechanically formed tee fittings in main pipe, with the branch connected to the top of the main pipe. For up-feed risers, connect the branch to the top of the main pipe.

P. Install valves according to Mechanical Specification Section "Valves for HVAC Piping."

Q. Install unions in piping, NPS 2 and smaller, adjacent to valves, at final connections of equipment, and elsewhere as indicated.

R. Install flanges in piping, NPS 2-1/2 and larger, at final connections of equipment and elsewhere as indicated.

S. Install strainers on inlet side of each control valve, pressure-reducing valve, solenoid valve, pump, and elsewhere as indicated. Install NPS 3/4 nipple and ball valve in blowdown connection of strainers NPS 2 and larger. Match size of strainer blowoff connection for strainers smaller than NPS 2.

T. Identify piping as specified in Specification Section "Mechanical Identification" If applicable.

U. Provide dielectric flange at 12” above grade at pipe transition from buried to above ground condition.

V. Where connecting to existing campus utilities, contractor shall coordinate with UES for confirmation of supply and return piping prior to making connections. Contractor responsible for correction of piping if supply and return piping are incorrectly connected.

3.4 HANGERS AND SUPPORTS

A. Hanger, support, and anchor devices are specified in Specification Section "Hangers and Supports." Comply with the following requirements for maximum spacing of supports.

B. Install the following pipe attachments:
   1. Adjustable steel clevis hangers for individual horizontal piping less than 20 feet long.
   2. Adjustable roller hangers and spring hangers for individual horizontal piping 20 feet or longer.

3. Pipe Roller: MSS SP-58, Type 44 for multiple horizontal piping 20 feet or longer, supported on a trapeze.
4. Spring hangers to support vertical runs. Provide riser clamps at all through floor penetrations.
5. Provide copper-clad hangers and supports for hangers and supports in direct contact with copper pipe.

C. Install hangers for steel piping with the following maximum spacing and minimum rod sizes:
1. NPS 3/4: Maximum span, 7 feet; minimum rod size, 3/8 inch.
2. NPS 1: Maximum span, 7 feet; minimum rod size, 3/8 inch.
3. NPS 1-1/2: Maximum span, 9 feet; minimum rod size, 3/8 inch.
4. NPS 2: Maximum span, 10 feet; minimum rod size, 3/8 inch.
5. NPS 2-1/2: Maximum span, 11 feet; minimum rod size, 1/2 inch.
6. NPS 3: Maximum span, 12 feet; minimum rod size, 1/2 inch.
7. NPS 4: Maximum span, 12 feet; minimum rod size, 5/8 inch.
8. NPS 6: Maximum span, 5 feet; minimum rod size, 3/4 inch.
9. NPS 8: Maximum span, 5 feet; minimum rod size, 3/4 inch.
10. NPS 10: Maximum span, 5 feet; minimum rod size, 7/8 inch.
11. NPS 12: Maximum span, 5 feet; minimum rod size, 7/8 inch.

D. Install hangers for drawn-temper copper piping with the following maximum spacing and minimum rod sizes:
1. NPS 3/4: Maximum span, 5 feet; minimum rod size, 3/8 inch.
2. NPS 1: Maximum span, 6 feet; minimum rod size, 3/8 inch.
3. NPS 1-1/2: Maximum span, 8 feet; minimum rod size, 3/8 inch.
4. NPS 2: Maximum span, 8 feet; minimum rod size, 3/8 inch.
5. NPS 2-1/2: Maximum span, 9 feet; minimum rod size, 1/2 inch.
6. NPS 3: Maximum span, 10 feet; minimum rod size, 1/2 inch.

E. Support vertical runs at roof, at each floor, and at 10-foot intervals between floors.

3.5 PIPE JOINT CONSTRUCTION

A. Join pipe and fittings according to the following requirements and Mechanical Sections specifying piping systems.

B. Ream ends of pipes and tubes and remove burrs. Bevel plain ends of steel pipe.

C. Remove scale, slag, dirt, and debris from inside and outside of pipe and fittings before assembly.

D. Soldered Joints: Apply ASTM B 813, water-flushable flux, unless otherwise indicated, to tube end. Construct joints according to ASTM B 828 or CDA's "Copper Tube Handbook," using lead-free solder alloy complying with ASTM B 32.

E. Brazed Joints: Construct joints according to AWS's "Brazing Handbook," "Pipe and Tube" Chapter, using copper-phosphorus brazing filler metal complying with AWS A5.8.

F. Threaded Joints: Thread pipe with tapered pipe threads according to ASME B1.20.1. Cut threads full and clean using sharp dies. Ream threaded pipe ends to remove burrs and restore full ID. Join pipe fittings and valves as follows:

1. Apply appropriate tape or thread compound to external pipe threads unless dry seal threading is specified.
2. Damaged Threads: Do not use pipe or pipe fittings with threads that are corroded or damaged. Do not use pipe sections that have cracked or open welds.

G. Welded Joints: Construct joints according to AWS D10.12/D10.12M, using qualified processes and welding operators according to Part 1 "Quality Assurance" Article.

H. Flanged Joints: Select appropriate gasket material, size, type, and thickness for service application. Install gasket concentrically positioned. Use suitable lubricants on bolt threads.

I. Grooved Joints: Assemble joints with coupling and gasket, lubricant, and bolts. Cut or roll grooves in ends of pipe based on pipe and coupling manufacturer's written instructions for pipe wall thickness. Use grooved-end fittings and rigid, grooved-end-pipe couplings.

3.6 HYDRONIC SPECIALTIES INSTALLATION

A. Install pressure/temperature (PT) plugs at locations identified on the drawing schematics, diagrams, details and floor plans. At minimum, provide PT plugs at all pump, chiller, boiler, fan coil and air handler inlet and outlet connections. PT plugs shall have minimum 6-inch clear access and the mounting angle shall be vertical.

B. Install manual air vents at high points in piping, at heat-transfer coils, and elsewhere as required for system air venting.

C. Install automatic air vents at high points of system piping in mechanical equipment rooms only. Manual vents at heat-transfer coils and elsewhere as required for air venting.

D. Install Y strainer, drain valve with hose connection, PT plugs, manual air vent and union on inlet of all coils. Install union with manual air vent and PT plugs on return piping between coil and control valve.

E. Install coalescing air/dirt separator in pump suction. Install blowdown piping with gate or full-port ball valve; extend full size to nearest floor drain.

F. Install expansion tanks on the floor with 3-1/2-inch housekeeping pad. Vent and purge air from hydronic system, and ensure tank is properly charged with air to suit system Project requirements.

G. Install PT plugs for verification of all DDC mounted pressure and temperature sensors. PT plugs to be adjacent to all DDC pipe mounted sensors. PT plugs shall have minimum 6-inch clear access and the mounting angle shall be vertical.

H. Provide brass nipples at all pipe gages, (temperature & pressure) and any connection for DDC sensors. Nipples no shorter than 2”.

3.7 TERMINAL EQUIPMENT CONNECTIONS

A. Sizes for supply and return piping connections shall be the same as or larger than equipment connections.

B. Install bypass piping with globe valve around control valve. If parallel control valves are installed, only one bypass is required.

C. Install ports for pressure gages and thermometers at coil inlet and outlet connections according to Specification Section "Meters and Gages."

D. Install PT plugs for verification of all DDC mounted pressure and temperature sensors. PT plugs to be adjacent to all DDC pipe mounted sensors. PT plugs shall have minimum 6-inch clear access and the mounting angle shall be vertical.

3.8 PAINTING

A. Paint exterior metal piping, valves, and piping specialties, except components. Paint shall be applied prior to insulation, where insulation is required in other Sections.
   1. Alkyd System: MPI EXT 5.1D.
      a. Prime Coat: Alkyd anticorrosive metal primer.
      b. Intermediate Coat: Exterior alkyd enamel matching topcoat.
      c. Topcoat: Exterior alkyd enamel semi-gloss.
      d. Color: Gray.

B. Paint exposed, interior metal piping, valves, and piping specialties, except components.
   1. Latex Over Alkyd Primer System: MPI INT 5.1Q.
      a. Prime Coat: Quick-drying alkyd metal primer.
      b. Intermediate Coat: Interior latex matching topcoat.
      c. Topcoat: Interior latex satin.
      d. Color: Gray.
      e. Cleaning and Flushing

3.9 FIELD QUALITY CONTROL

A. Prepare hydronic piping according to ASME B31.9 and as follows:
   1. Leave joints, including welds, non-insulated and exposed for examination during test.
   2. Provide temporary restraints for expansion joints that cannot sustain reactions due to test pressure. If temporary restraints are impractical, isolate expansion joints from testing.
   3. Flush hydronic piping systems with clean water; then remove and clean or replace strainer screens. Refer to section 232500 Flushing for Closed Hydronic Systems.
   4. Isolate equipment from piping. If a valve is used to isolate equipment, its closure shall be capable of sealing against test pressure without damage to valve. Install blinds in flanged joints to isolate equipment.
   5. Install safety valve, set at a pressure no more than one-third higher than test pressure, to protect against damage by expanding liquid or other source of overpressure during test.

B. Perform the following tests on hydronic piping:
   1. Use ambient temperature water as a testing medium unless there is risk of damage due to freezing. Another liquid that is safe for workers and compatible with piping may be used.
   2. While filling system, use vents installed at high points of system to release air. Use drains installed at low points for complete draining of test liquid.
   3. Isolate expansion tanks and determine that hydronic system is full of water.
   4. Subject piping system to hydrostatic test pressure that is not less than 1.5 times the system's working pressure. Test pressure shall not exceed maximum pressure for any vessel, pump, valve, or other component in system under test. Verify that stress due to pressure at bottom of vertical runs does not exceed 90 percent of specified minimum

yield strength or 1.7 times "SE" value in Appendix A in ASME B31.9, "Building Services Piping."

5. After hydrostatic test pressure has been applied for at least 10 minutes, examine piping, joints, and connections for leakage. Eliminate leaks by tightening, repairing, or replacing components and repeat hydrostatic test until there are no leaks.
6. Prepare written report of testing.

C. Perform the following before operating the system:
1. Open manual valves fully.
2. Inspect pumps for proper rotation.
3. Set makeup pressure-reducing valves for required system pressure.
4. Inspect air vents at high points of system and determine if all are installed and operating freely (automatic type), or bleed air completely (manual type).
5. Set temperature controls so all coils are calling for full flow.
6. Inspect and set operating temperatures of hydronic equipment, such as boilers, chillers, cooling towers, to specified values.
7. Verify lubrication of motors and bearings.

3.10 X-RAY FIELD VERIFICATION

A. If desired by engineer, contractor to provide on-site field X-Ray verification of 2-welds. Testing to be executed with engineer present.

3.11 CLEANING AND FLUSHING

A. Chilled, hot and condenser water systems, including coils, heat exchangers, boilers, and other system components shall be thoroughly flushed and cleaned before placing in operation to rid systems of rust, dirt, piping compound mill scale, oil, grease, and any and all other material foreign to the media being circulated.
1. New piping in renovation projects shall be flushed before connecting to existing systems.

B. The Contractor shall contact the Owner’s approved chemical provider and water treatment consultant for recommendations and a review of the proposed plan for flushing and cleaning procedures prior to installation of any system piping or equipment components. The plan must be submitted and reviewed by the Owner’s Representative prior to the installation of any piping system components. Failure to submit this plan shall be considered sufficient cause for rejection and replacement of any system components installed.

C. The procedure for cleaning and flushing these water systems shall be as required in specification section 232500 – Flushing for Closed Hydronic Systems.

END OF SECTION 232113

SECTION 233113 - METAL DUCTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:
   1. Single-wall rectangular ducts and fittings.
   2. Double-wall rectangular ducts and fittings.
   3. Single-wall round and flat-oval ducts and fittings.
   4. Double-wall round and flat-oval ducts and fittings.
   5. Sheet metal materials.
   6. Duct liner.
   7. Sealants and gaskets.
   8. Hangers and supports.
   9. Ductwork Handling and Plenum Protection.
   10. Ductwork Cleaning

B. Related Sections:
   1. Mechanical Specification Section "Testing, Adjusting, and Balancing for HVAC" for testing, adjusting, and balancing requirements for metal ducts.
   2. Mechanical Specification Section "Air Duct Accessories" for dampers, sound-control devices, duct-mounting access doors and panels, turning vanes, and flexible ducts.
   3. Mechanical Specification Section “Hangers & Supports”.
   4. Mechanical Specification Section “Mechanical Means and Methods”.
   5. Mechanical Specification Section “Special Conditions for Mechanical Work”.

1.3 PERFORMANCE REQUIREMENTS

A. Delegated Duct Design: Duct construction, including sheet metal thicknesses, seam and joint construction, reinforcements, and hangers and supports, shall comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" and performance requirements and design criteria indicated.
   1. Static-Pressure Classes: Variable Volume Systems
      a. Supply Ducts: (Upstream from Air Terminal Units): 3-inch wg.
      b. Supply Ducts (Downstream from Air Terminal Units): 1-inch wg.
      c. Return Ducts (Negative Pressure): 1-inch wg.
      d. Outside Air Ducts (Negative Pressure): 1-inch wg.
   2. Static-Pressure Classes: Constant Volume Systems
      a. Supply Ducts: 2-inch wg.
      b. Return Ducts (Negative Pressure): 1-inch wg.
      c. Outside Air Ducts (Negative Pressure): 1-inch wg.
   3. Static-Pressure Classes: Other Systems

a. Fume Hood Exhaust (negative Pressure): 3-inch wg.
b. General Exhaust (Negative Pressure): 1-inch wg.
c. Relief Air: 1-inch wg.

4. Leakage Class:
a. Round Supply-Air Duct: 3 cfm/100 sq. ft. at static pressure class.
b. Flat-Oval Supply-Air Duct: 3 cfm/100 sq. ft. at static pressure class.
c. Rectangular Supply-Air Duct: 6 cfm/100 sq. ft. at static pressure class.
d. Flexible Supply-Air Duct: 6 cfm/100 sq. ft. at static pressure class.

B. Structural Performance: Duct hangers and supports shall withstand the effects of gravity loads and stresses within limits and under conditions described in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

1.4 DEFINITIONS

A. Exposed: Open to view; not concealed by a ceiling.
1. Includes mechanical rooms.

B. Concealed: Covered or Concealed by a ceiling, solid inaccessible or lay-in acoustical tile.

1.5 SUBMITTALS

A. Product Data: For each type of the following products:
1. Liners and adhesives.
2. Sealants and gaskets.
3. Insulation.
4. Metal.
5. Fasteners.
6. Hangers.
7. Double Wall Ductwork (Round or Flat Oval).
8. Single Wall (Round or Flat Oval).

B. Shop Drawings/Coordination Drawings: CADD generated, ¼" scale. Show fabrication and installation details for metal ducts.
1. Fabrication, assembly, and installation, including plans, elevations, sections, components, and attachments to other work.
2. Factory- and shop-fabricated ducts and fittings.
3. Duct layout indicating sizes, configuration, liner material, and static-pressure classes.
4. Elevation of top of ducts.
5. Dimensions of main duct runs from building grid lines.
6. Fittings.
7. Reinforcement and spacing.
8. Seam and joint construction.
9. Penetrations through fire-rated and other partitions.
10. Equipment installation based on equipment being used on Project.
11. Locations for duct accessories, including dampers, turning vanes, and access doors and panels.
12. Hangers and supports, including methods for duct and building attachment, and vibration isolation (where applicable).
13. Ceiling suspension assembly members.

14. Other systems installed in same space as ducts, including fire sprinkler piping; electrical conduits; cable trays; hydronic, domestic, and sanitary piping; and structural members.
15. Ceiling-and-wall-mounting access doors and panels required to provide access to dampers and other operating devices.
16. Ceiling-mounting items, including lighting fixtures, diffusers, grilles, speakers, sprinklers, access panels, and special moldings.

C. Welding certificates.

D. Field quality-control reports.

E. Field Pressure test Reports.

1.6 QUALITY ASSURANCE

A. Welding Qualifications: Qualify procedures and personnel according to the following:
1. AWS D1.1/D1.1M, "Structural Welding Code - Steel," for hangers and supports.
2. AWS D9.1M/D9.1, "Sheet Metal Welding Code," for duct joint and seam welding.

PART 2 - PRODUCTS

2.1 SINGLE-WALL RECTANGULAR DUCTS AND FITTINGS

A. General Fabrication Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.

B. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 1-4, "Transverse (Girth) Joints," for static-pressure class, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

C. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 1-5, "Longitudinal Seams - Rectangular Ducts," for static-pressure class, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

D. Elbows, Transitions, Offsets, Branch Connections, and Other Duct Construction: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 2, "Fittings and Other Construction," for static-pressure class, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

E. Seal all duct transverse joints, longitudinal seams, flanges, and duct wall penetrations (SMACNA Seal Class-A regardless of static pressure construction class).

2.2 DOUBLE-WALL RECTANGULAR DUCTS AND FITTINGS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. McGill Airflow LLC.

B. Rectangular Ducts: Fabricate ducts with indicated dimensions for the inner duct.

C. Outer Duct: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" based on indicated static-pressure class unless otherwise indicated.

D. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 1-4, "Transverse (Girth) Joints," for static-pressure class, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

E. Longitudinal Seams: Select seam types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 1-5, "Longitudinal Seams - Rectangular Ducts," for static-pressure class, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

F. Interstitial Insulation: Fibrous-glass liner complying with ASTM C 1071, NFPA 90A, or NFPA 90B; and with NAIMA AH124, "Fibrous Glass Duct Liner Standard."
   1. Maximum Thermal Conductivity: 0.27 Btu x in./h x sq. ft. x deg F at 75 deg F mean temperature.
   2. Thickness:
      a. 1 inch, minimum for INDOOR, exposed ducts in conditioned spaces.
      b. 1-1/2 inches, minimum for INDOOR ducts in unconditioned spaces, including, but not limited to return-air plenums and mechanical rooms.
      c. 2-1/2 inches, minimum for OUTDOOR ducts.
   3. Install spacers that position the inner duct at uniform distance from outer duct without compressing insulation.
   4. Coat insulation with antimicrobial coating.

G. Formed-on Transverse Joints (Flanges): Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 1-4, "Traverse (Girth) Joints," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

H. Seal all duct transverse joints, longitudinal seams, flanges and duct wall penetrations (SMACNA Seal Class-A regardless of static pressure construction class).

2.3 SINGLE-WALL ROUND AND FLAT-OVAL DUCTS AND FITTINGS

A. General Fabrication Requirements: Spiral seams complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 3, "Round, Oval, and Flexible Duct," based on indicated static-pressure class. Longitudinal-seams (snap-lock) are not acceptable for any application.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   a. Lindab Inc.
   b. McGill AirFlow LLC.
   c. SEMCO Incorporated.
   d. Spiral Pipe of Texas

B. Flat-Oval Ducts: Indicated dimensions are the duct width (major dimension) and diameter (diameter of the round sides connecting the flat portions of the duct).

C. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Transverse Joints - Round Duct," for static-pressure class, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
   1. Transverse Joints in Ducts Larger Than 60 Inches in Diameter: Flanged.

D. Seams: Fabricate according to the spiral seam requirements of SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Seams - Round Duct and Fittings," for static-pressure class, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible." Longitudinal-seams (snap-lock) are not acceptable for any application, except where indicated below.
   1. Fabricate round ducts larger than 90 inches in diameter with butt-welded longitudinal seams.
   2. Fabricate flat-oval ducts larger than 72 inches in width (major dimension) with butt-welded longitudinal seams.

E. Tees and Laterals: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "90 Degree Tees and Laterals," and Figure 3-5, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

F. Seal all duct transverse joints, longitudinal seams, flanges and duct wall penetrations (SMACNA Seal Class-A regardless of static pressure construction class).

2.4 DOUBLE-WALL ROUND AND FLAT-OVAL DUCTS AND FITTINGS

A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. Lindab Inc.
   2. McGill AirFlow LLC.
   3. SEMCO Incorporated.
   4. Spiral Pipe of Texas

B. Flat-Oval Ducts: Indicated dimensions are the duct width (major dimension) and diameter (diameter of the round sides connecting the flat portions of the duct) of the inner duct.

C. Outer Duct Fabrication Requirements: Spiral seams complying with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Chapter 3, "Round, Oval, and Flexible

Duct," based on indicated static-pressure class. Longitudinal-seams (snap-lock) are not acceptable for any application.

1. Transverse Joints: Select joint types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-2, "Transverse Joints - Round Duct," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."
    a. Transverse Joints in Ducts Larger Than 60 Inches in Diameter: Flanged.
2. Seams: Fabricate according to the spiral seam requirements of SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-1, "Seams - Round Duct and Fittings," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible." Longitudinal-seams (snap-lock) are not acceptable for any application, except where indicated below.
    a. Fabricate round ducts larger than 90 inches in diameter with butt-welded longitudinal seams.
    b. Fabricate flat-oval ducts larger than 72 inches in width (major dimension) with butt-welded longitudinal seams.
3. Tees and Laterals: Select types and fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 3-4, "90 Degree Tees and Laterals," and Figure 3-5, "Conical Tees," for static-pressure class, applicable sealing requirements, materials involved, duct-support intervals, and other provisions in SMACNA's "HVAC Duct Construction Standards - Metal and Flexible."

D. Inner Duct: Minimum 0.028-inch perforated galvanized sheet steel having 3/32-inch-diameter perforations, with overall open area of 23 percent.

E. Interstitial Insulation: Fibrous-glass liner complying with ASTM C 1071, NFPA 90A, or NFPA 90B; and with NAIMA AH124, "Fibrous Glass Duct Liner Standard."
1. Maximum Thermal Conductivity: 0.27 Btu x in./h x sq. ft. x deg F at 75 deg F mean temperature.
2. Thickness:
    a. 1 inch, minimum for INDOOR, exposed ducts in conditioned spaces.
    b. 1-1/2 inches, minimum for INDOOR ducts in unconditioned spaces, including, but not limited to return-air plenums and mechanical rooms.
    c. 2-1/2 inches, minimum for OUTDOOR ducts.
3. Install spacers that position the inner duct at uniform distance from outer duct without compressing insulation.
4. Coat insulation with antimicrobial coating.
5. Cover insulation with polyester film complying with UL 181, Class 1.

2.5 SHEET METAL MATERIALS

A. General Material Requirements: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible" for acceptable materials, material thicknesses, and duct construction methods unless otherwise indicated. Sheet metal materials shall be free of pitting, seam marks, roller marks, rust, stains, discolorations, and other imperfections. All ductwork shall be a minimum of 24 gage, with a minimum thickness of 0.023 inches. Where in the SMACNA “HVAC Duct Construction Standards-Metal Flexible” it indicates that a lighter gage may be utilized, a minimum of 24 gage shall be used.

B. Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
   1. Galvanized Coating Designation: G60 (Z180).
   2. Finishes for Surfaces Exposed to View: Mill phosphatized.

C. PVC-Coated, Galvanized Sheet Steel: Comply with ASTM A 653/A 653M.
   1. Galvanized Coating Designation: G60 (Z180).
   2. Minimum Thickness for Factory-Applied PVC Coating: 4 mils thick on sheet metal surface of ducts and fittings exposed to corrosive conditions, and minimum 4 mils thick on opposite surface.
   3. Coating Materials: Acceptable to authorities having jurisdiction for use on ducts listed and labeled by an NRTL for compliance with UL 181, Class 1.

D. Carbon-Steel Sheets: Comply with ASTM A 1008/A 1008M, with oiled, matte finish for exposed ducts.

E. Stainless-Steel Sheets: Comply with ASTM A 480/A 480M, Type 304 or 316, as indicated in the "Duct Schedule" Article; cold rolled, annealed, sheet. Exposed surface finish shall be No. 2B, No. 2D, No. 3, or No. 4 as indicated in the "Duct Schedule" Article.

F. Aluminum Sheets: Comply with ASTM B 209 (ASTM B 209M) Alloy 3003, H14 temper; with mill finish for concealed ducts, and standard, one-side bright finish for duct surfaces exposed to view.

G. Reinforcement Shapes and Plates: ASTM A 36/A 36M, steel plates, shapes, and bars; black and galvanized.
   1. Where black- and galvanized-steel shapes and plates are used to reinforce aluminum ducts, isolate the different metals with butyl rubber, neoprene, or EPDM gasket materials.

H. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for lengths 36 inches or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

I. Plastic Connectors are not acceptable.

2.6 DUCT LINER

A. Fibrous-Glass Duct Liner: Comply with ASTM C 1071, NFPA 90A, or NFPA 90B; and with NAIMA AH124, "Fibrous Glass Duct Liner Standard."
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
      a. CertainTeed Corporation; Insulation Group.
      b. Johns Manville.
      c. Knauf Insulation.
      d. Owens Corning.
      e. Maximum Thermal Conductivity:
         1) Type I, Flexible: 0.27 Btu x in./h x sq. ft. x deg F at 75 deg F mean temperature.
         2) Type II, Rigid: 0.23 Btu x in./h x sq. ft. x deg F at 75 deg F mean temperature.
   2. Antimicrobial Erosion-Resistant Coating: Apply to the surface of the liner that will form the interior surface of the duct to act as a moisture repellent and erosion-resistant

coating. Antimicrobial compound shall be tested for efficacy by an NRTL and registered by the EPA for use in HVAC systems.

3. Water-Based Liner Adhesive: Comply with NFPA 90A or NFPA 90B and with ASTM C 916. Equal to DP 2502.

B. Insulation Pins and Washers:

1. Cupped-Head, Capacitor-Discharge-Weld Pins: Copper- or zinc-coated steel pin, fully annealed for capacitor-discharge welding, 0.106-inch- diameter shank, length to suit depth of insulation indicated with integral 1-1/2-inch galvanized carbon-steel washer. Equal to CS-10.

C. Shop Application of Duct Liner: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 2-19, "Flexible Duct Liner Installation."

1. Adhere a single layer of indicated thickness of duct liner with at least 90 percent adhesive coverage at liner contact surface area. Attaining indicated thickness with multiple layers of duct liner is prohibited.
2. Apply adhesive to transverse edges of liner facing upstream that do not receive metal nosing.
3. Butt transverse joints without gaps, and coat joint with adhesive.
4. Fold and compress liner in corners of rectangular ducts or cut and fit to ensure butted-edge overlapping.
5. Do not apply liner in rectangular ducts with longitudinal joints, except at corners of ducts, unless duct size and dimensions of standard liner make longitudinal joints necessary.
6. Secure liner with mechanical fasteners 4 inches from corners and at intervals not exceeding 12 inches transversely; at 3 inches from transverse joints and at intervals not exceeding 18 inches longitudinally.
7. Secure transversely oriented liner edges facing the airstream with metal nosings that have either channel or "Z" profiles or are integrally formed from duct wall. Fabricate edge facings at the following locations:
   a. Fan discharges.
   b. Intervals of lined duct preceding unlined duct.
   c. Upstream edges of transverse joints in ducts where air velocities are higher than 2500 fpm or where indicated.
8. Terminate inner ducts with buildouts attached to fire-damper sleeves, dampers, turning vane assemblies, or other devices. Fabricated buildouts (metal hat sections) or other buildout means are optional; when used, secure buildouts to duct walls with bolts, screws, rivets, or welds.

2.7 SEALANT AND GASKETS

A. General Sealant and Gasket Requirements: Surface-burning characteristics for sealants and gaskets shall be a maximum flame-spread index of 25 and a maximum smoke-developed index of 50 when tested according to UL 723; certified by an NRTL. All products are to contain low V.O.C. as defined/governed by LEED IEQ 4.1 and 4.2 (Regardless of project type).

B. Water-Based Joint and Seam Sealant (for indoor installation):

1. Application Method: Brush on.
2. Solids Content: Minimum 68 percent.
3. Water resistant.
4. Mold and mildew resistant.

5. VOC: less than 30 g/l (less water).
6. Maximum Static-Pressure Class: 15-inch wg, positive and negative.
7. Service: Indoor.
8. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.
9. DP 1020 or approved equal.

C. Water-Based Joint and Seam Sealant (for outdoor installation):
1. Application Method: Tube application or dry tooling.
2. Service Temp Range (degrees F): -40 to 180.
3. Water resistant.
4. Mold and mildew resistant.
5. Service: Indoor.
6. Substrate: Compatible with galvanized sheet steel (both PVC coated and bare), stainless steel, or aluminum sheets.
7. Sonolastic NP-1 or approved equal.

D. Flanged Joint Sealant: Comply with ASTM E-84.
1. General: Butyl gasket tape.
2. Type: Butyl Rubber.
3. Service Temperature: Minus 40°F to 245°F
4. Pressure Class: All
5. DP 1040

2.8 HANGERS AND SUPPORTS

A. Hanger Rods for Noncorrosive Environments: Cadmium-plated steel rods and nuts.

B. Hanger Rods for Corrosive Environments: Electrogalvanized, all-thread rods or galvanized rods with threads painted with zinc-chromate primer after installation.

C. Strap and Rod Sizes: Comply with SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Table 4-1 (Table 4-1M), "Rectangular Duct Hangers Minimum Size," and Table 4-2, "Minimum Hanger Sizes for Round Duct."

D. Steel Cables for Galvanized-Steel Ducts: Galvanized steel complying with ASTM A 603.

E. Steel Cables for Stainless-Steel Ducts: Stainless steel complying with ASTM A 492.

F. Steel Cable End Connections: Cadmium-plated steel assemblies with brackets, swivel, and bolts designed for duct hanger service; with an automatic-locking and clamping device.

G. Duct Attachments: Sheet metal screws, blind rivets, or self-tapping metal screws; compatible with duct materials.

H. Trapeze and Riser Supports:
1. Supports for Galvanized-Steel Ducts: Galvanized-steel shapes and plates.
2. Supports for Stainless-Steel Ducts: Stainless-steel shapes and plates.
3. Supports for Aluminum Ducts: Aluminum or galvanized steel coated with zinc chromate.

PART 3 - EXECUTION

3.1 DUCT INSTALLATION

A. Drawing plans, schematics, and diagrams indicate general location and arrangement of duct system. Indicated duct locations, configurations, and arrangements were used to size ducts and calculate friction loss for air-handling equipment sizing and for other design considerations. Install duct systems as indicated unless deviations to layout are approved on Shop Drawings and Coordination Drawings.

B. Install ducts according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible".

C. Install round and flat-oval ducts in maximum practical lengths.

D. Install ducts with fewest possible joints.

E. Install factory- or shop-fabricated fittings for changes in direction, size, and shape and for branch connections.

F. Unless otherwise indicated, install ducts vertically and horizontally, and parallel and perpendicular to building lines.

G. Conceal ducts from view in finished spaces. Do not encase horizontal runs in solid partitions unless specifically indicated.

H. Coordinate layout with suspended ceiling, fire-and smoke-control dampers, lighting layouts, and similar finished work.

I. Seal all joints and seams. Apply sealant to male end connectors before insertion, and afterward to cover entire joint and sheet metal screws. Sealant of seems/joints to include (but not limited to): all joints (including gasketed joints) metal seams, taps, any connections, etc.

J. Paint interiors of metal ducts that do not have duct liner, for 24 inches (600 mm) upstream of return air registers and grilles. Apply one coat of flat, black, latex finish coat over a compatible galvanized-steel primer. Paint materials and application requirements are specified in Division 9 painting Sections.

K. Install ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building.

L. Install ducts with a clearance of 1 inch, plus allowance for insulation thickness. Compression of insulation by other trades (pipe, conduit, etc) is not acceptable.

M. Route ducts to avoid passing through transformer vaults and electrical equipment rooms and enclosures.

N. Where ducts pass through non-fire-rated interior partitions and exterior walls and are exposed to view, cover the opening between the partition and duct or duct insulation with sheet metal flanges of same metal thickness as the duct. Overlap openings on four sides by at least 1-1/2 inches.

O. Where ducts pass through fire-rated interior partitions and exterior walls, install fire dampers. Comply with requirements in Mechanical Specification Section "Air Duct Accessories" for fire and smoke dampers.

P. Protect duct interiors from moisture, construction debris and dust, and other foreign materials. Comply with SMACNA's "Duct Cleanliness for New Construction Guidelines."

3.2 DUCTWORK HANDLING AND PLENUM PROTECTION

A. All ductwork shall be delivered to site and stored with all openings protected from the elements. Protection to include 2.5 mil thick polyethylene plastic film secured with tape or integral elastic band.

B. Each segment/section of ductwork installed is to be appropriately protected from elements.

C. Any ductwork damaged during delivery, installation, or at any time during construction will be removed from job and replaced.

