

Instructions for Accommodations Letters

1. Accommodations letters (LOA) will be emailed to students BUC account.
2. Students are responsible for meeting with each instructor during their office hours to review accommodation letters. Do not try to discuss accommodation letters with instructors before or during class.
3. Students are responsible for discussing their accommodations and how they will be implemented with their instructor. (i.e., when and where a student takes exams, etc.)
4. If there is a question or concern with any accommodation, please contact the Disability Services Office as soon as possible.
5. Accommodations begin the day they are executed with your instructor. Do not delay. Accommodations are NOT retroactive.
6. For students taking online courses, please email the instructor to discuss the extended time testing accommodations. Online courses allow the accommodation of extended time testing only.
7. Students who receive accommodations for in the Disability Services Office, must schedule their exams as soon as possible. Exams/quizzes/finals must be scheduled at least **three days in advance**. Course syllabi should be submitted to the student's respective campus if needed.
8. For more information on testing services at the Learning Center, [click here](#).

Bryan campus

Building D, Suite 160
Phone: 979-209-7251
Fax: 979-209-7558
Bryan.ods@blinn.edu

Brenham, Sealy, Schulenburg campuses

104 Administration Building
Phone: 979-836-4157
Fax: 979-830-4410
Brenham.ods@blinn.edu

RELLIS Campus

Schwartz Building, Suite 230
Phone: 979-209-8947
Fax: 979-475-1289
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Blinn College- Office of Disability Services

Bryan campus ♦ 979-209-7251 ♦ Fax 979-209-7558 ♦ bryan.ods@blinn.edu

Brenham/Sealy/Schulenburg ♦ 979-830-4157 ♦ Fax 979-830-4410 ♦ brenham.ods@blinn.edu

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