

**Curriculum Committee**  
**Friday, September 16<sup>th</sup> at 1:30pm**  
**Microsoft TEAMS Meeting**

Members Present: Todd Quinlan, Katherine Wickes, Linda Gray, Marcelo Bussiki, David Fleeger, Michelle Trubenstein, Anna Hall, Karla Flanagan, Tim Weaver, Amy Winningham, Max Hibbs, Lee Winningham, Jay Anderson, Charles Smith, Michelle Marburger, Richard Hobbs, Brandon Franke, George, Ashley Davenport, Roxanne Brown

**Call to Order 1:30**

**Announcements** See what agenda items and minutes are missing for the prior two years. Share drive with Todd Quinlan.

**Verification of voting Quorum** Tim Weaver as proxy for Debbie Vavra

**Approval of the Minutes from August 2022** No corrections, Michelle Trubenstein moved to approve, Tim Weaver seconded. Motion passed.

**NEW BUSINESS:**

- **Natural/Physical Sciences**

1. Program Change: Biotechnology Laboratory Science

- Roxanne Brown presented that this is a change to some of the courses within the program to make it more flexible and approachable to students from a prior health background or those who wish to pursue an academic degree. Includes technical and academic classes. Jay Anderson asked if the advisory committee approved, they were approved by the board in the last academic year. Karla Flanagan moved to approve and Michelle Marburger seconded. Motion passed.

- **Health Sciences**

1. Course Changes: DHYG 1301, DHYG 1304, DHYG 1431

- Michelle Trubenstein changes to pre and co-requisites. Michelle Marburger moved to consider as a batch and Charles Smith seconded. Motion passed. Max Hibbs moved to approve changes, seconded by Weaver. Jay Anderson asked if they are advisory board changes but not needed as they are updates of co-requisites for classes changed before. Motion passed.

- **Engineering, Computer Technology, and Innovation**

1. Course Change: ENGR 1201

- David Fleeger – this was a course submitted this summer and was verified as a change voted on electronically in July. Prior approval noted.

- **Technical/Workforce Education**

1. Program Change: Facility Maintenance

- Karla Flanagan – The advisory board requested this program changed to move the quality control program to later in the program. This change reflects that. Max Hibbs moved, David Flegger seconded. Motion passed.
2. Course Change: QCTC 1446
- This course is Quality Control is to be removed from the Welding degree plan and the pre-requisites of welding classes will be removed. Katherine Wickes moved, Max Hibbs seconded to approve course. Motion passed.

**Calendar reminders for Fall 2022**

- Meeting dates: October 21<sup>st</sup>, November 18<sup>th</sup>. All meetings at 1:30pm
- Deadline for proposals to be entered and at the Curriculum Committee Chair Step: October 7<sup>th</sup> for meeting on 21<sup>st</sup>, November 4<sup>th</sup> for meeting on 18<sup>th</sup>.
- Meeting agendas, previous meeting minutes, applicable documents, and calendar invites to go out the Monday before each meeting.

**Adjournment – Karla Flannagan moved to adjourn, Michelle Trubenstein seconded.**

NEXT MEETING: Friday, October 21<sup>st</sup>.