D. Ductwork found onsite (installed or stored) without approved protection will be removed from job and replaced.

E. Ductwork installed exposed to the elements to be sealed (joints and seems) immediately after installation. Any ductwork not sealed is susceptible to rejection and removed from job.

F. Under no circumstances shall insulation be applied to ductwork prior to the building being fully dried in (i.e.: building sealed, windows and roof installed, etc). Any ductwork being insulated prior to building dry-in is susceptible to rejections and removed from job.

G. If ductwork is found onsite not protected or the newly installed ductwork is deemed as dirty, engineer can elect for the contractor to clean all duct at no cost to the owner per NADCA 1992.

3.3 SEAM AND JOINT SEALINGS

A. Seal all duct transverse joints, longitudinal seams, flanges and duct wall penetrations (SMACNA Seal Class-A regardless of static pressure construction class).

3.4 HANGERS AND SUPPORT INSTALLATION

A. Comply with SMACNA’s “HVAC Duct Construction Standards – Metal and Flexible,” Chapter 4 “Hangers and Supports,” unless otherwise indicated.
   1. Support ducts greater than 36 inches with width with trapeze threaded rod and angle or channel supports. Straps not acceptable.
   2. Hangers Exposed to View: Threaded rod and channel supports (do not use steel angles).

B. Building Attachments: Concrete inserts or structural-steel fasteners appropriate for construction materials to which hangers are being attached.
   1. Where practical, install concrete inserts before placing concrete.

C. Hanger Spacing: Comply with SMACNA’s “HVAC Duct Construction Standards-Metal and Flexible,” Table4-1 (Table 4-1M), “Rectangular Duct Hangers Minimum Size,” and Table 4-

2, “Minimum Hanger Sizes for Round Duct,” for maximum hanger spacing; install hangers and supports within 24 inches of each elbow and within 48 inches of each branch intersection. Elbows 36” and larger to be individually supported.

D. Support vertical ducts with steel angles or channel secured to the sides of the duct with welds, bolts, sheet metal screws, or blind rivets; support at each floor and at a maximum intervals of 16’ feet.

E. Install upper attachments to structures. Select and size upper attachments with pull-out, tension, and shear capacities appropriate for supported loads and building materials where used.
   1. Do not attach hangers to metal deck roof assemblies with built-up insulation only (no concrete). Attach only to structural steel members.

F. Support vertical ducts at maximum intervals of 16 feet and at each floor.

3.5 CONNECTIONS

A. Make all connections to all fan-bearing equipment with flexible connectors complying with Specification Section “Air Duct Accessories”.

B. Comply with SMACNA’s “HVAC Duct Construction Standards – Metal and Flexible” for branch, outlet and inlet, and terminal unit connections. Reference detail for specific additional items required.

3.6 PAINTING

A. Paint interior of metal ducts that are visible through registers and grilles and that do not have duct liner. Apply one coat of flat, black, latex paint over a compatible galvanized-steel primer. Paint materials and application requirements are specified in Division 09 painting Sections.

3.7 FIELD QUALITY CONTROL

A. Perform tests and inspections.

B. Leakage Tests:
   1. Comply with SMACNA’s “HVAC Air Duct Leakage Test Manual.” Leakage Class defined in previous sections of specification. Amount of ductwork to be tested to be determined by Engineer or Field Inspector).
   2. Test the following systems:
      a. Supply air: Testing amount to be determined onsite by engineer or field inspector (VAV systems).
      b. Supply air: Testing amount to be determined onsite by engineer or field inspector. (constant volume systems).
   3. Disassemble, reassemble, and seal segments of systems to accommodate leakage testing and for compliance with test requirements.
   4. Test for leaks before insulation application.

C. Duct system will be considered defective if it does not pass tests and inspections.

D. Contractor to disassemble, reassemble and seal segments of systems to accommodate leakage testing and for compliance with test requirements / leakage rates.

E. All testing equipment to be calibrated (by manufacturer) within 3 years of onsite duct pressure testing. Documentation to be provided for verification of certification to Engineer through submittal process.

F. Test Coupons: Cut out three (3) 4x4" test coupons in random locations selected by the design engineer for verification of gage thickness. Coupons shall be taken at the time of pressure testing.

G. Prepare test and inspection reports.

3.8 DUCT SCHEDULE

A. Fabricate ducts with galvanized sheet steel except as follows:
   1. Acid-Resistant (Fume-Handling) Ducts:
      a. Type 304, stainless-steel sheet – welded.
      b. Exposed to View: No. 4 finish.
      c. Concealed: No. 2D finish.
   2. Moist Environment Ducts: Aluminum.
   3. Spaces with pools, spas, hot tubs or water features: Aluminum.
   4. Kitchen Exhaust – Reference applicable specification.

B. Intermediate Reinforcement:
   1. Galvanized-Steel Ducts: Galvanized steel.
   2. Stainless-Steel Ducts: Galvanized steel.
   3. Aluminum Ducts: Aluminum or galvanized sheet steel coated with zinc chromate.

C. Liner:
   1. Transfer Ducts: Fibrous glass, Type I 1 inch thick.

D. Double-Wall Duct Schedule:
   1. All exposed Round/Flat Oval Ductwork.

E. Elbow Configuration:
   1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards – Metal and Flexible," Figure 2-2, "Rectangular Elbows".
      a. Velocity 1000 fpm or Lower:
         1) Radius Type RE 1 with minimum 0.5 radius-to-diameter ratio.
         2) Mitered Type RE 4 without vanes.
      b. Velocity 1000 to 1500 fpm:
         1) Radius Type RE 1 with minimum 1.0 radius-to-diameter ratio.
         2) Radius Type RE 3 with minimum 0.5 radius-to-diameter ratio and two vanes.
         3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards – Metal and Flexible," Figure 2-3, "Vanes and Vane Runners," and Figure 2-4, "Vane Support Elbows."
      c. Velocity 1500 fpm (7.6 m/s) or Higher:
         1) Radius Type RE 1 with minimum 1.5 radius-to-diameter ratio.
         2) Radius Type RE 3 with minimum 1.0 radius-to-diameter ratio and two vanes.

3) Mitered Type RE 2 with vanes complying with SMACNA's "HVAC Duct Construction Standards – Metal and Flexible," Figure 2-3, "Vanes and Vane Runners," and Figure 2-4, "Vane Support in Elbows.

2. Round Duct: Comply with SMACNA's "HVAC Duct Construction Standards – Metal and Flexible," Figure 3-3, "Round Duct Elbows".
   a. Minimum Radius-to-Diameter Ratio and Elbow Segments: Comply with SMACNA's "HVAC Duct Construction Standards – Metal and Flexible," Table 3-1, "Mitered Elbows." Elbows with less than 90-degree change of direction have proportionately fewer segments.
      1) Velocity 1000 fpm or Lower: 0.5 radius-to-diameter ratio and three segments for 90-degree elbow.
      2) Velocity 1000 to 1500 fpm: 1.0 radius-to-diameter ratio and four segments for 90-degree elbow.
      3) Velocity 1500 fpm or higher: 1.5 radius-to-diameter and five segments for 90-degree elbow.
   b. Round Elbows, 12 inches and smaller diameter: Stamped or pleated.
   c. Round Elbows, 14 inches and larger in diameter: Welded.

F. Branch Configuration
   1. Rectangular Duct: Comply with SMACNA's "HVAC Duct Construction Standards-Metal and Flexible," Figure 2-6, "Branch Connections."
      a. Rectangular Main to Rectangular Branch: 45-degree entry.
      b. Rectangular Main to Round Branch: Side takeoff fitting.
   2. Round and Flat Oval: Comply with SMACNA's "HVAC Duct Construction Standards – Metal and Flexible," Figure 3-4, "90 Degree Tees and Laterals," and Figure 3-5, "Conical Tees." Saddle taps are permitted in existing duct.
      a. Velocity 1000 fpm or Lower: 90-degree tap.
      b. Velocity 1000 to 1500 fpm: Conical tap.
      c. Velocity 1500 fpm or higher: 45-degree lateral.

3.9 CLEANING NEW SYSTEMS

A. If ductwork is found onsite not protected or the newly installed ductwork is deemed as dirty, engineer can elect for the contractor to clean all duct at no cost to the owner per NADCA 1992.

B. System Cleaning: (If required)
   1. Mark position of dampers and air-directional mechanical devices before cleaning, and perform cleaning before air balancing.
   2. Provide service openings (approved duct access doors), as required, for physical and mechanical entry during cleaning and for inspection. All duct access doors to be installed prior to any duct pressure tests.
      a. Removed and reinstall ceiling sections to gain access during the cleaning process.
   3. Vent vacuuming system to the outside. Include filtration to conation debris removed from HVAC systems, and locate exhaust down wind and minimum of 20 feet away from air intakes and other points of entry into building.
   4. Clean the following metal duct systems by removing surface contaminants and deposits:
      a. Air outlets and inlets (registers, grilles and diffusers).

b. Supply, return and exhaust fans including fan housings, plenums (except ceiling supply and return plenums), scrolls, blades or vanes, shafts, baffles, dampers and drive assemblies.
c. Air-handling unit internal surfaces and components including mixing box, coil section, condensate drain pans, humidifiers and dehumidifiers, filters and filter sections, and condensate collectors and drains.
d. Coils and related components.
e. Return-air ducts, dampers and actuators except in ceiling plenums and mechanical equipment rooms.
f. Supply-air ducts, dampers, actuators and turning vanes.

5. Mechanical Cleaning Methodology:
   a. Clean metal duct systems using mechanical cleaning methods that extract contaminants from within duct systems and remove contaminants from building.
   b. Use vacuum-collection devices that are operated continuously during cleaning. Connect vacuum device to downstream end of duct sections so areas being cleaned are under negative pressure.
   c. Use mechanical agitation to dislodge debris adhered to interior duct surfaces without damaging integrity of metal ducts, duct liner or duct accessories.
   d. Clean fibrous-glass duct liner with HEPA vacuuming equipment; do no permit duct liner to get wet.
   e. Clean coils and coil drain pans according to NADCA 1992. Keep drain pan operational. Rinse coils with clean water to remove latent residues and cleaning materials; comb and straighten fins.
6. Cleanliness Verification:
   a. Visually inspect metal ducts for contaminants.
   b. Where contaminants are discovered, re-clean and re-inspect ducts.

END OF SECTION 233113

SECTION 233300 - DUCT ACCESSORIES

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:
   1. Backdraft dampers.
   2. Manual-volume dampers.
   3. Fire dampers
   4. Fire and smoke dampers.
   5. Turning vanes.
   6. Duct-mounted access doors and panels.
   7. Flexible ducts.
   8. Flexible connectors.
   9. Side takeoff fittings.
   10. Duct accessory hardware.
   11. Motorized control dampers.

B. Related Sections include the following:
   1. Specification Section "Access Doors" for wall- and ceiling-mounted access doors and panels.
   2. Specification Section "Louvers and Vents" for intake and relief louvers and vents connected to ducts and installed in exterior walls.
   3. Specification Section "Air Terminals" for constant-volume and variable-air-volume control boxes and reheat boxes.
   4. Specification Section "Air Inlets and Outlets."
   5. Specification Section "HVAC Controls" for electric damper actuators.

1.3 SUBMITTALS

A. Product Data: For the following:
   1. Backdraft dampers.
   2. Manual-volume dampers.
   3. Fire dampers.
   4. Fire and smoke dampers.
   5. Duct-mounted access doors and panels.
   6. Flexible ducts.
   7. Motorized control dampers.
   8. Side takeoff fittings

1.4 QUALITY ASSURANCE

A. NFPA Compliance: Comply with the following NFPA standards:
   1. NFPA 90A, "Installation of Air Conditioning and Ventilating Systems."
   2. NFPA 90B, "Installation of Warm Air Heating and Air Conditioning Systems."

1.5 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed, are packaged with protective covering for storage, and are identified with labels describing contents.
   1. Fusible Links: Furnish quantity equal to 10 percent of amount installed.

PART 2 - PRODUCTS

2.1 SHEET METAL MATERIALS

A. Galvanized, Sheet Steel: Lock-forming quality; ASTM A 653/A 653M, G90 (Z275) coating designation; mill-phosphatized finish for surfaces of ducts exposed to view.

B. Reinforcement Shapes and Plates: Galvanized steel reinforcement where installed on galvanized, sheet metal ducts; compatible materials for aluminum and stainless-steel ducts.

C. Tie Rods: Galvanized steel, 1/4-inch minimum diameter for 36-inch length or less; 3/8-inch minimum diameter for lengths longer than 36 inches.

2.2 BACKDRAFT DAMPERS

A. Description: Suitable for horizontal or vertical installations.

B. Frame: 0.063-inch thick extruded aluminum, with mounting flange.

C. Blades: 0.050-inch thick aluminum sheet.

D. Blade Seals: Felt.

E. Blade Axles: Nonferrous.

F. Tie Bars and Brackets: Aluminum.

G. Return Spring: Adjustable tension.

2.3 MANUAL-VOLUME DAMPERS

A. General: Factory fabricated with required hardware and accessories. Stiffen damper blades for stability. Include locking device to hold single-blade dampers in a fixed position without vibration. Close duct penetrations for damper components to seal duct consistent with pressure class.
   1. Pressure Classifications of 3-Inch wg or Higher: End bearings or other seals for ducts with axles full length of damper blades and bearings at both ends of operating shaft.

B. Standard Volume Dampers: Multiple- or single-blade, opposed-blade design, standard leakage rating, with linkage outside airstream, and suitable for horizontal or vertical applications.

1. Roll-Formed Steel Blades: 0.064-inch thick, galvanized, sheet steel.
2. Blade Axles: Galvanized steel.
3. Tie Bars and Brackets: Galvanized steel.
4. 1-1/2-inch insulation buildout with locking quadrant.

C. Low-Leakage Volume Dampers: Multiple- or single-blade, opposed-blade design, low-leakage rating, with linkage outside airstream, and suitable for horizontal or vertical applications.
1. Steel Frames: Hat-shaped, galvanized, sheet steel channels, minimum of 0.064 inch thick, with mitered and welded corners; frames with flanges where indicated for attaching to walls; and flangeless frames where indicated for installing in ducts.
2. Roll-Formed Steel Blades: 0.064-inch thick, galvanized, sheet steel.
3. Blade Seals: Felt.
4. Blade Axles: Galvanized steel.
5. Tie Bars and Brackets: Galvanized steel.
6. 1-1/2-inch insulation buildout with locking quadrant.

D. Jackshaft: 1-inch diameter, galvanized steel pipe rotating within a pipe-bearing assembly mounted on supports at each mullion and at each end of multiple-damper assemblies.
1. Length and Number of Mountings: Appropriate to connect linkage of each damper of a multiple-damper assembly.

E. Damper Hardware: Zinc-plated, die-cast core with dial and handle made of 3/32-inch thick zinc-plated steel, and a 3/4-inch hexagon locking nut. Include center hole to suit damper operating-rod size. Include elevated platform for insulated duct mounting.

F. Remotely Operated Damper Accessories:
1. Galvanized steel rotary cable with termination for adjustment either at the diffuser face or at a wall- or ceiling-recessed box/cup as shown on drawings. Secure other cable end to damper worm gear assembly. Cable must be one-piece with no linkages along the length. Provide mounting clips to support cables at all changes in direction and at 3-foot intervals.

2.4 FIRE DAMPERS

A. General: Labeled to UL 555 (sixth edition). Ruskin Model D1BD2-B (or design engineer approved equivalent). Dampers shall be marked with a UL-Classified fire protection rating and marked “For Use in Dynamic Systems”.

B. Fire Rating: One and one-half and/or three hours as indicated.

C. Frame: SMACNA Type B with blades out of airstream; fabricated with roll-formed, 0.034-inch- thick galvanized steel; with mitered and interlocking corners.

D. Mounting Sleeve: Provide factory-mounted sleeve and retaining angles.
1. Minimum Thickness (Sleeve shall not extend more than 6" past wall or floor without factory installed access door): 16 gauge and length to suit application.

E. Mounting Orientation: Vertical or horizontal as indicated.

F. Blades: Roll-formed, interlocking, 0.034-inch thick, galvanized, sheet steel. In place of interlocking blades, use full-length, 0.034-inch thick, galvanized steel blade connectors.

G. Horizontal Dampers: Include a blade lock and stainless-steel negator closure spring.

H. Fusible Link: Replaceable, 165 deg F rated as indicated.

2.5 COMBINATION FIRE / SMOKE DAMPERS (SFD)

A. General: Labeled to UL 555/UL 555S (sixth and fourth edition respectively) Combination fire and smoke dampers shall be labeled for one-and-one-half-hour rating to UL 555S. Provide Class II leakage rating. Dampers shall be marked with a UL-classified fire rating. Ruskin FSD-60 or approved equivalent. The SFD shall be listed to operate from the fire alarm control panel (FACP). Each SFD shall have an associated smoke detector that shall be addressable from the FACP. The smoke detector shall be provided by the Fire Alarm Contractor and installed by the Electrical Contractor. Coordinate damper installation with these trades.

B. Electric Fusible Link (EFL): 165 or 212 deg F rated as applicable.

C. Frame and Blades: 16 gauge, galvanized, sheet steel. Damper blades shall be airfoil-shaped, single-piece construction, with blade seals mechanically locked into blade edge (adhesive clip-on seals are not acceptable). Ruskin FSD-60 or equivalent. Damper blades shall be minimum 14 gauge. SFD’s installed off vertical chases shall have vertical airfoil blades (Ruskin FSD 60-V or equivalent).

D. Mounting Sleeve: Factory-installed, 16 gauge, galvanized, sheet steel; length to suit wall or floor application. Sleeve shall not extend more than 6" past wall or floor without factory installed access door. SFD shall be capable of mounting on either side of wall and working with airflow in either direction. Provide manufacturer-recommended duct-to-sleeve joints.

E. Electric controlled closure is not less than 7 seconds or more than 10 seconds to prevent HVAC and duct damage. Damper shall have local reset button and shall have automatic reset after test, smoke detection or power failure conditions. Damper shall close upon loss of power or AHU shut down. Actuator shall be 120V.

F. Provide with stainless steel jam seals and bearings. (Bronze bearings are not acceptable)

G. Furnish and install dampers according to manufacturer’s instructions and in compliance with the latest edition of the SMACNA Duct Manual and NFPA Standards (90, 92A, and 92B).

2.6 TURNING VANES

A. Fabricate to comply with SMACNA's "HVAC Duct Construction Standards--Metal and Flexible."

B. Manufactured Turning Vanes: Fabricate of 1-1/2-inch wide, curved blades set 3/4 inch o.c.; support with bars perpendicular to blades set 2 inches o.c.; and set into side strips suitable for mounting in ducts.

2.7 DUCT-MOUNTED ACCESS DOORS AND PANELS

A. Manufactures:
   1. Greenheck
   2. Flexmaster

3. Elgens
4. No exceptions

B. Ratings
1. Differential Pressure
a. Access doors shall have a maximum differential pressure rating of 4.5 in.wg.

C. Construction
1. Frame
a. Access door shall be constructed of 27 ga. Galvanized steel on sizes up to 12 in. x 12 in. On sizes 14 in. x 14 in. and larger shall be constructed of 22 ga. Galvanized steel.
2. Door Panel: Door panel is constructed of 24 ga. Galvanized steel on both sides of the insulation.
3. Insulation: Insulation is 1 in. fiberglass.
4. Gasket: Gasket is ½ in. wide dual gasket (compressible synthetic type). Gasket is to be used door to frame and frame to duct.
5. Hinge: Continuous piano style.
6. Latches: Latches is plated steel with galvanized steel strikes.
7. Finish: Mill finish is standard.

2.8 FLEXIBLE CONNECTORS

A. General: Flame-retarded or noncombustible fabrics, coatings, and adhesives complying with UL 181, Class 1.

B. Standard Metal-Edged Connectors: Factory fabricated with a strip of fabric 3-1/2 inches wide attached to two strips of 2-3/4-inch wide, 0.028-inch thick, galvanized, sheet steel or 0.032-inch aluminum sheets. Select metal compatible with connected ducts.

C. Conventional, Indoor System Flexible Connector Fabric: Glass fabric double coated with polychloroprene.
1. Minimum Weight: 26 oz./sq. yd.
2. Tensile Strength: 480 lbf/inch in the warp, and 360 lbf/inch in the filling.

D. Conventional, Outdoor System Flexible Connector Fabric: Glass fabric double coated with a synthetic-rubber, weatherproof coating resistant to the sun's ultraviolet rays and ozone environment.
1. Minimum Weight: 26 oz./sq. yd.
2. Tensile Strength: 530 lbf/inch in the warp, and 440 lbf/inch in the filling.

2.9 INSULATED FLEXIBLE DUCT, LOW PRESSURE

A. Manufacturers:
1. Flexmaster type 1M UL181 Class I Air Duct.
2. Thermaflex MK-E
3. No exceptions

B. The duct shall be constructed of a CPE fabric supported by helical wound galvanized steel.

C. The internal working pressure rating shall be at least 6" w.g. positive and 4" w.g. negative, with a bursting pressure of at least 2-1/2 times the working pressure.

D. The duct shall be rated for a velocity of at least 4000 feet per minute.

E. The duct must be suitable for continuous operation at a temperature range of -20 deg F to +250 deg F.

F. Acoustical performance, when tested by an independent laboratory in accordance with the Air Diffusion Council's *Flexible Air Duct Test Code FD 72-R1*, Section 3.0, Sound Properties, shall be as follows:

1. The insertion loss (dB) of a 6-foot length of straight duct when tested in accordance with ASTM E 477, at a velocity of 500 feet per minute, shall be at least:

Octave Band	2	3	4	5	6	7
Hz.	125	250	500	1000	2000	4000
6" diameter	11	33	36	37	19	14
8" diameter	13	35	34	37	29	17
12" diameter	10	26	26	32	24	11

G. Factory insulate the flexible duct with fiberglass insulation. The R-value shall be at least 6 at a mean temperature of 75 deg F.

H. Cover the insulation with a fire retardant metalized vapor barrier jacket reinforced with crosshatched scrim (FSK) having a permeance of not greater than 0.05 perms when tested in accordance with ASTM E 96, Procedure A.

2.10 SIDE TAKEOFF FITTINGS

A. Provide Flexmaster Model STOD or SBMD takeoff for sheet metal for all taps connecting to flex duct, except for air devices with OBD's and flow bar. For devices with OBD, use Flexmaster Model STO- or SBM no exceptions.

B. The side takeoff fittings shall maintain a ratio of 1:1 of inlet to outlet on all units over 7-inch diameter to allow proper sizing of the duct system.

C. Model STOD side takeoff shall have a 1-inch offset rear edge for enhanced pressure drop characteristics and 1-1/2-inch insulation buildout with locking hand quadrant.

D. Fittings shall have a 1-inch-wide prepunched mounting flange with corner clips and adhesive gasket for minimal leakage and ease of installation.

E. The fittings shall be constructed of a two-piece 26-gauge G-90 galvanized steel body and collar.

F. The overall length of the fitting shall be 13 inches with or without damper to reduce turbulence in the airstream.

G. The round outlet shall be provided with a rolled stiffener bead for strength and ease of installation and sealing of spiral and flexible ductwork joints.

2.11 ACCESSORY HARDWARE

A. Instrument Test Holes: Cast iron or cast aluminum to suit duct material, including screw cap and gasket. Size to allow insertion of pitot tube and other testing instruments, and length to suit duct insulation thickness.

B. Splitter Damper Accessories: Zinc-plated damper blade bracket; 1/4-inch, zinc-plated operating rod; and a duct-mounted, ball-joint bracket with flat rubber gasket and square-head set screw.

C. Flexible Duct Clamps: Stainless-steel band with cadmium-plated hex screw to tighten band with a worm-gear action, in sizes 3 to 18 inches to suit duct size.

D. Adhesives: High strength, quick setting, neoprene based, waterproof, and resistant to gasoline and grease.

2.12 MOTORIZED CONTROL DAMPERS

A. Manufacturers:
1. Greenheck.
2. Nailor Industries Inc.
3. Ruskin Company.
4. Pottorff.

B. General Description: AMCA-rated, opposed-blade design; minimum of 0.1084-inch thick, galvanized-steel frames with holes for duct mounting; minimum of 0.0635-inch thick, galvanized-steel damper blades with maximum blade width of 8 inches.
1. Secure blades to ½-inch diameter, zinc-plated axles using zinc-plated hardware, with nylon blade bearings, blade-linkage hardware of zinc-plated steel and brass, ends sealed against spring-stainless-steel blade bearings, and thrust bearings at each end of every blade.
2. Operating Temperature Range: From minus 40 to plus 200 deg F.
3. Provide parallel- or opposed-blade design with inflatable seal blade edging, or replaceable rubber seals, rated for leakage at less than 10 cfm per sq. ft. of damper area, at differential pressure of 4-inch wg when damper is being held by torque of 50 in.×lbf (5.6 N×m); when tested according to AMCA 500D.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install duct accessories according to applicable details shown in SMACNA's "HVAC Duct Construction Standards--Metal and Flexible" for metal ducts and NAIMA's "Fibrous Glass Duct Construction Standards" for fibrous-glass ducts.

B. When installing volume dampers in lined duct, avoid damage to and erosion of duct liner.

C. Install manual volume dampers at all main branch lines for ease of balancing.

D. Provide test holes at fan inlet and outlet and elsewhere as indicated.

E. Install fire and smoke dampers according to manufacturer's UL-approved written instructions.
1. Install fusible links in fire dampers.

F. Install mounting angles, minimum of 1 ½ "x 1 ½ "x 20 gauge steel on both sides of SFD or FD.

G. Install duct access panels for access to both sides of duct coils. Install duct access panels downstream from volume dampers, fire dampers, smoke-fire dampers, turning vanes, and equipment.

H. Install duct access panels to allow access to interior of ducts for cleaning, inspecting, adjusting and maintaining accessories and terminal units.
   1. Install access panels on side of duct where adequate clearance is available.
   2. Label access doors according to Specification Section “Mechanical Identification.”

3.2 ADJUSTING

A. Adjust duct accessories for proper settings.

B. Adjust fire and smoke dampers for proper action.

C. Final positioning of manual-volume dampers is specified in Specification Section "Testing, Adjusting, and Balancing."

END OF SECTION 233300

SECTION 235180 - HEATING BOILER AND ACCESSORIES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes packaged, factory-fabricated and -assembled boilers, trim, and accessories for generating hot water with the following configurations and burners:
   1. Horizontal, fire-tube boiler.
   2. Gas burner.

1.3 SUBMITTALS

A. Product Data: Include performance data, operating characteristics, furnished specialties, and accessories.

B. Specification Compliance Review:
   1. Manufacturers and bidders must provide the consulting engineer with a Compliance Review of the Specifications and Addenda's. The Compliance Review shall be a paragraph-by-paragraph review of the Specifications and schedule with the following information; "C", "D", or "E" marked in the margin of the original Specifications and any subsequent Addenda's. If the manufacturer or bidder does not provide the Compliance Review to the engineer for review, with the submittal, the submittal will be subject to rejection as non-compliant.
      a. "C" Comply with no exceptions.
      b. "D" Comply with deviations. For each and every deviation, provide a numbered footnote with reasons for the proposed deviation and how the intent of the Specification can be satisfied.
      c. "E" Exception, do not comply. For each and every exception, provide a numbered footnote with reasons and possible alternatives. Non-compliance with the specifications is grounds for rejection as unacceptable. A bid from any alternative or listed equipment manufacturer with any number of exceptions will be reason for rejection for non-compliance without further review.
      d. Unless a deviation or exception is specifically noted in the Compliance Review, the manufacturer shall provide full compliance with entire specification. Deviations or exceptions taken in letters or cover letters in a bid document, subsidiary documents, by omission or by contradiction do not release the manufacturer or bidder from being in complete compliance, unless the exception or deviation has been specifically noted in the Compliance Review and approved by the consulting engineer.
      e. Equipment manufacturers or bidders that do not meet the specifications thru the above process will be subject to rejection without further review.

C. Shop Drawings: For boilers, boiler trim, and accessories. Include plans, elevations, sections, details, and attachments to other work.
   1. Wiring Diagrams: Power, signal, and control wiring.

D. Source quality-control test reports.

E. Field quality-control test reports.

F. State Inspection Report and Certification in accordance with Texas Boiler Law.

G. Operation and Maintenance Data: For boilers, components, and accessories to include in emergency, operation, and maintenance manuals.

H. Warranty: Special warranty specified in this Section.

I. Other Informational Submittals:
   1. ASME Stamp Certification and Report: Submit "H" cloverleaf stamp certificate of authorization, as required by authorities having jurisdiction, and document hydrostatic testing of piping external to boiler.
   2. Startup service reports.

1.4 QUALITY ASSURANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

B. ASME Compliance: Fabricate and label boilers to comply with (150 psi) ASME Boiler and Pressure Vessel Code.

C. ASHRAE/IESNA 90.1 Compliance: Boilers shall have minimum efficiency according to "Gas and Oil Fired Boilers - Minimum Efficiency Requirements."

D. UL Compliance: Test Boilers for compliance with UL 795, "Commercial-Industrial Gas Heating Equipment." Boilers shall be listed and labeled by a testing agency acceptable to authorities having jurisdiction.

1.5 COORDINATION

A. Coordinate size and location of concrete bases or concrete rail supports. Cast anchor-bolt inserts into bases. Concrete, reinforcement, and formwork requirements are specified in Division 3.

1.6 WARRANTY

A. Standard Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace any part (boiler and burner assembly) that fails in materials or workmanship within one year from Substantial Completion.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. Laars
   2. Approved equal

2.2 MANUFACTURED UNITS

A. Description: Factory-fabricated, -assembled, and -tested, horizontal, fire-tube boilers with heat exchanger sealed pressure tight, built on a steel base; including insulated jacket, flue-gas vent, water supply and return connections, and controls.

B. Pressure Vessel Design: Straight, steel tubes rolled into steel headers. One-pass design. Include the following accessories:
   1. Handholes for water-side inspections.
   2. Lifting lugs on top of boiler.
   3. Minimum NPS 1 (DN 25) hose-end drain valves at shell low point.
   4. Tappings or flanges for supply- and return-water piping.
   5. Accessible drain and blowdown tappings for mud removal.

C. Front and Rear Doors:
   1. Hinged, designed for operating without the use of special tools.
   2. Designed so tube sheets and flues are fully accessible for inspection or cleaning when doors are open.
   3. Include observation ports in door of boiler for inspection of flame conditions.
   4. Include shield/guard for safety relief door on one end of boiler.

D. Casing:
   1. Insulation: Minimum 2-inch- (50-mm-) thick, mineral-fiber insulation surrounding the boiler shell.
   2. Flue Connection: Flange at top of boiler with flue gas thermometer.
   3. Jacket: Sheet metal, with screw-fastened closures and baked-enamel protective finish; include pre-cast hardtop walkway on top of boiler for service and maintenance.
   4. Mounting base to secure boiler to concrete base.
   5. Control Compartment Enclosure: NEMA 250, Type 1.

2.3 BURNER

A. Burner: Welded construction with multivane, stainless-steel, flame-retention diffuser for natural gas. Mount burner on hinged access door to permit access to combustion chamber.

B. Blower: Forward-curved centrifugal fan integral to burner, directly driven by motor; with adjustable, dual-blade damper assembly and locking quadrant to set air-fuel ratio.
   1. Motors: Comply with requirements specified in Specification Section "Motors."
      a. Motor Sizes: Minimum size as indicated. If not indicated, large enough so driven load will not require motor to operate in service factor range above 1.0.

C. Gas Train: Control devices and modulating control sequence shall comply with requirements in IRI.

D. Pilot: Electric-spark pilot ignition with 100 percent main-valve and pilot-safety shutoff with electronic supervision of burner flame.
   1. Maximum Oxides of Nitrogen Emissions: 30 ppm at 100% firing rate.

2.4 TRIM

A. Aquastat Controllers: Operating, firing rate, and high limit.

B. Safety Relief Valve: ASME rated.

C. Pressure and Temperature Gage: Minimum 3-1/2-inch- (89-mm-) diameter, combination water-pressure and -temperature gage. Gages shall have operating-pressure and -temperature ranges so normal operating range is about 50 percent of full range.

D. Drain Valve: Minimum NPS 3/4 (DN 20) hose-end gate valve.

2.5 CONTROLS

A. Refer to Specification Section "HVAC Instrumentation and Controls."

B. Boiler operating controls shall include the following devices and features:
   1. Control transformer.
   2. Set-Point Adjust: Set points shall be adjustable.

C. Burner Operating Controls: To maintain safe operating conditions, burner safety controls limit burner operation.
   1. High Cutoff: Manual reset stops burner if operating conditions rise above maximum boiler design temperature.
   2. Low-Water Cutoff Switch: Float shall prevent burner operation on low water. Cutoff switch shall be manual-reset type.
   3. Solid state flame safeguard with digital readout.

D. Building Management System Interface: Factory-install hardware and software to enable building management system to monitor, control, and display boiler status and alarms.
   1. Hardwired Points:
      a. Monitoring: On/off status, common trouble alarm.
      b. Control: Enable/Disable operation, hot water supply temperature set-point adjustment.

2.6 ELECTRICAL POWER

A. Controllers, Electrical Devices, and Wiring: Electrical devices and connections are specified in Electrical Sections.

B. Single-Point Field Power Connection: Factory-installed and -wired switches, motor controllers, transformers, and other electrical devices necessary shall provide a single-point field power connection to boiler.

1. House in NEMA 250, Type 1 enclosure.
2. Wiring shall be numbered and color-coded to match wiring diagram.
3. Install wiring outside of an enclosure in a metal raceway.
4. Field power interface shall be to wire lugs.
5. Provide branch power circuit to each motor and to controls.
6. Provide each motor with over-current protection.

2.7 FLUE

A. Pressure tight, fiber insulated stack of Type 316 [Type 304] stainless steel inner pipe, 0.035" thickness minimum, and Type 316 stainless steel [aluminized steel] outer pipe 0.025" thick for each boiler. The flue components shall be UL listed and shall be installed in accordance with the listing. The flue system shall be Selkirk Metalbestos Model "IPS-C1" ["PS304-"] or equal.
   1. Manufacturer's standard flashing collar, insulated, and of type appropriate for roof system; coordinate with architectural documents.
   2. Manufacturer's standard exit cone for flue termination.
   3. Guy wire accessories, including anchoring ring and other necessary accessories and hardware for three wires 120-deg apart.

B. Provide flue gas thermometer.

C. Provide dry well for thermometer sensor.

2.8 SOURCE QUALITY CONTROL

A. Test and inspect factory-assembled boilers, before shipping, according to ASME Boiler and Pressure Vessel Code.

B. Burner and Hydrostatic Test: Factory adjust burner to eliminate excess oxygen, carbon dioxide, oxides of nitrogen emissions, and carbon monoxide in flue gas and to achieve combustion efficiency; perform hydrostatic test.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Before boiler installation, examine roughing-in for concrete equipment bases or concrete rail supports, anchor-bolt sizes and locations, and piping and electrical connections to verify actual locations, sizes, and other conditions affecting boiler performance, maintenance, and operations.
   1. Final boiler locations indicated on Drawings are approximate. Determine exact locations before roughing-in for piping and electrical connections.

B. Examine mechanical spaces for suitable conditions where boilers will be installed.

C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 BOILER INSTALLATION

A. Install boilers level on concrete rail supports. Concrete base is specified in Specification Section "Basic Mechanical Materials and Methods," and concrete materials and installation requirements are specified in Division 3. Coordinate with structural drawings, if any.

B. Vibration Isolation: Elastomeric isolator pads with a minimum static deflection of 0.25 inch (6.35 mm).

C. Install gas-fired boilers according to NFPA 54.

D. Assemble and install boiler trim.

E. Install electrical devices furnished with boiler but not specified to be factory mounted.

F. Install control wiring to field-mounted electrical devices.

3.3 CONNECTIONS

A. Piping installation requirements are specified in other Mechanical Sections. Drawings indicate general arrangement of piping, fittings, and specialties.

B. Install piping adjacent to boiler to allow service and maintenance.

C. Connect gas piping to boiler gas-train inlet with union. Arrange gas supply piping such that it does not impede door swing for boiler service. Piping shall be at least full size of gas train connection. Provide a reducer if required.

D. Connect hot-water piping to supply- and return-boiler tappings with shutoff valve and union or flange at each connection.

E. Install piping from safety relief valves to nearest floor drain.

F. Install piping from safety valves to drip-pan elbow and to nearest floor drain.

G. Install piping from equipment drain connection to nearest floor drain. Piping shall be at least full size of connection. Provide an isolation valve if required.

H. Connect flue full size to boiler outlet.

I. Ground equipment according to Specification Section "Grounding and Bonding."

J. Connect wiring according to Specification Section "Conductors and Cables."

3.4 FIELD QUALITY CONTROL

A. Perform tests and inspections and prepare test reports.
   1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.

B. Tests and Inspections:
   1. Perform installation and startup checks according to manufacturer's written instructions.
   2. Leak Test: Hydrostatic test. Repair leaks and retest until no leaks exist.
   3. Operational Test: Start units to confirm proper motor rotation and unit operation. Adjust air-fuel ratio and combustion.
   4. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.
      a. Burner Test: Adjust burner to eliminate excess oxygen, carbon dioxide, oxides of nitrogen emissions, and carbon monoxide in flue gas and to achieve combustion efficiency.
      b. Check and adjust initial operating set points and high- and low-limit safety set points of fuel supply, water level, and water temperature.
      c. Set field-adjustable switches and circuit-breaker trip ranges as indicated.
   5. Coordinate and include monetary provision for inspection and certification in accordance with State Boiler Law.

C. Remove and replace malfunctioning units and retest as specified above.

D. Performance Tests:
   1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect component assemblies and equipment installations, including connections, and to conduct performance testing.
   2. Boilers shall comply with performance requirements indicated, as determined by field performance tests. Adjust, modify, or replace equipment in order to comply.
   3. Perform field performance tests to determine the capacity and efficiency of boilers.
      a. Test for full capacity.
      b. Test for boiler efficiency at full capacity.
   4. Repeat tests until results comply with requirements indicated.
   5. Provide analysis equipment required to determine performance.
   6. Provide temporary equipment and system modifications necessary to dissipate the heat produced during tests if building systems are not adequate.
   7. Notify Architect in advance of test dates.
   8. Document test results in a report and submit to Architect.

3.5 FLUE

A. Where applicable, provide a factory fabricated roof support assembly for the roof penetration (Part No. P-RS) which provides flashing, storm collar, insulation, and support for the flue. The flue shall terminate with an insulated exit cone (Part No. P-EC). Provide necessary guy wire support accessories and other appurtenances required for a complete installation.

3.6 DEMONSTRATION

A. Train Owner's maintenance personnel to adjust, operate, and maintain boilers. Refer to Section "Demonstration and Training."

END OF SECTION 235180

SECTION 237313 - AIR-HANDLING UNITS

PART 1 - GENERAL

1.1 RELATED WORK

A. Section 23 05 48, Vibration Isolation for HVAC Piping and Equipment.

B. Section 23 05 53, Identification for HVAC Piping and Equipment.

C. Section 23 05 93, Testing, Adjusting and Balancing for HVAC.

D. Section 23 31 13, Ductwork.

E. Section 23 05 13, Common Motor Requirements for HVAC Equipment.

F. Section 23 41 00, Particulate Filtration.

G. Section 26 29 13, Motor Starters – 600V and below.

1.2 PERFORMANCE

A. Unit capacities and characteristics are scheduled on drawings. Each air handling unit shall have physical dimensions suitable to fit space allotted to the unit, with clearances as required for maintenance, access and coil pull.

B. The fan filter unit shall be constructed to the same requirements as the air handling units.

1.3 SUBMITTALS

A. Submit sound power levels for fan outlet, inlet and casing radiation at rated capacity.

B. Submit product data of filter media, filter performance data, filter assembly and filter frames.

C. Provide information on fan airflow monitoring stations. Submit calibration curves prior to unit shipment.

D. Contractor shall submit ¼ inch scale drawing of each mechanical room for review by owner and engineer. Drawing shall show coil pull spaces and coordination of all ductwork, all chilled water, heating water and condensate piping and trap, electrical conduit, electrical and controls panels, etc. installed in mechanical room. Provide plan and elevation views detailing installation.

E. Contractor shall submit plan indicating methods for Delivery, Storage and Handling of Air Handling Units prior to shipping of units.

1.4 EXTRA FILTERS

A. Provide one spare set of 4” MERV 13 filters at project completion.

1.5 DELIVERY, STORAGE AND HANDLING

A. During shipment, it is the responsibility of the Contractor to ensure AHUs are wrapped with a tight sealing membrane, including electrical components. Wrapping membrane shall cover entire AHU during shipping regardless of size or shape. Units shall be protected against rain, snow, wind, dirt, road salt/chemicals, rust and corrosion.

B. All handling and storage procedures shall be per manufacturer's recommendations and these specifications. Refer to Paragraph 3.1 for additional information.

C. Coordinate delivery of units with project schedule, units may not be stored outside and exposed to elements (even if under protective tarps). Contractor to store units protected from weather under protective tarps, inside building or a warehouse. Units shall be protected from rain and other sorts of moisture while in transit and on-site. Provide protective covering over equipment.

PART 2 - PRODUCTS

2.1 CONTROLS

A. The air handling units shall be provided with field mounted controls per the requirements of Section 23 09 00.

2.2 DAMPERS

A. Actuators shall be mounted and wired by the BAS contractor.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Coordinate delivery of units with project schedule, indoor AHU units may not be stored outside and exposed to elements. Store units protected from weather under protective tarps, inside, rotate fans periodically as recommended by manufacturer. Units that exhibit signs of water damaged will not be accepted. Provide owner a monthly report indicating date fan rotated for each air unit.

B. Install in conformance with ARI 435.

C. Assemble units in accordance with manufacturer's installation instructions. Isolate all ducts connected to the air handling unit with flexible duct connections. Units shall be protected from dust, dirt, water, and debris during construction.

D. Chilled and heating water piping to coil connections shall be installed to permit operation and maintenance of all valves and pumps from mechanical room floor. Valves shall not be installed at heights greater than seven feet above finished floor. Where multi-coil (stacked) arrangement is used, provide each supply and return line to and from each coil section with a union, thermometer well, plug valve for balancing and isolation valves as indicated on details.

E. Any openings made in the units for addition of controls components shall be sealed airtight, both inside and out. No insulation shall be exposed to the airstream.

F. Do not operate units for any purpose, temporary or permanent, until interior of ductwork and air handling unit is clean, filters are in place, bearings lubricated, fan has been test run under observation and Owner's permission is received.

G. Route condensate drains from chilled water coil drain pans and moisture eliminator sections of the filter rack to the nearest floor drain.

3.2 START-UP AND TESTING

A. AHU Inspection:
   1. A manufacturer's factory-trained and factory-employed service technician shall perform an inspection of each unit and installation prior to startup. The technician shall inspect and verify the following as a minimum:
      a. Damage of any kind.
      b. Installation in accordance of the manufacturer's requirements.
      c. Proper reassembly and sealing of unit segments at shipping splits.
      d. Removal of shipping bolts and restraints.
      e. Sealing of piping and electrical penetrations.
   2. The manufacturer's technician shall provide a report to the A/E and Owner summarizing any problems found and correction recommendations.

B. Deflection and Leakage Testing:
   1. One unit shall be selected at random by the owner to be tested for leakage and deflection after assembly.
   2. Testing shall be conducted by the manufacturer on site with the aid of the Contractor. The testing shall be witnessed by the owner's representative and TAB Contractor.
   3. Testing Procedure
      a. AHU Preparation
         1) Assemble and seal AHU sections per manufacturer's installation manual.
         2) Close and latch access doors. No additional sealing is permitted.
         3) Seal duct and damper openings.
         4) Blank off and seal supply fan openings.
         5) Blank off and seal supply fan bulkhead to isolate positive and negative pressure sections.
      b. Pressurization procedure
         1) Entire unit to be tested at positive pressure. Measure and monitor differential pressure exerted on the cabinet with a pressure gage and measure the leakage.
         2) Measure the panel deflections at the centers (length and width) of four panels chosen by the owner.
      c. If the tested unit does not pass the leakage and deflection requirements outline in Part 2 of this specification section:
         1) Th manufacturer shall provide written instructions to the owner on how to address the issues. The procedure shall be approved to the owner and the unit shall be repaired and retested at the Contractor's expense.
         2) Two additional AHUs on the project shall be tested at contractor's expense.

C. Controls:
   1. All controls wiring shall be routed into the unit through the j-box provided by the AHU manufacturer. Once all wiring has been routed, tested, and commissioned, the mechanical contractor shall caulk the penetration for an airtight seal.

D. AHU Safety Door Safety Switches:
   1. AHU door safety switches (where required) shall be hard wired to the VFD safety interlocks.

END OF SPECIFICATIONS 237313

SECTION 23 8560 - INTAKE AND RELIEF VENTILATORS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following types of roof-mounting intake and relief ventilators:
   1. Roof hoods.
   2. Goosenecks

B. Related Sections include the following:
   1. Specification Section “Louvers and Vents” for ventilator assemblies provided as part of the general construction.
   2. Specification Section “Power Ventilators” for roof-mounting exhaust fans.

1.3 PERFORMANCE REQUIREMENTS

A. Structural Performance: Intake and relief ventilators shall be capable of withstanding the effects of gravity loads, wind loads, and thermal movements without permanent deformation of components, noise or metal fatigue, or permanent damage to fasteners and anchors.

1.4 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: For intake and relief ventilators. Include plans, elevations, sections, details, and ventilator attachments to curbs and curb attachments to roof structure.

C. Welding certificates.

1.5 QUALITY ASSURANCE

A. Source Limitations: Obtain ventilators through one source from a single manufacturer where indicated to be of same type, design, or factory-applied color finish.

B. Product Options: Information on Drawings and in Specifications establishes requirements for system's aesthetic effects and performance characteristics. Aesthetic effects are indicated by dimensions, arrangements, alignment, and profiles of components and assemblies as they relate to sightlines, to one another, and to adjoining construction. Performance characteristics are indicated by criteria subject to verification by one or more methods including preconstruction testing, field testing, and in-service performance.

C. Product Options: Drawings indicate size, profiles and dimensional requirements of intake and relief ventilators and are based on the specific equipment indicated. Refer to Division 1 Section "Product Requirements."
   1. Do not modify intended aesthetic effects, as judged solely by Architect, except with Architect's approval. If modifications are proposed, submit comprehensive explanatory data to Architect for review.

D. Welding: Qualify procedures and personnel according to the following:
   1. AWS D1.2, "Structural Welding Code-Aluminum."
   2. AWS D1.3, "Structural Welding Code-Sheet Steel."

1.6 COORDINATION

A. Coordinate installation of roof curbs and roof penetrations. These items are specified in Division 7 Section "Roof Accessories."

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where titles below introduce lists, the following requirements apply to product selection:
   1. Manufacturers: Subject to compliance with requirements, provide products by one of the manufacturers specified.

2.2 MATERIALS

A. Aluminum Extrusions: ASTM B 221 (ASTM B 221M), Alloy 6063-T5 or T-52.

B. Aluminum Sheet: ASTM B 209 (ASTM B 209M), Alloy 3003 or 5005 with temper as required for forming or as otherwise recommended by metal producer for required finish.

C. Galvanized-Steel Sheet: ASTM A 653/A 653M, G90 (Z275) zinc coating, mill phosphatized.

D. Stainless-Steel Sheet: ASTM A 666, Type 304, with No. 4 finish.

E. Fasteners: Same basic metal and alloy as fastened metal or 300 Series stainless steel, unless otherwise indicated. Do not use metals that are incompatible with joined materials.
   1. Use types and sizes to suit unit installation conditions.

F. Post-Installed Fasteners for Concrete and Masonry: Torque-controlled expansion anchors, made from stainless-steel components, with capability to sustain, without failure, a load equal to 4 times the loads imposed, for concrete, or 6 times the load imposed, for masonry, as determined by testing per ASTM E 488, conducted by a qualified independent testing agency.

G. Bituminous Paint: Cold-applied asphalt emulsion complying with ASTM D 1187.

2.3 FABRICATION, GENERAL

A. Factory or shop fabricate intake and relief ventilators to minimize field splicing and assembly. Disassemble units to the minimum extent as necessary for shipping and handling. Clearly mark units for reassembly and coordinated installation.

B. Fabricate frames, including integral bases, to fit in openings of sizes indicated, with allowances made for fabrication and installation tolerances, adjoining material tolerances, and perimeter sealant joints.

C. Fabricate units with closely fitted joints and exposed connections accurately located and secured.

D. Fabricate supports, anchorages, and accessories required for complete assembly.

E. Perform shop welding by AWS-certified procedures and personnel.

2.4 ROOF HOODS

A. Manufacturers:
   1. Greenheck.
   2. Loren Cook Company.

B. Factory or shop fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figures 5-6 and 5-7.

C. Materials: Aluminum sheet, minimum 0.063-inch- (1.6-mm-) thick base and 0.050-inch- (1.27-mm-) thick hood; suitably reinforced.

D. Roof Curbs: Galvanized-steel sheet; with mitered and welded comers: 1-1/2-inch- (40-mm-) thick, rigid fiberglass insulation adhered to inside walls; and 1-1/2-inch (40-mm) wood nailer. Size as required to fit roof opening and ventilator base.
   1. Configuration: Self-flashing without a cant strip, with mounting flange.
   2. Overall Height: 12 inches (300 mm).

E. Bird Screening: Aluminum, 1/2-inch- (12.7-mm-) square mesh, 0.063-inch (1.6-mm) wire.

F. Insect Screening: Aluminum, 18-by-16 (1.4-by-1.6-mm) mesh, 0.012-inch (0.30-mm) wire.

2.5 GOOSENECKS

A. Factory or shop fabricate according to SMACNA's "HVAC Duct Construction Standards - Metal and Flexible," Figure 5-5; with a minimum of 0.052-inch- (1.3-mm-) thick, galvanized-steel sheet.

B. Roof Curbs: Galvanized-steel sheet; with mitered and welded comers: 1-1/2-inch (40-mm-) thick, rigid fiberglass insulation adhered to inside walls; and 1-1/2-inch (40-mm) wood nailer. Size as required to fit roof opening and ventilator base.
   1. Configuration: Self-flashing without a cant strip, with mounting flange.
   2. Overall Height: 12 inches (300 mm)

C. Bird Screening: Galvanized steel, 1/2-inch- (12.7-mm-) square mesh, 0.041-inch (1.04-mm) wire.

D. Insect Screening: Aluminum, 18-by-16 (1.4-by-1.6-mm) mesh, 0.012-inch (0.30-mm) wire.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install intake and relief ventilators level, plumb, and at indicated alignment with adjacent work.

B. Secure intake and relief ventilation to roof curbs with cadmium-plated hardware. Use concealed anchorages where possible.

C. Install goosenecks on curb base where throat size exceeds 9 by 9 inches (230 by 230 mm).

D. Install intake and relief ventilators with clearances for service and maintenance.

E. Install perimeter reveals and openings of uniform width for sealants and joint fillers as indicated.

F. Install concealed gaskets, flashings, joint fillers and insulation as installation progresses. Comply with Division 7 Section “Joint Sealants” for sealants applied during installation.

G. Label intake and relief ventilators according to requirements specified in Specification Section “Mechanical Identification.”

H. Protect galvanized and nonferrous-metal surfaces from corrosion or galvanic action by applying a heavy coating of bituminous paint on surfaces that will be in contact with concrete, masonry, or dissimilar metals.

I. Repair finishes damaged by cutting, welding, soldering and grinding. Restore finishes so no evidence remains of corrective work. Return items that cannot be refinished in the field to the factory, make required alterations and refinish entire unit or provide new units.

3.2 CONNECTIONS

A. Duct installation and connection requirements are specified in other Mechanical Sections. Drawings indicate general arrangement of ducts and duct accessories.

3.3 ADJUSTING

A. Adjust damper linkages for proper damper operation.

END OF SECTION 238560

SECTION 260005 - ELECTRICAL DEMOLITION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:
   1. Demolition and removal of selected electrical systems or components installed in portions of building or structure.
   2. Complete demolition of electrical systems installed in portions of building or structure.
   3. Demolition and removal of selected site elements.
   4. Salvage of existing items to be reused or recycled.

B. Related Sections include the following:
   1. Division 1 Section “Summary” for use of premises, phasing, and Owner-occupancy requirements.
   2. Division 1 Section “Photographic Documentation” for preconstruction photographs taken before selective demolition operations.
   3. Division 1 Section “Construction Waste Management and Disposal” for disposal of demolished materials.
   4. Division 1 Section “Cutting and Patching” for cutting and patching procedures.

1.3 DEFINITIONS

A. Remove or Demolish: Detach items from existing construction and legally dispose of them off-site, unless indicated to be removed and salvaged or removed and reinstalled.

B. Remove and Salvage: Detach items from existing construction and deliver them to Owner cleaned, packaged, and ready for reuse.

C. Remove and Reinstall: Detach items from existing construction, prepare them for reuse, and reinstall them where indicated.

D. Existing to Remain: Existing items of construction that are not to be removed and that are not otherwise indicated to be removed, removed and salvaged, or removed and reinstalled.

1.4 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered during selective demolition remain Owner’s property.

Carefully remove and salvage each item or object in a manner to prevent damage and deliver promptly to Owner.

1. Coordinate with Owner's representative, who will establish special procedures for removal and salvage.

1.5 SUBMITTALS

A. Schedule of Selective Demolition Activities: Indicate the following:
   1. Detailed sequence of selective demolition and removal work, with starting and ending dates for each activity.
   2. Interruption of utility services. Indicate how long utility services will be interrupted.
   3. Coordination for shut-off, capping, and continuation of utility services.
   4. Coordination of Owner's continuing occupancy of portions of existing building and of Owner's partial occupancy of completed Work.
   5. Means of protection for items to remain and items in path of waste removal from building.

B. Inventory: After selective demolition is complete, submit a list of items that have been salvaged.

C. Landfill Records: Indicate receipt and acceptance of hazardous wastes by a landfill facility licensed to accept hazardous wastes.
   1. Comply with submittal requirements in Division 1 Section "Construction Waste Management and Disposal."
   2. Dispose of ballasts and lamps in accordance with current EPA Standards.

1.6 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with governing EPA notification regulations before beginning selective demolition. Comply with hauling and disposal regulations of authorities having jurisdiction.

B. Standards: Comply with ANSI A10.6 and NFPA 241.

C. Predemolition Conference: Conduct conference at Project site to comply with requirements in Division 1 Section "Project Management and Coordination." Review methods and procedures related to selective demolition including, but not limited to, the following:
   1. Inspect and discuss condition of construction to be selectively demolished.
   2. Review structural load limitations of existing structure.
   3. Review and finalize selective demolition schedule and verify availability of materials, demolition personnel, equipment, and facilities needed to make progress and avoid delays.
   4. Review requirements of work performed by other trades that rely on substrates exposed by selective demolition operations.
   5. Review areas where existing construction is to remain and requires protection.

1.7 PROJECT CONDITIONS

A. Owner will occupy portions of building immediately adjacent to selective demolition area. Conduct selective demolition so Owner's operations will not be disrupted.

B. Conditions existing at time of inspection for bidding purpose will be maintained by Owner as far as practical.

C. Notify Architect of discrepancies between existing conditions and Drawings before proceeding with selective demolition.

D. Hazardous Materials: It is unknown whether hazardous materials will be encountered in the Work.
   1. If materials suspected of containing hazardous materials are encountered, do not disturb; immediately notify Architect and Owner. Owner will remove hazardous materials under a separate contract.

E. Storage or sale of removed items or materials on-site is not permitted.

F. Utility Service: Maintain existing utilities indicated to remain in service and protect them against damage during selective demolition operations.
   1. Maintain fire-protection facilities in service during selective demolition operations.

1.8 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during selective demolition, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 EXAMINATION

A. Verify that utilities have been disconnected and capped.

B. Survey existing conditions and correlate with requirements indicated to determine extent of selective demolition required.

C. Inventory and record the condition of items to be removed and reinstalled and items to be removed and salvaged.

D. When unanticipated mechanical, electrical, or structural elements that conflict with intended function or design are encountered, investigate and measure the nature and extent of conflict. Promptly submit a written report to Architect.

E. Trace circuits feeding existing to-remain portions of the building. Do not demolish circuits in these areas. If circuits are in both “to remain” and “to be removed” areas, demolish back to nearest to-remain J-Box.

F. Provide to the Engineer a diagram and index of circuits traced in the “to remain” areas.

3.2 UTILITY SERVICES AND MECHANICAL/ELECTRICAL SYSTEMS

A. Existing Services/Systems: Maintain services/systems indicated to remain and protect them against damage during selective demolition operations.
   1. Comply with requirements for existing services/systems interruptions specified in Division 1 Section "Summary."

B. Service/System Requirements: Locate, identify, disconnect, and seal or cap off indicated utility services and mechanical/electrical systems serving areas to be selectively demolished.
   1. Arrange to shut off indicated utilities with utility companies.
   2. If services/systems are required to be removed, relocated, or abandoned, before proceeding with selective demolition provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of building.
   3. Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit after bypassing.
      a. Where entire wall is to be removed, existing services/systems may be removed with removal of the wall.

3.3 PREPARATION

A. Site Access and Temporary Controls: Conduct selective demolition and debris-removal operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.
   1. Comply with requirements for access and protection specified in Division 1 Section "Temporary Facilities and Controls."

3.4 SELECTIVE DEMOLITION, GENERAL

A. General: Demolish and remove existing construction only to the extent required by new construction and as indicated. Use methods required to complete the Work within limitations of governing regulations and as follows:
   1. Proceed with selective demolition systematically, from higher to lower level. Complete selective demolition operations above each floor or tier before disturbing supporting members on the next lower level.
   2. Do not use cutting torches until work area is cleared of flammable materials. At concealed spaces, such as duct and pipe interiors, verify condition and contents of hidden space before starting flame-cutting operations. Maintain portable fire-suppression devices during flame-cutting operations.
   3. Maintain adequate ventilation when using cutting torches.
   4. Dispose of demolished items and materials promptly.

B. Removed and Salvaged items:
   1. Clean salvaged items.
   2. Pack or crate items after cleaning. Identify contents of containers.
   3. Store items in a secure area until delivery to Owner.
   4. Transport items to Owner's storage area designated by Owner.
   5. Protect items from damage during transport and storage.

C. Removed and Reinstalled Items:

1. Clean and repair items to functional condition adequate for intended reuse. Paint equipment to match new equipment.
2. Pack or crate items after cleaning and repairing. Identify contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make item functional for use indicated.

D. Existing Items to Remain: Protect construction indicated to remain against damage and soiling during selective demolition. When permitted by Engineer/Architect, items may be removed to a suitable, protected storage location during selective demolition, cleaned, and reinstalled in their original locations after selective demolition operations are complete.

3.5 DISPOSAL OF DEMOLISHED MATERIALS

A. General: Except for items or materials indicated to be reused, salvaged, reinstalled, or otherwise indicated to remain Owner's property, remove demolished materials from Project site and legally dispose of them in an EPA- approved landfill.
   1. Do not allow demolished materials to accumulate on-site.
   2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. Burning: Do not burn demolished materials.

C. Disposal: Transport demolished materials off Owner's property and legally dispose of them.

END OF SECTION 260005

SECTION 260015 - GENERAL CONDITIONS FOR ALL ELECTRICAL WORK

PART 1 – GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of Contract, including Conditions of the Contract (General and Supplementary Conditions) and Division 1 specification sections, apply to work of this section.

B. The requirements of this section apply to all sections of electrical, signal, and life safety, and all sections that are installed by the electrical contractor to include electrical work done under the mechanical contractor.

1.2 DESCRIPTION OF WORK

A. This section covers the general provisions of the electrical specifications applicable to the following systems:
   1. Electrical power and lighting to include generators, UPS Systems, and passive electrical generating equipment (solar).
   2. All Special Systems (fire alarm, security, telephone, data, television, and annunciators associated with power).
   3. Control wiring associated with electrical or mechanical equipment.

B. The use of the word “electrical” in any specification contained within the electrical, signal, or life safety division sections shall include all aspects of each systems complete install. This shall be extended to mechanical or plumbing signal systems.

C. The use of the word “life safety” shall refer to all fire alarm, fire protection, and mass notification systems installed by the electrical contractor.

D. The use of the word “mechanical” shall refer to both mechanical and plumbing.

E. The use of the word “pipe” shall refer to all electrical raceway.

1.3 DRAWINGS

A. These specifications are accompanied by drawings of the building and details of the installations showing the locations of equipment, lighting, panels, etc. The drawings and these specifications are complementary to each other, and what is called for by one shall be as binding as if called for by both.

B. Drawings and specification conflicts shall be identified as early as possible to ensure conflict resolution prior to installation. The contractor shall not install any equipment with known conflicts or pending information requests. The contractor shall contact the Engineer of Record or their representative for information clarification prior to installing any item that is

in question. The contractor shall not install any equipment that is not consistent with the manufacturers approved installation instructions unless directed by the engineer.

C. In all cases all installations shall be at least in accordance with all the approved codes and their local amendments. The drawings and specifications may exceed local code allowances and the most stringent applies. The existence or allowance of a practice or product by code does not supersede requirements of the drawings and specifications. In other words, just because it is allowed by code does not mean that it is allowed on this project.

D. If any departures from the drawings are deemed necessary by the Contractor, details of such departures and the reasons therefore shall be submitted to the Owner's Representative for approval. No departures shall be made without prior written approval by the Owner's Representative.

E. There are intricacies of construction which are impractical to specify or indicate in detail; however, in such cases, the current rules of good practice and applicable specifications shall govern. In all cases the requirements specified in the NEC and local jurisdiction shall be followed.

F. It is the Contractor's responsibility to properly use all information found on the Architectural, Structural, Mechanical, and Electrical drawings and applicable shop drawings where such information affects his work. The contractor shall review the entire construction document set both prior to bid and construction.

G. All dimensional information related to new structures shall be taken from the appropriate drawings. All dimensional information relative to existing facilities shall be taken from actual measurements made by the Contractor on the site.

H. Any duplicate circuiting listed on the drawings shall be bid as multiple circuits with the intention of the next available circuit and breaker to be used. The contractor shall bring this to the attention of the engineer for clarification and updating the drawings. The new circuit numbers shall be annotated on both the panel schedules and the record drawings. The contractor is not required to follow the exact circuit numbers on the panel schedules (balancing phases, wiring convenience, or conduit routing installation), however, the contractor is responsible for keeping the panel schedules accurate and up to date in addition to ensuring the circuit numbers are identified correctly.

I. Any installation that is not in compliance with these requirements shall be corrected at the contractors cost and responsibility.

1.4 BIDDING

A. The contractor is responsible for bidding complete and working systems. In the event that some part of the system is not included in the construction document or the specifications and it is a necessary part of the system to work properly, the contractor shall include that work as part of the bid amount. This includes, but not limited to:
   1. Power for equipment shown on the drawings. Examples include, but are not limited to:
      a. Equipment Panels
      b. Controllers
      c. Electronic Devices

d. Mechanical Equipment
e. Plumbing Equipment

2. Cabling to communicate with the head end equipment. Examples include, but are not limited to:
   a. Generator to Annunciator
   b. Generator and ATS
   c. Security
   d. Access Control
   e. Switching
   f. Equipment starters and the switching locations
   g. Monitoring equipment

B. The contractor is not responsible for interpreting additional accessory options that are not included in the drawings or specifications or equipment that is not shown or indicated as part of the entire contract documents or specifications.

C. The contractor shall review the entire set of specifications and contract documents for all equipment and connections requiring electrical work.

D. Equipment Substitutions or Proposed Equivalents:
   1. Contractor shall submit proposed substitutions or equivalents to the Architect or engineer during the bidding process prior to any final dates for questions as indicated on the bid forms or RFP's and provide a reasonable time to complete to comparison. All changes to the documents indicated a deviation from the specifications or drawings shall be part of the addenda process or written notification from the engineer of record, architect, owner, or a designated representative. Reasonable time for review is minimum one working week. The contractor shall retain the written notification of approval (if not published in an addenda) for purposes of future verification.
   2. The contractor is responsible for providing full comparison information for the products to be substituted. Incomplete information is subject to immediate rejection.
   3. Bids taken for equipment that is not approved is under the contractor's own risk. Should the equipment be rejected under the post bid submittal process, the contractor is responsible for providing the specified equipment at no cost to the owner.
   4. Under no circumstances should the contractor accept bids for non-specified equipment from vendors who do not have prior approval or "speculate" that it will be approved. This is subject to immediate rejection and the specified equipment shall be required to be installed.
   5. No response from the architect, owner, or engineer shall not be considered an approval.

1.5 CONSTRUCTION REQUIREMENTS

A. The architectural, structural, and electrical plans and specifications and other pertinent documents issued by the Architect are a part of these specifications and the accompanying electrical drawings and shall be complied with in every respect. All the above is included in the Contract Documents and shall be examined by all bidders. Failure to comply shall not relieve the Contractor of responsibility or be used as a basis for additional compensation because architectural, structural, or mechanical details were not included in the electrical drawings.

B. It is the intent of the Contract Documents to provide an installation complete in every respect. In the event that additional details or special construction may be required for work indicated or specified in this section or work specified in other sections, it shall be the responsibility of the Contractor to provide same as well as to provide material and equipment usually furnished with such systems or required to complete the installation, whether mentioned or not.

C. The Contractor shall be responsible for fitting his material and apparatus into the building and shall carefully lay out his work at the site to conform to the structural conditions, to avoid all obstructions, to comply with Codes, to facilitate the work of other trades, to conform to the details of the installation supplied by the manufacturer of the equipment to be installed, and thereby to provide an integrated satisfactory operating installation.

D. The mechanical, electrical, and associated drawings are necessarily diagrammatic in character and do not show every connection in detail or every pipe or conduit in its exact location. These details are subject to the requirements of ordinances and also structural and architectural conditions. It shall be the contractor's responsibility to coordinate with other disciplines to facilitate their equipment installation.

E. The Contractor shall carefully investigate structural and finish conditions and shall coordinate the separate trades in order to avoid interference between the various phases of work. Work shall be laid out so that it will be concealed in furred chases and above suspended ceilings, etc. in finished portions of the building, unless specifically noted to be exposed. Work shall be installed to avoid crippling of structural members; therefore, inserts to accommodate hangers shall be set before concrete is poured, and proper openings through floor, walls, beams, etc. shall be provided as hereinafter specified or as otherwise indicated or required. All work shall be installed parallel or perpendicular to the lines of the building unless otherwise noted.

F. Conduit and equipment are generally intended to be installed true and square to the building construction and located as high as possible against the structure in a neat and workmanlike manner. The plans do not show all required offsets, elbows, and other location details. Work shall be concealed in all finished areas. Conduit is intended to be installed with factory fittings or bent in a professional, workmanlike manner.

G. All parts of equipment requiring adjustment shall be easily accessible. Equipment shall be so located and installed as to permit convenient and safe maintenance and future replacement. The trade furnishing the equipment shall be responsible for notifying the Contractor, who shall notify the Owner's Representative prior to ordering same in the event that equipment specified and/or proposed is incompatible with this requirement.

H. Location of Lighting and Outlets in Rooms:
   1. All lighting, plumbing, acoustical tile, modular lighting outlets, diffusers, sprinkler heads, grilles, registers, and other devices shall be referenced to coordinated, established data points and shall be located to present symmetrical arrangements with these points and to facilitate the proper arrangements of acoustical tile panels and other similar panels with respect to the mechanical outlets and electrical lighting and devices. Those mechanical and electrical outlets shall be referenced to such features as wall and ceiling furring's, balanced border widths, masonry joints, etc. Outlets in acoustical tile shall occur symmetrically in tile joints or in the centers of whole tiles. The final

determination of the exact location of each outlet and the arrangements to be followed shall be acceptable to the Owner's Representative.

2. The drawings show diagrammatically the locations of the various outlets and apparatus. Exact locations of these outlets and apparatus shall be determined by reference to the general plans and to all detail drawings, equipment drawings, roughing-in drawings, etc. by measurements at the building, and in cooperation with the other trades. The Owner reserves the right to make any reasonable change in location of any outlet or apparatus before installation, without additional cost to the Owner or the Architect. Contractor shall coordinate work with architectural reflective ceiling plan.

I. The Contractor, by submitting a bid on this work, sets forth that he has the necessary technical training and ability, and that he will install his work in a satisfactory and workmanlike manner which is up to the best standards of the trade, complete and in good working order. If any of the requirements of the plans and specifications are impossible of performance, or if the installation when made in accordance with such requirements will not perform satisfactorily, he shall report same to the Owner's Representative for correction promptly after discovery of the discrepancy.

J. No extra compensation will be allowed for extra work or change caused by failure to comply with the above requirements.

1.6 JOB CONDITIONS

A. Submittal of bid implies bidder has read paragraphs of the specifications and will be bound by their conditions.

B. Contractor Qualifications: A minimum of five years' experience installing commercial electrical power lighting and special systems, similar to those described in these specifications, and make available at the owner or engineer's request a list of five previous projects including name of project and contact person names and phone numbers as a separate document in addition to the bid or proposal submitted.

C. Contractor must be licensed and hold a current contracting license that has been valid for a minimum of five years in the local State.

D. Contractor must be able to bond work for performance of work being bid and provide a written statement from the bonding agency proposed to be used for this project as a separate document in addition to the bid or proposal submitted. The bonding agency proposed to be used shall have a Best's insurance rating of A or A+.

1.7 INSPECTION OF THE SITE

A. The Contractor shall visit the site, verifying all existing items indicated on drawings and/or specified, and familiarize himself with the existing work conditions, hazards, grades, actual formations, soil conditions, structures, utilities, equipment, systems, facilities, and local requirements. The submission of bids shall be deemed evidence of such visits. All proposals shall take these existing conditions into consideration, and the lack of specific information shall not relieve the Contractor of any responsibility.

1.8 PERMITS, UTILITY CONNECTIONS, AND INSPECTIONS

A. Fees and Costs: The contractor shall obtain and pay for all permits, utility connections, utility extensions, and/or relocations and pay all costs required by the utility, including inspection fees, for all work included therein.

B. Compliance: The Contractor shall comply in every respect with all requirements of local inspection departments, Board of Fire Underwriters, local ordinances and codes, and utility company requirements. In no case does this relieve the Contractor of the responsibility of complying with these specifications and drawings where specified conditions are of a higher quality than the requirements of the above-specified offices. Where requirements of the specifications and drawings are below the requirements of the above offices having jurisdiction, the Contractor shall make installations in compliance with the requirements of the above offices.

C. Utilities: The Contractor shall check with the various utility companies involved in this project and shall provide complete in all respects the required utility relocations, extensions, modifications, and/or changes. Contractor shall verify the location of all existing utilities with the applicable Utility Company. The Contractor shall be responsible for all damages to existing utilities caused by his construction work, whether indicated on drawings or not, and repair all damage to existing utilities as acceptable to the Utility Company concerned.

D. Utility Services:
   1. Power for the building service shall be obtained from local utility service. Contractor shall coordinate with the local utility for shutdowns and transformer installations. Contractor shall coordinate underground feeders with other underground piping and mark his conduit clearly. Contractor shall install feeders to the building transformer in accordance with utility company requirements.
   2. Contractor shall coordinate meter location and provide access in accordance with local utility requirements.
   3. Transformer and ductbank rough-ins shall be in accordance with Utility provider requirements.

E. Contractor Temporary Power: The contractor shall obtain temporary power in their name, from the local utility for the construction trailer and any equipment needed to perform his work. The contractor shall be responsible for the installation and removal of the temporary service at the conclusion of the project.

F. Certification: Prior to final acceptance, the Contractor shall furnish a certificate of acceptance from the inspection departments having jurisdiction over the work for any and all work installed under this Contract. Any additional labor costs incurred as a result of a substitution shall be the Contractor’s responsibility.

1.9 EXISTING FACILITIES

A. The Contractor shall be responsible for loss or damage to the existing facilities caused by him and his workmen and shall be responsible for repairing or replacing such loss or damage. The Contractor shall send proper notices, make necessary arrangements, and perform other services required for the care, protection, and in-service maintenance of all electrical and special systems for the new and existing facilities. The Contractor shall erect temporary

barricades, with necessary safety devices, as required to protect personnel from injury, removing all such temporary protection upon completion of the work. Barricades shall clearly indicate with signage that which they are protecting. Contractor shall observe all OSHA rules.

B. The Contractor shall provide temporary or new services to all existing facilities as required to maintain their proper operation when normal services are disrupted as a result of the work being accomplished under this project.

C. Where existing construction is removed to provide working and extension access to existing utilities, Contractor shall remove doors, piping, conduit, outlet boxes, wiring, light fixtures, and equipment, etc. to provide this access and shall reinstall same upon completion of work in the areas affected.

D. Where partitions, walls, floors, or ceilings of existing construction are indicated to be removed, all Contractors shall remove and reinstall in locations approved by the Architect/Engineer all devices required for the operation of the various systems installed in the existing construction. This is to include but is not limited to temperature controls system devices, electrical switches, relays, fixtures, piping, conduit, etc.

E. Outages of services as required by the new installation will be permitted but only at a time approved by the Owner. The Contractor shall allow the Owner two weeks in order to schedule required outages. The time allowed for outages will not be during normal working hours unless otherwise approved by the Owner. All costs of outages, including overtime charges, shall be included in the contract amount. Unless otherwise scheduled by the Owner, planned shutdowns of the existing facilities shall occur between 6 p.m. Friday through 5 am Monday. The existing building shall be ready for morning start-up by 5 am Monday.

1.10 DEMOLITION AND RELOCATION

A. The Contractor shall modify, remove, and/or relocate all materials and items so indicated on the drawings or required by the installation of new facilities. All removals and/or dismantling shall be conducted in a manner as to produce maximum salvage. Salvage materials shall remain the property of the Owner and shall be delivered to such destination or otherwise disposed of as directed by the Owner. Materials and/or items scheduled for relocation and which are damaged during dismantling or reassembly operations shall be repaired and restored to good operative condition. The Contractor may, at his discretion, and upon the approval of the Owner, substitute new materials and/or items of like design and quality in lieu of materials and/or items to be relocated.

B. All items which are to be relocated shall be carefully removed in reverse to original assembly or placement and protected until relocated. The Contractor shall clean and repair and provide all new materials, fittings, and appurtenances required to complete the relocations and to restore to good operative order. All relocations shall be performed by workmen skilled in the work and in accordance with standard practice of the trades involved.

C. When items scheduled for relocation and/or reuse are found to be in damaged condition before work has been started on dismantling, the Contractor shall call the attention of the Owner to such items and receive further instructions before removal. Items damaged in

repositioning operations are the Contractor's responsibility and shall be repaired or replaced by the Contractor as approved by the Owner, at no additional cost to the Owner.

D. Service lines and wiring to items to be removed, salvaged, or relocated shall be removed to points indicated on the drawings, specified, or acceptable to the Owner. Service lines and wiring not scheduled for reuse shall be removed to the points at which reuse is to be continued or service is to remain. Such services shall be sealed, capped, or otherwise tied off or disconnected in a safe manner acceptable to the Owner. All disconnections or connections into the existing facilities shall be done in such a manner as to result in minimum interruption of services to adjacent occupied areas. Services to existing areas or facilities which must remain in operation during the construction period shall not be interrupted without prior specific approval of the Owner as hereinbefore specified.

1.11 SUBMITTAL DATA

A. General: As soon as practical and within 30 days after the date of award of contract and before purchasing or starting installation of any materials or equipment, the Contractor prepare or cause to be prepared shop drawings, product data, materials and equipment lists, diagrams, data, samples, and other submittals as required by the contract documents, hereinafter referred to as "Submittal Data." The Contractor shall review and approve all submittal data for compliance with the contract documents, manufacturer's recommendations, adequacy, clearances, code compliance, safety, and coordination with associated work.

B. The Contractor shall submit approved submittal data to the Owner's Representative for review and comment as to general conformance with the design concept and general compliance with information given in the contract documents. Owner's Representative's review shall not include review of quantities, dimensions, weights or gauges, fabrication processes, construction methods, coordination with other trades or work, or construction safety and precautions, all of which are the sole responsibility of the Contractor. The reviewers shall make every effort to "catch" discrepancies and identify these to the contractor prior to ordering equipment. However, it shall remain the contractor's responsibility to order and install the equipment as listed in the drawings and specifications. At the owner's representative's discretion a detailed submittal may be required.

C. Substitutions shall be clearly identified as such in the submittal by a cover sheet indicating that items are different from what is specified or scheduled. It shall be the contractor responsibility to provide complete substitution information so an accurate comparison can be made.

D. Detail Submittals: Materials and equipment requiring detailed submittal data shall be submitted with sufficient data to indicate that all requirements of the specifications have been met and samples shall be furnished when requested. All manufacturer's data used as part of the submittal shall have all non-applicable features crossed out or deleted in a manner that will clearly indicate exactly what is to be furnished. The detailed submittals shall be accompanied by the same number of sets of pictorial and descriptive data derived from the manufacturer's catalogs and sales literature or incorporated in the shop drawings. The Contractor may provide a detailed submittal on any item even though not required by the Owner's Representative.

E. The Engineer's review of Shop Drawings and Brochures shall not relieve the Contractor of the responsibility for dimensions, errors that may be contained therein, or deviations from Contract Document requirements. It shall be clearly understood that the Engineer's noting some errors but overlooking others does not grant the Contractor permission to proceed in error. Regardless of any information contained in the Shop Drawings, the requirements of the Contract Documents shall govern and are not waived or superseded in any way by the submittal data review.

F. The Contractor shall clearly and specifically identify and call to the attention of the Owner's Representative any deviation from the contract documents for which Owner acceptance is desired. The responsibility for such a deviation accepted by the Owner shall remain with the Contractor.

G. Timeliness: The burden of timeliness in the complete cycle of submittal data is on the Contractor. The Contractor shall allow a minimum of four (4) weeks' time frame for the submittal cycle of each submission by the Owner's Representative. The Contractor is responsible for allowing sufficient time in the construction schedule to cover the aforementioned cycles of data processing, including time for all re-submission cycles on non-conforming materials, equipment, etc. covered by the data submitted. Construction delays and/or lack of timeliness in the above regard are the responsibility of the Contractor and will not justify any request for scheduled construction time extensions or extra compensation.

H. Work performed in accordance with approved submittal data that is not in accordance with the Contract Documents and did not have the specific acceptance of the Owner's Representative shall be replaced at Contractor's cost.

I. Submittals shall be provided in the following format:
   1. The submittal brochures shall be in pdf format. The first page shall be titled "ELECTRICAL SUBMITTAL INFORMATION" and shall list the name and location of project, the Owner, the Engineer(s), the General Contractor, and the Subcontractors installing equipment represented in the brochure.
   2. A table of contents will follow the first page and shall list all of the sections contained in the specification manual. Each section will be tabbed and will include its' respective brochures. All brochures will be three-hole punched and folded (if required). Each submittal section will correspond to the appropriate specification section number.
   3. Provide submittal data for all materials to be used on this project as indicated in each specification manual section.
   4. Brochures submitted shall contain only information which is relevant to the particular equipment or materials to be furnished. Do not submit catalogs that describe several different items other than those items to be used unless all irrelevant information is marked out or relevant information is clearly marked.
   5. Brochures: Brochures submitted to the Engineer shall be published by the Manufacturers and shall contain complete and detailed engineering and dimensional information to show that the equipment will fit into the allotted space.
   6. Any submittal that is disapproved must be resubmitted within two (2) weeks following notification of such disapproval. If no satisfactory material is submitted within the two-week period, the Engineer reserves the right to require the Contractor to furnish items exactly as described in the Contract Documents.
   7. No allowances will be made for submittals which are not made in a timely fashion or which are turned down because they do not meet the specifications. Should delivery problems arise due to the above, affecting the completion time of the project, the

Contractor will furnish and install acceptable alternates until the proper materials arrive and then replace the alternate materials with the approved materials, all at no cost to the Owner, Architect, or Engineer. If the Contractor is not able to furnish an acceptable alternate until the proper materials arrive, he will assume all costs for furnishing and installing all alternates as directed by the Engineer.

8. Submittal shall have the certification information as listed hereafter.
9. Shop Drawings:
    a. All shop drawings shall have the certification as listed hereafter.
    b. Each Shop Drawing shall indicate in the lower right hand corner and each Brochure shall indicate on the front cover the following: Title of the Sheet or Brochure; name and location of the building; names of the Engineer, Contractor, Manufacturer, Supplier, Vendor, etc., the date of submittal; and the date of each correction and revision. So far as is practical, each Shop Drawing and/or Brochure shall bear a cross-reference note to the sheet number or numbers of the Contract Drawings and Specifications showing the same work. Shop Drawings shall be prepared as follows:
        1) Shop Drawings: Drawings shall be newly prepared and not reproduced from the Contract Documents, drawn to a scale that can be easily read and shall contain sufficient plans, elevations, sections, and isometrics to describe clearly the items in question. Drawings shall be prepared by a draftsman skilled in this type of work. All equipment layouts and similar Shop Drawings shall be drawn to at least ⅛-inch ‘ 1'-0" scale.
        2) All Shop Drawings shall indicate the equipment actually purchased. The elevation, location, support points, load imposed on the structure at support and anchor points, shall be indicated. All beam penetrations and slab penetrations shall be indicated and sized and shall be coordinated. All Design Drawing space allocations shall be maintained, such as ceiling height, chase walls, equipment room size, etc., unless proper written authorization is required from the Engineer to change them. All associated equipment shall be coordinated and clearly shown on the Shop Drawings.
10. Submittal data for each section must be complete. Partial submittals, or submittals not in the specified format, will be rejected and returned to the Contractor without further review.

J. All equipment installed on this project shall have local (within 125 miles) representation, local factory-authorized service, and a local stock of repair parts. This requirement is essential and will be strictly reviewed by the Owner’s Representative prior to concurrence with the Contractor’s approval for all submittals covered by electrical division sections.

K. Physical Size of Equipment: Space is critical; therefore, equipment of larger sizes than shown, even though of approved manufacturer, will not be acceptable unless it can be demonstrated that ample space exists for proper installation, operation, and maintenance.

L. These paragraphs related to electrical divisions submittal data rescind, amend, and supersede any provisions to the contrary contained in the Project Manual.

1.12 CERTIFICATION OF SUBMITTAL DATA

A. The Contractor shall provide the following certification with all submittal data furnished to the Owner’s Representative for review and comment.

Project Title:

Description of Submittal Data:

This is to certify that the above-described submittal data has been reviewed and is approved for compliance with the Contract Documents, manufacturer's recommendation, adequacy, clearances, code compliance, safety, and coordination with other trades and/or work except as follows: (list "none" or itemize and explain). In addition, the Contractor shall submit to the Owner's Representative a signed statement from each representative certifying as follows:

EXCEPTIONS:

"I certify that the materials and/or equipment listed below have been personally inspected by the undersigned authorized manufacturer's representative and is properly installed and operating in accordance with the manufacturer's recommendations and are asbestos free."

_____

Name and Company

1.13 ACCEPTANCE OF MATERIALS AND EQUIPMENT

A. Owner's Manual: After the submittals have been accepted the Contractor is requested to include a minimum of three (3) additional copies for insertion in the project's Owner's Manuals at the completion of the project.

B. NOTICE: The Contractor is responsible for providing materials and equipment that conform to the requirements of the project manual in every respect unless a deviation has been "accepted" in writing. Removal of any nonconforming materials and equipment and the replacement with conforming materials and equipment shall be at the Contractor's sole expense, regardless of when nonconformance was discovered. If the owner or owner's representative elects to keep the equipment it shall be contractors responsibility to provide any additional connections or services required to make the equipment function as specified or required by the manufacturer. The contractor shall coordinate with other subs for any different material requirements (wire size, breakers, cooling, mounting requirements, etc.).

C. Approval of materials and equipment shall be based on manufacturer's published data and shall be tentatively subject to the submission of complete shop drawings which comply with the contract documents. Approval is also dependent upon the existence of adequate and acceptable clearances for entry, servicing, and maintenance.

D. Approval of materials and equipment under this provision shall not be construed as authorizing any deviations from the specifications, unless the attention of the Owner's Representative has been directed in writing to the specific deviations. Data submitted shall not contain unrelated information unless all pertinent information is properly identified.

1.14 SHOP DRAWINGS

A. As soon as practicable after the award of contract and approval of materials and equipment, but prior to installation, complete and detailed shop drawings of the following shall be submitted for review and comment:
   1. Equipment arrangements.
   2. Fire alarm system.
   3. Data drops.
   4. Security system.
   5. Equipment foundations.
   6. Factory-fabricated equipment and materials.
   7. Anchors.
   8. Control.
   9. Interlock.
   10. Switch gear configuration.
   11. Other details as directed by the Owners Representative. Composite drawings of areas requiring coordination between trades shall be provided and expedited to eliminate conflicts and to ensure maximum cooperation and work progress.

B. Work performed without benefit of reviewed and approved shop drawings will not be recommended for payment by the Engineer until such time as the shop drawings are submitted, reviewed, and approved. Any work performed without the benefit of reviewed and approved shop drawings may require removal, relocation, and/or replacement at the Contractors sole expense in order to resolve conflicts between the various systems and provide the performance specified.

C. All installation of equipment, fixtures, terminal devices, etc. shall be made in accordance with approved composite shop drawings. The Contractor shall modify installation and relocate installed work to provide code clearances, service access, and eliminate conflict with other systems.

D. Separate and submit shop drawings per building and floor. Do not combine buildings into one submittal.

1.15 SITE OBSERVATION

A. Site observation by the Architect, Engineer, and/or Owner’s Representative is for the express purpose of verifying compliance by the Contractor with the contract documents, and shall not be construed as construction supervision nor indication of approval of the manner or location in which the work is being performed as being a safe practice or place.

1.16 SUPERVISION

A. In addition to the Superintendent required under the conditions of the contract, each subcontractor shall keep a competent superintendent or foreman on the job at all times.

B. It shall be the responsibility of each superintendent to study all plans and familiarize himself with the work to be done by other trades. He shall coordinate his work with other trades and, before material is fabricated or installed, make sure that his work will not cause an interference with another trade. Where interferences are encountered, they shall be resolved at the jobsite by the superintendents involved. Where interferences cannot be resolved

without major changes to the plans, the matter shall be referred to the Owner's Representative for comments.

1.17 OPERATION PRIOR TO COMPLETION

A. When any piece of electrical equipment is operable and it is to the advantage of the Contractor to operate the equipment, he may do so, providing that he properly supervises the operation and has the written permission of the Owner's Representative to do so. The contractor shall energize the power distribution in a timely manner to facilitate completion of other trades work. Electrical lighting shall be energized after ceiling has been completed. New permanent fixtures shall not be used as temporary under any circumstances. The warranty period shall not commence, however, until such time as the equipment is operated for the beneficial use of the Owner or date of substantial completion, whichever occurs first.

B. Regardless of whether or not the equipment has or has not been operated, the Contractor shall properly clean the equipment, properly adjust, and complete all deficiency list items before final acceptance by the Owner. The date of acceptance and the start of the warranty may not be the same date.

1.18 MANUFACTURER'S RECOMMENDATIONS

A. The manufacturer's published directions shall be followed in the delivery, storage, protection, installation, piping, and wiring of all equipment and material. The Contractor shall promptly notify the Owner's Representative, in writing, of any conflict between the requirements of the contract documents and the manufacturer's directions and shall obtain the Owner's Representative's comments before proceeding with the work. Should the Contractor perform any such work that does not comply with the manufacturer's directions or applicable comments from the Owner's Representative, he shall bear all costs arising in connection with the correction of such deficiencies.

1.19 CHECKING AND TESTING MATERIALS AND/OR EQUIPMENT

A. Before final acceptance of the work, an authorized representative of the manufacturer of the installed materials and/or equipment shall personally inspect the installation and operation of his materials and/or equipment to determine that it is properly installed and in proper operating order. Testing and checking shall be accomplished during the course of the work where required by work being concealed, and at the completion of the work otherwise. In addition, the Contractor shall submit to the Owner's Representative a signed statement from each representative certifying as follows:

> "I certify that the materials and/or equipment listed below have been personally inspected by the undersigned authorized manufacturer's representative and is properly installed and operating in accordance with the manufacturer's recommendations and are asbestos free."

1.20 OPERATING AND MAINTENANCE INSTRUCTION

A. The Contractor shall prepare for the owner's manual hereinafter specified complete sets of operating and maintenance instruction's, control and interlock diagrams, manuals, parts lists,

etc. for each item of equipment. These are to be assembled as hereinafter specified for owner's manual.

B. In addition, the Contractor shall provide the service of a competent engineer or a technician acceptable to the Owner's Representative to instruct a representative of the Owner in the complete and detailed operation of all equipment and systems. These instructions shall be provided for a period of sufficient duration to fully accomplish the desired results. Upon completion of these instructions, a letter of release will be required, acknowledged by the Owner, stating the dates of instruction and personnel to whom instructions were given.

C. Additional diagrams, operating instructions, etc. shall be provided as specified hereinafter in the other sections of these specifications.

1.21 MATERIAL AND EQUIPMENT SCHEDULES

A. Contractor shall refer to both drawings and specification for schedules. Where reference is made to items "scheduled on drawings" or "scheduled in specifications", same shall include schedules contained in both the drawings and the specifications. The Contractor's attention is directed to the various specification sections and drawings for schedules.

1.22 APPLICABLE CODES AND STANDARDS

A. The installation shall meet the minimum standards prescribed in the latest editions of the following listed codes and standards, which are made a part of these specifications, except as may be hereinafter specifically modified in these specifications and associated drawings.
   1. National Fire Protection Association Standards (NFPA):
      a. NFPA No. 10, Portable Fire Extinguishers
      b. NFPA No. 54, National Fuel and Gas Code
      c. NFPA No. 70, National Electrical Code
      d. NFPA No. 101, Life Safety Code
      e. NFPA No. 255, Method of Test of Surface Burning Characteristics of Building Materials
   2. American National Standards Institute (ANSI):
   3. American Society of Mechanical Engineers (ASME): Section IV, V, CSD-1
   4. American Society of Testing Materials (ASTM): All applicable manuals and standards.
   5. National Electrical Manufacturers' Association (NEMA): All applicable manuals and standards.
   6. State Occupational Safety Act: All applicable safety standards.
   7. Occupational Safety and Health ACT (OSHA): National Sanitation Foundation, Standard No. 2
   8. Americans with Disabilities Act, 1990
   9. State jurisdiction Accessibility Standards
   10. American Gas Association (AGA)
   11. Underwriters Laboratories, Inc. (UL)
   12. Applicable State Building Codes (Uniform Building Codes, as amended):
   13. All County codes related to mechanical, electrical, plumbing, and system equipment; piping; conduit; wiring; etc. furnished and installed under these specifications.

14. All City ordinances related to mechanical, electrical, plumbing, and systems and equipment; piping; conduit; wiring; etc. furnished and installed under these specifications.
15. Refer to specification sections heretofore bound for additional codes and standards.

B. All materials and workmanship shall comply with all applicable city, state, and national codes, specifications, and industry standards. All materials shall be listed by the Underwriters Laboratories, Inc. as conforming to its standards and so labeled in every case where such a standard has been established for the particular type of material in question.

C. The contract documents are intended to comply with the aforementioned rules and regulations; however, some discrepancies may occur. Where such discrepancies occur, the Contractor shall immediately notify the Owner's Representative in writing of said discrepancies and apply for an interpretation. Should the discovery and notification occur after the execution of a contract, any additional work required for compliance with said regulations shall be paid for as covered by Division 1 of these contract documents, providing no work or fabrication of materials has been accomplished in a manner of noncompliance. Should the Contractor fabricate and/or install materials and/or workmanship in such a manner that does not comply with the applicable codes, rules, and regulations, the Contractor who performed such work shall bear all costs arising in correcting these deficiencies to comply with said rules and regulations.

1.23 DEFINITIONS

A. Refer to the condition of the contract for Division 1 for additional requirements regarding definitions.

B. Where "as required" is used in these specifications or on the drawings, it shall mean "that situations exist that are not necessarily described in detail or indicated that may cause the Contractor certain complications in performing the work described or indicated. These complications entail the normal coordination activities expected of the Contractor where multiple trades are involved and new or existing construction causes deviations to otherwise simplistic approaches to the work to be performed. The term shall not be interpreted to permit an option on the part of the Contractor to achieve the end result."

C. Where "and/or" is used in these specifications or on the drawings, it shall mean "that situations exist where either one or both conditions occur or are required and shall not be interpreted to permit an option on the part of the Contractor."

D. Unless specifically indicated otherwise elsewhere in these specifications or on the drawings the word "furnish" or any of its derivatives shall be understood to indicate the purchase, delivery, storage and protection of an item at the job site in a location and manner suitable for use by the recipient who will be responsible for installation of this item. The word "install" or any of its derivatives shall be understood to indicate taking receipt of an item, properly mounting it, and providing the related utilities (electrical, communication, etc.) for proper and complete operation of the item. Installation shall also include calibration, programming and operational testing of said item. The word "provide" or any of its derivatives shall be understood to indicate both furnishing and installing an item.

1.24 SUBSTANTIAL COMPLETION

A. Refer to Division 1 for additional requirements for substantial completion.

B. Substantial completion shall be defined as the level of project completion where the owner is ready to occupy the building. The contractor shall have ensured that all mechanical, electrical, plumbing, and building systems (elevators, automatic doors, hardware, security, etc.) are complete and in fully functional working order. This level of completion does not absolve the contractor from the requirements of final inspection or final acceptance. The contractor shall ensure there are no life safety issues unresolved with the project at the time of substantial completion.

C. All "punch" list items shall have been resolved or shall be identified as pending resolution. Items listed as unresolved shall be either pending information or direction from the owner or owner's representative or shall be awaiting parts or supplies that are "on order". The contractor at the owner's discretion shall produce documentation of the part or supply on order status.

1.25 FINAL INSPECTION

A. Refer to Division 1 for additional requirements for final inspection.

B. It shall be the responsibility of the Contractor to personally conduct a careful inspection, assuring himself that the work on the project is ready for final acceptance and developing his own "punchlists", before calling upon the Owner's Representative to make a final inspection. Failure of the Contractor to conduct such inspections and provide the Owner's Representative with a copy of his "punchlists" prior to the final inspection shall be adequate cause for the Owner's Representative to cancel any Contractor-requested final inspection.

C. In order not to delay final acceptance of the work, the Contractor shall conduct his own "final inspections" prior to requesting the Owner's Representative to "final" the project; will have all necessary bonds, guarantees, receipts, affidavits, etc. called for in the various articles of this specification prepared and signed in advance; and together with a letter of transmittal listing each paper included, shall deliver the same to the Owner's Representative at or before the time of said final inspection. The Contractor is cautioned to check over each bond, receipt, etc. before preparing same for submission to see that the terms check with the requirements of the specifications.

D. The final inspection will be made jointly by the Owner's Representative and the Owner.

1.26 REQUIREMENTS FOR FINAL ACCEPTANCE

A. Requirements for final acceptance shall include but not be limited to the Contractor accomplishing the following:
   1. Construction: Complete all construction.
   2. Deficiency Lists: Correct all deficiencies listed at time of Substantial Completion.
   3. Owner's Manual: Submit at least 30 days prior to final acceptance one (1) copy of the owner's manual for the Owner's Representative's review and comments. Following acceptance, prepare three (3) copies of bound and indexed owner's manual, to be delivered at the time of final acceptance, which shall include but not be limited to the following:
      a. System operating instructions.

b. System control drawings.
c. System interlock drawings.
d. System maintenance instructions.
e. Manufacturers', suppliers', and subcontractors' names, addresses, and telephone numbers, both local representatives and manufacturers' service headquarters.
f. Equipment operating and maintenance instructions and parts lists.
g. Manufacturers' certifications (see Checking and Testing Materials and/or Equipment, this section).
h. Contractor's warranty.
i. Acceptance certificates of authorities having jurisdiction.
j. Log of all tests made during course of work.
k. Owner's acknowledgment of receipt of instruction, enumerating items in owner's manual.
l. List of manufacturers' guarantees executed by the Contractor.
m. Owner's acknowledgment of items of equipment or accessories indicated or specified to be turned over to Owner.

4. Instructions:
   a. Verbal, as herein specified.
   b. Posted, framed under glass or plastic laminated:
      1) System operating instructions.
      2) System control drawings.
      3) System interlock drawings.
5. Record Drawings: Deliver the specified record drawings to the Owner's Representative.

1.27 RECORD DRAWINGS

A. The Contractor shall maintain a set of contract drawings at the job site on which he shall indicate the installed locations of all equipment, electrical lighting, data drops, fire alarm devices, PA system devices, security devices, outlets, and electrical feeders. These drawings shall be used for reference or construction and shall not leave the field office. Upon completion of the work, the Contractor shall obtain and pay for Mylar's and/or disks (if available as CAD files) of the contract drawings from the Owner's Representative and transfer the above information to these Mylar's to provide "Record Drawings." The above-mentioned prints and "Record Drawings" shall then be delivered to the Owner's Representative. Refer to paragraph entitled "Record Drawings" of the Supplemental General Conditions.

1.28 ALLOWANCES

A. Refer to Division 1 for allowances.

1.29 ALTERNATE PROPOSALS

A. Alternate proposals are summarized in Division 1 and on the bid proposal form. Refer to all sections of the specifications and the drawings to determine the exact extent and scope of the various alternate proposals as each pertains to the work of the various trades.

1.30 WARRANTY

A. General: All work performed (including equipment and materials furnished) under the various sections of these specifications shall be 100% warranted, for a period of one (1) year from the date of substantial completion thereof, against defective materials, design, and unauthorized substitution. Upon receipt of note of failure of any part of the guaranteed equipment and/or facilities during the guaranty period, the affected part(s) or facilities shall be replaced promptly with new parts, etc. by and at the expense of the Contractor. Further, the Contractor shall properly obtain, execute, and forward any and all manufacturer's warranties on equipment furnished under the Contract. Refer to Division 1 for additional requirements.

B. Extended Period: The Contractor shall provide all extended time warranties available from the manufacturer of the equipment provided as standard at no additional cost. This includes all extended warranties where specified with certain equipment as directed in other sections of this Specification.

1.31 SPARE PARTS

A. Spare Parts Data: As soon as practicable after approval of materials and equipment and, if possible, not later than four months prior to the date of beneficial occupancy, the Contractor shall furnish spare parts data for each different item of equipment listed. The data shall include a complete list of parts and supplies with current unit prices and sources of supply, a list of parts and supplies that are either normally furnished at no extra cost with the purchase of the equipment or specified hereinafter to be furnished as part of the Contract, and a list of additional items recommended by the manufacturer to assure efficient operation for a period of 120 days at the particular installation. The foregoing shall not relieve the Contractor of any responsibilities under the warranty specified.

PART 2 - PRODUCTS

2.1 MATERIALS AND WORKMANSHIP

A. All materials, unless otherwise specified, shall be current United States manufacture, new, free from all defects, and of the best quality. Foreign goods specifically approved for use by the Owner's Representative prior to bidding may be furnished.

B. Materials and equipment shall be installed in accordance with the manufacturer's recommendations and the best standard practice for the type of work involved. All work shall be executed by electricians skilled in their respective trades, and the installations shall present a neat, precise appearance.

C. The responsibility for the furnishing and intended installation of the proper electrical equipment and/or material as intended rests entirely upon the Contract. The Contractor shall request advice and supervisory assistance from the representative of specific manufacturers during the installation.

2.2 MATERIAL AND EQUIPMENT REQUIREMENTS

A. Manufacturer's Instructions: The manufacturer's published instructions shall be followed for preparing, assembling, installing, erecting, and cleaning manufacturer materials or equipment, unless otherwise indicated. The Contractor shall promptly notify the Owner's Representative in writing of any conflict between the requirements of the Contract Documents and the manufacturer's direction and shall obtain the clarification of the Owner's Representative before proceeding with the work. Should the Contractor perform any such work that does not comply with the manufacturer's directions or such clarification by the Owner's Representative, he shall bear all costs arising in connection with the correction of the deficiencies.

B. Storage at Site: The Contractor shall not receive material or equipment at the jobsite until there is suitable space provided to properly protect equipment from rust, drip, humidity, and dust damage from surrounding work. All new or relocated equipment shall be stored inside or protected from the environment. Equipment that is not properly stored shall be replaced by the contractor at no cost to the owner.

C. Capacities shall be not less than those indicated and shall be such that no component or system becomes inoperative or is damaged because of startup or other overload conditions.

D. Conformance to Agency Requirements: Where materials or equipment are specified to be approved, listed, tested, or labeled by the Underwriters Laboratories, Inc., or constructed and/or tested in accordance with the standards as listed in the NEC, the Contractor shall submit proof that the items furnished under this section of the specifications conform to such requirements. The label of the Underwriters Laboratories, Inc. applied to the item will be acceptable as sufficient evidence that the items conform to such requirements.

E. Nameplates: Each major component of equipment shall have the manufacturer's name, address, and model-identification number embossed on a plate securely attached to the item of equipment. All data on nameplates shall be legible at the time of Final Inspection. All equipment starters and disconnects shall be tagged with the equipment designated mark and circuit.

F. Prevention of Rust: Standard factory finish will be acceptable on equipment specified by model number otherwise surfaces of ferrous metal shall be given a rust-inhibiting coating. The treatment shall withstand 200 hours in salt-spray fog test, in accordance with Method 6061 of Federal Standard No. 141. Immediately after completion of the test, the specimen shall show no signs of wrinkling or cracking and no signs of rust creepage beyond 1/8 inch on either side of the scratch mark. Where rust inhibitor coating is specified hereinafter, any treatment that will pass the above test is acceptable unless a specific coating is specified, except that coal tar or asphalt-type coatings will not be acceptable unless so stated for a specific item. Where steel is specified to be hot-dip galvanized, mill-galvanized sheet steel may be used provided all raw edges are painted with a zinc-pigmented paint conforming to Military Specification MIL-P-26915.

G. Protection of Connections: Switches, breaker handles, keys setscrews, handles and other parts not listed for normal occupied operation (light switches, etc.) shall be located accessible to but out of paths to prevent their accidental shutoff.

H. Verifications of Dimensions: The Contractor shall be responsible for the coordination and proper relation of his work to the building structure and to the work of all trades. The Contractor shall visit the premises and thoroughly familiarize himself with all details of the

work and working conditions, to verify all dimensions in the field, and to advise the Owner's Representative of any discrepancy before performing any work. Adjustments to the work required in order to facilitate a coordinated installation shall be made at no additional cost to the Owner, Architect, or Engineer.

I. Standard Products: Materials and equipment to be provided shall be the standard catalog products of manufacturers regularly engaged in the manufacture of products conforming to these specifications and shall essentially duplicate materials and equipment that have been in satisfactory use at least two years.

2.3 SUBSTITUTION OF MATERIALS AND EQUIPMENT

A. No substitution of materials or equipment herein specified or called for on the drawings will be permitted, except by written permission of the Owner's Representative. Where several makes of equipment or material are mentioned, any item named may be bid upon provided it meets space, capacity specifications, finish, usage (switching, ballasts, similar operation), and looks and functions as what was specified.

B. Do not submit substitutions that do not match in whole what was specified or scheduled. Deviations from scheduled or specified items are installed at the contractor's risk and are subject to replacement if the owner/engineer deems the product different from the specified item.

C. If the specified item is no longer available, it is the contractors responsibility to contact the architect/engineer and notify that the item is not available and suggest a suitable substitution that matches in whole the form, function, and appearance of the scheduled or specified item.

D. Refer to Conditions of the Contract and Division 1 for additional requirements regarding substitutions.

2.4 FLAME SPREAD AND SMOKE DEVELOPED PROPERTIES OF MATERIALS

A. Plenum cable, conduit, insulation, equipment support and mounting hardware, tapes, adhesives, core materials, jackets, and other materials in concealed locations, including any above-ceiling area, shall have a flame spread rating not over 25 without evidence of continued progressive combustion and a smoke developed rating no higher than 50. Flame spread and smoke developed ratings shall be in accordance with NFPA Standard No. 255.

2.5 MOTORS

A. The Contractor shall provide all motors required for equipment supplied under each portion of the work. Motors shall be built in accordance with the latest ANSI, IEE, and NEMA standards, shall be fully coordinated with the equipment served, shall be of sizes and electrical characteristics scheduled.

2.6 STARTING EQUIPMENT

A. Each motor shall be provided with proper starting equipment. This equipment, unless hereinafter specified or scheduled to the contrary, shall be provided by the trade furnishing

the motor. All motor starting equipment provided by any one trade shall be of the same manufacture unless such starting equipment is an integral part of the equipment on which the motor is mounted.

2.7 SLEEVES, INSERTS, AND FASTENINGS

A. General: Proper openings through floors, masonry walls, roofs, etc. for the passage of conduits shall be provided. All conduit through floors and walls must pass through sleeves, except conduit that is cast-in-place. Sleeves shall be set in new construction before concrete is poured, as cutting holes through any part of the concrete will not be permitted unless acceptable to the Owner's Representative.

B. Materials: Sleeves shall be of standard weight galvanized iron pipe, except heavy-gauge galvanized iron sleeves may be utilized in concrete pours where acceptable to the Owner's Representative for size and metal gauge. Sleeves in fittings, grade beams, and where pipes enter or leave the building or pass through concrete or masonry shall be Schedule 40 PVC along the pipe route from the underground installation to the insulating coupling installed above ground.

2.8 FOUNDATIONS

A. General: All special foundations and supports required for the proper installation of equipment and pipe shall be provided as hereinafter specified and under the section of the specifications covering the equipment, unless otherwise indicated on the drawings.

B. Concrete foundations for the support of equipment such as floor-mounted transformers, switchgear, equipment, etc. shall be not less than 5 inches high and 4 inches beyond the equipment, unless otherwise noted, and shall be poured in forms built of new dressed lumber. All corners of the foundations shall be neatly chamfered by means of sheet metal or triangular wood strips nailed to the form. Foundation bolts shall be placed in the forms when the concrete is poured, the bolts being correctly located by means of templates. Allow 1 inch below the equipment bases for alignment and grouting. Foundations for equipment located on the exterior of the building shall be provided as indicated. Foundations shall be constructed in accordance with approved shop drawings and shall be reinforced with #4 bars at 12 inches on center both ways (minimum). Refer to Division 3: Concrete Work for materials, placement, etc. Coordinate with the equipment manufacturer for heavy (greater than 1000 pounds) pieces of equipment.

2.9 ACCESS DOORS

A. General: Provide wall, ceiling, or duct access doors for unrestricted access to all concealed items of electrical equipment.

B. Manufacturers shall be Inland-Milcor, Bilco, Miami Carey, or approved equal.

C. UL labeled when in fire-rated construction, one and one-half hour rating.

D. Equipment access doors shall be of sufficient size to remove/replace equipment and provide routine maintenance as necessary, unless otherwise noted. All doors shall have wedge-type

latches except where cylinder locks are otherwise indicated or specified. Doors shall be set flush with adjacent finish surfaces. Exterior doors shall be provided with cylinder locks.

E. Access doors into ductwork shall be 14-gauge insulated galvanized steel with 16-gauge galvanized gasketed steel frame and cam-type locks. Access door shall be a minimum of 12" $\times$ 12" in size.

2.10 CONDITION OF MATERIALS

A. All materials required for the installation of the electrical systems shall be new and unused. Any material or equipment damaged in transit from the factory, during delivery to premises, while in storage on premises, while being erected and installed, or while being tested, until time of final acceptance, shall be replaced by this Contractor without extra cost to Owner.

PART 3 - EXECUTION

3.1 SPACE AND EQUIPMENT ARRANGEMENTS

A. The size of electrical equipment indicated on the drawings is based on the dimensions of a particular manufacturer. While other manufacturers will be acceptable, it is the responsibility of the Contractor to determine whether the equipment he proposes to furnish will fit in the space. Shop drawings shall be prepared when required by the Owner's Representative to indicate a suitable arrangement.

B. All equipment shall be installed in a manner to permit access to all surfaces.

3.2 LARGE APPARATUS

A. Any large piece of apparatus which is to be installed in any space in the building, and which is too large to permit access through stairways, doorways, or shafts shall be brought to the job and placed in the space before the enclosing structure is completed. Following placement in the space, such apparatus shall be thoroughly, completely protected from damage as hereinafter specified.

3.3 HOISTING, SCAFFOLDING, AND TRANSPORTATION

A. Provide hoisting and scaffolding facilities as required to set materials and equipment in place.

3.4 PROTECTION

A. The Contractor shall take such precautions as may be necessary to properly protect all materials and equipment from damage from the time of delivery until the completion of work. This shall include the erection of all required temporary shelters and supports to adequately protect any items stored in the open on the site from the weather, the ground and surrounding work; the cribbing of any items above the floor of the construction; and the covering of items in the uncompleted building with tarpaulins or other protective covering. Failure on the part of the Contractor to comply with the above will be sufficient cause for the rejection of the items in question.

B. The Contractor shall protect existing facilities, the work of others, and the premises from any and all damages that may be made possible by the execution of work.

C. Equipment and materials shall be protected from rust both before and after installation. Any equipment or materials found in a rusty condition at the time of final inspection must be cleaned of rust and repainted as specified elsewhere in these specifications.

3.5 COOPERATION BETWEEN TRADES AND WITH OTHER CONTRACTORS

A. Each trade, subcontractor, and/or Contractor must work in harmony with the various trades, subcontractors, and/or Contractors on the job as may be required to facilitate the progress to the best advantage of the job as a whole. Each trade, subcontractor, and/or Contractor must pursue its work promptly and carefully so as not to delay the general progress of the job. This Contractor shall work in harmony with Contractors working under other contracts on the premises.

B. It shall be the responsibility of each trade to cooperate fully with the other trades on the job to help keep the jobsite in a clean and safe condition. At the end of each day's work, each trade shall properly store all of its tools, equipment, and materials and shall clean its debris from the job. Upon the completion of the job, each trade shall immediately remove all of its tools, equipment, any surplus materials, and all debris caused by its portion of the work.

3.6 PRECEDENCE OF MATERIALS

A. These specifications and the accompanying drawings are intended to cover systems which will not interfere with the structural design of the building, which will fit into the several available spaces, and which will ensure complete and satisfactory systems. Each subcontractor and/or trade shall be responsible for the proper fitting of his material and apparatus into the building.

B. The work of the various trades shall be performed in the most direct and workmanlike manner without hindering or handicapping the work of other trades. Piping interferences shall be handled by giving precedence to pipe lines which require a stated grade for proper operation. Where space requirements conflict, the following order or precedence shall, in general, be observed:
1. Building lines.
2. Structural members.
3. Soil and drain piping.
4. Condensate drains.
5. Vent piping.
6. Supply, return, and outside air ductwork.
7. Exhaust ductwork.
8. HVAC water and steam piping.
9. Steam condensate piping.
10. Fire protection piping.
11. Natural gas piping.
12. Domestic water (cold and hot).
13. Refrigerant piping.
14. Electrical conduit.

3.7 CONNECTIONS FOR OTHERS

A. This Contractor shall rough-in for and make all electrical connections to all fixtures, equipment, machinery, etc. provided by others in accordance with detailed roughing-in drawings provided by the equipment suppliers, by actual measurements of the equipment connections, or as detailed.

B. After the equipment is set in place, this Contractor shall make all final connections and shall provide all required conduit, fittings, whips, connectors, etc.

C. The Mechanical Contractors will set in place, ready for connection, all motors to be provided under their Contracts. The Mechanical Contractors will furnish and deliver all starter and control equipment not shown in motor control centers for any motors which they furnish. The Mechanical Contractor shall be responsible for the complete installation of all automatic temperature control systems, including wire, conduit, and interlocking connections.

D. The Electrical Contractor shall connect all motors and shall set in place all control devices, furnishing supports if and as necessary, and shall furnish and install all interconnecting line voltage wiring and make all connections ready for operation between motors, starters, and disconnect switches, as required. The Electrical Contractor shall furnish and install all motor control centers, including breakers, starters, etc. The Contractor shall refer to the Mechanical drawings and specifications for his scope of the connections to equipment furnished under these Contracts.

3.8 INSTALLATION METHODS

A. Where to Conceal: All conduits shall be concealed in chases, walls, furred spaces, below suspended floors, or above the ceilings of the building unless otherwise indicated. All concealed conduit shall be run in a professional manner, and parallel or perpendicular to the building lines.

B. Where to Expose: In mechanical rooms, only where necessary, conduit may be run exposed. All exposed conduit shall be run in the neatest, most inconspicuous manner, and parallel or perpendicular to the building lines. Conduit shall be bent in a manner as to run parallel to other conduits and not cross at angles.

C. Support: All conduit shall be adequately and properly supported from the building structure by means of hangers or clamps to walls as herein specified.

D. Maintaining Clearance: Where limited space is available above the ceilings and below concrete beams or other deep projections, conduit shall be sleeved through the projection where it crosses, rather than hung below them, in a manner to provide maximum above-floor clearance. Sleeves shall be as herein specified. Approval shall be obtained from the Owner's Representative for each penetration.

E. All conduits, etc. shall be cut accurately to measurements established at the building and shall be worked into place without springing or forcing. All conduits run exposed in machinery and equipment rooms shall be installed parallel to the building lines. Conduits in furred ceilings and in other concealed spaces may be run at angles to the construction but shall be

neatly grouped and racked indicating good workmanship. All conduit openings shall be kept closed until the systems are closed with final connections.

F. Special Requirements:
1. The Contractor shall study all construction documents and carefully lay out all work in advance of fabrication and erection in order to meet the requirements of the extremely limited spaces. Where conflicts occur, the Contractor shall meet with all involved trades and the Owner's Representative and resolve the conflict prior to erection of any work in the area involved.
2. All conduit not directly buried in the ground or installed outside shall be considered as "interior."
3. Prior to the installation of any ceiling material, gypsum, plaster, or acoustical board, the Contractor shall notify the Owner's Representative so that arrangements can be made for an inspection of the above-ceiling area about to be "sealed off." The Contractor shall give as much advance notice as possible up to ten (10) working days, but in no case less than five (5) working days.
4. The purpose of this inspection is to verify the completeness and quality of the installation of the electrical systems and any other special above-ceiling systems, such as data, fire alarm, security. The ceiling supports (tee bar or lath) should be in place so that access panel and light fixture locations are identifiable and so that clearances and access provisions may be evaluated.
5. No ceiling material shall be installed until the deficiencies listed from this inspection have been corrected to the satisfaction of the Owner's Representative.

3.9 CUTTING AND PATCHING

A. General: Cut and patch walls, floors, etc. resulting from work in existing construction or where made necessary by failure to provide proper openings or recesses in new construction.

B. Methods of Cutting: Openings cut through concrete and masonry shall be made with masonry saws and/or core drills and at such locations acceptable to the Owner's Representative. Impact-type equipment will not be used except where specifically acceptable to the Owner's Representative. Openings in concrete for pipes, conduits, outlet boxes, etc. shall be core drilled to exact size. Determine location of embedded conduit and reinforcing bars prior to cutting.

C. Restoration: All openings shall be restored to "as-new" condition under the appropriate specification section for the materials involved, and shall match remaining surrounding materials and/or finishes.

D. Masonry: Where openings are cut through masonry walls, provide and install lintels or other structural supports to protect the remaining masonry. Adequate supports shall be provided during the cutting operation to prevent any damage to the masonry occasioned by the operation. All structural members, supports, etc. shall be of the proper size and shape, and shall be installed in a manner acceptable to the Owner's Representative.

E. Plaster: All mechanical work in area containing plaster shall be completed prior to the application of the finish plaster coat. Cutting of finish plaster coat will not be permitted.

F. Weakening: No cutting, boring, or excavating which will weaken the structure shall be undertaken.

3.10 SLEEVES, INSERTS, AND FASTENINGS

A. Sleeves: The minimum clearance between horizontal conduit and sleeve shall be ¼ inch, except that the minimum clearance shall be ½ inch where piping contacts the ground. Sleeves through floors shall extend ¾ inch above the floor; sleeves through walls and partitions shall be installed flush with exposed surfaces. Sleeves are not required for piping indicated to the cast-in-concrete slabs-on-fill.

B. Inserts: Suitable concrete inserts for conduit and equipment hangers shall be set and properly located for all conduit and equipment to be suspended from concrete construction.

C. Fasteners: Fastening of pipes, conduits, etc. in the building shall be as follows:
   1. To wood members: by wood screws.
   2. To masonry and concrete: by threaded metal inserts, metal expansion screws, or toggle bolts, whichever is appropriate for the particular type of masonry or concrete.
   3. To steel: machine screws or welding (when specifically permitted or directed), or bolts.

D. Weatherproofing: The annular space between a conduit and its sleeve in exterior walls or through floor to below grade shall be filled with polyurethane foam rods 50% greater in diameter than the space as backing and fill material and made watertight with a permanent elastic polysulfide compound. Seal both surfaces of wall or floor with a fire-resistant sealant.

3.11 FLOOR AND CEILING PLATES

A. Except as otherwise noted, provide one-piece chrome-plated brass floor and ceiling plates (or escutcheons) around all pipes, conduits, etc. passing through walls, floors, or ceilings in any spaces, except underfloor and attic spaces. Plates shall be sized to fit snugly against the outside of the conduit. Plates will not be required for piping where sleeves extend ¾ of an inch above finish floor and are concealed. Plates shall be one piece.

3.12 FIRE AND SMOKE PARTITION, WALL, AND/OR FLOOR PENETRATIONS

A. Conduit passing through fire- or smoke-rated floors, partitions, walls, or other barriers within a UL-listed assembly which shall maintain the rating of the applicable wall, floor, partition, or barrier. Flexible conduit shall not be used in rated walls. Provide connections between “hard” pipe and flexible whips on either side of wall. Fireproof around conduits.

B. The Contractor shall review the architectural and structural drawings and determine the location of the fire-rated building elements. Where these elements are penetrated, UL-listed fire-rated penetration assemblies approved by the local authority shall be provided in accordance with the manufacturer’s instructions to obtain the required rating.

3.13 METAL BUILDING SYSTEMS/ELECTRICAL SUPPORTS

A. Metal building systems are required to be designed by the manufacturer to accommodate and support the electrical systems indicated on the electrical drawings and specifications.

B. The metal building systems manufacturer is required to provide the following:
   1. Framed openings through the roofs with supports, roof curbs, and flashings for roof-mounted equipment, fans, vents, and air intakes.
   2. Structural support for piping, conduits, and suspended equipment consisting of beam, joists, purlins, and/or blocking above and perpendicular to conduit routes and equipment hangers at intervals not to exceed 8 feet.
   3. Structural support for suspended ceilings and light fixtures, including associated raceways.

C. The electrical trade shall:
   1. Provide all routes, weights, installation heights, opening locations, etc. for all equipment, conduits, sleeves, etc. to the metal building system manufacturer and coordinate requirements for structural supports, hangers, attachments, etc. with the metal building systems manufacturer.
   2. Provide all supporting devices (hangers, attachments, brackets, cross beams, etc.) to attach to the metal building structural system.

3.14 CONDUIT SUPPORT

A. Conduit Support: All conduits throughout the building, both horizontal and vertical, shall be adequately supported from the construction to line of grade, with proper provision for expansion, contraction, vibration elimination, and anchorage. Vertical conduits shall be supported from floor lines with riser clamps sized to fit the lines and to adequately support their weight. At the bases of lines, where required for proper support, provide anchor base fittings or other approved supports.

B. Conduit shall not be supported from any other system.

3.15 HANGERS

A. General: Each hanger shall be properly sized to fit the supported pipe or to fit the outside of the insulation on lines where specified.

B. Attachment:
   1. The load on each hanger and/or insert shall not exceed the safe allowable load for any component of the support system, including the concrete which holds the inserts. Reinforcement at inserts shall be provided as required to develop the strength required.
   2. Where pipes are supported under steel beams, approved-type beam clamps shall be used.
   3. Where conduit is supported under wood joists, hanger rods shall be attached to joists with side beam brackets or angle clips.

C. Spacing: All hangers shall be so located as to properly support horizontal lines without appreciable sagging of these lines. All PVC shall be supported at intervals recommended by the manufacturer, or as otherwise specified or indicated.

D. Trapezes: Where multiple lines are run horizontally at the same elevation and grade, they may be supported on trapezes of Kindorf, Elcen, or approved equal, channel-suspended on rods or pipes. Trapeze members including suspension rods shall each be properly sized for the number, size, and loaded weight of the lines they are to support.

E. Ceiling-Mounted Devices: All lighting and devices or assemblies mounted in lay-in-type ceilings and which are supported by the ceiling grid, directly or indirectly, and which weigh in excess of 2 lbs., shall be provided with at least two 12-gauge minimum wire supports connected securely between the device or assembly and the structure, to serve as a safety support in the event of the collapse of or a disturbance in the support of the ceiling system that might cause the device or assembly to fall through the ceiling. This includes, but is not limited to, light fixtures, J-boxes, and heavy speakers. Provide additional support as required where the weight of the device or assembly will exceed the safe limits of the wire supports.

F. Perforated strap iron or wire will not be acceptable as hanger material.

G. Miscellaneous: Provide any other special foundations, hangers, and supports indicated on the drawings, specified elsewhere herein, or required by conditions at the site. Hangers and supporting structures for suspended equipment shall be provided as required to support the load from the building structure in a manner acceptable to the Owner's Representative.

3.16 ACCESS DOORS

A. Provide in walls, floors, and ceilings to permit access to all equipment and piping requiring service or adjustment. Examples of such equipment needing access are disconnects, actuators, contacts, and equipment needing periodic or replacement maintenance.

B. Use panels equal to Milcor Style M for masonry and drywall construction, equal to Milcor Style K for plastered masonry walls and ceilings. Stainless steel panels shall be used in ceramic tile or glazed structural tile.

C. Access doors located outside or in a moisture-laden environment (e.g., toilet room, dressing area, shower area, etc.) shall be stainless steel.

3.17 ROOF PENETRATIONS AND FLASHING

A. The contractor shall obtain from the Owner all warranty requirements for new or existing roofing systems and shall have all work on roof penetrations, curbs or equipment supports performed by a subcontractor acceptable to the Owner and the new or existing roofing system installer and manufacturer in order that all roofing system and materials warranties are preserved.

B. Pipe and conduit ducts, pitch pockets, curb bases, and flashing compatible with the roofing installation shall be provided for roof penetrations. Provide framing or other support around all openings through roof as required to preserve the structural integrity of the roof system and make the penetration weathertight.

C. Roof curbs for all roofs except standing seam metal roofs shall be provided by the equipment supplier supplying the roof-mounted equipment, etc., and such curbs shall be installed by the roofing trades. Contractor shall coordinate all roof curb requirements with all trades and the roofing trades at the earliest possible stage of the project.

D. Roof curbs for standing seam metal roofs shall be provided by the roofing trades. Curb base size, height, and type shall be coordinated with the roofing trades at the earliest possible stage of the project.

E. Flashing for pipe and conduit penetrations of standing seam metal roofs shall be provided and installed by the roofing trades.

F. See Division 7: Thermal and Moisture Protection for metal roof curbs, flashing, etc.

3.18 ROOFTOP EQUIPMENT

A. Install all starters and disconnects within 5 feet of equipment being served.

B. Mount starters and disconnects on the equipment only if allowed or recommended by the manufacturer. Otherwise, mount disconnects on unistrut-style framing in an "L" configuration. Secure unistrut to roof with a flashed wood nailer. Provide cross bracing.

C. Run "hard" conduit (IMC) through conduit curb to starter or disconnect. Install IMC from starter or disconnect to equipment. Flexible watertight conduit is acceptable only for equipment on a vibration-type (spring) curb or that has movement. This does not include AHU, chillers, fans on factory non-spring curbs, package units, or other internally isolated rooftop equipment.

3.19 TESTS AND INSPECTIONS

A. Refer to conditions of the contract and Division 1 for additional requirements regarding tests and inspections.

B. General: The Contractor shall make all tests deemed necessary by the inspection departments of the authority having jurisdiction, Board of Underwriters, etc. He shall provide all equipment, materials, and labor for making such tests. Fuel and electrical energy for system operational tests following beneficial occupancy by the Owner will be paid for by the Owner.

C. Other: Additional tests specified hereinafter under the various specification sections shall be made.

D. Notification: The Owner's Representative shall be notified at his office 36 hours prior to each test and other specifications requirements requiring action on the part of the Owner, Architect, Engineer, and/or Owner's Representative.

E. Test Logs: All tests which the Contractor conducts shall have pertinent data logged by the Contractor at the time of testing. Data shall include date, time, personnel, description and extent of system tested, test conditions, test results, specified results, and any other pertinent data. Data shall be delivered to the Owner's Representative as specified under "Requirements for Final Acceptance.

F. Inspections: In general, an inspection by the Owner's Representative shall be required prior to closing up any work and prior to beneficial occupancy or final project completion. The closing up of work includes, but is not limited to, conduit installations prior to backfilling;

electrical and fire protection work prior to placement of concrete; or closing up walls and overhead electrical and fire protection work prior to installation of the ceiling.

3.20 CLEANING AND PAINTING

A. The contractor shall at all times keep the premises free from accumulations of waste material or rubbish. Debris shall be removed from the site and from any street or alley adjacent to the site.

B. Thoroughly clean and touch up the finish on all parts of the materials and equipment. Exposed parts in equipment rooms, and all other spaces except sealed chases and attics shall be thoroughly cleaned of cement, plaster, and other materials, and all oil and grease spots shall be removed. Such surfaces shall be carefully wiped and all cracks and corners scraped out.

C. Exposed metal work which is not galvanized shall be carefully brushed down with steel brushes to remove rust and other spots and left smooth and clean and then painted with a suitable rust resistant primer. Exposed metal work includes work exterior to the building; exposed in mechanical or electrical equipment rooms and storage rooms; and other areas where occupants could see the work, whether normally occupied or not.

D. All other painting shall be accomplished under the Painting Section of Division 9 of the specifications.

E. At completion of the project, the Contractor shall remove all tools, scaffolding, and surplus materials. Contractor shall leave the area “broom clean”. Before final acceptance, vacuum all panels, switchboards, starters, and other electrical devices. Wipe clean all fixture lenses and reflectors, all panelboard and switchboard interior and exterior surfaces, being careful to remove all stray paint, construction materials, dust, and particles. Touch-up all marred surfaces to restore existing conditions to those provided by the manufacturer.

3.21 IDENTIFICATION AND LABELING

A. General: The Contractor shall make it possible for the personnel operating and maintaining the equipment and systems in this project to readily identify the various pieces of equipment, disconnects, panels, etc. by marking them. All disconnects/starters/panels shall be labeled for the equipment they serve. Marks shall be the same as the drawings.

3.22 COORDINATION OF WORK

A. The light fixture grid layout as indicated on the drawings must be maintained. This Contractor shall refer to all light fixture plans and details indicated on the drawings.

B. The electrical trades shall locate all junction boxes, pull boxes, conduits, etc. to avoid interference with the diffusers, dampers, grilles, etc. The mechanical trades shall furnish to all other trades copies of approved ductwork shop drawings to assist in the coordination of the rough-in and installation of all items of work.

C. The order of space allocation priority in plan and in elevation shall be as follows.

1. 1st Light Fixtures, at Ceiling Soffit + 6"
2. 2nd Grade Plumbing Waste and Vent Systems
3. 3rd Ductwork
4. 4th Pressurized Piping Systems
5. 5th Electrical Conduit
6. 6th Ceiling Support System, where required

3.23 DISCHARGE OF WASTES FROM CONSTRUCTION SITE

A. The Contractor shall comply with all applicable provisions of local, state, and federal laws regarding the discharge of wastes into sewer and waterways. Special caution shall be exercised to prevent the discharge of wastes which contain oil, tar, asphalt, roofing compound, kerosene, gasoline, paint, mud, cement, lime, or other materials which would degrade the water quality of the receiving water course.

B. Disposal of Lamps and Ballasts: The proper disposal of all ballasts and lamps from the demolition of lighting fixtures as part of this project will be the responsibility of the Electrical Contractor. All lamps and ballasts found to contain hazardous contaminants will be removed from the site and transported to a licensed disposal facility by a contractor licensed in this field. All work shall be performed in accordance with current state and Federal rules and regulations pertaining to the processing of contaminated waste materials. A certificate of proper disposal from the licensed waste contractor shall be provided to the Engineer.

3.24 OPERATING AND MAINTENANCE MANUAL

A. The Contractor shall furnish indexed operating and maintenance manuals with complete technical data for each electrical system, piece of equipment, and material installed under this Contract.

B. The manuals shall be identified on the cover as “Operating and Maintenance Manual” and shall list the name and location of project, the Owner, the Engineers, the General Contractor, and the Subcontractors installing equipment represented in the brochure.

C. Two (2) copies of the manual, bound in three-ring hardback binders shall be provided. One copy shall be completed and delivered to the Engineer prior to the time that system and equipment tests are performed. The second copy shall be delivered prior to final acceptance. The manual shall have a Table of Contents and shall be grouped in tabbed sections according to the specification sections. Each section shall be organized as follows:
   1. Approved engineering submittals with complete performance and technical data.
   2. Manufacturer’s local representative and/or distributor's name and address.
   3. Manufacturer’s installation instructions and brochures.
   4. Manufacturer’s operating and maintenance brochures.
   5. Manufacturer’s installation wiring diagram.
   6. Contractor’s field wiring diagram, if different.
   7. Manufacturer’s brochure listing recommended spare parts.
   8. Manufacturer’s brochure listing replacement part numbers and descriptions.

D. Provide a final section entitled, “Warranties and Guarantees”, for all equipment as well as Contractor’s warranty.

3.25 CONDITIONS OF EQUIPMENT AT FINAL ACCEPTANCE

A. At the time of acceptance, the Contractor shall have inspected all installed systems to assure the following has been completed:
   1. Fixtures are operating, and lenses and reflectors are free of dust, debris, and fingerprints.
   2. Panelboards have all conductors neatly formed, bundled, and made-up tight. Cans shall be vacuum cleaned and surfaces cleaned of stray paint, dust, grease, and fingerprints. All circuit directories to be neatly typed and in place.
   3. Wall plates and exposed switch and receptacle parts to be clean, free of paint, plaster, etc.
   4. Safety and disconnect switches and motor starters to be vacuum cleaned of debris and dust, and all surfaces free of stray paint, grease, and fingerprints.
   5. Switchgear, transformers, and system devices shall be cleaned internally and externally and have all surfaces restored to original surface conditions.
   6. Touch-up all scratched surfaces using paint matching the existing equipment paint. Where paint cannot be matched, the entire surface shall be repainted in a color and manner approved by the Engineer.

END OF SECTION 260015

SECTION 260050 - BASIC ELECTRICAL MATERIALS AND METHODS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:
   1. Raceways.
   2. Building wire and connectors.
   3. Supporting devices for electrical components.
   4. Electricity-metering components.
   5. Concrete equipment bases.
   6. Electrical demolition.
   7. Cutting and patching for electrical construction.
   8. Touchup painting.

1.3 DEFINITIONS

A. EMT: Electrical metallic tubing.

B. FMC: Flexible metal conduit.

C. IMC: Intermediate metal conduit.

D. LFMC: Liquidtight flexible metal conduit.

E. RNC: Rigid nonmetallic conduit.

1.4 SUBMITTALS

A. Product Data: For electricity-metering equipment.

B. Shop Drawings: Dimensioned plans and sections or elevation layouts of electricity-metering equipment.

C. Field Test Reports: Indicate and interpret test results for compliance with performance requirements.

1.5 QUALITY ASSURANCE

A. Electrical Components, Devised, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

B. Comply with NFPA 70.

1.6 COORDINATION

A. Coordinate chases, slots, inserts, sleeves, and openings with general construction work and arrange in building structure during progress of construction to facilitate the electrical installations that follow:
   1. Set inserts and sleeves in poured-in-place concrete, masonry work, and other structural components as they are constructed.

B. Sequence, coordinate, and integrate installing electrical materials and equipment for efficient flow of the Work. Coordinate installing large equipment requiring positioning before closing in the building.

C. Coordinate electrical service connections to components furnished by utility companies.
   1. Coordinate installation and connection of exterior underground and overhead utilities and services, including provision for electricity-metering components.
   2. Comply with requirements of authorities having jurisdiction and of utility company providing electrical power and other services.

D. Coordinate location of access panels and doors for electrical items that are concealed by finished surfaces. Access doors and panels are specified in Division 8 Section "Access Doors."

E. Where electrical identification devices are applied to field-finished surfaces, coordinate installation of identification devices with completion of finished surface.

F. Where electrical identification markings and devices will be concealed by acoustical ceilings and similar finishes, coordinate installation of these items before ceiling installation.

PART 2 - PRODUCTS

2.1 RACEWAYS

A. See Section "Raceways and Boxes."

2.2 CONDUCTORS

A. See Section "Conductors and Cables."

2.3 SUPPORTING DEVICES

A. Material: Cold-formed steel, with corrosion-resistant coating acceptable to authorities having jurisdiction.

B. Metal items for Use Outdoors or in Damp Locations: Hot-dip galvanized steel.

C. Slotted-Steel Channel Supports: Flange edges turned toward web, and 9/16-inch- diameter slotted holes at a maximum of 2 inches o.c., in webs.

D. Nonmetallic Channel and Angle Systems: Structural-grade, factory-formed, glass-fiber-resin channels and angles with 9/16-inch- diameter holes at a maximum of 8 inches o.c., in at least one surface.
   1. Fittings and Accessories: Products of the same manufacturer as channels and angles.
   2. Fittings and Accessory Materials: Same as channels and angles, except metal items may be stainless steel.

E. Raceways and Cable Supports: Manufactured clevis hangers, riser clamps, straps, threaded C-clamps with retainers, ceiling trapeze hangers, wall brackets, and spring-steel clamps or click-type hangers.

F. Pipe Sleeves: ASTM A 53, Type E, Grade A, Schedule 40, galvanized steel, plain ends.

G. Cable Supports for Vertical Conduit: Factory-fabricated assembly consisting of threaded body and insulating wedging plug for nonarmored electrical cables in riser conduits. Plugs have number and size of conductor gripping holes as required to suit individual risers. Body constructed of malleable-iron casting with hot-dip galvanized finish.

H. Expansion Anchors: Carbon-steel wedge or sleeve type.

I. Toggle Bolts: All-steel springhead type.

2.4 EQUIPMENT FOR UTILITY COMPANY'S ELECTRICITY METERING

A. Current-Transforming Cabinets: Comply with requirements of electrical power utility company.

B. Meter Sockets: Comply with requirements of electrical power utility company.

C. Modular Meter Centers: Factory-coordinated assembly of a main meter center circuit-breaker unit with wireways, tenant meter socket modules, and tenant branch circuit breakers arranged in adjacent vertical sections complete with interconnecting buses.
   1. Housing: NEMA 250, Type 3R enclosure
   2. Tenant Branch Circuit Breakers: Series combination rated to protect circuit breakers in downstream panelboards that have 10,000-A interrupting capacity, minimum.

D. Provide power utility company communication conduit to meter.

E. Relocate communication conduit with meter as required to maintain minimum utility company clearances.

2.5 EQUIPMENT FOR ELECTRICITY METERING BY OWNER

A. Meter: Electronic kilowatt-hour/demand measuring to record electricity used and highest peak demand over a time period according to electric utility. Meter is designed for used on the type and rating of circuit indicated for its application.
   1. Kilowatt-Hour Display: Digital liquid crystal.
   2. Kilowatt-Demand Display: Digital, liquid-crystal type to register highest peak demand.
   3. Enclosure: NEMA 250, Type 1, Minimum, with hasp for padlocking or sealing.
   4. Memory Backup: Self-contained to maintain memory throughout power outages of 72 hours, minimum.
   5. Sensors: Current-sensing type, with current or voltage output, selected for optimum range and accuracy for the ratings of the circuits indicated for this application.
      a. Type: Solid core.
   6. Accuracy: Nationally recognized testing laboratory certified to meet ANSI C12.16 specifications.
   7. Demand Signal Communication Interface: Match signal to building automation system input that conveys data on instantaneous/integrated demand level measured by meter used for load switching to control demand.

B. Current-Transformer Cabinets: Listed or recommended by metering equipment manufacturer for use with sensors indicated.

C. Available Metering Equipment Manufacturers: Subject to compliance with requirement, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. E-MON Corporation.
   2. National Meter Industries, Inc.
   3. Osaki Meter Sales, Inc.

2.6 CONCRETE BASES

A. Concrete: 3000-psi, 28-day compressive strength as specified in Division 3 Section “Cast-in-Place Concrete.”

2.7 TOUCHUP PAINT

A. For Equipment: Equipment manufacturer’s paint selected to match installed equipment finish.

B. Galvanized Surfaces: Zinc-rich paint recommended by item manufacturer.

PART 3 - EXECUTION

3.1 ELECTRICAL EQUIPMENT INSTALLATION

A. Headroom Maintenance: If mounting heights or other location criteria are not indicated, arrange and install components and equipment to provide the maximum possible headroom.

B. Materials and Components: Install level, plumb, and parallel and perpendicular to other building systems and components, unless otherwise indicated.

C. Equipment: Install to facilitate service, maintenance, and repair or replacement of components. Connect for ease of disconnecting, with minimum interference with other installations.

D. Right of Way: Give to raceways and piping systems installed at a required slope.

E. Mount all non-wall mounted equipment minimum of:
   1. Two (2) inches off the wall for switchboards, free standing distribution boards, disconnects, panels and all other non-vibrating equipment.
   2. Minimum of four (4) inches for vibrating equipment to include transformers.

3.2 ELECTRICAL SUPPORTING DEVICE APPLICATION

A. Damp Locations and Outdoors: Hot-dip galvanized materials or nonmetallic, U-channel system components.

B. Dry Locations: Steel materials.

C. Support Clamps for PVC Raceways: Click-type clamp system.

D. Selection of Supports: Comply with manufacturer's written instructions.

E. Strength of Supports: Adequate to carry present and future loads, times a safety factor of at least four; minimum of 200-lb design load.

3.3 SUPPORT INSTALLATION

A. Install support devices to securely and permanently fasten and support electrical components. Supports for electrical raceways, boxes, equipment, fire alarm / public address / data / special system(s) / other low-voltage enclosures, and other entities encompassing wiring or devices of any voltage shall be connected to a recognized structural element. [Note: For purposes of MEP work, ceiling grid shall NOT be considered a structural element unless prior written approval is given by Engineer on a case-by-cases basis.]

B. Install individual and multiple raceway hangers and riser clamps to support raceways. Provide U-bolts, clamps, attachments, and other hardware necessary for hanger assemblies and for securing hanger rods and conduits.

C. Support parallel runs of horizontal raceways together on trapeze- or bracket-type hangers.

D. Size supports for multiple raceway installations so capacity can be increased by a 25 percent minimum in the future.

E. Support individual horizontal raceways with separate, malleable-iron pipe hangers or clamps.

F. Install ¼-inch-diameter or larger threaded steel hanger rods, unless otherwise indicated.

G. Spring-steel fasteners specifically designed for supporting single conduits or tubing may be used instead of malleable-iron hangers for 1½ inch and smaller raceways serving lighting and

receptacle branch circuits above suspended ceilings and for fastening raceways to slotted channel and angle supports.

H. Arrange supports in vertical runs so the weight of raceways and enclosed conductors is carried entirely by raceway supports, with no weight load on raceway terminals.

I. Simultaneously install vertical conductor supports with conductors.

J. Separately support cast boxes that are threaded to raceways and used for fixture support. Support sheet-metal boxes directly from the building structure or by bar hangers. If bar hangers are used for alignment, attach bar to raceways on opposite sides of the box and support the raceway with an approved fastener not more than 24 inches from the box. Support the box and raceway from structural supports.

K. Install metal channel racks for mounting cabinets, panelboards, disconnect switches, control enclosures, pull and junction boxes, transformers, and other devices unless components are mounted directly to structural elements of adequate strength.

L. Where exterior electrical equipment is mounted on unistrut racks and the top of the mounted equipment is taller than 60” above the mounting surface, provide rear triangular support for unistrut rack angled 30 degrees connected 2/3 way up the rack and mounted to the same structure as the unistrut rack. If mounting on a roof assembly support for the rear support shall go through the roof at 90 degrees.

M. Install sleeves for cable and raceway penetrations of concrete slabs and walls. Install sleeves for cable and raceway penetrations of masonry and fire-rated gypsum walls and of all other fire-rated floor and wall assemblies. Install sleeves during erection of concrete and masonry walls.
1. Exception: Sleeves are not required for core-drilled penetrations where the hole is the same size as the outer conduit dimension. Tape or wrap conduit in contact with the concrete and firecaulk as required to maintain fire rating.

N. Provide x-ray scans for all penetrations through concrete floors that are post tension.

O. Securely fasten electrical items and their supports to the building structure, unless otherwise indicated. Perform fastening according to the following unless other fastening methods are indicated:
1. Wood: Fasten with wood screws or screw-type nails.
2. Masonry: Toggle bolts on hollow masonry units and expansion bolts on solid masonry units.
3. New Concrete: Concrete inserts with machine screws and bolts.
4. Existing Concrete: Expansion bolts.
5. Steel: Welded threaded studs or spring-tension clamps on steel.
   a. Field Welding: Comply with AWS D1.1.
6. Welding to steel structure may be used only for threaded studs, not for conduits, pipe straps, or other items.
7. Light Steel: Sheet-metal screws.
8. Fasteners: Select so the load applied to each fastener does not exceed 25 percent of its proof-test load.

3.4 UTILITY COMPANY ELECTRICITY-METERING EQUIPMENT

A. Install equipment according to utility company's written requirements. Provide grounding and empty conduits as required by utility company.

3.5 FIRESTOPPING

A. Apply firestopping to cable and raceway penetrations of fire-rated floor and wall assemblies to achieve fire-resistance rating of the assembly. Firestopping materials and installation requirements are specified in Division 7 Section "Firestopping."

3.6 CONCRETE BASES

A. Construct concrete bases of dimensions indicated, but not less than 6 inches larger, in both directions, than supported unit and bollards.

B. Follow supported equipment manufacturer's anchorage recommendations and setting templates for anchor-bolt and tie locations, unless otherwise indicated. Use 3000-psi, 28-day compressive-strength concrete and reinforcement as specified in Sections "Cast-in-Place Concrete," "Concrete Reinforcement," and "Concrete Formwork."

C. Bollards: Provide bollards around utility provider pad mount transformer. Protect equipment on road or driveway sides.

D. Provide bollards around owner genset if within 10 feet of roadway.

E. Provide 36 inch concrete pads in front of exterior switchboards full length of switchboard.

F. Provide 30 inch concrete pads in front of ground mounted disconnect racks.

3.7 DEMOLITION

A. Protect existing electrical equipment and installations indicated to remain. If damaged or disturbed in the course of the Work, remove damaged portions and install new products of equal capacity, quality, and functionality.

B. Accessible Work: Remove exposed electrical equipment and installations, indicated to be demolished, in their entirety.

C. Abandoned Work: Cut and remove buried raceway and wiring, indicated to be abandoned in place, 2 inches below the surface of adjacent construction. Cap raceways and patch surface to match existing finish.

D. Remove demolished material from Project site.

E. Remove, store, clean, reinstall, reconnect, and make operational components indicated for relocation.

3.8 CUTTING AND PATCHING

A. Cut, channel, chase, and drill floors, walls, partitions, ceilings, and other surfaces required to permit electrical installations. Perform cutting by skilled mechanics of trades involved.

B. Repair and refinish disturbed finish materials and other surfaces to match adjacent undisturbed surfaces. Install new fireproofing where existing firestopping has been disturbed. Repair and refinish materials and other surfaces by skilled mechanics of trades involved.

3.9 FIELD QUALITY CONTROL

A. Inspect installed components for damage and faulty work, including the following:
   1. Raceways.
   2. Building wire and connectors.
   3. Supporting devices for electrical components.
   4. Electrical identification.
   5. Electricity-metering components.
   6. Concrete bases.
   7. Electrical demolition.
   8. Cutting and patching for electrical construction.
   9. Touchup painting.

B. Test Owner's electricity-metering installation for proper operation, accuracy, and usability of output data.
   1. Connect a load of known kW rating, 1.5 kW minimum, to a circuit supplied by the metered feeder.
   2. Turn off circuits supplied by the metered feeder and secure them in the "off" condition.
   3. Run the test load continuously for eight hours, minimum, or longer to obtain a measurable meter indication. Use a test load placement and setting that ensure continuous, safe operation.
   4. Check and record meter reading at end of test period and compare with actual electricity used based on test load rating, duration of test, and sample measurements of supply voltage at the test load connection. Record test results.
   5. Repair or replace malfunctioning metering equipment or correct test setup; then retest. Repeat for each meter in installation until proper operation of entire system is verified.

3.10 REFINISHING AND TOUCHUP PAINTING

A. Refinish and touch up paint. Paint materials and application requirements are specified in Division 9 Section "Painting."
   1. Clean damaged and disturbed areas and apply primer, intermediate, and finish coats to suit the degree of damage at each location.
   2. Follow paint manufacturer's written instructions for surface preparation and for timing and application of successive coats.
   3. Repair damage to galvanized finishes with zinc-rich paint recommended by manufacturer.
   4. Repair damage to PVC or paint finishes with matching touchup coating recommended by manufacturer.

3.11 CLEANING AND PROTECTION

A. On completion of installation, including outlets, fittings, and devices, inspect exposed finish. Remove burrs, dirt, paint spots, and construction debris.

B. Protect equipment and installations and maintain conditions to ensure that coatings, finishes, and cabinets are without damage or deterioration at time of Substantial Completion.

END OF SECTION 260050

SECTION 260519 - CONDUCTORS AND CABLES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes building wires and cables and associated connectors, splices, and terminations for wiring systems rated 600 V and less.

B. Related Sections include “Control/Signal Transmission Media” for transmission media used for control and signal circuits.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Qualification Data: For testing agency.

C. Field Quality-Control Test Reports: From Contractor.

1.4 QUALITY ASSURANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

B. Comply with NFPA 70.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, all conductors shall be listed for the application, temperature, and insulation rating to which they are intended.

2.2 CONDUCTORS AND CABLES

A. Refer to Part 3 “Conductor and Insulation Applications” Article for insulation type, cable construction, and ratings.
B. Conductor Material:

1. Copper complying with NEMA WC-70.
2. Solid conductors, sizes 10 and 12, uncoated copper per ASTM B3.
3. Stranded conductor, all other sizes, uncoated copper per ASTM B3, ASTM B787, and ASTM B8.

C. Conductor Insulation Types: Type THHN-THWN and complying with NEMA WC-70.
1. Rated for sunlight resistance all colors.
2. Conductors shall be color coded for voltage and phase as per NEC and any local amendments.
3. Larger conductors shall have taped color coding.
4. Size, rating, temperature, and type shall be permanently marked on conductor jacket.
5. Insulation shall be PVC, heat and moisture resistant, flame retardant compound as per UL-83 and UL-1063.
6. Jacket shall be polyamide outer nylon covering per UL-83 and UL-1063.

D. Rated for sunlight resistance all colors.

2.3 CONNECTORS

A. Wire Connectors Size 6-14 AWG:
1. Description: Factory-fabricated UL listed connected and of size, ampacity rating, material, type, and class for application and service indicated.
2. Provide self-locking square wire spring grab screw on wire connectors sized as per NEC and the number of conductors to be connected.
3. Thermoplastic deep shell design, with wings on smaller connectors, rated for application temperature, Minimum 105 degrees C.
4. Copper to copper connection, 600V.
5. Provide high temp wire connectors for all high temperature equipment applications.

B. Push-in wire connectors are Not Approved and shall not be used for any power or lighting circuits above 50V.

C. Pre-Insulated Multi-Conductor Connectors Dry Location for conductors larger than #6.
1. UL Listed rated for 90 degree C, insulated with high dialectric plastisol or equal, UV resistance, Polaris, NSI, or equal.
2. Dual rating for copper and/or aluminum.
3. Provide correct type based upon wire stranding (fine or coarse).
4. Supplied with removable plugs.

D. Pre-Insulated Multi-Conductor Connectors Wet or submersible Dry Location for conductors larger than #6.
1. UL Listed rated for 90 degree C, insulated with 125 mils rubber or equal, UV resistance, Polaris, NSI, or equal.
2. Dual rating for copper and/or aluminum.
3. Provide correct type based upon wire stranding (fine or coarse).
4. Supplied with removable plugs.

E. Pre-insulated single conductor in-line connector for conductors larger than #6 Dry Location.
1. UL Listed rated for 90 degree C, insulated with high dialectric plastisol or equal, UV resistance, Polaris, NSI or equal.

2. Dual rating for copper and/or aluminum.
3. Provide correct type based upon wire stranding (fine or coarse).
4. Supplied with removable plugs.

2.4 ALTERNATES

A. Blue Jacketed steel MC Cable is only permitted for 6 foot (maximum) lighting whips. It shall be used for no other purpose.

B. AC cable is not permitted at all.

PART 3 - EXECUTION

3.1 CONDUCTOR AND INSULATION APPLICATIONS

A. Service Entrance: Type THHN-THWN, single conductors in raceway.

B. Exposed Feeders: Type THHN-THWN, suitable for use in air return plenums.

C. Feeders Concealed in Ceilings, Walls, and Partitions: Type THHN-THWN, single conductors in raceway.

D. Feeders Concealed in Concrete, below Slabs-on-Grade, and in Crawlspaces: Type THHN-THWN, single conductors in raceway.

E. Exposed Branch Circuits, including in Crawlspaces: Type THHN-THWN, single conductors in raceway.

F. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Type THHN-THWN, single conductors in raceway.

G. Branch Circuits Concealed in Concrete and below Slabs-on-Grade: Type THHN-THWN, single conductors in raceway.

H. Underground Feeders and Branch Circuits: Type THHN-THWN, single conductors in raceway.

I. Cord Drops and Portable Appliance Connections: Type SO, hard service cord.

J. Fire Alarm Circuits: Power-limited, fire-protective, signaling circuit cable.

K. Class 1 Control Circuits: Type THHN-THWN, in raceway.

L. Class 2 Control Circuits: Type THHN-THWN, in raceway.

3.2 INSTALLATION

A. Conceal cables in finished walls, ceilings, and floors, unless otherwise indicated.

B. Minimum line voltage conductor size is #12.

C. Neutrals shall not be shared on any single pole circuit.

D. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.

E. Install exposed cables parallel and perpendicular to surfaces of exposed structural members and follow surface contours where possible.

F. Install without damaging conductors/cable, shield, or jacket.
   1. Do not bend conductors/cable, in handling or installation, to smaller radii than minimum recommended by manufacturer.
   2. All new installation cabling shall be one piece without breaks or splices except at device connections.

G. Conductor/Cable extensions if indicated: Provide splices and connectors suitable for the environment and conductors. Each conductor to be individually extended using either pre-insulated in-line connectors or hydraulically crimped butt connectors with 3m Scotchcast™ resin kits to complete the insulation. Connector and insulation shall be suitable for environment. All splice and tap connectors shall be compatible with cable material. Make no splices except at indicated splice points.

H. Conductor/Cable splits: Provide multi-conductor pre-insulated connectors suitable for environment with specific number of connectors to split. Provide with wireway or pull box for access. Torque to manufacturers specific requirements. Provide configuration per connections. For service wireways, provide with in-tap-out for future use.

I. Pull conductors/cables without exceeding manufacturer's recommended pulling tensions.
   1. Pull simultaneously if more than one is being installed in same raceway.
   2. Use pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation.
   3. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips, that will not damage media or raceway.

J. Provide pull boxes as per NEC.

K. Provide junction or pull boxes at all splice points.

L. Support cables according to Section “Basic Electrical Materials and Methods.”

M. Seal around cables penetrating fire-rated elements according to Section “Firestopping.”

N. Identify and color-code conductors and cables according to Section “Electrical Identification” and adhere to local color code requirements.

3.3 CONNECTIONS

A. Tighten electrical connectors and terminals according to manufacturers published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

B. Make splices and taps that are compatible with conductor material and that possess equivalent or better mechanical strength and insulation ratings than unspliced conductors.
   1. Use oxide inhibitor in each splice and tap conductor for aluminum conductors.

C. Wiring at Outlets: Install conductor at each outlet, with at least 12 inches of slack.

3.4 FIELD QUALITY CONTROL

A. Testing: Engage a qualified testing agency to perform the following field quality-control testing:
   1. After installing conductors and cables and before electrical circuitry has been energized, test for compliance with requirements.
   2. Perform each electrical test and visual and mechanical inspection stated in NETA ATS, Section 7.3.1. Certify compliance with test parameters.

B. Test Reports: Prepare a written report to record the following:
   1. Test procedures used.
   2. Test results that comply with requirements.
   3. Test results that do not comply with requirements and corrective action taken to achieve compliance with requirements.

END OF SECTION 260519

SECTION 260526 - GROUNDING AND BONDING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes grounding of electrical systems and equipment. Grounding requirements specified in this Section may be supplemented by special requirements of systems described in other Sections.

B. Related Sections include Section “Lightning Protection” for additional grounding and bonding materials.

1.3 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Qualification Data: For firms and persons specified in “Quality Assurance” Article.

C. Field Test Reports: Submit written test reports to include the following:
   1. Test procedures used.
   2. Test results that comply with requirements.
   3. Results of failed tests and corrective action taken to achieve test results that comply with requirements.

1.4 QUALITY ASSURANCE

A. Testing Agency Qualifications: Testing agency as defined by OSHA in 29 CFR 1910.7 or a member company of the International Electrical Testing Association and that is acceptable to authorities having jurisdiction.
   1. Testing Agency's Field Supervisor: Person currently certified by the International Electrical Testing Association to supervise on-site testing specified in Part 3.

B. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
   1. Comply with UL 467.

C. Comply with NFPA 780 and UL 96 when interconnecting with lightning protection system.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Grounding Conductors, Cables, Connectors, and Rods:
      a. Apache Grounding/Erico Inc.
      b. Boggs, Inc.
      c. Chance/Hubbell.
      d. Copperweld Corp.
      e. Dossert Corp.
      f. Erico Inc.; Electrical Products Group.
      g. Framatome Connectors/Burndy Electrical.
      h. Galvan Industries, Inc.
      i. Harger Lightning Protection, Inc.
      j. Hastings Fiber Glass Products, Inc.
      k. Heary Brothers Lightning Protection, Co.
      l. Ideal Industries, Inc.
      m. ILSCO.
      n. Kearney/Cooper Power Systems.
      o. Korns: C.C. Korns Co.; Division of Robroy Industries.
      p. Lightning Master Corp.
      q. Lyncole XIT Grounding.
      r. O-Z/Gedney Co.; a business of the EGS Electrical Group.
      s. Raco, Inc.; Division of Hubbell.
      t. Robbins Lightning, Inc.
      u. Salisbury: W.H. Salisbury & Co.
      v. Superior Grounding Systems, Inc.
      w. Thomas & Betts, Electrical.

2.2 GROUNDING CONDUCTORS

A. For insulated conductors, comply with Section “Conductors and Cables.”

B. Material: Copper.

C. Equipment Grounding Conductors: Insulated with green-colored insulation.

D. Isolated Ground Conductors: Insulated with green-colored insulation with yellow stripe. On feeders with isolated ground, use colored tape, alternating bands of green and yellow tape to provide a minimum of three bands of green and two bands of yellow.

E. Grounding Electrode Conductors: Stranded cable.

F. Underground Conductors: Bare, tinned, stranded, unless otherwise indicated.

G. Bare Copper Conductors: Comply with the following:
   1. Solid Conductors: ASTM B 3.
   2. Assembly of Stranded Conductors: ASTM B 8.
   3. Tinned Conductors: ASTM B 33.

H. Copper Bonding Conductors: As follows:
   1. Bonding Cable: 28 kcmil, 14 strands of No. 17 AWG copper conductor, ¼ inch in diameter.
   2. Bonding Conductor: No. 4 or No. 6 AWG, stranded copper conductor.
   3. Bonding Jumper: Bare copper tape, braided bare copper conductors, terminated with copper ferrules; 1_inches wide and 1/16 inches thick.
   4. Tinned Bonding Jumper: Tinned-copper tape, braided copper conductors, terminated with copper ferrules; 1_inches wide and 1/16 inches thick.

I. Ground Conductor and Conductor Protector for Wood Poles: As follows:
   1. No. 4 AWG minimum, soft-drawn copper conductor.
   2. Conductor Protector: Half-round PVC or wood molding. If wood, use pressure-treated fir, or cypress or cedar.

J. Grounding Bus: Bare, annealed copper bars of rectangular cross section, with insulators.

2.3 CONNECTOR PRODUCTS

A. Comply with IEEE 837 and UL 467; listed for use for specific types, sizes, and combinations of conductors and connected items.

B. Bolted Connectors: Bolted-pressure-type connectors, or compression type.

C. Welded Connectors: Exothermic-welded type, in kit form, and selected per manufacturer's written instructions.

2.4 GROUNDING ELECTRODES

A. Ground Rods: Copper-clad steel.

B. Ground Rods: Sectional type; copper-clad steel.
   1. Size: ¾ by 120 inches.

C. Test Wells: Provide handholes for test wells.

PART 3 - EXECUTION

3.1 APPLICATION

A. Use only copper conductors for both insulated and bare grounding conductors in direct contact with earth, concrete, masonry, crushed stone, and similar materials.

B. In raceways, use insulated equipment grounding conductors.

C. Exothermic-Welded Connections: Use for connections to structural steel, ground rods, and for underground connections, except those at test wells.

D. Equipment Grounding Conductor Terminations: Use bolted pressure clamps.

E. Ground Rod Clamps at Test Wells: Use bolted pressure clamps with at least two bolts.

F. Grounding bus: Install in electrical and telephone equipment rooms, in rooms housing service equipment, and elsewhere as indicated.
   1. Use insulated spacer; space 1 inch from wall and support from wall 6 inches above finished floor, unless otherwise indicated.
   2. At doors, route the bus up to the top of the door frame, across the top of the doorway, and down to the specified height above the floor.

G. Underground Grounding Conductors: Use tinned-copper conductor, No. 2/0 AWG minimum. Bury at least 24 inches below grade or bury 12 inches above duct bank when installed as part of the duct bank.

3.2 EQUIPMENT GROUNDING CONDUCTORS

A. Comply with NFPA 70, Article 250, for types, sizes, and quantities of equipment grounding conductors, unless specific types, larger sizes, or more conductors than required by NFPA 70 are indicated.

B. Install equipment grounding conductors in all feeders and circuits.

C. Busway Supply Circuits: Install insulated equipment grounding conductor from the grounding bus in the switchgear, switchboard, or distribution panel to equipment grounding bar terminal on busway.

D. Computer Outlet Circuits: Install insulated equipment grounding conductor in branch-circuit runs from computer-area power panels or power-distribution units.

E. X-Ray Equipment Circuits: Install insulated equipment grounding conductor in circuits supplying x-ray equipment.

F. Isolated Grounding Receptacle Circuits: Install an insulated equipment grounding conductor connected to the receptacle grounding terminal. Isolate grounding conductor from raceway and from panelboard grounding terminals. Terminate at equipment grounding conductor terminal of the applicable derived system or service, unless otherwise indicated.

G. Isolated Equipment Enclosure Circuits: For designated equipment supplied by a branch circuit or feeder, isolate equipment enclosure from supply raceway with a nonmetallic raceway fitting listed for the purpose. Install fitting where raceway enters enclosure and install a separate equipment grounding conductor. Isolate equipment grounding conductor from raceway and from panelboard grounding terminals. Terminate at equipment grounding conductor terminal of the applicable derived system or service, unless otherwise indicated.

H. Nonmetallic Raceways: Install an equipment grounding conductor in nonmetallic raceways unless they are designated for telephone or data cables.

I. Air-Duct Equipment Circuits: Install an equipment grounding conductor to duct-mounted electrical devices operating at 120 V and more, including air cleaners and heaters. Bond conductor to each unit and to air duct.

J. Water Heater, Heat-Tracing, and Antifrost Heating Cables: Install a separate equipment grounding conductor to each electric water heater, heat-tracing, and antifrost heating cable. Bond conductor to heater units, piping, connected equipment, and components.

K. Signal and Communication Systems: For telephone, alarm, voice and data, and other communication systems, provide No. 4 AWG minimum insulated grounding conductor in raceway from grounding electrode system to each service location, terminal cabinet, wiring closet, and central equipment location.
   1. Service and Central Equipment Locations and Wiring Closets: Terminate grounding conductor on a ¼-x2x12-inch grounding bus.
   2. Terminal Cabinets: Terminate grounding conductor on cabinet grounding terminal.

L. Metal Poles Supporting Outdoor Lighting Fixtures: Provide a grounding electrode in addition to installing a separate equipment grounding conductor with supply branch-circuit conductors.

M. Common Ground Bonding with Lightning Protection System: Bond electrical power system ground directly to lightning protection system grounding conductor at closest point to electrical service grounding electrode. Use bonding conductor sized same as system grounding electrode conductor and install in conduit.

3.3 COUNTERPOISE

A. Ground the steel framework of the building with a driven ground rod at the base of every corner column and at intermediate exterior columns at distances not more than 60 feet apart. Provide a grounding conductor (counterpoise), electrically connected to each ground rod and to each steel column, extending around the perimeter of the building. Use tinned-copper conductor not less than No. 2/0 AWG for counterpoise and for tap to building steel. Bury counterpoise not less than 18 inches below grade and 24 inches from building foundation.

3.4 INSTALLATION

A. Ground Rods: Install at least three rods spaced at least one-rod length from each other and located at least the same distance from other grounding electrodes.
   1. Drive ground rods until tops are 2 inches below finished floor or final grade, unless otherwise indicated.
   2. Interconnect ground rods with grounding electrode conductors. Use exothermic welds, except at test wells and as otherwise indicated. Make connections without exposing steel or damaging copper coating.

B. Grounding Conductors: Route along shortest and straightest paths possible, unless otherwise indicated. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage.

C. Bonding Straps and Jumpers: Install so vibration by equipment mounted on vibration isolation hangers and supports is not transmitted to rigidly mounted equipment. Use exothermic-welded connectors for outdoor locations, unless a disconnect-type connection is required; then, use a bolted clamp. Bond straps directly to the basic structure taking care not to penetrate any adjacent parts. Install straps only in locations accessible for maintenance.

D. Metal Water Service Pipe: Provide insulated copper grounding conductors, in conduit, from building's main service equipment, or grounding bus, to main metal water service entrances to building. Connect grounding conductors to main metal water service pipes by grounding clamp connectors. Where a dielectric main water fitting is installed, connect grounding conductor to street side of fitting. Bond metal grounding conductor conduit or sleeve to conductor at each end.

E. Water Meter Piping: Use braided-type bonding jumpers to electrically bypass water meters. Connect to pipe with grounding clamp connectors.

F. Bond interior metal piping systems and metal air ducts to equipment grounding conductors of associated pumps, fans, blowers, electric heaters, and air cleaners. Use braided-type bonding straps.

G. Bond each aboveground portion of gas piping system upstream from equipment shutoff valve.

H. Install one test well for each service at the ground rod electrically closest to the service entrance. Set top of well flush with finished grade or floor.

I. Ufer Ground (Concrete-Encased Grounding Electrode): Fabricate according to NFPA 70, Paragraph 250-81(c), using a minimum of 20 feet of bare copper conductor not smaller than No. 4 AWG. If concrete foundation is less than 20 feet long, coil excess conductor within the base of the foundation. Bond grounding conductor to reinforcing steel in at least four locations and to anchor bolts. Extend grounding conductor below grade and connect to building grounding grid or to a grounding electrode external to concrete.

3.5 CONNECTIONS

A. General: Make connections so galvanic action or electrolysis possibility is minimized. Select connectors, connection hardware, conductors, and connection methods so metals in direct contact will be galvanically compatible.
   1. Use electroplated or hot-tin-coated materials to ensure high conductivity and to make contact points closer to order of galvanic series.
   2. Make connections with clean, bare metal at points of contact.
   3. Make aluminum-to-steel connections with stainless-steel separators and mechanical clamps.
   4. Make aluminum-to-galvanized steel connections with tin-plated copper jumpers and mechanical clamps.
   5. Coat and seal connections having dissimilar metals with inert material to prevent future penetration of moisture to contact surfaces.

B. Exothermic-Welded Connections: Comply with manufacturer's written instructions. Welds that are puffed up or that show convex surfaces indicating improper cleaning are not acceptable.

C. Equipment Grounding Conductor Terminations: For No. 8 AWG and larger, use pressure-type grounding lugs. No. 10 AWG and smaller grounding conductors may be terminated with winged pressure-type connectors.

D. Noncontact metal Raceway Terminations: If metallic raceways terminate at metal housings without mechanical and electrical connection to housing, terminate each conduit with a grounding bushing. Connect grounding bushings with a bare grounding conductor to grounding bus or terminal in housing. Bond electrically non-continuous conduits at entrances and exits with grounding bushings and bare grounding conductors, unless otherwise indicated.

E. Connections at Test Wells: Use compression-type connectors on conductors and make bolted- and clamped-type connections between conductors and ground rods.

F. Tighten screws and bolts for grounding and bonding connectors and terminals according to manufacturers published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

G. Compression-Type Connections: Use hydraulic compression tools to provide correct circumferential pressure for compression connectors. Use tools and dies recommended by connector manufacturer. Provide embossing die code or other standard method to make a visible indication that a connector has been adequately compressed on grounding conductor.

H. Moisture Protection: If insulated grounding conductors are connected to ground rods or grounding buses, insulate entire area of connection and seal against moisture penetration of insulation and cable.

3.6 UNDERGROUND DISTRIBUTION SYSTEM GROUNDING

A. Duct Banks: Install a grounding conductor with at least 50 percent ampacity of the largest phase conductor in the duct bank.

B. Manholes and Handholes: Install a driven ground rod close to wall and set rod depth so 4 inches will extend above finished floor. If necessary, install ground rod before manhole is placed and provide a No. 1/0 AWG bare, tinned-copper conductor from ground rod into manhole through a waterproof sleeve in manhole wall. Protect ground rods passing through concrete floor with a double wrapping of pressure-sensitive tape or heat-shrunk insulating sleeve from 2 inches above to 6 inches below concrete. Seal floor opening with waterproof, nonshrink grout.

C. Connections to Manhole Components: Connect exposed-metal parts, such as inserts, cable racks, pulling irons, ladders, and cable shields within each manhole or handhole, to ground rod or grounding conductor. Make connections with No. 4 AWG minimum, stranded, hard-drawn copper conductor. Train conductors level or plumb around corners and fasten to manhole walls. Connect to cable armor and cable shields as recommended by manufacturer of splicing and termination kits.

D. Pad-Mounted Transformers and Switches: Install two ground rods and counterpoise circling pad. Ground pad-mounted equipment and noncurrent-carrying metal items associated with substations by connecting them to underground cable and grounding electrodes. Use tinned-copper conductor not less than No. 2 AWG for counterpoise and for taps to equipment ground pad. Bury counterpoise not less than 18 inches below grade and 6 inches from the foundation.

3.7 FIELD QUALITY CONTROL

A. Testing: Perform the following field quality-control testing:
   1. After installing grounding system but before permanent electrical circuitry has been energized, test for compliance with requirements.
   2. Test completed grounding system at each location where a maximum ground-resistance level is specified, at service disconnect enclosure grounding terminal, and at ground test wells. Measure ground resistance not less than two full days after the last trace of precipitation, and without the soil being moistened by any means other than natural drainage or seepage and without chemical treatment or other artificial means of reducing natural ground resistance. Perform tests, by the fall-of-potential method according to IEEE 81.
   3. Provide drawings locating each ground rod and ground rod assembly and other grounding electrodes, identify each by letter in alphabetical order, and key to the record of tests and observations. Include the number of rods driven and their depth at each location and include observations of weather and other phenomena that may affect test results. Describe measures taken to improve test results.
      a. Equipment Rated 500 kVA and Less: 10 ohms.
      b. Equipment Rated 500 to 1000 kVA: 5 ohms.
      c. Equipment Rated More Than 1000 kVA: 3 ohms.
      d. Substations and Pad-Mounted Switching Equipment: 5 ohms.
      e. Manhole Grounds: 10 ohms.

   4. Excessive Ground Resistance: If resistance to ground exceeds specified values, notify Architect promptly and include recommendations to reduce ground resistance.

3.8 GRADING AND PLANTING

A. Restore surface features, including vegetation, at areas disturbed by Work of this Section. Reestablish original grades, unless otherwise indicated. If sod has been removed, replace it as soon as possible after backfilling is completed. Restore areas disturbed by trenching, storing of dirt, cable laying, and other activities to their original condition. Include application of topsoil, fertilizer, lime, seed, sod, sprig, and mulch. Comply with Division 2 Section “Landscaping.” Maintain restored surfaces. Restore disturbed paving as indicated.

END OF SECTION 260526

SECTION 260533 - RACEWAYS AND BOXES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes raceways, fittings, boxes, enclosures, and cabinets for electrical wiring.

B. Related Sections include the following:
   1. Division 7 Section “Firestopping” for firestopping materials and installation at penetrations through walls, ceilings, and other fire-rated elements.
   2. Section “Basic Electrical Materials and Methods” for supports, anchors, and identification products.
   3. Section “Wiring Devices” for devices installed in boxes and for floor-box service fittings.

1.3 DEFINITIONS

A. EMT: Electrical metallic tubing.

B. ENT: Electrical nonmetallic tubing.

C. FMC: Flexible metal conduit.

D. IMC: Intermediate metal conduit.

E. LFMC: Liquidtight flexible metal conduit.

F. LFNC: Liquidtight flexible nonmetallic conduit.

G. RNC: Rigid nonmetallic conduit.

H. PVC-GRS: PVC-Coated galvanized rigid steel.

1.4 SUBMITTALS

A. Product Data:
   1. For surface raceways, wireways and fittings.
   2. Floor boxes.
   3. Hinged-cover enclosures and cabinets.
   4. Conduit spacers.

5. Conduit rack supports.

B. Shop Drawings: Show fabrication and installation details of components for raceways, fittings, boxes, enclosures, and cabinets.

1.5 QUALITY ASSURANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

B. Comply with NFPA 70.

1.6 COORDINATION

A. Coordinate layout and installation of raceways, boxes, enclosures, cabinets, and suspension system with other construction that penetrates ceilings or is supported by them, including light fixtures, HVAC equipment, fire-suppression system, and partition assemblies.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. In other Part 2 articles where subparagraph titles below introduce lists, the following requirements apply for product selection:
   1. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the manufacturers specified.
   2. Refer to 3.1, RACEWAY APPLICATION, for materials to be used.

2.2 METAL CONDUIT AND TUBING

A. Available Manufacturers:
   1. AFC Cable Systems, Inc.
   2. Alflex, Inc.
   3. Anamet Electrical, Inc.; Anaconda Metal Hose.
   4. Electri-Flex Co.
   5. Grinnell Co./Tyco International; Allied Tube and Conduit Div.
   6. Republic Conduit.
   7. Manhattan/CDT/Cole-Flex.
   8. O-Z Gedney; Unit of General Signal.
   9. Wheatland Tube Co.
   10. Perma-Cote
   11. Plasti Bond
   12. KorKap

B. Rigid Steel Conduit: ANSI C80.1.

C. IMC: ANSI C80.6.

D. PVC--Coated Steel Conduit and Fittings: UL514b NEMA RN 1.

E. PVC- Coated IMC and Fittings: ETL PVC-001 NEMA RN 1 UL6.

F. EMT: ANSI C80.3.

G. FMC: Zinc-coated steel. Non UL listed FMC is not allowed for any line voltage (greater than 70V) system.

H. LFMC: Flexible steel conduit with PVC jacket.

I. Fittings: NEMA FB 1; compatible with conduit and tubing materials. Provide fittings factory matched with conduit types.
   1. Indoor Fittings: Steel Set Screw or Steel Compression
   2. Outdoor Fittings: Threaded fittings on IMC or Rigid Conduit
   3. Outdoor Fittings: Compression fittings with gaskets on all transitions to flexible conduit.
   4. Die cast fittings are not acceptable anywhere.
   5. Provide factory fittings with MC cable where allowed.
   6. EMT crimp type fittings are not acceptable.

2.3 NONMETALLIC CONDUIT AND TUBING

A. Available Manufacturers:
   1. American International.
   2. Anamet Electrical, Inc.; Anaconda Metal Hose.
   3. Amco Corp.
   4. Cantex, Inc.
   5. Certainteed Corp.; Pipe & Plastics Group.
   6. Condux International.
   7. ElecSYS, Inc.
   8. Electri-Flex Co.
   9. Lamson & Sessions; Carlon Electrical Products.
   10. Manhattan/CDT/Cole-Flex.
   11. RACO; Division of Hubbell, Inc.
   12. Thomas & Betts Corporation.

B. ENT: NEMA TC 13.

C. RNC: NEMA TC 2, Schedule 40 and Schedule 80 PVC.

D. LFNC: UL 1660.

E. Fittings: NEMA TC 3; match to conduit or tubing type and material. Provide fittings factory matched with conduit types.
   1. Indoor/Outdoor Fittings: Compression.
   2. Outdoor Fittings: Compression fittings with gaskets on all transitions to flexible conduit.

2.4 METAL WIREWAYS

A. Available Manufacturers:
   1. Hoffman.
   2. Square D.

B. Material and Construction: Sheet metal sized and shaped as indicated, NEMA 1.

C. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for complete system.

D. Select features, unless otherwise indicated, as required to complete wiring system and to comply with NFPA 70.

E. Wireway Covers: Hinged type, or as indicated.

F. Finish: Manufacturer's standard enamel finish.

2.5 NONMETALLIC WIREWAYS

A. Available Manufacturers:
   1. Hoffman.
   2. Lamson & Sessions; Carlon Electrical Products.

B. Description: Fiberglass polyester, extruded and fabricated to size and shape indicated, with no holes or knockouts. Cover is gasketed with oil-resistant gasket material and fastened with captive screws treated for corrosion resistance. Connections are flanged, with stainless-steel screws and oil-resistant gaskets.

C. Description: PVC plastic, extruded and fabricated to size and shape indicated, with snap-on cover and mechanically coupled connections with plastic fasteners.

D. Fittings and Accessories: Include couplings, offsets, elbows, expansion joints, adapters, hold-down straps, end caps, and other fittings to match and mate with wireways as required for complete system.

E. Select features, unless otherwise indicated, as required to complete wiring system and to comply with NFPA 70.

2.6 SURFACE RACEWAYS

A. Surface Metal Raceways: Galvanized steel with snap-on covers. Finish with manufacturer's standard prime coating.
   1. Available Manufacturers:
      a. Airey-Thompson Sentinel Lighting; Wiremold Company (The).
      b. Thomas & Betts Corporation.
      c. Walker Systems, Inc.; Wiremold Company (The).
      d. Wiremold Company (The); Electrical Sales Division.

B. Surface Nonmetallic Raceways: Two-piece construction, manufactured of rigid PVC compound with matte texture and manufacturer's standard color.
   1. Available Manufacturers:
      a. Butler Manufacturing Co.; Walker Division.
      b. Enduro Composite Systems.
      c. Hubbell, Inc.; Wiring Device Division.
      d. Lamson & Sessions; Carlon Electrical Products.
      e. Panduit Corp.
      f. Walker Systems, Inc.; Wiremold Company (The).
      g. Wiremold Company (The); Electrical Sales Division.

C. Types, sizes, and channels as indicated and required for each application, with fittings that match and mate with raceways.

D. Provide raceway base, cover, base coupling, coupling covers, angle fittings, end caps at ends, and entrance end fittings. Provide divider wall throughout raceway. Provide device brackets and snap-on bezels at all devices shown on drawings. Provide blank covers at all non-used bezels.

E. Provide raceway full length, mounted as per drawings or 6" above counters if height is not indicated, as shown on drawings. Provide elbows and raceway to 6 inches above ceiling if risers are indicated on the drawings.

2.7 BOXES, ENCLOSURES, AND CABINETS

A. Available Manufacturers:
   1. Cooper Crouse-Hinds; Div. of Cooper Industries, Inc.
   2. Emerson/General Signal; Appleton Electric Company.
   3. Erickson Electrical Equipment Co.
   4. Hoffman.
   5. Hubbell, Inc.; Killark Electric Manufacturing Co.
   6. O-Z/ Gedney; Unit of General Signal.
   7. RACO; Division of Hubbell, Inc.
   8. Stahlin
   9. Scott Fetzer Co.; Adalet-PLM Division.
   10. Spring City Electrical Manufacturing Co.
   11. Thomas & Betts Corporation.
   12. Walker Systems, Inc.; Wiremold Company (The).
   13. Woodhead, Daniel Company; Woodhead Industries, Inc. Subsidiary.

B. Sheet Metal Outlet and Device Boxes: NEMA OS 1.

C. Cast-Metal Outlet and Device Boxes: NEMA FB 1, Type FD, with gasketed cover.

D. Nonmetallic Outlet and Device Boxes: NEMA OS 2.

E. Small Sheet Metal Pull and Junction Boxes: NEMA OS 1.

F. Cast-Metal Pull and Junction Boxes: NEMA FB 1, cast aluminum with gasketed cover.

G. Hinged-Cover Enclosures: NEMA 250, Type 1, with continuous hinge cover and flush latch.
   1. Metal Enclosures: Steel, finished inside and out with manufacturer's standard enamel.
   2. Nonmetallic Enclosures: Plastic, finished inside with radio-frequency-resistant paint.

H. Cabinets: NEMA 250, Type 1, galvanized steel box with removable interior panel and removable front, finished inside and out with manufacturer's standard enamel. Hinged door in front cover with flush latch and concealed hinge. Key latch to match panelboards. Include metal barriers to separate wiring of different systems and voltage and include accessory feet where required for freestanding equipment.

2.8 FACTORY FINISHES

A. Finish: For raceway, enclosure, or cabinet components, provide manufacturer's standard prime-coat finish ready for field painting.

B. Finish: For raceway, enclosure, or cabinet components, provide manufacturer's standard paint applied to factory-assembled surface raceways, enclosures, and cabinets before shipping.

PART 3 - EXECUTION

3.1 RACEWAY APPLICATION

A. Outdoors:
   1. Exposed: Rigid steel or IMC.
   2. Concealed: Rigid steel or IMC.
   3. Underground Secondary, Single Run: PVC Schedule 40 with long radius elbows.
   4. Underground Secondary, Grouped: PVC Schedule 40 with long radius elbows.
   5. Underground Primary: PVC Schedule 80 with long radius elbows.
   6. Primary Risers: PVC Schedule 80. With long radius elbows.
   7. Underground Data: PVC Schedule 40 with long radius elbows.
   8. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): LFNC.
   9. Boxes and Enclosures: NEMA 250, Type 3R.
   10. Under Canopies: IMC with sealed fittings.
   11. Penetrations though exterior walls: RMC or IMC
   12. Embedded in Concrete: Only in Approved locations – wrapped RMC or IMC.
   13. Coastal or Corrosive Locations or where specifically indicated on drawings: ETL PVC-001 PVC-GRS

B. Indoors:
   1. Exposed in Mechanical/Electrical/Unfinished Spaces: EMT.
   2. Exposed in Finished Spaces: Metal Surface Raceway painted/finished to match space finishes.
   3. Concealed: EMT.
   4. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): FMC; except use LFNC in damp or wet locations or with water equipment.
   5. Damp or Wet Locations: Sealed EMT with sealed fittings.

6. Underfloor: Sealed EMT with sealed fittings or IMC.
7. Boxes and Enclosures: NEMA 250, Type 1, except as follows:
    a. Damp or Wet Locations: NEMA 250, Type 4, nonmetallic.

C. Minimum Raceway Size: 1/2-inch for single 20A or less circuits; otherwise, 3/4-inch trade size.

D. Raceway Fittings: Compatible with raceways and suitable for use and location.
1. Intermediate Steel Conduit: Use threaded rigid steel conduit fittings, unless otherwise indicated.
2. PVC Externally Coated, Rigid Steel Conduits: Use only fittings approved for use with that material. Patch all nicks and scrapes in PVC coating using the manufacturer's PVC touch up compound after installing conduits.

E. Install nonferrous conduit or tubing for circuits operating above 60 Hz.

F. Aluminum conduit will not be accepted on this project.

3.2 INSTALLATION

A. Conduit Routing:
1. All branch circuit conduit shall be run overhead unless specifically directed by the engineer.
    a. Exceptions:
        1) Conduit to floor boxes.
        2) Conduit to locations otherwise inaccessible overhead (exposed or not).
        3) Conduit to exterior slab locations without overhead cover.
        4) Conduit to column mounted lighting, devices, or equipment inaccessible from above.
2. Panel feeder conduits may be run in the floor or underfloor ONLY IF indicated on the drawings or directed by the engineer.
3. Service secondary conduits may be run underfloor or in-ground.
4. Conduit for exterior equipment or lighting may be run underfloor or in-ground.
5. All conduit serving any equipment or devices (to include panels, transformers, and switchboards, or any other electrical distribution equipment) within the perimeter of the building shall be run within the perimeter of the building. Conduit shall not run across courtyards or underground from one section of the building to another section of the contiguous building.
    a. Exception: Service entrance conduit.
6. All conduit shall be run at right angles or parallel to the building lines to the limits that the structure will allow. Raceways shall not be run diagonal or curved.

B. Installation of the PVC Coated Conduit System shall be performed in accordance with the Manufacturer's Installation Manual. To assure correct installation, the installer shall be certified by Manufacturer to install coated conduit

C. Keep raceways at least 6 inches away from parallel runs of flues and steam or hot-water pipes. Install horizontal raceway runs above water and steam piping.

D. Install raceways as high as possible and coordinate installation with other equipment.

E. Install raceways to equipment mounted on the floor away from walls from overhead down to the equipment or disconnects. Do not run across the floor creating a tripping hazard. Rack support conduit at the disconnect.

F. Provide clear access to all pull and j-boxes. Provide access doors over hard (non-lay-in ceilings) to all pull boxes. Minimum access required 1.5x (times) box cover size or 18 inches.

G. Label all j-box and pull box covers with circuits contained within box.

H. Under no circumstances shall power and data or any signal below 50V be shared in the same raceway, tray, channel, or sleeve.

I. Install raceways for power conductors (any conductor over 50V) 12 inches from any signal/communications conductor (data, fiber optics, telephone, fire alarm, PA, community antenna and radio distribution (CATV), low power or network powered broadband communications, systems controls, and any other system operating under 50V) not in conduit on J-hooks.

J. Install raceways for power conductors (any conductor over 50V) 12 inches from communications raceways. Communications raceways include; data, fiber optics, telephone, fire alarm, PA, community antenna and radio distribution (CATV), low power or network powered broadband communications, systems controls, and any other system operating under 50V.
   1. Exception: Data and power raceways shall be permitted to be 2 inches apart only at the wall drop to the devices. Above the ceiling or overhead the minimum 12 inch spacing shall be maintained.
   2. Exception: Listed dual channel power poles
   3. Exception: Within the surface raceways. When not within the surface raceway, the power and communications raceways shall be 12 inches apart.
   4. Underground: Data and power conduit/raceway shall be allowed in the same trench only if specifically allowed by the engineer and then there shall be a minimum of 12 inches of fill between the power and communications raceways. Magnetic marking tape shall be placed above the level of the highest (closest to grade) raceway.

K. Exterior Exposed Raceways:
   1. See application schedule for raceway types.
   2. Provide non-flexible raceways through roofs to disconnects, panels, or receptacles as per application schedule.
   3. Provide transitions from non-flexible raceways to flexible raceways within 3 feet of the equipment.
      a. Exception: Flexible raceways may exceed 3 feet only to accommodate the drip legs.
   4. Penetrate roofing membranes with approved methods only for the type of roof used. See roofing or architectural details.
   5. Provide chem-curbs on built-up roofs unless otherwise directed from roofing or architectural details.
   6. Support all exposed raceway on roofs with manufactured neoprene blocks with integral galvanized channel, conduit hangers as part of a manufactured assembly with galvanized channel (portable pipe hangers or equal), or approved method as per architectural.

7. Exposed raceways on roofs shall not be unsupported in any areas nor attached directly to the roof.
8. Provide roof hoods for multiple conduits through roofs as indicated.
9. Provide drip legs for all exterior exposed raceways from disconnects to equipment.

L. Buried Raceways:
1. See application schedule for raceway types.
2. Label all buried conduits.
3. Provide spacers between all buried conduits for a neat and uniform installation. Conduit shall not be "stacked" on top of each other without manufactured spacers.
4. IF telecommunications conduits and power conduits (only under 600V) are allowed in the same trench by owner or engineer, provide a minimum of 12 inches of compacted earth between the conduit racks. Provide magnetic marking tape between the communications conduits and the power conduits.
5. Under NO circumstances shall power conduits over 600V be in the same trench as the communications conduits.
6. All communications conduits shall have long radius elbows 10x the conduit diameter, but no less than 30", rising up into the building or communications equipment.
7. Provide concrete encasement for all primary building feeders unless directed by utility company.
8. Provide concrete encasement for all secondary building feeders unless otherwise noted.
9. Provide pull strings/tape (per size and distance) for all empty conduits.
10. Minimum depth of primary or medium voltage conduits 42 inches. (600V and above).
11. Minimum depth of secondary or low voltage conduits 30 inches. (0 to 600V).
12. All 90 degree changes in direction shall be long radius.
13. Provide metal backed marking tape at 12 inches below grade and 6 inches above all buried raceways.
14. Clean and swab out all conduits prior to installing conductors.
15. Any metallic conduit coming in contact with earth, insulate with approved tape or asphalt paint.

M. All underfloor conduits shall be supported as per NEC.
1. See application schedule for conduit types.
2. All conduit supports shall be anchored to structure.
3. Provide support for multiple conduits with galvanized kindorf rack, conduit straps, all thread rod to angles, and mount angles to structure.
4. ONLY IF specifically directed by owner or engineer to use RNC underfloor;
    a. Provide support for 2" and below conduit every 48 inches.
    b. Provide support for 2-1/2" and above every 60 inches.

N. Complete raceway installation before starting conductor installation.

O. Support raceways as specified in Section "Basic Electrical Materials and Methods."

P. Install temporary closures to prevent foreign matter from entering raceways during construction. Remove prior to completion of conduit.

Q. Sleeves: Provide metallic raceway sleeves through walls or floors for all conductors/cabling not in raceways. Provide bushings at both ends of sleeves prior to installing any conductors or wiring. Firestop as per opening fire rating requirements.

R. Protect stub-ups from damage where conduits rise through floor slabs. Arrange so curved portions of bends are not visible above the finished slab.

S. Make bends and offsets so ID is not reduced. Keep legs of bends in the same plane and keep straight legs of offsets parallel, unless otherwise indicated.

T. Firestop: Firestop all raceway penetrations in rated walls. Provide intumescent fill in all sleeve openings. Contractor shall be responsible for all wall repair and damage. Excessive firestop for holes too large (½ inch beyond the edge of the raceway) is unacceptable. Holes shall be repaired with suitable wall materials to maintain the integrity of the wall construction.

U. Cut openings in walls as per the outer edges of the raceway. Openings made with hammers or other wall damaging tools are not acceptable. Holes too large (½ inch beyond the edge of the raceway) are unacceptable and shall be repaired with suitable wall materials to maintain the integrity of the wall construction. Contractor shall be responsible for repair to match existing.

V. Provide manufactured elbows of conduit type specified for PVC raceways. Field constructed elbows are not allowed. Rigid Non-metallic tubing shall not have any field fabricated 90 degree bends. Provide manufactured elbows at all 90 degree changes in direction.

W. Conceal conduit and EMT within finished walls, ceilings, and floors, unless otherwise indicated.
   1. Install concealed raceways with a minimum of bends in the shortest practical distance, considering type of building construction and obstructions, unless otherwise indicated.

X. Raceways Embedded in Slabs are allowed ONLY where specifically called out or ALLOWED by structural and electrical engineer: Install in middle one-third of slab thickness where practical and leave at least 2 inches of concrete cover on the top and bottom.
   1. Secure raceways to reinforcing rods to prevent sagging or shifting during concrete placement.
   2. Space raceways laterally to prevent voids in concrete.
   3. Run raceways parallel or at right angles to main reinforcement. Where at right angles to reinforcement, place conduit close to slab support.

Y. Expansion Joints: Provide flexible connections suitable for use with conduit type for all conduit in structural expansion joints or independent slabs that are within another structural assembly.

Z. Raceways Through Slabs to Interior Spaces: Install where practical and leave at least 2 inches from any walls unless required to come up in the wall. Coordinate with grade or perimeter beams prior to installation.
   1. Secure raceways to concrete with conduit clamps.
   2. Change from nonmetallic raceways to rigid steel conduit or IMC before rising above the floor.
      a. Exception: Raceways from below grade into transformers and switchgear enclosures shall be RNC with bushings.
      b. Exception: Raceways from below grade for telephone boards and data/signal equipment shall be RNC with bushings.
   3. Tape conduit from minimum 3 inches below transition to 3 inches above the floor so that no portion of the rigid steel conduit or IMC is in contact with the concrete.

AA. Raceways Through Floors: Install where practical and leave at least 2 inches from any walls. Coordinate with grade or perimeter beams prior to installation.
1. Secure raceways to concrete with conduit clamps.
2. Provide sleeve seals for conduit penetrations through floors. Provide firestopping at all floor penetrations.

BB. Install ALL exposed raceways parallel or at right angles to nearby surfaces or structural members and follow surface contours as much as possible.
1. Run parallel or banked raceways together on common supports.
2. Make parallel bends in parallel or banked runs. Use factory elbows only where elbows can be installed parallel; otherwise, provide field bends for parallel raceways.
3. Install conduit as high as possible.
4. Flexible cable or raceway for general circuiting is allowed exposed in mechanical or electrical spaces only. Not allowed in finished spaces.
    a. Exception: As equipment connection only.

CC. Join raceways with fittings designed and approved for that purpose and make joints tight.
1. Use insulating bushings to protect conductors.

DD. Tighten set screws of threadless fittings with suitable tools.

EE. Terminations:
1. Where raceways are terminated with locknuts and bushings, align raceways to enter squarely and install locknuts with dished part against box. Use two locknuts, one inside and one outside box.
2. Where raceways are terminated with threaded hubs, screw raceways or fittings tightly into hub so end bears against wire protection shoulder. Where chase nipples are used, align raceways so coupling is square to box; tighten chase nipple so no threads are exposed.

FF. Install pull tape/wires in empty raceways.
1. For raceways under 2 inches and under less than 100 feet, use polypropylene or monofilament plastic line with not less than 200-lb tensile strength. Leave at least 12 inches of slack at each end of pull wire.
2. Raceways under 2 inches and over 100 feet without intermediate pull boxes, provide mule tape. With intermediate pull boxes use pull wire.
3. For raceways over 2 inches and use mule tape.
4. Sleeves under 36 inches do not require pull tape/wire.

GG. Telephone and Signal System Raceways, 2-Inch Trade Size and Smaller: In addition to above requirements, install raceways in maximum lengths of 150 feet and with a maximum of two 90-degree bends or equivalent. Separate lengths with pull or junction boxes where necessary to comply with these requirements.

HH. Install raceway sealing fittings at suitable, approved, and accessible locations and fill them with UL-listed sealing compound. For concealed raceways, install each fitting in a flush steel box with a blank cover plate having a finish similar to that of adjacent plates or surfaces. Label boxes “seal-off”. Install raceway sealing fittings at the following points:
1. Where conduits pass from warm to cold locations, such as boundaries of refrigerated spaces.
2. Where otherwise required by NFPA 70.

II. Stub-up Connections: Extend conduits through concrete floor for connection to freestanding equipment. Install with an adjustable top or coupling threaded inside for plugs set flush with finished floor. Extend conductors to equipment with rigid steel conduit; FMC may be used 6 inches above the floor. Install screwdriver-operated, threaded plugs flush with floor for future equipment connections.

JJ. Flexible Connections: Use maximum of 72 inches of flexible conduit for recessed and semi-recessed lighting fixtures if not using MC Cable for lighting whips; for equipment subject to vibration, noise transmission, or movement, and for all motors indoors of non-water operating equipment. Use LFNC in damp or wet locations or to any water operating equipment. Install separate ground conductor across flexible connections.

KK. Prime and Paint exposed conduit in finished spaces, unless pre-painted surface raceways is provided, as per owner/architect. Provide with paintable surface.

LL. Surface Raceways: Install a separate, green, ground conductor in raceways from junction box supplying raceways to receptacle or fixture ground terminals.

MM. Floor Boxes:
1. Set floor boxes level. Grout around floor box to fill in area around box opening.
2. Trim after installation to fit flush with finished floor surface.
3. Ground floor box with circuit grounding conductor.
4. Coordinate covers with floor finishes. Provide covers with inserts for tile or carpet.
5. Floor boxes shall be flush with finish floor.

NN. Install hinged-cover enclosures and cabinets plumb. Support at each corner.

OO. Cap all un-used/spare conduits. Does not include sleeves.

PP. Wireways or gutters above panelboards, switchboards, distribution boards, or any other circuit distributing panel shall not be wider than 1.5x (times) the width of the panel or panels if adjoining.

QQ. Under no circumstances shall wireways, pull boxes, or gutters wrap the room and be used as a channel for circuits, unless specifically called out by the engineer or per manufacturers shop drawings.

3.3 PROTECTION

A. Provide final protection and maintain conditions that ensure coatings, finishes, and cabinets are without damage or deterioration at time of Substantial Completion.
1. Repair damage to galvanized finishes with zinc-rich paint recommended by manufacturer.
2. Repair damage to PVC or paint finishes with matching touchup coating recommended by manufacturer.
3. Provide cover over conduits during storage to prevent dirt and debris from entering conduits during storage.

3.4 CLEANING

A. After completing installation of exposed, factory-finished raceways and boxes, inspect exposed finishes and repair damaged finishes.

B. Remove debris from conduits prior to capping any spare conduits.

C. Blow-out empty conduits that are future spares in any exterior or underground installation prior to capping.

3.5 RECORD

A. Record the location of all spare conduits buried for future use by the owner.

END OF SECTION 260533

SECTION 260553 - ELECTRICAL IDENTIFICATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes electrical identification materials and devices required to comply with ANSI C2, NFPA 70, OSHA standards, and authorities having jurisdiction.

1.3 SUBMITTALS

A. Product Data: For each electrical identification product indicated.

B. Schedule of Nomenclature: An index of electrical equipment and system components used in identification signs and labels.

C. Samples: For each type of label and sign to illustrate color, lettering style, and graphic features of identification products.

1.4 QUALITY ASSURANCE

A. Comply with ANSI C2.

B. Comply with NFPA 70.

C. Comply with ANSI A13.1 and NFPA 70 for color-coding.

PART 2 - PRODUCTS

2.1 RACEWAYS AND CABLE LABELS

A. Comply with ANSI A13.1, Table 3, for minimum size of letters for legend and for minimum length of color field for each raceway and cable size.
   1. Color: Black letters on orange field.
   2. Legend: Indicates voltage and service.

B. Adhesive Labels: Preprinted, flexible, self-adhesive vinyl with legend overlaminated with a clear, weather- and chemical-resistant coating.

C. Pretensioned, Wraparound Plastic Sleeves: Flexible, preprinted, color-coded, acrylic band sized to suit the diameter of the line it identifies and arranged to stay in place by pretensioned gripping action when placed in position.

D. Colored Adhesive Tape: Self-adhesive vinyl tape not less than 3 mils thick by 1 to 2 inches wide.

E. Underground-Line Warning Tape: Permanent, bright-colored, continuous-printed, vinyl tape.
1. Not less than 6 inches wide by 4 mils thick.
2. Compounded for permanent direct-burial service.
3. Embedded continuous metallic strip or core.
4. Printed legend indicating type of underground line.

F. Tape Markers: Vinyl or vinyl-cloth, self-adhesive, wraparound type with preprinted numbers and letters.

G. Aluminum, Wraparound Marker Bands: Bands cut from 0.014-inch- thick aluminum sheet, with stamped or embossed legend, and fitted with slots or ears for permanently securing around wire or cable jacket or around groups of conductors.

H. Plasticized Card-Stock Tags: Vinyl cloth with preprinted and field-printed legends. Orange background, unless otherwise indicated, with eyelet for fastener.

I. Aluminum-Faced, Card-Stock Tags: Weather-resistant, 18-point minimum card stock faced on both sides with embossable aluminum sheet, 0.002 inch thick, laminated with moisture-resistant acrylic adhesive, punched for fasteners, and preprinted with legends to suit each application.

J. Brass or Aluminum Tags: 2×2×0.05-inch metal tags with stamped legend, punched for fastener.

2.2 NAMEPLATES AND SIGNS

A. Safety signs: Comply with 29 CFR, Chapter XVII, Part 1910.145.

B. Engraved Plastic Nameplates and Signs: Engraving stock, melamine plastic laminate, minimum 1/16 inch thick for signs up to 20 sq. in. and 1/8 inch thick for larger sizes.
1. Engraved legend with black letters on white face.
2. Punched or drilled for mechanical fasteners.

C. Baked-Enamel Signs for Interior Use: Preprinted aluminum signs, punched or drilled for fasteners, with colors, legend, and size required for the application. ¼-inch grommets in corners for mounting.

D. Exterior, Metal-Backed, Butyrate Signs: Weather-resistant, nonfading, preprinted, cellulose-acetate butyrate signs with 0.0396-inch galvanized-steel backing; and with colors, legend, and size required for the application. ¼-inch grommets in corners for mounting.

E. Fasteners for Nameplates and Signs: Self-tapping, stainless-steel screws or No. 10/32, stainless-steel machine screws with nuts and flat and lock washers.

2.3 MISCELLANEOUS IDENTIFICATION PRODUCTS

A. Cable Ties: fungus-inert, self-extinguishing, one-piece, self-locking, Type 6/6 nylon cable ties.
   1. Minimum Width: 3/16 inch.
   2. Tensile Strength: 50 lb minimum.
   3. Temperature Range: Minus 40 to plus 185 deg F.
   4. Color: According to color-coding.

B. Paint: Formulated for the type of surface and intended use.
   1. Primer for Galvanized Metal: Single-component acrylic vehicle formulated for galvanized surfaces.
   2. Primer for Concrete Masonry Units: Heavy-duty-resin block filler.
   3. Primer for Concrete: Clear, alkali-resistant, binder-type sealer.
   4. Enamel: Silicone-alkyd or alkyd urethane as recommended by primer manufacturer.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Identification Materials and Devices: Install at locations for most convenient viewing without interference with operation and maintenance of equipment.

B. Lettering, Colors, and Graphics: Coordinate names, abbreviations, colors, and other designations with corresponding designations in the Contract Documents or with those required by codes and standards. Use consistent designations throughout Project.

C. Sequence of Work: If identification is applied to surfaces that require finish, install identification after completing finish work.

D. Self-Adhesive Identification Products: Clean surfaces before applying.

E. Install painted identification according to manufacturer's written instructions and as follows:
   1. Clean surfaces of dust, loose material, and oily films before painting.
   2. Prime surfaces using type of primer specified for surface.
   3. Apply one intermediate and one finish coat of enamel.

F. Color Banding Raceways and Exposed Cables: Band exposed and accessible raceways of the systems listed below:
   1. Bands: Pretensioned, wraparound plastic sleeves; colored adhesive tape; or a combination of both. Make each color band 2 inches wide, completely encircling conduit, and place adjacent bands of two-color markings in contact, side by side.
   2. Band Locations: At changes in direction, at penetrations of walls and floors, at 50-foot maximum intervals in straight runs, and at 25-foot maximum intervals in congested areas.
   3. Apply the following colors to the systems listed below:
      a. Fire Alarm System: Red.
      b. Fire-Suppression Supervisory and Control System: Red and yellow.
      c. Combined Fire Alarm and Security System: Red and blue.

d. Security System: Blue and yellow.
e. Mechanical and Electrical Supervisory System: Green and blue.
f. Telecommunication System: Green and yellow.

G. Caution Labels for Indoor Boxes and Enclosures for Power and Lighting: Install pressure-sensitive, self-adhesive labels identifying system voltage with black letters on orange background. Install on exterior of door or cover.

H. Circuit Identification Labels on Boxes: Install labels externally.
1. Exposed Boxes: Pressure-sensitive, self-adhesive plastic label on cover.
2. Concealed Boxes: Plasticized card-stock tags.
3. Labeling Legend: Permanent, waterproof listing of panel and circuit number or equivalent.
4. Normal Power Circuits: Black lettering and numbers
5. Emergency Power Circuits: Red lettering and numbers

I. Paths of Underground Electrical Lines: During trench backfilling, for exterior underground power, control, signal, and communication lines, install continuous underground plastic line marker located directly above line at 6 to 8 inches below finished grade. Where width of multiple lines installed in a common trench or concrete envelope does not exceed 16 inches overall, use a single line marker. Install line marker for underground wiring, both direct-buried cables and cables in raceway.

J. Color-Coding of Secondary Branch Circuit Conductors: Use the following colors for service, feeder, and branch-circuit branch circuit conductors:
1. 120/208V 3 Phase Conductors:
a. Phase A: Black.
b. Phase B: Red.
c. Phase C: Blue.
d. Neutral: White.
e. Ground: Green.
2. 120/240V 3 Phase Conductors:
a. Phase A: Black.
b. Phase B: Orange (High Leg Only).
c. Phase C: Blue.
d. Neutral: White.
e. Ground: Green.
3. 120/240V Single Phase Conductors:
a. Phase A: Black.
b. Phase B: Red or Blue.
c. Neutral: White.
d. Ground: Green.
4. 277/480V 3 Phase Conductors:
a. Phase A: Purple.
b. Phase B: Brown.
c. Phase C: Yellow.
d. Neutral: Gray.
e. Ground: Green.
5. Factory apply color the entire length of conductors, except the following field-applied, color-coding methods may be used instead of factory-coded wire for sizes larger than No. 10 AWG:

a. Colored, pressure-sensitive plastic tape in half-lapped turns for a distance of 6 inches from terminal points and in boxes where splices or taps are made. Apply last two turns of tape with no tension to prevent possible unwinding. Use 1-inch-wide tape in colors specified. Adjust tape bands to avoid obscuring cable identification markings.
b. Colored cable ties applied in groups of three ties of specified color to each wire at each terminal or splice point starting 3 inches from the terminal and spaced 3 inches apart. Apply with a special tool or pliers, tighten to a snug fit, and cut off excess length.

K. Power-Circuit Identification: Metal tags or aluminum, wraparound marker bands for cables, feeders, and power circuits in vaults, pull and junction boxes, manholes, and switchboard rooms.
1. Legend: ¼-inch- steel letter and number stamping or embossing with legend corresponding to indicated circuit designations.
2. Tag Fasteners: Nylon cable ties.
3. Band Fasteners: Integral ears.

L. Apply identification to conductors as follows:
1. Conductors to Be Extended in the Future: Indicate source and circuit numbers.
2. Multiple Power or Lighting Circuits in the Same Enclosure: Identify each conductor with source, voltage, circuit number, and phase. Use color-coding to identify circuits' voltage and phase.
3. Multiple Control and Communication Circuits in the Same Enclosure: Identify each conductor by its system and circuit designation. Use a consistent system of tags, color-coding, or cable marking tape.

M. Apply warning, caution, and instruction signs as follows:
1. Warnings, Cautions, and Instructions: Install to ensure safe operation and maintenance of electrical systems and of items to which they connect. Install engraved plastic-laminated instruction signs with approved legend where instructions are needed for system or equipment operation. Install metal-backed butyrate signs for outdoor items.
2. Emergency Operation: Install engraved laminated signs with white legend on red background with minimum 3/8-inch- high lettering for emergency instructions on power transfer, load shedding, and other emergency operations.

N. Equipment Identification Labels: Engraved plastic laminate. Install on each unit of equipment, including central or master unit of each system. This includes power, lighting, communication, signal, and alarm systems, unless units are specified with their own self-explanatory identification. Unless otherwise indicated, provide a single line of text with ½-inch- high lettering on 1½-inch-high label; where two lines of text are required, use labels 2 inches high. Use white lettering on black field. Apply labels for each unit of the following categories of equipment using mechanical fasteners:
1. Panelboards, electrical cabinets, and enclosures.
2. Access doors and panels for concealed electrical items.
3. Electrical switchgear and switchboards.
4. Electrical substations.
5. Emergency system boxes and enclosures.
6. Motor-control centers.
7. Disconnect switches.

8. Enclosed circuit breakers.
9. Motor starters.
10. Push-button stations.
11. Power transfer equipment.
12. Contactors.
13. Remote-controlled switches.
14. Dimmers.
15. Control devices.
16. Transformers.
17. Inverters.
18. Rectifiers.
19. Frequency converters.
20. Battery racks.
21. Power-generating units.
22. Telephone switching equipment.
23. Clock/program master equipment.
24. Call system master station.
25. TV/audio-monitoring master station.
26. Fire alarm master station or control panel.
27. Security-monitoring master station or control panel.

END OF SECTION 260553

SECTION 261310 - PULL AND JUNCTION BOXES

PART 1 - GENERAL

1.1 DESCRIPTION

A. Work covered by this Section includes furnishing of and paying for all materials, labor, services, equipment, licenses, taxes, other items, and appliances necessary for the execution, installation and completion of all work specified herein and/or shown on the drawings.

B. Pull and junction boxes of appropriate size and depth as indicated on the drawings and as specified hereinafter.

1.2 SUBMITTALS

A. Submittals for products furnished under this section are not required.

PART 2 - PRODUCTS

2.1 MATERIALS

A. For interior work, provide galvanized sheet metal boxes of code thickness with lapped and welded joints, ¾-inch flanges, screw covers, etc.

B. For exterior work, provide galvanized sheet metal boxes of code thickness with lapped and welded joints, ¾-inch flanges, bolted covers with full gaskets forming a completely raintight assembly for above ground installations. Provide concrete boxes with screw fittings and drains for in ground pull boxes. Boxes shall be sized as per NEC or as indicated on the drawings.

C. See drawings for pull boxes requiring racks.

D. Boxes with concentric knockouts are not acceptable.

E. Provide ground terminal strip and ground pull box and circuits.

F. As shown on Drawings.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Provide junction boxes as shown on drawings and otherwise where required, sized according to number of conductors in box or type of service to be provided. Minimum junction box size 4 inches square and 2⅛ inches deep. Provide screw covers for junction boxes.

B. Use minimum 16-gauge steel for pull boxes and provide with screw cover.

C. Install boxes in conduit runs wherever necessary to avoid too long runs or too many bends. Do not exceed 100-foot runs without pull boxes.

D. Rigidly secure boxes to walls or ceilings. Conduit runs will not be considered adequate support.

E. Install boxes with covers in accessible locations.

F. Pull boxes, wireways or gutters above panelboards, switchboards, distribution boards, or any other circuit distributing panel shall not be wider than 1.5x (times) the width of the panel or panels if adjoining.

G. Under no circumstances shall wireways, pull boxes, or gutters wrap the room and be used as a channel for circuits, unless specifically called out by the engineer or per manufacturers shop drawings.

H. Observe maximum conductor fill as required by the National Electrical Code.

END OF SECTION 261310

SECTION 262726 - WIRING DEVICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes receptacles, connectors, switches, and finish plates.

1.3 DEFINITIONS

A. GFCI/GFI: Ground-fault circuit interrupter.

B. SPD: Surge protective device.

1.4 SUBMITTALS

A. Product Data: For each product specified.

B. Shop Drawings: Legends for receptacles and switch plates.

C. Samples: For devices and device plates for color selection and evaluation of technical features.

D. Maintenance Data: For materials and products to include in maintenance manuals specified in Division 1.

1.5 QUALITY ASSURANCE

A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction.

B. Comply with NEMA WD 1.

C. Comply with NFPA 70.

1.6 COORDINATION

A. Receptacles for Owner-Furnished Equipment: Match plug configurations.
   1. Cord and Plug Sets: Match equipment requirements.

1.7 EXTRA MATERIALS

A. Furnish extra materials described below that match products installed and that are packaged with protective covering for storage and identified with labels describing contents. Deliver extra materials to Owner.
   1. Telephone/Power Service Poles: One for each 10, but not less than one.
   2. Floor Service-Outlet Assemblies: One for each 10, but not less than one.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
   1. Wiring Devices:
      a. Bryant Electric, Inc.
      b. Eaton.
      c. Hubbell, Inc.; Wiring Devices Div.
      d. Killark Electric Manufacturing Co.
      e. Leviton Manufacturing Co., Inc.
      f. Pass & Seymour/Legrand; Wiring Devices Div.
   2. Multi-outlet Assemblies:
      a. Airey-Thompson Co.
      b. Wiremold.
   3. Floor Service Outlets and Telephone/Power Poles:
      a. American Electric.
      b. Hubbell, Inc.; Wiring Devices Div.
      c. Pass & Seymour/Legrand; Wiring Devices Div.
      d. Square D Co.
      e. Wiremold.

2.2 RECEPTACLES

A. Straight-Blade and Locking Receptacles: Commercial spec grade Configuration NEMA 5-20R. Color by Architect/Owner.

B. GFCI Receptacles: Feed-through type, with integral NEMA WD 6, Configuration 5-20R duplex receptacle arranged to protect connected downstream receptacles on same circuit. Design units for installation in a 2¾-inch-deep outlet box without an adapter. Provide with test light as per NEC.

C. Isolated-Ground Receptacles: Equipment grounding contacts connected only to the green grounding screw terminal of the device with inherent electrical isolation from mounting strap.
   1. Devices: Orange in color and listed and labeled as isolated-ground receptacles.
   2. Isolation Method: Integral to receptacle construction and not dependent on removable parts.

D. TVSS Receptacles: Duplex type, NEMA WD 6, Configuration 5-20R, with integral TVSS in line to ground, line to neutral, and neutral to ground.

E. USB Receptacles:

1. USB Charger Tamper-Resistant Receptacle, Two USB Type 2.0 ports 3.5 Amp, 5 Volt DC, 20 Amp, 125 Volt AC Decorator Duplex.
   a. Green LED indicator to show USB power available.
   b. Impact and chemical resistant.
   c. Flush fit design.
   d. Meets UL94 for 5V flammability rating.
   e. Complies with battery charging specification USB BC1.2.
   f. Compatible with USB 1.1/2.0/3.0 devices.
   g. Listed to UL498 and UL1310.

F. Industrial Heavy-Duty Receptacle: Comply with IEC 309-1.

G. All receptacles on emergency/stand-by power shall be red hospital grade. Faceplate color by Architect. All emergency/stand-by power receptacles shall have circuit numbers on faceplate. Refer to panel schedules and one-line for emergency/stand-by power branches.

H. Fifteen-amp (15A) receptacles are not acceptable and shall not be installed unless specifically directed by the engineer.

2.3 PENDANT CORD/CONNECTOR DEVICES

A. Description: Matching, locking type, plug and receptacle body connector, NEMA WD 6, Configurations L5-20P and L5-20R, Heavy-Duty grade.
   1. Body: Nylon with screw-open cable-gripping jaws and provision for attaching external cable grip.
   2. External Cable Grip: Woven wire-mesh type made of high-strength galvanized-steel wire strand, matched to cable diameter, and with attachment provision designed for corresponding connector. (Kellum or equal)

2.4 CORD AND PLUG SETS

A. Description: Match voltage and current ratings and number of conductors to requirements of equipment being connected.
   1. Cord: Rubber-insulated, stranded-copper conductors, with type SOW-A jacket. Green-insulated grounding conductor, and equipment-rating ampacity plus a minimum of 30 percent.
   2. Plug: Nylon body and integral cable-clamping jaws. Match cord and receptacle type for connection.

2.5 SWITCHES

A. Snap Switches: Commercial spec grade.

B. Combination Switch and Receptacle: Both devices in a single gang unit with plaster ears and removable tab connector that permit separate or common feed connection.
   1. Switch: 20 A, 120/277-V ac.
   2. Receptacle: NEMA WD 6, Configuration 5-20R.

C. Dimmer Switches: Modular, full-wave, solid-state units with integral, quiet on/off switches and audible and electromagnetic noise filters rated for amperage and voltage listed.

1. Control: Continuously adjustable slide, and push-button on/off. Single-pole or three-way switch to suit connections.
2. Incandescent Lamp Dimmers: Modular, 120 V, 60 Hz with continuously adjustable slide and toggle or rocker; single pole with soft tap or other quiet switch; electromagnetic filter to eliminate noise, RF, and TV interference; and 5-inch wire connecting leads.

2.6 WALL PLATES

A. Single and combination types match corresponding wiring devices. CSA certified and UL listed.
   1. Plate-Securing Screws: Metal with head color to match plate finish. Color by Architect.
   2. Material for Finished Spaces:
      a. Smooth, high impact self-extinguishing nylon, reinforcement ribs, captive screws; color by Architect/Owner.
   3. Material for Kitchens, Unfinished spaces (Mechanical, Electrical), and surface mounted locations: 302 brushed stainless steel.

2.7 FLOOR SERVICE FITTINGS

A. Type: Modular, flush-type, dual-service units suitable for wiring method used.

B. Compartmentation: Barrier separates power and signal compartments.

C. Housing Material: Die-cast aluminum, satin finished.

D. Power Receptacle: NEMA WD 6, Configuration 5-20R, gray finish, unless otherwise indicated.

E. Signal Outlet: Blank cover with bushed cable opening, unless otherwise indicated.

2.8 MULTI-OUTLET ASSEMBLIES

A. Components of Assemblies: Products from a single manufacturer designed for use as a complete, matching assembly of raceways and receptacles.

B. Raceway Material: Metal, with manufacturer's standard finish.

C. Raceway Material: Nonmetal.

D. Wire: No. 12 AWG.

2.9 TELEPHONE/POWER SERVICE POLES

A. Description: Factory-assembled and -wired units to extend power, telephone, and data service from distribution wiring concealed in ceiling to devices or outlets in pole near floor.
   1. Poles: Nominal 2.5-inch-square cross section with height adequate to extend from floor to at least 6 inches above ceiling, and separate channels for power and signal wiring.

2. Mounting: Ceiling trim flange with concealed bracing arranged for positive connection to ceiling supports, and pole foot with carpet pad attachment.
3. Finishes: One of manufacturers standard finish and trim combinations, including painted and satin anodized-aluminum finishes and wood-grain-type trim.
4. Wiring: Sized for six No. 12 AWG power and ground conductors; one 75-ohm coaxial telephone/data cable; and four four-pair, 75-ohm telephone/data cable.
5. Power Receptacles: four single; 20-A; heavy-duty; NEMA WD 6, Configuration 5-20R units.
6. Signal Outlets: Blank insert with bushed cable opening.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install devices and assemblies straight, plumb and secure. Do not overtighten to deform faceplate. Adjust receptacle depth so faceplate mounts flush with wall. Adjust receptacle to extend equilaterally 1/8” beyond the faceplate opening.

B. Install devices as per ADA height requirements.

C. Review Architectural elevations to coordinate locations and mounting heights. If there are any discrepancies request information prior to install. If height is not listed on the drawings refer to the following:
1. General purpose receptacles @ 18" AFF to the center of the duplex or simplex.
2. General purpose receptacles at retirement facilities, nursing homes, hospice, nursing facilities @ 24" AFF.
3. TV receptacles at the TV mounting location (see architectural elevations) or at 96" AFF.
4. Above counter receptacles @ 6" above backsplash.
5. Toilet room receptacles @ 48" AFF to the top of the box
6. Switches to be 48” AFF to the centerline of the switch.
7. Equipment receptacles at the piece of equipment. Coordinate with architectural elevations and equipment submittals.
8. Refrigerator receptacles mount at 36” AFF to the center of the receptacle.
9. Receptacles shall not be installed flat on any counter surface.
10. No general purpose receptacles shall be below 15” in height or above 48” AFF.

D. Install wall plates when painting is complete. Remove all paint from any wall plates.

E. Provide GFI receptacles within 6 feet of all sinks, exterior receptacles, undercounter equipment, at exterior HVAC equipment, vending machines, and in kitchens.

F. Install wall dimmers to achieve indicated rating after de-rating for ganging as instructed by manufacturer.

G. Do not share neutral conductor on load side of dimmers.
H. Arrangement of Devices: Unless otherwise indicated, mount flush, with long dimension vertical, and grounding terminal of receptacles on bottom. Group adjacent switches under single, multi-gang wall plates.

I. Protect devices and assemblies during painting.

J. Mount receptacles in millwork flush with the millwork. Provide extension rings.

K. Adjust locations at which floor service outlets and telephone/power service poles are installed to suit arrangement of partitions and furnishings.

L. GFCI or GFI receptacles shall be wired to "trip" individually not the entire circuit. Receptacles shall not be daisy chained together from a GFI and create a GFI "protected" receptacle.

3.2 IDENTIFICATION

A. Comply with Section "Electrical Identification."
   1. Switches: Where three or more switches are ganged, and elsewhere as indicated, identify each switch with approved legend engraved on wall plate.
   2. Receptacles: Identify panelboard and circuit number from which served. Use machine-printed, pressure-sensitive, abrasion-resistant label tape on face of plate and durable wire markers or tags within outlet boxes.

3.3 CONNECTIONS

A. Connect wiring device grounding terminal to branch-circuit equipment grounding conductor.

B. Isolated-Ground Receptacles: Connect to isolated-ground conductor routed to designated isolated equipment ground terminal of electrical system.

C. Tighten electrical connectors and terminals according to manufacturers published torque-tightening values. If manufacturers torque values are not indicated, use those specified in UL 486A and UL 486B.

3.4 FIELD QUALITY CONTROL

A. Test wiring devices for proper polarity and ground continuity. Operate each device at least six times.

B. Test GFCI operation with both local and remote fault simulations according to manufacturer's written instructions.

C. Replace damaged or defective components.

3.5 CLEANING

A. Internally clean devices, device outlet boxes, and enclosures. Replace stained or improperly painted wall plates or devices.

END OF SECTION 262726

SECTION 262816 - DISCONNECT SWITCHES AND CIRCUIT BREAKERS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and General Provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes individually mounted switches and circuit breakers used for the following:
   1. Service disconnect switches.
   2. Feeder and equipment disconnect switches.
   3. Feeder branch-circuit protection.
   4. Motor disconnect switches.

B. Related Sections: The following Sections contain requirements that relate to this Section:
   1. Section “Wiring Devices” for attachment plugs and receptacles, and snap switches used for disconnect switches.
   2. Section “Switchboards” for individually enclosed, fused power-circuit devices used as feeder disconnect switches.

1.3 SUBMITTALS

A. General: Submit each item in this Article according to the Conditions of the Contract and Division 1 Specification Sections.

B. Product Data for disconnect switches, circuit breakers, and accessories specified in this Section.

C. Wiring diagrams detailing wiring for power and control systems and differentiating between manufacturer-installed and field-installed wiring.

D. Field test reports.

E. Maintenance data for tripping devices to include in the operation and maintenance manual specified in Division 1.

1.4 QUALITY ASSURANCE

A. Source Limitations: Obtain disconnect switches and circuit breakers from one source and by a single manufacturer.

B. Comply with NFPA 70 for components and installation.

C. Listing and Labeling: Provide disconnect switches and circuit breakers specified in this Section that are listed and labeled.
   1. The Terms "Listed" and "Labeled": As defined in the National Electrical Code, Article 100.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
   1. Molded-Case Circuit Breakers:
      a. Siemens Energy & Automation, Inc.
      b. Square D Co.
      c. Eaton
   2. Combination Circuit Breaker and Ground Fault Trip:
      a. Siemens Energy & Automation, Inc.
      b. Square D Co.
      c. Eaton
   3. Molded-Case, Current-Limiting Circuit Breakers:
      a. Siemens Energy & Automation, Inc.
      b. Square D Co.
      c. Eaton
   4. Integrally Fused, Molded-Case Circuit Breakers:
      a. Siemens Energy & Automation, Inc.
      b. Square D Co.
      c. Eaton

2.2 DISCONNECT SWITCHES

A. General: Heavy Duty safety switch, service entrance rated if indicated, with grounding lug kit, rated for equipment amperage, capable to be locked in the open position, with number of poles matching equipment connections.

B. Enclosed, 600V Nonfusible Switch: NEMA KS 1, Type HD, with lockable handle. Switch shall be rated for equipment amperage.

C. Enclosed, 600V Fusible Switch, 800 A and Smaller: NEMA KS 1, Type HD, clips to accommodate specified fuses, enclosure consistent with environment where located, handle lockable with 2 padlocks, and interlocked with cover in CLOSED position. Switch shall be rated for equipment amperage.

D. Enclosure: NEMA KS 1, Type 1, unless otherwise specified or required to meet environmental conditions of installed location.
   1. Outdoor Locations: Type 3R.
   2. Wet or Damp Indoor Locations: Type 4, 304 stainless steel.
   3. Kitchen Locations: Type 4X 304 stainless steel.
   4. Pools and Coastal Locations: Type 4X 316 stainless steel.

5. Hazardous Areas Indicated on Drawings: Type 7 stainless steel.

E. Lugs: Mechanical lugs and power-distribution connectors for number, size, and material of conductors indicated.

F. Shunt Trip: Where indicated.

G. Accessories: As indicated.

2.3 ENCLOSED CIRCUIT BREAKERS

A. Enclosed, Molded-Case Circuit Breaker: UL 489, with lockable handle. Bolt on mounting.

B. Characteristics: Frame size, trip rating, number of poles, and auxiliary devices as indicated and interrupting rating to meet available fault current. Breakers will be fully rated for circuit AIC rating.

C. Application Listing: Appropriate for application, including switching fluorescent lighting loads or heating, air-conditioning, and refrigerating equipment.

D. Circuit Breakers, 200 A and Larger: Trip units interchangeable within frame size.

E. Circuit Breakers, 400 A and Larger: Field-adjustable, short-time and continuous-current settings.

F. Current-Limiting Trips: Where indicated, let-through ratings less than NEMA FU 1, Class RK-5.

G. Current Limiters: Where indicated, integral fuse listed for circuit breaker.

H. Molded-Case Switch: Where indicated, molded-case circuit breaker without trip units.

I. Lugs: Mechanical lugs and power-distribution connectors for number, size, and material of conductors indicated.

J. Shunt Trip: Where indicated.

K. Accessories: As indicated.

L. Enclosure: NEMA AB 1, Type 1, unless otherwise specified or required to meet environmental conditions of installed location.
1. Outdoor Locations: Type 3R.
2. Wet or Damp Indoor Locations: Type 4, 304 stainless steel.
3. Hazardous Areas Indicated on Drawings: Type 7 stainless steel.
4. Kitchen Locations: Type 4X 304 stainless steel.
5. Pools and Coastal Locations: Type 4X 316 stainless steel.

M. Surge Protective Device: IEEE C62.41, to meet requirements for category indicated.
1. Exposure: High.
2. Impulse sparkover voltage coordinated with system circuit voltage.

3. Factory mounted with UL-recognized mounting device.

2.4 MOTOR CONTROL CENTER ADDED BREAKERS

A. Motor circuit breakers shall be thermal magnetic breakers.

B. Match AIC ratings.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Install disconnect switches and circuit breakers in locations as indicated, according to manufacturer's written instructions. Provide 2-inch clearance for operation and maintenance.

B. Install disconnect switches and circuit breakers level and plumb. Height of handle centerline shall not exceed 68 inches. Provide required clearance in front of disconnect switches voltage requirements by NEC.

C. Install disconnecting means (safety switch, enclosed circuit breaker, motor rated switch) for equipment independent of the equipment unless directed by engineer. In interior installations, mount on unistrut racks or suspend from structure. Exterior installations shall be mounted on galvanized unistrut racks. Provide working clearance in front of disconnecting means. Interior above ceiling disconnecting means shall be clearly visible from the equipment point of connection. Coordinate location with equipment.

D. Install wiring between disconnect switches, circuit breakers, control, and indication devices.

E. Provide power to all shunt trip circuit breakers/switches from panel the breakers are mounted in or fed from unless indicated otherwise on drawings. Provide 20A 1P CB and label shunt trip power.

F. Grounding: Ground case and metallic conduit of disconnects.

G. Provide working clearance in front of disconnect switch per NEC, minimum 36 inches.

H. Connect disconnect switches and circuit breakers and components to wiring system and to ground as indicated and instructed by manufacturer.
   1. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. Where manufacturer's torque values are not indicated, use those specified in UL 486 A and UL 486 B.

I. Label and identify each disconnect switch and enclosed circuit breaker according to requirements specified in Section "Electrical Identification." Labels shall be 1" for 100A and smaller, 2" for 200 – 400A switches, and 3 inch for larger switches.

J. Label and identify each switch and breaker in MCC, distribution panels, and switchboards with 1" permanent engraved label indicating name and rating.

K. Engage factory tech to set all adjustable breaker settings per actual equipment installed. Coordinate with manufacturer for required settings and engage qualified agency (testing company/manufacturer) to obtain breaker settings.

3.2 FIELD QUALITY CONTROL

A. Testing: After installing disconnect switches and circuit breakers and after electrical circuitry has been energized, demonstrate product capability and compliance with requirements.
   1. Procedures: Perform each visual and mechanical inspection and electrical test stated in NETA ATS, Section 7.5 for disconnect switches 7.6 for molded-case circuit breakers. Certify compliance with test parameters.

B. Correct malfunctioning units on-site, where possible, and retest to demonstrate compliance; otherwise, remove and replace with new units and retest.

C. Infrared Scanning: After Substantial Completion, but not more than two (2) months after Final Acceptance, perform an infrared scan of each disconnect switch and circuit breaker. Remove fronts to make joints and connections accessible to a portable scanner.
   1. Follow-up Infrared Scanning: Perform one (1) additional follow-up infrared scan of each disconnect switch and circuit breaker 11 months after date of Substantial Completion.
   2. Instrument: Use an approved infrared scanning device designed to measure temperature or detect significant deviations from normal values. Provide calibration record for device used.
   3. Record of Infrared Scanning: Prepare a certified report identifying disconnect switch and circuit breaker checked and describing results of scanning. Include notation of deficiencies detected, remedial action taken and observations after remedial action.

3.3 ADJUSTING

A. Set field-adjustable disconnect switches and circuit-breaker trip ranges as indicated by the Electrical System Coordination Study. Refer to Section – Overcurrent Protection for fault current analysis, coordination study, electrical tests, and device setting requirements.

3.4 CLEANING

A. After completing system installation, including outlet fittings and devices, inspect exposed finish. Remove burrs, dirt, and construction debris and repair damaged finish including chips, scratches, and abrasions.

END OF SECTION 262816